

ANNUAL SESSION

TUESDAY, DECEMBER 11, 2018

Chairman Gray called the meeting to order at 3:00 p.m.

ROLL CALL OF MEMBERS

All members present except Legislators Reed, McBride, Ferris and Adsit.

PRIVILEGE OF THE FLOOR

No one present wished to address the Board.

The following employees were recognized for their years of service with the County.

25 Years of Service

Karen Ambrose
Ralf Bauer
Vance Carpenter
Kelly Davis
Teresa Gaffney
Timothy Hopseker
Julie Hutchins
Janine LaClair
Patricia Schnauber
Paula Strough
Joyce Frasier

30 Years of Service

Richard Doolittle
Scott Frezzo
Renee Goodwin
Ginger Hall
Kimberly Leonard
Laura Merle
David Nicol
Starr Peters
Gail Sovie
Jody Thomas

35 Years of Service

Judy Gardner

READING OF MINUTES OF LAST SESSION, IF REQUESTED

The minutes of the November 13, 2018 Session stand approved in the absence of objection or correction.

PETITIONS, NOTICES AND COMMUNICATIONS

None.

REPORTS OF STANDING COMMITTEES

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees.

REPORTS OF COUNTY OFFICERS AND OTHERS

The County Treasurer provided a report on Investments and Cash in Banks as of October 31, 2018.

The County Administrator provided a report on Budget Amendments for the month of November, 2018.

LOCAL LAWS, RESOLUTIONS AND MOTIONS

Resolution No. 246

Levying 2019 Taxes and Assessments for Annual Town Budgets

By Legislator: James A. Nabywaniec

Whereas, There has been presented to this Board of Legislators a duly certified copy of the Annual Budget for the several towns of the County of Jefferson for the fiscal year beginning January 1, 2019.

Now, Therefore, Be It Resolved, That, there shall be and is hereby levied and assessed upon and collected from the taxable real property situated in the following named towns outside any incorporated village wholly or partially located therein, the amount set forth after each town for such purposes as specified in the budgets of the respective towns as follows:

Adams	\$ 87,824.00
Antwerp	\$161,480.00

Further Resolved, That there shall be and hereby are assessed and levied upon and collected from the real property liable therefore within the respective fire, fire protection, water, sewer and electric light districts in the following towns as indicated below, the following amounts for the purposes of such districts as specified in the respective annual town budgets:

Adams

Adams Center Fire	176,460.00
Smithville Fire	55,175.42
Adams Fire Protection	45,000.00
Adams Center Light	11,560.00
North Adams Heights Light	1,200.00
Adams Sewer District #1	19,999.81
Adams Center Water	28,494.00
Adams Water Dist #2	21,843.64
Pro-Rated Taxes - Town	52.29
Pro-Rated Taxes - County	824.19
Unpaid Water	2,167.31

Alexandria

Redwood Fire	163,297.00
--------------	------------

Plessis Fire	56,094.00
Alexandria Fire Protection	189,069.00
Redwood Light	11,750.00
Plessis Light	4,000.00
Otter Street Light	3,500.00
Unpaid Sewer	29,644.78
Unpaid Water	29,949.84
Pro-Rated Taxes - County	102.77
Pro-Rated Taxes - Town	11.73
Antwerp	
Oxbow Light	5,400.00
Fire Protection	100,215.00
Brownville	
Brownville Fire District	319,500.00
Brownville Water District 1	82,260.75
Unpaid Water	622.38
Pro-Rated Taxes - County	1,120.03
Cape Vincent	
Cape Vincent Fire Dist	153,300.00
Rosiere Light	600.00
Unpaid Water	8,585.52
Champion	
Great Bend Fire District	139,298.00
Champion Fire Protection	60,500.00
Champion Fire Protection Dist 2	34,433.00
Great Bend Light	5,000.00
Champion Sewer District 1	61,685.50
Champion Sewer District 2	44,000.00
Unpaid Sewer	1,592.83
Unpaid Water	5,503.80
Pro-Rated Taxes - Town	315.57
Pro-Rated Taxes - County	1,301.19
Clayton	
Clayton Ambulance	150,000.00
Clayton Fire District	472,472.12
Depauville Light	6,000.00
Heritage Heights Light	1,500.00
Heritage Heights Sewer	40,882.40
Reed Point Sewer	5,032.50
Route 12 Sewer	158,460.25
Depauville Sewer	42,840.00

Ellisburg	
Ellisburg Fire Protection	162,340.00
Belleville Light	6,180.00
Pierrepont Manor Light	4,000.00
Woodville Light	1,900.00
Ellisburg Water District 1	49,504.00
Ellisburg Water District 2	87,165.00

Henderson	
Smithville Fire District	77,298.58
Henderson Fire	324,768.00
Henderson Light	8,000.00
Unpaid Water	27,431.64

Hounsfield	
Hounsfield Fire Protection	81,350.00
Hounsfield Water Dist 2	103,108.00
Hounsfield Water Dist 3	53,088.00
Hounsfield Water Dist 4	29,088.00
Hounsfield Water Dist 5	73,500.00
Unpaid Water	38,308.88
Pro-Rated Taxes - Town	48.43
Pro-Rated Taxes - County	406.68

LeRay	
Leray Drainage District	1,000.00
Calcium Fire	257,900.00
Evans Mills Fire	245,000.00
Calcium FD Com Zone	90,000.00
Black River Fire Protection	76,650.00
Leray/Pamelia Fire Protection	10,815.00
Leray Fire Protection	17,535.00
Light District No. 1	1,085.00
Light District No. 2	6,578.00
Light District No. 3	4,370.00
Leray Sewer Dist. 3	134,550.00
Leray Sewer Dist. 4	82,637.50
Leray Water 1	42,275.00
Leray Water 4	183,270.00
Unpaid Sewer	4,484.20
Unpaid Water	3,150.45
Pro-Rated Taxes - County	2,005.06

Lorraine	
Fire Protection	50,100.00

Lorraine Light	2,500.00
Pro-Rated Taxes - County	39.50
Lyme	
Fire Protection	157,000.00
Three Mile Bay Light	7,015.00
Unpaid Water	9,565.48
Omitted Taxes - County	332.80
Orleans	
Orleans Fire District	368,171.00
Highway Item No. 1	153,000.00
LaFargeville Light	13,287.00
Fishers Landing Light	5,798.00
Omar Light	2,373.00
Fineview Light No. 1	1,475.00
Fineview Light No. 2	1,302.00
Unpaid Sewer	78,085.38
Unpaid Water	16,321.00
Pamelia	
Pamelia Sewer Dist. 2	34,155.00
Pamelia Sewer Dist. 3	50,670.40
Pamelia Sewer Dist. 4	10,959.00
Pamelia Sewer Dist. 5	8,149.00
Pamelia Sewer Dist. 8	24,012.00
Unpaid Sewer	1,368.28
Unpaid Water	1,471.01
Pamelia Water Dist. 4	51,355.50
Pamelia Water Dist. 5	111,856.44
Pamelia Water Dist. 6	9,087.00
Pamelia Water Dist. 7	4,893.00
Pamelia Water Dist. 8	6,524.00
Philadelphia	
Philadelphia Joint Ambulance	21,500.00
Philadelphia Fire Protection	49,500.00
Unpaid Water	1,039.38
Rodman	
Rodman Fire District	33,585.00
Rodman Light	4,632.00
Rodman Water	7,061.00
Unpaid Water	644.96
Pro-Rated Taxes - County	55.20

Rutland	
Fire District	253,420.00
Felts Mills Light	6,000.00
Tylerville Light	3,000.00
Rutland Sewer 1	169,602.00
Unpaid Sewer	26,760.77
Unpaid Water	49,229.36
Pro-Rated Taxes - Town	75.08
Pro-Rated Taxes - County	440.27

Theresa	
Fire District	165,590.00
Pro-Rated Taxes - Town	66.91
Pro-Rated Taxes - County	292.39

Watertown	
Watertown Fire District	860,118.00
Watertown Sewer No. 1	17,692.98
Watertown Sewer No. 2	76,014.21
Watertown Sewer No. 3	120,568.98
Watertown Sewer No. 4	138,367.06
Unpaid Sewer	937.56
Unpaid Water	207.90
Watertown Water No. 1	112,516.74
Watertown Water No. 3	22,817.99
Watertown Water No. 4	108,270.97
Watertown Water No. 6	12,357.00
Omitted Taxes - County	142.93
Pro-Rated Taxes - County	1,083.88

