


**County of Jefferson**  
**Office of the County Administrator**



**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070

July 12, 2018

**TO:** Members of General Services Committee  
**FROM:** Robert F. Hagemann, County Administrator   
**SUBJECT:** General Services Committee Agenda

Please let this correspondence serve as notification that July's General Services Committee will meet at **the Highway Department's Complex** in the Training Room of the Bridge and Road Maintenance Building, 21897 County Road 190, Watertown, NY. The meeting will take place on **Tuesday, July 17, 2018** with a tour of the newly erected E-911 Cell Tower beginning at **5:30 p.m.** followed by the Committee Meeting at **6:00 p.m.**

Following is a list of agenda items for the meeting:

**Resolutions:**

1. Amending the 2018 County Budget and Capital Plan to Recognize 2017 Revenue from Passenger Facility Charges at Watertown International Airport and 2017 and 2018 Revenue from Fort Drum Residential Communities Initiative
2. Authorizing Agreements with the FAA, NYS DOT and McFarland Johnson for the Aircraft Rescue Fire Fighting Building Design and Amending the 2018 County Budget and Capital Plan in Relation Thereto
- 3.. Authorizing Agreements with the FAA, NYS DOT, McFarland Johnson and M-B Companies, Inc. and Amending the 2018 County Budget and Capital Plan in Relation Thereto
4. Authorizing Agreements with the FAA, NYS DOT and McFarland Johnson, for Runway 7/25 and Intersection Rehabilitation Design and Amending the 2018 County Budget and Capital Plan in Relations Thereto
5. Authorizing Agreements with the FAA, NYS DOT and McFarland Johnson for the Terminal Access Road and Amending the 2018 County Budget and Capital Plan in Relation Thereto
6. Authorizing Agreements with NYS DOT and McFarland Johnson for the Air Ambulance

Hangar at the Watertown International Airport and Amending the 2018 County Budget and Capital Plan in Relation Thereto

7. Authorizing Settlement of Litigation Relative to Eminent Domain Proceedings with William and Colleen Lawler
8. Establishing Time and Place for Public Hearing Related to the Status of the Implementation of the 2016 Community Development Block Grant (CDBG) Housing Award
9. Establishing Time and Place for Public Hearing Related to the 2018 Community Development Block Grant (CDBG) Process
10. Authorizing the Implementation and Funding of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (County Road 152 (Stony Creek Rd) over Stony Creek), Appropriating Funds Therefor and Amending the 2018 County Budget and Capital Plan
11. Amending the 2018 County Budget in Relation to the Highway Department CHIPS Funding
12. Accepting Donations for Sheriff's Department K-9 Unit and Amending the 2018 County Budget in Relation Thereto
13. Amending the 2018 County Budget to Recognize Insurance Recovery and Allocating Same in Sheriff's Department Budget
14. Recognizing NYS Division of Criminal Justice Services Program Grant and Amending the 2018 County Budget in Relation Thereto

Informational Items:

1. Monthly Departmental Reports:
  - Planning
  - Weights & Measures
  - Recycling & Waste Management Transfer Facility

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Fire & Emerg. Mgmt. Serv.	Sheriff
	Buildings & Grounds	Highway/Recycling & Waste Mgt.	Weights & Measures
	District Attorney	Probation	County Attorney
	Dog Control	Public Defender	County Treasurer
	E-911		

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2018 County Budget and Capital Plan to Recognize 2017 Revenue from Passenger Facility Charges at Watertown International Airport and 2017 and 2018 Revenue from Fort Drum Residential Communities Initiative

By Legislator: \_\_\_\_\_

Whereas, Pursuant to Resolution 289 of 2016 the Board of Legislators authorized an application to the Federal Aviation Administration (FAA) for the Passenger Facility Charge Program at the Watertown International Airport, and

Whereas, The FAA has approved the application, and \$63,451.70 in Passenger Facility Charges (PFC) were collected in 2017 and needs to be appropriated for use in FAA-approved projects that enhance safety, security or capacity; reduce noise; or increase air carrier competition, and

Whereas, Jefferson County authorized an amendment to the Community Development Agreement relative to Fort Drum Mountain Community Homes (FDMCH) Residential Community Initiative by Resolution 162 of 2013, which Agreement provides for FDMCH to make certain payments, and

Whereas, The county received \$139,713.60 in 2017, which needs to be appropriated and \$139,713.60 in 2018 to be recognized.

