

General Services Committee
September 11, 2018
Minutes

Members Present: Committee Chair Philip Reed, Legislators Patrick Jareo, Jeremiah Maxon, Robert Ferris, Jennie Adsit, Anthony Doldo, Chairman of the Board Scott Gray

Others Present: Legislators William Johnson, Allen Drake, Deputy Administrator Sarah Baldwin, County Attorney David Paulsen, Planning Director Michael Bourcy, Fire & Emergency Management Coordinator Joseph Plummer, Probation Director Martin Morrison, Treasurer Accountant Anne Converse, Watertown Daily Times Report Abraham Kenmore, Secretary Torri Richmire

Chairman Reed called the meeting to order at 6 p.m. and offered privilege of the floor, however no one present wished to speak. The minutes of the August meeting were approved without objection or correction.

Chairman Reed introduced a resolution Authorizing Agreement with NYS Division of Criminal Justice Services in Relation to Aid to Prosecution Program and entertained a motion for consideration. A motion was duly made by Legislator Doldo and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Amending the 2018 County Budget to Recognize Reserve Funds in the District Attorney's Office and entertained a motion for consideration. A motion was duly made by Legislator Adsit and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Authorizing Agreement with the NYS Division of Homeland Security and Emergency Services in Relation to the Federal Domestic Preparedness Equipment Program and Amending the 2018 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Maxon and seconded by Legislator Jareo. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Authorizing Agreement and Amending the 2018 County Budget in Relation to the FY18 State Homeland Security Program (SHSP) Grant and entertained a motion for consideration. A motion was duly made by Legislator Doldo and seconded by Legislator Jareo. In response to a question from Legislator Maxon, Fire and Emergency Management Coordinator Joseph Plummer stated that Chemical Biological Radioactive Nuclear and Explosives (CBRNE) response vehicle is an acceptable grant designation for his county vehicle which is used for responding to HAZMAT situations. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Amending the 2018 County Budget in Relation to Jefferson County's Housing Improvement Program and entertained a motion for consideration. A motion was duly made by Legislator Doldo and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Approving Appointment to the Jefferson County Planning Board and entertained a motion for consideration. A motion was duly made by Legislator Jareo and seconded by Legislator Adsit. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Amending the 2018 County Budget Relative to Probation Department and entertained a motion for consideration. A motion was duly made by Legislator Jareo and seconded by Legislator Maxon. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Authorizing Agreement with NYS Division of Criminal Justice Services in Relation to Aid to Defense Program and entertained a motion for consideration. A motion was duly made by Legislator Maxon and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Accepting Donation for Sheriff's Department K-9 Unit and Amending the 2018 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Jareo and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Authorizing Agreement and Amending the 2018 County Budget in Relation to the State FY18 Law Enforcement Terrorism Prevention Program (LETPP) Grant and entertained a motion for consideration. A motion was duly made by Legislator Doldo and seconded by Legislator Ferris. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced two additional resolutions, Amending the 2018 County Budget in Relation to Sheriff - Corrections and entertained a motion for consideration. A motion was duly made by Legislator Jareo and seconded by Legislator Maxon. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Authorizing an Agreement with the Community Action Planning Council (CAPC) to Promote Fair and Equal Housing and entertained a motion for consideration. A motion was duly made by Legislator Ferris and seconded by Legislator Doldo. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed announced that he and Chairman of the Board Scott Gray gave welcoming remarks to the Association of Airports Conference hosted by Jefferson County for the first time in 30 years. He stated that it was well attended and the group was going to tour Watertown International Airport and Wheeler-Sack Army Airfield as well as a tour of the Thousand Islands and Boldt Castle. Chairman Gray advised that this is the second conference held in Jefferson County this year the other being the Treasurer's Association. He stated that the conferences doubled their normal attendance and area hotels were booked to capacity for both.

Chairman Reed also announced that Senator Ritchie has secured \$200,000 for the Watertown International Airport to possibly get an additional air carrier traveling to another destination.

Legislator Jareo stated that in the past with budget constraints the Highway Department has had to neglect some county roads and as budget season approaches he hopes that Legislators will be

mindful of this serious situation. Chairman Reed stated that the tax cap always puts a wrinkle in spending but at some point Highway will have to catch up.

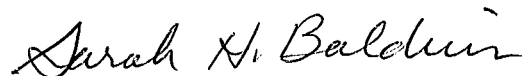
Legislator Doldo shared his concerns regarding Probation Department's aging vehicles and safety issues for staff transporting juveniles due to new regulations for Raise the Age. He suggested that the board look at that during budget talks.

At the request of Legislator Doldo, Mr. Plummer updated the group regarding the erection of radio towers, reporting that of 12 towers the ninth one was stacked today. He stated that there is one site left to break ground on but the others have concrete poured, electric is in, generators and propane tanks are set. He stated that the towers are put together in 20 foot sections and then a crane is used to stack the tower, which takes approximately 5 hours per tower. He said that it is progressing very well. He stated that the next step is installing and interconnecting the microwaves. He said that they are working with Motorola to finish designs and then the system will be staged in a warehouse in Illinois and once it is ready, it will be shipped to the sites for installation. They are still projecting one year to go live.

In response to a question from Legislator Jareo, Mr. Plummer stated that Towns are able to purchase radios under the county contract at a discount price until December 2018. He advised that since the system won't go live for another year, the contract states that warranties do not start until Jefferson County accepts the system. He stated that with the discount, public service (town highway etc.) will pay \$1,011 for portable radios, after the discount runs out that will be \$1,600. He advised that these radios will allow for intercommunication among agencies as well as a dedicated line for their agency.

There being no further business, on a motion by Legislator Ferris seconded by Legislator Maxon and unanimously carried, the meeting adjourned at 6:30 p.m.

Respectfully submitted,



Sarah H. Baldwin
Deputy County Administrator