Wilna	
Natural Bridge Fire Protection	43,198.00
Carthage/Wilna Fire Protection	626,000.00
Wilna Fire Protection 2	15,000.00
Natural Bridge Light	4,000.00
Herrings Light	4,000.00
Unpaid Water	36,578.93
Natural Bridge Dist 2	16,960.50

Worth	
Fire Protection	8,200.00

Further Resolved, The amounts to be raised by tax for all other purposes as specified in the said several budgets as presented to this Board and which are on file in the Office of the Clerk thereof, shall be assessed and levied and collected from the taxable property in the towns as

enumerated below except as otherwise provided by law, namely:

Schedule

Adams	504,536.00
Alexandria	483,480.00
Antwerp	377,400.00
Brownville	550,450.00
Cape Vincent	250,808.00
Champion	974,935.00
Clayton	1,015,712.16
Ellisburg	616,968.00
Henderson	220,477.00
Hounsfield	641,514.00
LeRay	720,855.00
Lorraine	404,050.00
Lyme	214,165.00
Orleans	0.00
Pamelia	0.00
Philadelphia	541,100.00
Rodman	116,320.00
Rutland	458,557.00
Theresa	398,463.00
Watertown	0.00
Wilna	804,337.00
Worth	175,000.00

Further Resolved, That such taxes and assessments when collected shall be paid to the Supervisors of the several towns in the amounts as shown by this Resolution for distribution by them in the manner as provided by law.

Seconded by Legislator: Allen T. Drake

Roll Call Vote

Ayes: Maxon, Montigelli, Jareo, Johnson, Drake, Fitzpatrick, Cantwell, Doldo, Nabywaniec, Peck, Gray

Absent: McBride, Reed, Ferris, Adsit

Resolution passed.

Resolution No. 247

Levying 2019 Consolidated Health District Taxes

By Legislator: Daniel R. McBride

Resolved, That, pursuant to Section 399 of the Public Health Law, there shall be and hereby is assessed and levied upon and collected from the taxable real property of the several consolidated health districts located in the below listed towns the amount set forth opposite each town as follows:

Antwerp	\$ 1,000.00
Cape Vincent	1,000.00
Champion	9,504.89
Clayton	1,955.00
LeRay	600.00
Lyme	2,153.00
Theresa	500.00
Wilna	15,475.11

Seconded by Legislator: Robert W. Cantwell, III

Roll Call Vote

Ayes: Peck, Cantwell, Maxon, Montigelli, Drake, Johnson, Nabywaniec, Doldo, Jareo, Fitzpatrick, Gray

Absent: McBride, Ferris, Reed, Adsit

Resolution passed.

Resolution No. 248

Levying Returned Delinquent 2018 School Taxes

By Legislator: Allen T. Drake

Whereas, The Boards of Education of the several school districts in Jefferson County have transmitted to the Jefferson County Treasurer a duly verified and certified statement of the several amounts of returned delinquent 2018 School Taxes.

Now, Therefore, Be It Resolved, That, pursuant to Section 1330 of the Real Property Tax Law, there shall be and hereby is assessed and levied upon and collected from the Real Property of the several Towns as hereinafter listed, upon which the same were originally imposed, the amounts of said returned delinquent 2018 School Taxes, as certified, together with seven percentum thereon in addition, as follows:

Adams	\$176,272.74	Lorraine	\$ 54,236.96
Alexandria	600,274.51	Lyme	263,386.51

Antwerp	35,356.95	Orleans	266,304.75
Brownville	178,963.93	Pamelia	117,708.19
Cape Vincent	192,134.85	Philadelphia	14,855.24
Champion	117,817.96	Rodman	60,461.52
Clayton	422,246.51	Rutland	91,656.78
Ellisburg	149,736.55	Theresa	68,289.41
Henderson	168,195.00	Watertown	65,248.74
Hounsfield	230,134.84	Wilna	201,402.71
LeRay	73,182.05	Worth	32,065.26

Seconded by Legislator: William W. Johnson

Roll Call Vote

Ayes: Peck, Cantwell, Montigelli, Drake, Johnson, Maxon, Fitzpatrick, Jareo, Doldo, Nabywaniec, Gray

Absent: Ferris, Adsit, Reed, McBride

Resolution passed.

Resolution No. 249

Levying Returned Delinquent 2018 Village Taxes

By Legislator: William W. Johnson

Whereas, The Boards of Trustees of the several villages of Jefferson County have transmitted to the Jefferson County Treasurer a duly verified and certified statement of the several amounts of returned delinquent 2018 Village Taxes.

Now, Therefore, Be It Resolved, That, pursuant to Jefferson County Local Law No. 1 of the Year 1978 and Section 1442 of the Real Property Tax Law, there shall be and hereby is assessed and levied upon and collected from the Real Property of the several villages located in the Towns as hereinafter listed, upon which the same were originally imposed, the amounts of said returned delinquent 2018 Village Taxes, as certified, together with seven percentum thereon in addition, as follows:

Adams	\$ 29,494.26	Henderson	0.00
Alexandria	52,489.83	Hounsfield	60,473.33
Antwerp	51,775.22	Leray	19,179.56
Brownville	19,252.59	Lorraine	\$ 0.00
Cape Vincent.....	13,518.71	Lyme	14,364.72
Champion	14,641.91	Orleans	0.00
Clayton	26,540.36	Pamelia	273.79
Ellisburg	10,771.76	Philadelphia	26,559.64
		Rodman	0.00

Rutland	9,943.88
Theresa	34,683.19
Watertown	0.00
Wilna	389,104.83
Worth	0.00

Seconded by Legislator: Allen T. Drake

Roll Call Vote

Ayes: Nabwyaniec, Johnson, Maxon, Drake, Peck, Cantwell, Montigelli, Fitzpatrick, Doldo, Jareo, Gray

Absent: Ferris, Reed, Adsit, McBride

Resolution passed.

Resolution No. 250

Directing the Completion of the Tax Rolls and the Execution and Delivery of Warrants

By Legislator: Daniel R. McBride

Resolved, That, pursuant to Section 900 of the Real Property Tax Law, taxes for the County for fiscal year 2019 be and are hereby levied, and the amount of tax to be paid shall be entered on each assessment roll opposite the assessment of each parcel, and be it further

Resolved, That, pursuant to Section 904 of the Real Property Tax Law, a tax warrant bearing the seal of this Board and signed by the Chairman and Clerk of this Board shall be annexed to each assessment roll, and the completed tax roll shall be delivered to the respective collecting officers prior to December 31, 2018.

Seconded by Legislator: James A. Nabywaniec

All members present voted aye.

Resolution No. 251

Authorizing Accounts Payable Year End Adjustments to 2018 County Budget

By Legislator: Carolyn D. Fitzpatrick

Whereas, Provisions of the Federal Single Audit Act and regulations of the State Comptroller require Jefferson County to utilize modified accrual as the basis for governmental fund

accounting, and

Whereas, Modified accrual accounting principles require that the County accrue accounts payable so that expenditures are generally reflected in the period for which the goods or services are received, and

Whereas, Application of this principle may result in the over expenditure of certain individual line item applications, particularly in areas where spending is mandated by State or Federal requirements.

Now, Therefore, Be It Resolved, That the Board of Legislators herewith authorizes the County Treasurer to make adjusting entries to provide sufficient appropriations to avoid individual line item deficits upon the accrual of year end accounts payable, provided that such entries do not result in an increase in total appropriations approved by the Board of Legislators for 2018, and be it further

Resolved, That said adjusting entries shall be subject to approval by the Chairman of the Board and the County Administrator, who shall, upon completion of the year end closing, report same to the Finance & Rules Committee and Board of Legislators.

Seconded by Legislator: William W. Johnson

All members present voted aye.

Resolution No. 252

Levying Hudson River-Black River Regulating District Assessments

By Legislator: Daniel R. McBride

Whereas, The Board of the Hudson River-Black River Regulating District, pursuant to provisions of the Environmental Conservation Law, has filed a certified statement with the Clerk of the County of Jefferson showing the name of each public corporation or a brief description of each parcel of real estate and the name of the owner, or owners, so far as can be ascertained, and the proportionate amount of the cost of storage reservoirs and the expense of maintenance and operation of such reservoirs to be borne by each parcel of real estate during the year ending June 30, 2019, and

Whereas, Pursuant to Subdivision Six of Section 15-2123 of the Environmental Conservation Law, signed into law on August 8, 1983 "...All moneys required to be collected and not paid directly to the River Regulating District by the thirty-first day of October of the year in which the assessment is levied shall be payable to the County Treasurer as provided under subdivision four of this Section and shall be subject to a service fee of one percent of the total amount assessed which shall be added to the amount to be collected and which shall be in addition to any penalties which may be imposed in the case of failure to pay general taxes within the time prescribed by law, and when collected, such penalties shall be deemed part of the assessment...".