Now, Therefore, Be It Resolved, That the 2018 County Budget is hereby amended as follows:

**Increase:**

Revenue		
01104500 91081	Payments In Lieu of Taxes	\$ 139,713.60
01000000 30599	Appropriated Fund Balance	203,165.30
Transfers		
01995000 09006	Transfer to Capital Projects Fund	\$ 342,878.90
20900600 95031	Transfer from General Fund	342,878.90
Expenditure		
20561000 02064	Property Acquisition/Improvements	\$ 279,427.20
20698900 02071	PFC Projects	63,451.70

and be it further

Resolved, That the six year Capital Plan is amended accordingly

Seconded by Legislator: \_\_\_\_\_

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements with the FAA, NYS DOT and McFarland Johnson for the Aircraft  
Rescue Fire Fighting Building Design and Amending the 2018 County Budget  
and Capital Plan in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, Jefferson County anticipates a grant offer from the Federal Aviation Administration (FAA) and New York State Department of Transportation (NYSDOT) for the Aircraft Rescue Fire Fighting (ARFF) Building Design in the amount of \$389,500 and \$10,250 respectively, and

Whereas, Jefferson County local share of projects costs is in the amount of \$10,250, and

Whereas, The existing ARFF building is inadequate in size and is poorly laid out for the storage of ARFF vehicles and equipment. In addition, the space in the ARFF building also serves as storage for snow removal equipment, and as a result the facility is inadequate for use in housing the Airport's Index B ARFF Vehicle and Index A ARFF Vehicle, and

Whereas, The County's selected airport consultant on this project, McFarland Johnson, prepared the successful application and will complete the Design at a cost not to exceed \$402,000 and

Whereas, The County is expected to incur \$8,000 in reimbursable expenses in relation to the project.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with the FAA, NYSDOT, and also enter into a service agreement with McFarland Johnson, for said project and that the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreements on behalf of Jefferson County, including any change orders as recommended by the Airport Manager, not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2018 County Budget is hereby amended as follows:

**Increase:**

Revenue		
20900600 94589	Federal Aid - Airport Capital Projects	\$ 389,500
20900600 93589	Airport - State Aid - DOT	10,250

Expenditure  
20561000 02079                      Airport ARFF Building                      \$ 410,000

**Decrease:**

Expenditure  
20561000 02071                      PFC Projects                      \$ 10,250

and be it further

Resolved, That the six year Capital Plan is amended accordingly.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements with the FAA, NYS DOT, McFarland Johnson and M-B Companies, Inc. and Amending the 2018 County Budget and Capital Plan in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, Jefferson County anticipates a grant offer from Federal Aviation Administration (FAA), and New York State Department of Transportation (NYSDOT) for the acquisition of snow removal equipment in the amount of \$1,057,557, and \$27,830 respectively, and

Whereas, Jefferson County has committed funds for the local share of project costs in the amount of \$32,195, and

Whereas, The County's airport consultant on this airport equipment project, McFarland Johnson, prepared the successful application and completed the specifications and bidding for acquisition of snow removal equipment at a cost not to exceed \$11,890, and

Whereas, McFarland Johnson and the Airport Manager have coordinated the bidding process and recommend that the lowest responsive bidder M-B Companies, Inc. be awarded the purchase contract in the amount of \$1,100,692, and

Whereas, The County is expected to incur \$5,000 in reimbursable administrative expenses in relation to the project, and

Whereas, The 2018 County Budget and Capital Plan must be amended to establish said projects.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with the FAA, NYSDOT, McFarland Johnson, and M-B Companies, Inc. for said project and that the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreements on behalf of Jefferson County, including any change orders as recommended by the Airport Manager, not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2018 County Budget is hereby amended as follows:

**Increase:**

Revenue		
20900600 94589	Federal Aid - Airport Capital Projects	\$ 1,057,557
20900600 93589	Airport - State Aid - DOT	27,830
Expenditure		
20561000 02086	Snow Removal Equipment	\$ 1,117,582

**Decrease:**

20561000 02071

PFC Projects

\$ 32,195

and be it further

Resolved, That the six year Capital Plan is amended accordingly.