Now, Therefore, Be It Resolved, That, in accordance with the certified statements of annual assessment received from the Regulating District dated October 31, 2018, the sum set after the description of each parcel of real estate in the following list is hereby levied and assessed against said parcel of real estate to wit:

Parcel No. 1-2 Town of Brownville		
Tax Map Parcel #	Hydro Development Group	\$11,869.00
72.75-1-11	1% Fee	118.69
	Total	\$11,987.69

and be it further

Resolved, That the collector of taxes and assessments in each Town or City in which any such parcel of real estate is situated be and is hereby directed and commanded to collect said sum set forth after the description of each such parcel of real estate in the forgoing list, or in case the property is situated in more than one Town, to collect the sum set forth after the name of each Town following said description, in the same manner and by the same procedure as general taxes are collected and to pay the same to the County Treasurer of Jefferson County, and be it further

Resolved, That the Clerk of the Board of Legislators be and is hereby directed to furnish a certified copy of this resolution to the Hudson River-Black River Regulating District.

Seconded by Legislator: James A. Nabywaniec

All members present voted aye.

Resolution No. 253

Revising Premium Equivalents for Jefferson County Government Employees Health Benefits Program

By Legislator: Robert W. Cantwell, III

Whereas, Coincidental with the commencement of the Jefferson County Government Employees Health Benefits Program, the Jefferson County Board of Supervisors, by Resolution No. 97 of 1988, established premium equivalents to be charged to those individuals or County agencies responsible for funding the cost of their participation in the County's self funded health benefits program, and

Whereas, The County's suggested premium equivalents are based upon projected claims paid during the period January 1, 2019 through December 31, 2019, which have been added to the administrative cost-based premium equivalents.

Now, Therefore, Be It Resolved, That effective January 1, 2019, the monthly premium

equivalents to be charged to those retirees or County agencies responsible for funding the cost of their participation in the Jefferson County Government Employees Health Benefits Program shall be \$1,025.13 for individual coverage and \$2,356.93 for family coverage, with the additional categories of \$713.85 for an individual with Medicare coverage and \$1,198.03 for a family with Medicare coverage, and be it further

Resolved, That the Director of Insurance is hereby directed to notify the affected parties of this revision.

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

Resolution No. 254

Appointing County Administrator

By Legislator: Robert W. Cantwell, III

Whereas, Pursuant to Local Law No. 10 of 1986, as amended, the position of County Administrator is subject to reappointment by the Board of Legislators; and

Whereas, The current term of the Administrator, Robert F. Hagemann, III will expire December 31, 2018; and

Whereas, The Jefferson County Board of Legislators wishes to reappoint Robert F. Hagemann, III for a successive term.

Now, Therefore, Be It Resolved, That, pursuant to Jefferson County Local Law No. 10 of 1986, as amended, Robert F. Hagemann, III be and is hereby appointed as County Administrator for the County of Jefferson for a two year term of office to expire December 31, 2020, consistent with all applicable resolutions and law and pursuant to the terms currently in place for said position and all other benefits afforded under the Management Personnel Policy Manual; and be it further

Resolved, That the salary of the County Administrator shall be adjusted annually during the term in accordance with the percentage increase awarded in the Management and Management Confidential Compensation Plan.

Seconded by Legislator: Allen T. Drake

All members present voted aye.

Resolution No. 255

Approving Appointment of Deputy County Administrator

By Legislator: Carolyn D. Fitzpatrick

Resolved, That pursuant to Section 6 of Local Law No. 10 of 1986, upon the recommendation of the County Administrator, Sarah H. Baldwin be and is hereby appointed as Deputy County Administrator for a term consistent with that of the County Administrator, said term to expire on December 31, 2020.

Seconded by Legislator: William W. Johnson

All members present voted aye.

Resolution No. 256

Appointing Member to the Regional Fish and Wildlife Management Board

By Legislator: Carolyn D. Fitzpatrick

Pursuant to Section 11-0501 of the Environmental Conservation Law, this Board hereby approves the following appointment by the Chairman of the Board of Legislators to the Regional Fish and Wildlife Management Board:

<u>Name</u>	<u>Term to Expire</u>
Linda Sicley, Landowner Representative	12/31/20

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

Resolution No. 257

Approving Management Compensation Plan for 2019

By Legislator: James A. Nabywaniec

Whereas, As part of the Administrative Policies and Procedures governing Management and Management Confidential employees adopted by Resolution No. 18 of 1989, as amended, this Board approved a compensation plan which provides for compensation to be paid in accordance with a schedule of grades and steps, and

Whereas, The adopted 2019 County Budget provides funding for compensation increases for management and management confidential employees effective January 1, 2019, and

Whereas, The Board of Legislators wishes to amend the compensation plan to provide for an adjustment of 2% to the general management schedule; management/confidential schedule; part-time court security personnel rates; to adjust increments in accordance with the attached

schedule.

Now, Therefore Be It Resolved, That the attached schedules are hereby adopted as the Management and Management Confidential Compensation Plan for Jefferson County effective January 1, 2019.

Seconded by Legislator: Robert W. Cantwell, III

2019 ADMINISTRATIVE SCHEDULE							
GRADE	LONG.	LEVEL A	LEVEL B	LEVEL C	LEVEL D	RATE	MAXIMUM
I	4615	92299	95052	97800	100549	103298	120386
II	4217	84338	86853	89362	91874	94383	108454
III	3855	77099	79392	81685	83980	86276	97299
IV	3526	70523	72619	74711	76808	78902	91484
IVPH	4025	80502	82910	85283	87691	90066	104446
V	3338	66768	68680	70605	72585	74562	81601
VI	3076	61514	63269	65023	66779	68535	74805
VIPH	3511	70213	72201	74214	76231	78218	85405
VII	2841	56825	58436	60051	61665	63278	68414
VIII	2630	52603	54093	55581	57067	58557	63139
IX	2439	48774	50147	51517	52890	54262	58349
X	2265	45295	46562	47829	49098	50367	54002
XI	2106	42123	43295	44468	45639	46811	50042
XII	1938	38753	39831	40910	41987	43066	46039

2019 MANAGEMENT CONFIDENTIAL								
SALARY SCHEDULE								
GRADE	LONG	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
MC1	1.08	39221	40604	42297	43898	45646	47429	49286
		21.55	22.31	23.24	24.12	25.08	26.06	27.08
MC2	.96	34762	35854	37092	38366	39767	41314	42806
		19.10	19.70	20.38	21.08	21.85	22.70	23.52
MC3	.91	33160	34180	35199	36382	37528	38784	40295
		18.22	18.78	19.34	19.99	20.62	21.31	22.14
MC4	.87	31613	32505	33488	34489	35526	36582	37965
		17.37	17.86	18.40	18.95	19.52	20.10	20.86

40 HR WRK WK		36130	37149	38272	39416	40602	41808	43389
MC5		30176	30976	31886	32778	33670	34707	35708
	.83	16.58	17.02	17.52	18.01	18.50	19.07	19.62
40 HR WRK WK		34486	35402	36442	37461	38480	39666	40810

All members present voted aye.

Resolution No. 258

Amending 2018 County Budget in Relation to Employment & Training Department

By Legislator: Daniel R. McBride

Whereas, The Jefferson-Lewis Workforce Development Board has been awarded additional funding through the New York State Department of Labor in the amount of \$50,000 in Trade and Economic Transition National Dislocated Worker Grant (TET-NDWG), and

Whereas, Employment & Training Clients Training account is incurring more expense.

Now, Therefore Be It Resolved, That Jefferson County hereby accepts said grant award for the period October 1, 2018 through September 30, 2020, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2018 County Budget is amended as follows:

Increase:

Revenue		
25634000 94616	Fed Aid Job Training	\$50,000

Expense		
25634000 04611	Training on the Job	\$25,000
25634000 046132	Clients Training	25,000

Seconded by Legislator: James A. Nabywaniec

Roll Call Vote

Ayes: Peck, Maxon, Mointigelli, Doldo, Nabwyaniec, Cantwell, Fitzpatrick, Jareo, Drake, Johnson, Gray

Absent: Reed, Adsit, Ferris, McBride

Resolution passed.

Resolution No. 259

Amending the 2018 County Budget in Relation to Recycling & Waste Management

By Legislator: William W. Johnson

Whereas, Recycling & Waste Management is experiencing higher than anticipated tonnage transport, and

Whereas, The 2018 County Budget must be amended to provide for resulting shortfall anticipated through the end of the year in the Recycling & Waste Management Fund account to pay DANC tipping rees, and

Whereas, Funds are available in the revenue account for incoming tipping fees.

Now, Therefore, Be It Resolved, That the 2018 Budget is amended as follows:

Increase:

Revenue		
15910100 92131	Tipping Fees	\$362,000
Expenditure		
15816000 04487	Tipping Fees	\$362,000

Seconded by Legislator: Robert W. Cantwell, III

In response to questions, County Administrator Hagemann advised that this resolution accounts for both revenue and expenses, and confirmed that it will carry the program through the end of the year.

Roll Call Vote

Ayes: Peck, Fitzpatrick, Jareo, Maxon, Cantwell, Johnson, Montigelli, Doldo, Nabywaniec, Drake, Gray

Absent: Ferris, Adsit, Reed, McBride

Resolution passed.

Resolution No. 260

**Amending Jefferson County Administrative
Policies and Procedures for Audit of Claims**

By Legislator: Daniel R. McBride

Whereas, Local Law No. 10 of 1986, as amended, provides that the County Administrator shall promulgate such administrative regulations and procedures as may be authorized by the Board of Legislators, and

Whereas, It is the desire of the Board of Legislators to authorize the promulgation of amended administrative policies and procedures for audit of claims, which will replace the audit of claims policies and procedures earlier adopted.

Now, Therefore, Be It Resolved, That the Administrative Policy Section 1.05, Finance: Audit of Claims, is hereby approved and by reference incorporated herein, and its promulgation and implementation by the County Administrator is authorized, effective December 12, 2018, and be it further

Resolved, That the previously approved and promulgated (by Resolution 126 of 1995), Administrative Policy Section 1.05, Finance: Audit of Claims, is hereby rescinded.

Seconded by Legislator: Carolyn D. Fitzpatrick

* Audit of Claims Policy is attached as an Addendum.

All members present voted aye.

Resolution No. 261

**Amending Jefferson County Administrative
Policies and Procedures for Chart of Accounts**

By Legislator: James A. Nabywaniec

Whereas, Local Law No. 10 of 1986, as amended, provides that the County Administrator shall promulgate such administrative regulations and procedures as may be authorized by the Board of Legislators, and

Whereas, It is the desire of the Board of Legislators to authorize the promulgation of amended administrative policies and procedures for the chart of accounts, which will replace the chart of accounts policies and procedures earlier adopted.

Now, Therefore, Be It Resolved, That the Administrative Policy Section 1.06, Finance: Chart of Accounts, is hereby approved and by reference incorporated herein, and its promulgation and implementation by the County Administrator is authorized, effective December 12, 2018, and be it further

Resolved, That the previously approved and promulgated (by Resolution 296 of 1988), Administrative Policy Section 1.06, Finance: Chart of Accounts, is hereby rescinded.

Seconded by Legislator: William W. Johnson

* Chart of Accounts Policy is attached as an Addendum.

All members present voted aye.

Resolution No. 262

Amending Jefferson County Administrative Policies and Procedures for Collection, Handling and Disbursement of Departmental Funds

By Legislator: Daniel R. McBride

Whereas, Local Law No. 10 of 1986, as amended, provides that the County Administrator shall promulgate such administrative regulations and procedures as may be authorized by the Board of Legislators, and

Whereas, It is the desire of the Board of Legislators to authorize the promulgation of amended administrative policies and procedures for the collection, handling and disbursement of departmental funds, which will replace the collection, handling and disbursement of departmental funds policies and procedures earlier adopted.

Now, Therefore, Be It Resolved, That the Administrative Policy Section 1.08, Finance: Collection, Handling and Disbursement of Departmental Funds, is hereby approved and by reference incorporated herein, and its promulgation and implementation by the County Administrator is authorized, effective December 12, 2018, and be it further

Resolved, That the previously approved and promulgated (by Resolution 350 of 1991), Administrative Policy Section 1.08, Finance: Collection, Handling and Disbursement of Departmental Funds, is hereby rescinded.

Seconded by Legislator: James A. Nabywaniec

* Collection, Handling and Disbursement of Department Funds Policy is attached as an Addendum.

All members present voted aye.

Resolution No. 263

Amending Jefferson County Administrative Policies and Procedures for Capitalization

By Legislator: William W. Johnson

Whereas, Local Law No. 10 of 1986, as amended, provides that the County Administrator shall promulgate such administrative regulations and procedures as may be authorized by the Board of Legislators, and

Whereas, It is the desire of the Board of Legislators to authorize the promulgation of amended administrative policies and procedures for capitalization, which will replace the capitalization policies and procedures earlier adopted and will remove duplication with Fixed Asset Control policy.

Now, Therefore, Be It Resolved, That the Administrative Policy Section 1.10A, Finance: Capitalization, is hereby approved and by reference incorporated herein, and its promulgation and implementation by the County Administrator is authorized, effective December 12, 2018, and be it further

Resolved, That the previously approved and promulgated (by Resolution 185 of 2003), Administrative Policy Section 1.10A, Finance: Capitalization, is hereby rescinded.

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

* Capitalization Policy is attached as an Addendum.

Resolution No. 264

Amending Jefferson County Administrative Policies and Procedures for Purchasing Policy and Control and Quotations

By Legislator: James A. Nabywaniec

Whereas, Local Law No. 10 of 1986, as amended, provides that the County Administrator shall promulgate such administrative regulations and procedures as may be authorized by the Board of Legislators, and

Whereas, Pursuant to Resolutions 353 of 1988, 338 of 1991, and 105 of 2011 Jefferson County approved and subsequently amended administrative policy and procedures pertaining to Purchasing Policy and Control, and

Whereas, Pursuant to Resolution 339 of 1991 and 105 of 2011, Jefferson County approved administrative policy and procedures pertaining to Purchasing Quotations, and

Whereas, It is the desire of the Board of Legislators to authorize the amendment of said policy and procedures to reflect changes in State statute, and to conform with Federal Uniform Guidance.

Now, Therefore, Be It Resolved, That the Administrative Policy Sections 4.01 and 4.02, Purchasing Policy and Control and Purchasing Quotations, as amended, is hereby approved and by reference is incorporated herein, and its promulgation and implementation by the County Administrator is authorized, effective December 12, 2018.

Seconded by Legislator: Daniel R. McBride

* Purchasing Policy and Control and Purchasing Quotations Policies are attached as an Addendum.

All members present voted aye.

Resolution No. 265

Approving Jefferson County Administrative Policies and Procedures Concerning Procurement Conflict of Interest

By Legislator: Carolyn D. Fitzpatrick

Whereas, Local Law No. 10 of 1986, as amended, provides that the County Administrator shall promulgate such administrative regulations and procedures as may be authorized by the Board of Legislators, and

Whereas, It is the desire of the Board of Legislators to authorize the promulgation of administrative policies and procedures concerning procurement conflict of interest in accordance with Federal Uniform Guidance.

Now, Therefore, Be It Resolved, That the Administrative Policy Section 4.04, Procurement Conflict of Interest, is hereby approved and by reference is incorporated herein, and its promulgation and implementation by the County Administrator is authorized effective, December 12, 2018.

Seconded by Legislator: William W. Johnson

* Procurement Conflict of Interest Policy is attached as an Addendum.

All members present voted aye.

Resolution No. 266

Amending Fee Schedule and Construction Value Factors in Relation to Uniform Fire Prevention and Building Code

By Legislator: William W. Johnson

Whereas, The County of Jefferson is responsible for the administration and enforcement of the New York State Uniform Fire Prevention and Building Code in municipalities in Jefferson County that have opted not to administer and enforce same, and

Whereas, The fees for such administration were last updated by this Board by Resolution No. 308 of 1999, effective January 1, 2000, and

Whereas, The Board of Legislators ad hoc committee on County Fees has recommended increasing certain fees for such administration.