Seconded by Legislator: \_\_\_\_\_

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State of New York )  
County of Jefferson ) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements with the FAA, NYS DOT and McFarland Johnson, for Runway 7/25  
and Intersection Rehabilitation Design and Amending the 2018 County Budget  
and Capital Plan in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, Jefferson County anticipates a grant offer from the Federal Aviation Administration (FAA) and the New York State Department of Transportation (NYSDOT) for Runway 7/25 and Intersection Rehabilitation Design in the amount of \$533,168 and \$14,031 respectively, and

Whereas, The Runway 7/25 and Intersection pavement was reconstructed in 1991 and is exhibiting signs of wear due to the effects of service loads, weather and time, and has a need to be replaced or rehabilitated, and

Whereas, The County's selected airport consultant on this project, McFarland Johnson, prepared the successful application for Runway 7/25 and Intersection Rehabilitation Design Project and will complete the Design at a cost not to exceed \$553,230, and

Whereas, The County is expected to incur \$8,000 in reimbursable administrative expenses in relation to the project.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with the FAA, NYSDOT, and also enter into a service agreement with McFarland Johnson, for said project and that the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreements on behalf of Jefferson County, including any change orders as recommended by the Airport Manager, not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2018 County Budget is hereby amended as follows:

**Increase:**

Revenue		
20900600 94589	Federal Aid - Airport Capital Projects	\$ 533,168.00
20900600 93589	Airport - State Aid - DOT	14,031.00

**Increase:**

Expenditure		
20561000 02091	Runway 7/25 Reconstruction	\$ 561,230.00



**Decrease:**

Expenditure  
20561000 02071                      PFC Projects    \$ 14,031.00

and be it further

Resolved, That the six year Capital Plan is amended accordingly.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements with the FAA, NYS DOT and McFarland Johnson for the Terminal Access Road and Amending the 2018 County Budget and Capital Plan in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, Jefferson County anticipates a grant offer from the Federal Aviation Administration (FAA) and New York State Department of Transportation (NYSDOT) for the Terminal Access Road Design in the amount of \$150,133 and \$3,951 respectively, and

Whereas, Jefferson County local share of projects costs is in the amount of \$3,951, and

Whereas, The existing airport entrance road was constructed over 30 years ago, and has been patched and some places repaired and widened with crushed stone and recycled airfield millings, and

Whereas, With record enplanements in 2017 a complete reconstruction of the pavement is required, further circulation pattern for traffic will provide increased safety for pedestrians accessing both the terminal and general aviation facilities, and

Whereas, The County's selected airport consultant on this project, McFarland Johnson, prepared the successful application and will complete the Design at a cost not to exceed \$153,035, and

Whereas, The County is expected to incur \$5,000 in reimbursable administrative expenses in relation to the project.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with the FAA, NYSDOT, and also enter into a service agreement with McFarland Johnson, for said project and that the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreements on behalf of Jefferson County, including any change orders as recommended by the Airport Manager, not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2018 County Budget is hereby amended as follows:

**Increase:**

Revenue		
20900600 94589	Federal Aid - Airport Capital Projects	\$ 150,133
20900600 93589	Airport - State Aid - DOT	3,951

Expenditure  
20561000 02080                      Access Road Improvements (Design)                      \$ 158,035

**Decrease:**

Expenditure  
20561000 02071                      PFC Projects (local share)                      \$    3,951

and be it further

Resolved, That the six year Capital Plan is amended accordingly.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements with NYS DOT and McFarland Johnson for the Air Ambulance Hangar  
at the Watertown International Airport and Amending the 2018 County Budget  
and Capital Plan in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, Jefferson County has received a \$1,500,000 grant from New York State Department of Transportation (NYSDOT) to pay 90% of allowable costs incurred in accomplishing the following project at Watertown International Airport, and

Design and Construction of a hangar and associated office/living space for an Air Ambulance service at the airport. The building will include approximately 6,000 square feet (SF) of hangar and approximately 1,350 SF of office/living space and will be sited on the western end of the existing terminal apron.

Whereas, The County's selected airport consultant on this project, McFarland Johnson, will complete the design and construction at a cost not to exceed \$135,000.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with the NYSDOT and McFarland Johnson for said project, and

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreements on behalf of Jefferson County, including any change orders as recommended by the Airport Manager and the County Administrator, not to exceed the funding available, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2018 County Budget is hereby amended as follows:

**Increase:**

Revenue		
20900600 93589	Airport - State Aid - DOT	\$ 1,500,000.00

Expenditure		
20561000 02078	Airport Air Ambulance Building	\$ 1,666,667.00

**Decrease:**

20698900 02064	Property Acquisition/Improvements	\$ 166,667.00
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and be it further

Resolved, That the six year Capital Plan is amended accordingly.

Seconded by Legislator: \_\_\_\_\_

**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Authorizing Settlement of Litigation Relative to Eminent Domain Proceedings  
with William and Colleen Lawler

By Legislator: \_\_\_\_\_

Whereas, By Resolution 187 of 2013 the Jefferson County Board of Legislators authorized the commencement of Eminent Domain proceedings in regard to certain real property adjacent to the Watertown International Airport the acquisition of which is necessary for air safety and compliance with Federal Aviation Administration regulations, and

Whereas, Property owners William and Colleen Lawler exercised their rights to challenge the valuation of compensation offered by the County under Eminent Domain Law and the matter proceeded to be litigated with each party having submitted independent appraisals of the value and alleged damages resulting from the taking, and

Whereas, On the advice of counsel after the consideration of the documentary evidence and legal basis relating to the taking, and that a negotiated settlement is, as a matter of litigation analysis and risk management, a cost-effective alternative to full trial of the action. Counsel has advised that the range of possible verdicts includes the possibility a decision upholding the County's appraisal, but also may include an adverse verdict in an amount which is in the discretion of the trier of fact and which exceeds the settlement demand of the respondents; and that the substantial costs of proceeding to trial—including both the labor and opportunity costs of making senior employees of the County available throughout the trial; the costs of attorney preparation and presentation of trial; and the costs to be incurred for our expert witnesses in preparing for and testifying at trial serve to offset the total cost of settlement to the County; at the same time that a settlement defines the extent of expense and removes the threat of uncapped exposure, and

Whereas, Pursuant to Local Law No. 5 of 1986, a settlement or comprise of a claim in the amount of \$10,000.00 or greater requires the prior approval of the Board of Legislators.

Now, Therefore, Be It Resolved, That for purposes of avoiding the costs and expense of a trial; and for purposes of compromising a claim at a point well within the estimated range of possible jury verdicts, the Board of Legislators does hereby agree to a settlement of the matter herein; and the sum of One Hundred Ten Thousand Dollars (\$110,000.00) for purposes of settling the referenced litigation; and the County Attorney is hereby authorized to either tender that sum to counsel for the respondents, upon such terms and conditions as counsel agree, upon receipt of a release of all claims in a form acceptable to the County Attorney and receipt of a fully executed Stipulation of Discontinuance, and be it further

Resolved, That \$104,700.00 be and hereby is appropriated from account #20561000 020995 for payment of said settlement, said balance being due following credit for original compensation of \$5,300.00 paid in February of 2016.

Seconded by Legislator: \_\_\_\_\_

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Establishing Time and Place for Public Hearing Related to the Status of the  
Implementation of the 2016 Community Development Block Grant  
(CDBG) Housing Award

By Legislator: \_\_\_\_\_

Whereas, Jefferson County received a Community Development Block Grant (CDBG) award in program year 2016 (\$850,000) from the NYS Office for Community Renewal for an owner-occupied housing rehabilitation assistance program for low to moderate income eligible residents, and

Whereas, Jefferson County is in the process of implementing the County's 2016 Community Development Block Grant (CDBG) Award administered by the NYS Office of Community Renewal, and

Whereas, The CDBG application process requires applicants to hold a public hearing to obtain the views of the general public on the status and plans for implementation of these awards.

Now, Therefore, Be It Resolved, Pursuant to Section 104(A)(2) of the Federal Housing and Community Development Act, as amended, a CDBG public hearing shall be held on Tuesday, September 11, 2018 at 5:30 p.m. in the Board Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, Notice of such public hearing shall be given in accordance with law.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Establishing Time and Place for Public Hearing Related to the  
2018 Community Development Block Grant (CDBG) Process

By Legislator: \_\_\_\_\_

Whereas, Jefferson County is in the process of evaluating grant opportunities in anticipation of a 2018 Community Development Block Grant (CDBG) Program administered by the NYS Office of Community Renewal, and

Whereas, The CDBG application process requires applicants to hold a public hearing to obtain the views of the general public on community development needs.