Now, Therefore, Be It Resolved, That pursuant to Section 7 of the County of Jefferson Rules and Regulations for Administration and Enforcement of the Uniform Code, the attached Fee Schedule and Construction Value Factors are hereby enacted for permits issued in connection with County administration and enforcement of the New York State Uniform Fire Prevention and Building Code, and be it further

Resolved, That this resolution shall take effect on January 1, 2019.

Seconded by Legislator: Robert W. Cantwell, III

* Code Fee Schedule is attached as Addendum.

All members present voted aye.

Resolution No. 267

Increasing Tipping and Permit Fee for Solid Waste

By Legislator: William W. Johnson

Whereas, By Resolution No. 304 of 2014 this Board of Legislators increased the tipping fee for municipal solid waste received at the County's solid waste transfer station from Commercial Waste Permit holders from \$18 to \$21 per ton, in addition to the tipping fee in effect at the Development Authority of the North Country's Solid Waste Management Facility, and

Whereas, The current fee does not cover the costs of the transfer service, and

Whereas, By Local Law No. 1 of 2005 this Board of Legislators increased the permit fee for commercial solid waste haulers from \$25 to \$100 per year to defray administrative costs, and

Whereas, By Local Law No. 1 of 2014 this Board replaced prior Local Law and provided that Commercial Waste Permit fees may be amended from time to time by Resolution of the Board of Legislators, and

Whereas, It is the desire of the County to more accurately capture the costs of solid waste administration.

Now, Therefore, Be It Resolved, That effective March 1, 2019, the transfer fee for municipal solid waste received at the County solid waste transfer station from Commercial Waste Permit holders will be \$26 per ton in addition to the tipping fee in effect at the DANC Solid Waste Management Facility, and be it further

Resolved, That effective March 1, 2019, the Commercial Waste hauler permit fee will be \$150 per year.

Seconded by Legislator: James A. Nabywaniec

All members present voted aye.

Resolution No. 268

Amending Administrative Regulations and Procedures for the Sale of Real Property Acquired by the County Pursuant to Real Property Tax Foreclosure Proceedings.

By Legislator: William W. Johnson

Whereas, By Resolution Nos 185 of 1999, 235 of 2000, and 84 of 2011 the Board did approve certain Administrative Regulations and Procedures for the sale of real property acquired by the County pursuant to real property tax foreclosure proceedings, and

Whereas, Based upon the County's experience in foreclosure proceedings and subsequent property sales, it is desirable to modify provisions of the aforesaid Regulations and Procedures respecting the repurchase of property by owners of record prior to the auction of said properties as well as the Administrative Fee structure.

Now, Therefore, Be it Resolved, That the Administrative Policy Section 6.02 for the Sale of Real Property Acquired by Tax Foreclosure Proceedings adopted by this Board is amended as follows effective January 1, 2019:

1.6 Repurchase By Prior Owner Before Auction. In the absence of any provision of state law prohibiting the same, as soon as practical following the Redemption Date set forth in the Petition of Foreclosure and until three working days prior to any auction scheduled to sell parcels for which the Judgment of Foreclosure was issued, the prior owner of a given parcel in the foreclosure proceeding may offer to re-purchase the County's right of foreclosure by making payment to the County Treasurer, on notice to the County Attorney. The payment required shall be in cash or certified funds of the full amount of all outstanding real property taxes against the parcel, including interest, penalties and fees as of the last date on which payment may be accepted (i.e. three working days prior the original scheduled auction date), and shall also include ~~the an Administrative Fee to cover the costs of preparing legal documents, to be determined by the Tax Enforcement Officer in consultation with the Finance and Rules Committee of the Board of Legislators, but not to exceed \$750.00~~ *equal to the amount of 6% of taxes owed, with a minimum flat fee of \$100 if the amount owed is less than \$1,667.* The funds

so paid shall be held in trust by the County Treasurer, pending the approval of the Board of Legislators to repurchase respecting the subject parcel(s) by the prior owner.

Upon approval of the Board of Legislators, County shall file with the Court a motion seeking an Order to vacate the Judgment of Foreclosure in regard to those parcels meeting the above conditions, discontinuing the *in rem* tax foreclosure action and cancelling the Notice of Pendency of such action in regard to such parcel(s). The entry of such Order shall restore all parties, including owners, mortgagees, lienors, receivers, administrators and encumbrancers, to the status each held prior to the time the County acquired judgment to said property as if the judgment had never been rendered, and shall render said property liable for all taxes, deficiencies, liens, penalties, interest, and other charges which shall accrue subsequent to those paid in order to obtain the relief provided for in this section, or which were, for whatever reason, omitted from the payment made to obtain such relief. County's sole obligation shall be to obtain and record in the office of the Jefferson County Clerk an Order vacating the Judgment of Foreclosure in regard to parcels repurchased hereto. A party's sole remedy in the event said order cannot be obtained shall be limited to refund of money paid and held in trust by the County Treasurer. There shall be no right to accrued interest.

(a) (i) Buyer's Fee, Administrative Charge & Transfer Tax. Irrespective of the size of the bid, a buyer's premium of 10% of the purchase money will be required to be paid in cash or by check payable to the Jefferson County Treasurer at the time and place of sale, for which a receipt will be given. Additionally, the buyer shall pay a one time Administration Fee reflecting estimated costs to be incurred by the County for such services to be set by the Tax Enforcement Officer, including the County's legal fees, the fees for recording the deed, for notations and filing of the required affidavits, but shall not exceed \$750.00 per parcel; and an additional amount sufficient to cover the transfer tax, as provided in § 3.3 of these Regulations, below. (ii). Down Payment. If the closing bid is less than \$1,000.00, the down payment due at the time and place of sale shall be in full. If the closing bid is in excess of \$1,000.00, then the down payment payable immediately after the property is struck down shall be 25% of the bid or \$1,000.00, whichever is greater.

Seconded by Legislator: James A. Nabywaniec

All members present voted aye.

Resolution No. 269

Authorizing Intergovernmental Agreement with Certain Towns Within the County for Dog Control Services

By Legislator: Allen T. Drake

Whereas, Pursuant to Article 7 of NYS Agriculture and Markets Law all local municipalities are required to provide dog control officer services and maintain a shelter for dogs, and

Whereas, Sections 114 and 115 of the Agriculture and Markets Law provide that local municipalities may contract with another governmental corporation to provide such dog control services, and

Whereas, Jefferson County has the authority, facilities and personnel to provide the required dog control services for towns throughout the County; and, to that end, the County has successfully done so for more than 36 years, thus provided operational efficiencies and improved service to all residents of Jefferson County, and

Whereas, The Towns of Adams, Alexandria, Antwerp, Champion, Ellisburg, Henderson, Hounsfield, Lorraine, Orleans, Pamela, Rodman, Rutland, Watertown, Worth and County desire to extend the current agreement for Dog Control Services from January 1, 2019 through December 31, 2023.

Now, Therefore, Be It Resolved, Pursuant to Article 7 of the Agriculture and Markets Law, and Section 450 of the County Law, the Board of Legislators hereby authorizes an agreement with those 14 towns for the provision of dog control services by Jefferson County, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to sign intergovernmental agreements relative to dog control services, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

Resolution No. 270

Authorizing Intergovernmental Agreement with the City of Watertown for Dog Control Services

By Legislator: Carolyn D. Fitzpatrick

Whereas, Pursuant to Article 7 of the Agriculture and Markets Law the City of Watertown is required to provide the services of dog control officer and maintain a shelter for dogs, and

Whereas, Sections 114 and 115 of the Agriculture and Markets Law provide that the City may contract with another municipal corporation to provide such dog control services, and

Whereas, Jefferson County has the authority, facilities and personnel to provide the required dog control services under contract with the City; and, to that end, the County has successfully done so for nineteen years, resulting in continuous operational efficiencies and improved service to County residents living in the City of Watertown, and

Whereas, The City and County desire to extend the longstanding intergovernmental agreement for Dog Control Services from January 1, 2019 through December 31, 2023.

Now, Therefore, Be It Resolved, Pursuant to Article 7 of the Agriculture and Markets Law, and Section 450 of the County Law, the Board of Legislators hereby authorizes an agreement with the City of Watertown for the provision of dog control services by Jefferson County to the City of Watertown, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to sign an intergovernmental agreement relative to dog control services, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: James A. Nabywaniec

Chairman Gray thanked Legislator Doldo for all the work he has done to foster this agreement with the City. All members present voted aye.

Resolution Nol. 271

Amending the Policy of the Jefferson County Board of Legislators in Regard to the Abatement of Real Property and Other Taxation for Alternative Energy Projects.

By Legislator: James A. Nabywaniec

Whereas, This Board of Legislators enacted a policy statement for real property tax abatement for alternative energy projects by Resolution 165 of 2016 and subsequently amended said policy by Resolution 55 of 2018; and

Whereas, The Initial thrust of the policy was designed to address large scale wind project development, solar projects are becoming more numerous and larger in scale requiring a reconsideration of the policy in regard to its application to alternative energy projects of a scale less than 25 Mega Watts (“MW”); and

Whereas, Amendment of the policy by setting forth the intention of this Board with regard to taxation of alternative energy projects of more than 2 MW and less than 25MW is deemed timely and appropriate.

Now, Therefore, Be It Resolved, That, the amended policy statement attached hereto be and hereby is adopted by the Jefferson County Board of Legislators as the policy of the County of Jefferson.

Seconded by Legislator: Carolyn D. Fitzpatrick

Jefferson County Policy Statement on Wind Energy, Solar Energy, and Farm Bio-energy Tax Exemption Application.

Background

The interest by developers in the creation of commercial wind turbine generation projects in Jefferson County has seen a resurgence. Additionally, solar energy projects are growing in both number and size.

Currently in place in NY is Real Property Tax Law §487 which provides a fifteen year exemption from taxation of the incremental increase in value of real property created by the construction of solar, wind, or farm waste energy systems. All taxing jurisdictions have the right to opt out of this law and thereby eliminate the exemption.

Jurisdictions that do not opt out of §487 have the ability to require the owner of the property improved with a solar or wind system to enter into a payment in lieu of tax (“PILOT”) agreement with the taxing jurisdiction.

As an additional avenue, a developer has the right to seek from a NYS industrial development agency such as the Jefferson County IDA (“JCIDA”), an inducement resolution which could include a real property tax exemption and require the execution of a PILOT.

County Position on Real Property Tax Law §487.

The County has analyzed its alternatives with regard to RPTL §487:

- (a) to permit the statutory fifteen year exemption to remain in place and, in those situations where there is no alternative tax exemption route, compel developers of wind or solar generation facilities to negotiate and execute a PILOT with the County, or
- (b) opt out of section 487, thereby terminating the exemption for all solar, wind and farm waste systems.

Since commercial wind and solar system developers could still apply to the Jefferson County Industrial Development Agency for inducement as a project of the Agency, regardless of the County’s action on RPTL §487, it is appropriate to leave the exemption in place to assist in the development of facilities smaller in size than 25 Megawatts (“MW”)¹. It is unlikely that those who would construct a solar, wind or other alternative energy generation system outside the context of a supplying a specific business would qualify for inducement by JCIDA. Therefore, the County has determined that it will; (a) not opt out of RPTL §487 but will require the execution of a PILOT for any project in excess of 25 MW which PILOT will require annual payments comparable to the real property taxes that would be payable to the County if the facility was not tax exempt and (b) inform the Jefferson County IDA of the county’s position on the level of payments it is seeking under a JCIDA PILOT.

¹ Electrical capacity is defined as units of alternating current measured at the utility interconnection point.

Any wind energy, solar energy, or other alternative energy generation system defined in RPTL §487 with a generating capacity of more than 2 MW and less than 25 MW, determined cumulatively by sites within the County under the same beneficial ownership, will be required by the County to enter into a PILOT, the valuation of which shall be determined at the discretion of the County upon the individual circumstances of the project.

Tax Treatment of Wind and Solar Energy Generation.

As a source of alternative energy, the County is not necessarily opposed to development of commercial solar or wind projects, but believes, the impacts and burdens placed on the community by such projects outweigh the benefits received by the community and that there is no justification for any reduction in the real property tax burden. The County does not support the assumption that the economic benefits to the region justify a reduction in the real property tax burden based upon the argument that any tax realized from development is better than no increase in development or tax revenue.

The County cannot support these projects simply because they provide renewable energy generation and will create construction jobs. While there may be a significant number of construction jobs, there is no guaranty that those jobs will be filled by County residents. The construction employment may provide income to various local businesses, but that cash flow will abate as soon as construction is completed. There is no long term benefit for the community that justifies granting the sales tax relief and the long term real property tax abatements being sought by developers.

Wind, Solar, and Other Alternative Energy PILOT Agreements.

The County believes that a PILOT for commercial solar and wind projects in excess of 25 MW should require an annual payment to the County in an amount equal to that which would have been received by the County in the absence of an exemption. In reaching this conclusion, the County has based its determination on a series of factors which include:

- a. The impact of the NYS tax cap legislation on the County with the value of the proposed development eliminated from the calculation of the growth factor because of the PILOT exemption.
- b. The lack of permanent payroll and/or permanent jobs created.
- c. The potential decrease in fair market value of properties within the impacted area and the viewing zone; and, in turn, the impact that those changes in fair market value will have on the tax levy and the tax rate for all impacted taxpayers.
- d. The lack of secondary jobs created by the project.
- e. Impacts associated with noise and visualization of a project which may be a basis for varying treatment of solar versus wind projects.
- f. The necessity of creating a mechanism to provide security for the decommissioning of the facilities constructed. This factor is relevant regardless of the size of the project. The decommissioning obligation should be secured by a bond or letter of credit because most single purpose entities created to own wind and solar projects have no assets other than those of a particular project.

Legislator Maxon expressed his pleasure that Jefferson County is a leader in New York State with this policy. He said it is a good policy and it is good for the taxpayers. Chairman Gray clarified that the amendment is so that projects between 2-24 megawatts do not automatically received 487 status for a pilot, they now have to go through a process. There being no further discussion, all members present voted aye.

Resolution No. 272

**Authorizing Agreement in Relation to the FY18 New York State
Interoperable Communications Formula Grant (SICG)**

By Legislator: Robert D. Ferris

Whereas, Jefferson County has been awarded a FY18 NYS Interoperable Communications Formula Grant (SICG) in the amount of \$612,697, and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds to be utilized for funding to support the Jefferson County Emergency Radio Communications project, and

Whereas, Said revenue and expenditure grant funds are already contained in the 2019 County Budget.

Now, Therefore, Be It Resolved, That the County of Jefferson agrees to accept the \$612,697, and the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Patrick R. Jareo

All members present voted aye.

Resolution No. 273

**Authorizing Agreement in Relation to the FY2018-19 NYS Public Safety
Answering Points (PSAP) Operations Grant**

By Legislator: Robert W. Cantwell, III

Whereas, The New York State Division of Homeland Security and Emergency Services has awarded Jefferson County \$203,999 from the FY 2018-19 NYS Public Safety Answering Points (PSAP) Operations Grant for the period January 1, 2019 through December 31, 2019, and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds to be utilized for the sustainment of the Jefferson County Public Safety Answering Point (911 Center). These funds will be utilized to support Jefferson County 911 Center, and

Whereas, Said revenue and expenditure grant funds are already contained in the 2019 County Budget.

Now, Therefore Be It Resolved, That the County of Jefferson agrees to accept the \$203,999, and the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said grant agreements on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Anthony J. Doldo

All members present voted aye.

Resolution No. 274

Authorizing Agreement in Relation to the FY18 Emergency Management Performance (EMPG) Grant

By Legislator: Robert D. Ferris

Whereas, Jefferson County has been awarded a FY18 Emergency Management Performance (EMPG) Grant in the amount of \$48,163 for the period of October 1, 2017 through September 30, 2019, and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds to be utilized to partially fund full time employees in Fire and Emergency Management, and

Whereas, Said revenue and expenditure grant funds are already contained in the 2019 County Budget.

Now, Therefore, Be It Resolved, That the County of Jefferson agrees to accept the \$48,163, and the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Anthony J. Doldo

All members present voted aye.

Resolution No. 275

Approving Reappointments to the Jefferson County Planning Board

By Legislator: Patrick R. Jareo

Resolved, That pursuant to Section 239-c of the General Municipal Law, the following individuals are hereby reappointed to the Jefferson County Planning Board for terms to expire December 31, 2021.

Reappointments

Jon Storms
Clif Schneider
William Ferguson

Seconded by Legislator: Anthony J. Doldo

All members present voted aye.

Resolution No. 276

**Authorizing Agreement with Knudsen Psychological Services
for the Purpose of Obtaining Firearms Evaluations**

By Legislator: Anthony J. Doldo

Whereas, By Resolution 145 of 2013 this Board of Legislators supported the Probation Department’s proposal to allow its probation officers to voluntarily carry County-owned firearms on duty subject to various conditions, one of which is passing a psychological evaluation, and

Whereas, By Resolution 160 of 2013 this Board entered into an agreement with Knudsen Psychological Services to perform such evaluations.

Now, Be It Resolved, That Jefferson County enter into an agreement with Knudsen Psychological Services to perform evaluations as described above at \$325 per officer for the term January 1, 2019 through December 31, 2024, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 277

**Authorizing an Agreement with Rubenzahl, Knudsen & Associates
for the Provision of Psychological Testing, Evaluation and Recommendations for
Treatment of JDs, PINS at Risk of Out of Home Placement, and Adult Sexual Offenders**

By Legislator: Robert D. Ferris

Whereas, Juvenile Delinquents (JDs), Persons in Need of Supervision (PINS), and adult sexual offenders under the supervision of the Probation Department are often ordered by the Courts to undergo sexual offender evaluation and subsequent treatment, and

Whereas, Counseling services in many instances prevent the placement of JDs and PINS in residential treatment, and prevent adults from re-offending thereby saving Jefferson County a much greater cost.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Rubenzahl, Knudsen & Associates for the provision of court ordered sexual offender psychological testing, evaluation and recommendations for treatment of Juvenile Delinquents, Persons in Need of Supervision, and adult offenders. The contract period shall commence on January 1, 2019 and terminate on December 31, 2019. Compensation shall not exceed the sum of \$80.00 per hour for sexual offender evaluation and individual counseling; \$47.50 per hour for group counseling; \$350 for requested juvenile evaluations, and \$75.00 per hour when providing testimony in court relative to the services performed under the contract, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Anthony J. Doldo

All members present voted aye.

Resolution No. 278

**Authorizing Agreement in Relation to the Ignition Interlock
Device Monitoring Program Funding**

By Legislator: Patrick R. Jareo

Whereas, New York State Division of Criminal Justice Services (DCJS) Governor's Traffic Safety Committee (GTSC) has awarded Jefferson County \$11,015 through its Ignition Interlock Device Monitoring project to support probation supervision and monitoring services during the period October 1, 2018 through September 30, 2019, and

Whereas, The County must enter into an agreement with the New York State Division of Criminal Justice Services to receive these grant funds, and

Whereas, Said funds are already contained within the 2019 County Budget.

Now, Therefore, Be It Resolved, That the County of Jefferson agrees to accept the \$11,015, and the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said grant agreements on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 279

Amending the 2018 County Budget and Capital Plan in Relation to the County Bridge Account

By Legislator: Anthony J. Doldo

Whereas, The Superintendent of Highways has identified a completed bridge project account with a remaining balance, and

Whereas, This capital expenditure and related revenue account should be brought to zero balance and closed.

Now, Therefore, Be It Resolved, That the 2018 County Budget is amended as follows:

Decrease:

Expenditure		
20511300 02893	CR 156 over Sandy Creek (Q035)	\$1,815,617.05
Revenue		
20900600 94592	Federal Aid Bridges	\$1,486,563.60
20900600 93592	State Aid Bridges	229,764.62
Fund Balance		
20000000 30599	Appropriated Fund Balance	\$ 99,288.83

and be it further

Resolved, That capital account 20511300 02893 is hereby closed, and be it further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: Robert W. Cantwell, III

Roll Call Vote

Ayes: Drake, Jareo, Nabywaniec, Montigelli, Maxon, Cantwell, Peck, Doldo, Johnson, Fitzpatrick, Gray

Absent: McBride, Ferris, Reed, Adsit

Resolution passed.

Resolution No. 280

Amending the 2018 County Budget in Relation to the County Road Machinery Fund

By Legislator: Patrick R. Jareo

Whereas, The Superintendent of Highways has requested transfers between accounts to provide for increased use of fuel through the calendar year, and

Whereas, The 2018 Budget must be amended to do so.

Now, Therefore, Be It Resolved, That the 2018 County Budget is amended as follows:

Increase:

Revenue		
10900400 92401	Interest and Earnings	\$ 20,000
10900400 92801	Interfund Revenues	50,000
Expenditure		
10513000 04311	Gasoline and Oil	70,000

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Cantwell, Doldo, Peck, Johnson, Fitzpatrick, Drake, Jareo, Maxon, Montigelli, Nabywaniec, Gray

Absent: McBride, Adsit, Ferris, Reed

Resolution passed.

Resolution No. 281

**Amending the 2018 County Budget and Capital Plan to Recognize Insurance Recovery
and Allocating Same in Highway Complex Capital Account**

By Legislator: Anthony J. Doldo

Whereas, The Buildings and Grounds Department has received an insurance settlement check in the amount of \$45,141.29 for damages to a plow barn roof at the Highway Complex, and has requested that the settlement be used to pay for needed repairs.

Now, Therefore, Be It Resolved, That the 2018 County Budget is hereby amended as follows:

Increase:

Revenue		
20900600 92680	Insurance Recoveries	\$ 45,141.29
Expenditure		
20501000 02052	Highway Complex	\$ 45,141.29

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Jareo, Peck, Cantwell, Johnson, Fitzpatrick, Montigelli, Nabywaniec, Drake, Maxon, Doldo, Gray

Absent: McBride, Ferris Adsit, Reed

Resolution passed.

Resolution No. 282

**Authorizing Renewal Agreement with NYS Unified Court System
for Provision of Court Security Services by Jefferson County**

By Legislator: Patrick R. Jareo

Whereas, Resolution 305 of 2014 authorized a five year Agreement with the NYS Unified Court System for the provision of court security services by the Jefferson County Sheriff for the period of April 1, 2014 through March 31, 2019, said agreement to be divided into annual periods commencing April 1st and terminating on March 31st, each of which will contain provisions for staffing and maximum amounts of monetary reimbursement, and

Whereas, The Unified Court System has notified the County of the establishment of a new period in the five year term of the Agreement to commence on April 1, 2018 and terminate on March 31, 2019 and maximum compensation for the period shall be \$138,394.

Now, Therefore, Be It Resolved, That Jefferson County enter into a renewal agreement with the NYS Unified Court System for the provision of court security services for the period of April 1, 2018 through March 31, 2019, for a maximum compensation of \$138,394, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute such agreement on behalf of Jefferson County, subject to approved by the County Attorney as to form and content.

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 283

Recognizing NYS Governor's Traffic Safety Committee Child Passenger Safety Program Grant and Amending the 2018 County Budget in Relation Thereto

By Legislator: Anthony J. Doldo

Whereas, The Jefferson County Sheriff's Department has been awarded a NYS Governor's Traffic Safety Committee Child Passenger Safety Program grant in the amount of \$1,600.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby accepts said grant award for the project period October 1, 2018 through September 30, 2019, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award, subject to approval by the County Attorney as to form, and be it further

Resolved, That the 2018 County Budget is hereby amended as follows:

Increase:

Revenue:

01311000 94389	Federal Aid Criminal Justice	\$ 1,600
----------------	------------------------------	----------

Expenditure:

01311000 04112	Memberships and Dues	\$ 200
01311000 04585	Operating Supplies	1,200
01311000 04613	Training	200

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Jareo, Fitzpatrick, Drake, Nabywaniec, Montigelli, Cantwell, Peck, Doldo, Maxon, Johnson, Gray

Absent: Adsit, Reed, Ferris, McBride

Resolution passed.

Resolution No. 284

Recognizing NYS Governor’s Traffic Safety Committee Police Traffic Services Program Grant and Amending the 2018 County Budget in Relation Thereto

By Legislator: Robert D. Ferris

Whereas, The Jefferson County Sheriff’s Department has been awarded a NYS Governor’s Traffic Safety Committee Police Traffic Services Program grant in the amount of \$6,200, and

Whereas, The goal of the grant is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic accidents.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby accepts said grant award for the project period October 1, 2018 through September 30, 2019, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award, subject to approval by the County Attorney as to form, and be it further

Resolved, That the 2018 County Budget is hereby amended as follows:

Increase:

Revenue:		
01311000 94389	Federal Aid Other Public Safety	\$ 6,200

Expenditure:		
01311000 01300	Overtime	\$ 6,200

Seconded by Legislator: Anthony J. Doldo

Roll Call Vote

Ayes: Johnson, Fitzpatrick, Cantwell, Doldo, Maxon, Nabywaniec, Drake, Peck, Montigelli, Jareo, Gray

Absent: Reed, McBride, Adsit, Ferris

Resolution passed.

Resolution No. 285

Authorizing Agreements for The Governor’s Traffic Safety Committee’s Stop-DWI Crackdown Enforcement Grant and Amending the 2018 County Budget in Relation Thereto

By Legislator: Robert W. Cantwell, III

Whereas, The New York State Stop-DWI Foundation has successfully coordinated and obtained Stop-DWI Crackdown Enforcement Grants for 44 counties throughout the state, and

Whereas, Jefferson County’s grant is for \$12,300, to be shared with the Watertown City Police Department and the NYS Park Police, and

Whereas, Agreements must be authorized with the Governor’s Traffic Safety Committee and the aforementioned agencies, and

Whereas, The 2018 County Budget must be amended to recognize said funding and allocate it to the appropriate accounts.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute agreements as necessary to obtain and distribute funding as described above, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2018 County Budget is amended as follows:

Increase:

Revenue:

01331500 94389	Federal Aid Criminal Justice	\$ 12,300
01311000 92614	Stop DWI Svcs Sheriff	4,800

Expenditure:

01311000 01300	Overtime	\$ 4,800
01331500 04414	Supporting Services	4,800
01331500 04428	Public Safety Svcs. - Other Govt	7,500

Seconded by Legislator: Anthony J. Doldo

Roll Call Vote

Ayes: Johnson, Doldo, Fitzpatrick, Montigelli, Cantwell, Maxon, Drake, Nabywaniec, Peck, Gray

Absent: Adsit, Reed, McBride, Ferris

Nay: Jareo

Resolution passed.

Resolution No. 286

Approving the 2019 Stop DWI Plan

By Legislator: Anthony J. Doldo

Whereas, This Board is in receipt of the Stop DWI Budget for County Fiscal Year 2019.

Now, Therefore, Be It Resolved, That the plan for the coordination of County, Town, City and Village efforts to reduce alcohol related traffic injuries and fatalities during 2019 be and is hereby adopted as the Jefferson County Stop DWI Plan for 2019, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign the Certification Page of the 2019 Stop-DWI Plan on behalf of Jefferson County, and be it further

Resolved, That, Upon approval of said Stop DWI Plan by the Commissioner of the New York State Department of Motor Vehicles, expenditure of Stop DWI funds in accordance with said Plan and the 2019 Jefferson County Budget is hereby authorized.

Seconded by Legislator: Robert D. Ferris

All members present voted aye except Legislator Jareo who voted nay.

Resolution No. 287

Appointing Member to the Jefferson County Office for Aging Advisory Council

By Legislator: Robert D. Ferris

Resolved, That, pursuant to Title III of the Older Americans Act, as amended, the below listed individual be and is hereby appointed as a member of the Advisory Council of the Jefferson County Office for Aging for a three (3) year term to expire as follows:

<u>Member</u>	<u>Term Expires</u>
<u>New Appointment:</u>	
Sheila Barney-Pullus	12/31/2021

Seconded by Legislator: Carolyn D. Fitzpatrick

All members present voted aye.

Resolution No. 288

Authorizing Agreements for Provision of Services to Elderly of Jefferson County

By Legislator: Robert D. Ferris

Whereas, The Jefferson County Office for the Aging works for the establishment and expansion of programs and services which assist older persons in the areas of their most urgent needs, and

Whereas, the Office for the Aging is eligible to receive State and Federal funds for the purpose of providing needed programs and services to elderly residents of Jefferson County, and

Whereas, the Office for the Aging and this Board of Legislators desire to contract for the provision of certain programs and services to the elderly.

Now, Therefore, Be It Resolved, That pursuant to Section 95-a of the General Municipal Law, Jefferson County enter into agreements for the period of January 1, 2019 through December 31, 2020 with the below listed parties for provision of such programs and services to elderly residents of Jefferson County and for such consideration as follows:

Personal Care Services

Seniors Helping Seniors for the period 1/1/19-12/31/20 at a blended (PCI & Respite) hourly rate of \$22.50/hour in 2019, \$23.50/hour in 2020 for the provision of housekeeping services and caregiver services.

U.S. Care Systems, Inc. for the period 1/1/19-12/31/20 at a blended (PCI & PC II) hourly rate of \$23.70/hour in 2019, and \$24.73/hour in 2020 for the provision of housekeeping services and \$20.80/hour in 2019 and \$21.83/hour in 2020 for the provision of caregiver services.

and be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute said agreements on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Anthony J. Doldo

All members present voted aye.

Resolution No. 289

**Amending 2018 County Budget Relative to Mental Health Programs
and Authorizing Amended Agreements in Relation Thereto**

By Legislator: Jeremiah J. Maxon

Whereas, It is necessary to reallocate excess State Aid funds to better align with County mental hygiene priorities within mental health agency programs to ensure the quality of existing mental health services, and

Whereas, The 2018 County Budget needs to be amended to reflect these changes and local contracts need to be amended accordingly.

Now, Therefore, Be It Resolved, That the 2018 County Budget is hereby amended as follows:

Increase:

01432000 04732	Children's Home - Jefferson County	\$52,000
----------------	------------------------------------	----------

Decrease:

01432000 04718	JRC Employment	\$52,000
----------------	----------------	----------

and be it further

Resolved, That the Chairman of the Board of Legislators and the Community Services Board are hereby authorized and directed to execute any necessary amended agreements relative to these changes, with the approval of the County Attorney as to form and content.

Seconded by Legislator: James A. Nabywaniec

All members present voted aye.

Resolution No. 290

Authorizing Agreement with NYSDOH for Rabies Program

By Legislator: Carolyn D. Fitzpatrick

Whereas, The Jefferson County Public Health Service (JCPHS) has been notified by the NYS Department of Health of the re-award of funding for the Rabies Program in an annual amount of

\$28,713 for the new period of April 1, 2019 through March 31, 2022 with 1 year renewals within that time period, and

Whereas, The purpose of the Rabies Program is to provide human rabies treatment, specimen collections, pet vaccination clinics, and education and prevention activities within Jefferson County, and

Whereas, Such funds are already in the 2019 County Budget.

Now, Therefore, Be It Resolved, that the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement with the NYS Department of Health, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Anthony J. Doldo

All members present voted aye.

Resolution No. 291

**Appointing Member to Jefferson County Public Health Service
Professional Advisory Committee**

By Legislator: Anthony J. Doldo

Resolved, That the following individual be and is hereby appointed as a member of the Professional Advisory Committee for a term to expire as indicated below:

<u>Members</u>	<u>Term to Expire</u>
<u>New Appointment:</u> Alicia Rupert	12/31/2022

Seconded by Legislator: Jeremiah J. Maxon

All members present voted aye.

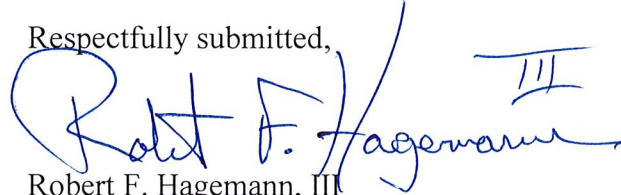
Legislator Peck questioned if the County was going to have to reevaluate the Efficiency Program exercise with the Villages and Towns in 2019. Mr. Hagemann confirmed that meetings will be initiated with the Villages and Towns in 2019 for any changes to the Plan for a three year time period (2019, 2020, 2021).

Legislator Montigelli reported that the Soil & Water Conservation District had a timber sale that netted \$31,500 from one stand and \$2,500 from another. He said we have the added advantage of a SWCD staff member being a forester, and noted that the forest lands are a significant return on investment.

Chairman Gray wished happy holidays to the staff and Department Heads present, and asked that they pass along the Board's thanks to all their employees, especially those honored today for everything that they do. He thanked the Administrator and Deputy Administrator for their leadership and a good budget this year, and thanked Legislators for all of their hard work this year, as these meetings are only a small part of what they do in being responsible and responsive to the people of Jefferson County.

There being no further business of the Board, on a motion by Legislator Peck seconded by Legislator Fitzpatrick and unanimously carried, the meeting was adjourned at 3:40 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Robert F. Hagemann, III". The signature is written in a cursive style with a large initial "R" and a distinct "III" at the end.

Robert F. Hagemann, III
Clerk of the Board