Now, Therefore, Be It Resolved, Pursuant to Section 104(A)(2) of the Federal Housing and Community Development Act, as amended, a CDBG public hearing shall be held on Tuesday, September 11, 2018 at 5:40 p.m. in the Board Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, Notice of such public hearing shall be given in accordance with law, and be it further

Resolved, The Chairman of the Board is hereby authorized to execute all necessary CDBG application documents, and the Department of Planning is hereby authorized as the County's agent to act in connection with the submission of any authorized application and to provide any supplemental information that may be required by the NYS Office of Community Renewal.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Authorizing the Implementation and Funding of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (County Road 152 (Stony Creek Rd) over Stony Creek), Appropriating Funds Therefor and Amending the 2018 County Budget and Capital Plan

By Legislator: \_\_\_\_\_

Whereas, A Project for County Road 152 over Stony Creek, PIN 7753.43 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne by 80% Federal funds (CFDA 20.205) and 20% non-federal funds, and

Whereas, By Resolutions 307 of 2014 and 111 of 2018, the County of Jefferson approved the above project by making a commitment for the cost of various phases of the project, and

Whereas, The County of Jefferson desires to advance the project by making a commitment of 100% of the federal and non-federal share of the costs of the Preliminary Engineering/Design and Construction/CI phases of the project, and

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators does hereby approve the project, and be it further

Resolved, That the Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Preliminary Engineering/Design and Construction/CI Phase of the project, and be it further

Resolved, That the sum of \$557,000, which includes the Construction Phase, or so much thereof as is necessary is hereby appropriated from Account 20511300 02897 in the 2018 County Budget, and made available to cover the cost of participation in the above phase of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceeds the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid



eligible Project costs and all Project costs within appropriations therefor that are not so eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That the 2018 County Budget is hereby amended to allocate the remaining funds required as follows:

**Increase:**

Revenue		
20900600 94592	Federal Aid Bridges	\$ 445,600
20900600 93592	State Aid Bridges	111,400
Expenditure		
20511300 02897	County Road 152 over Stony Creek (I4)	\$ 557,000

and be it further

Resolved, That the six year capital plan is amended accordingly, and be it further

Resolved, That this Resolution shall take effect immediately.

Seconded by Legislator: \_\_\_\_\_

State of New York )  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2018 County Budget in Relation to the Highway Department CHIPS Funding

By Legislator: \_\_\_\_\_

Whereas, The New York State Governor and Legislature have reached an agreement on the State FY 2018-2019 Consolidated Local Street and Highway Improvement Program (CHIPS) funding level, which includes an Extreme Winter Recovery apportionment of \$251,635.84 over and above the Jefferson County Budget, and

Whereas, The County Highway Superintendent has requested that this additional revenue be placed in the Department's Highway Paving account.

Whereas, In order to recognize and allocate the new funding it is necessary to amend the 2018 County Budget.

Now, Therefore, Be It Resolved, That the 2018 County Budget is hereby amended as follows:

**Increase:**

Revenue		
05900300 93501	Consolidated Highway Aid	\$ 251,635.84

Expenditure		
05511200 04930	Paving	\$ 251,635.84

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Accepting Donations for Sheriff's Department K-9 Unit  
and Amending the 2018 County Budget in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, The Sheriff's Department has received a combined donation from Gianna Wood and a fundraiser held at the Northpole Fire Department.

Now, Therefore, Be It Resolved, That this Board of Legislators does hereby gratefully accept said donations, and be it further

Resolved, That the 2018 County Budget is hereby amended as follows:

**Increase:**

Revenue		
01311000 92705	Gifts and Donations	\$ 2,150

Expenditure		
01311000 04518	Canine Supplies/Expenses	\$ 2,150

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2018 County Budget to Recognize Insurance Recovery  
and Allocating Same in Sheriff's Department Budget

By Legislator: \_\_\_\_\_

Whereas, The Sheriff's Department has received insurance settlement checks in the amount of \$581 and \$15,393 for damage to patrol units, and has requested that the settlements be used to pay for needed repairs.

Now, Therefore, Be It Resolved, That the 2018 County Budget is hereby amended as follows:

**Increase:**

Revenue			
01311000 92680	Insurance Recoveries		\$ 15,974
Expenditure			
01311000 043101	Internal Fleet Expense		\$ 5,000
01311000 043102	External Fleet Expense		5,000
01311000 04585	Operating Supplies		5,974

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                              )  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Recognizing NYS Division of Criminal Justice Services Program Grant and  
Amending the 2018 County Budget in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Sheriff's Department has been awarded an NYS Division of Criminal Justice Services Program Grant in the amount of \$27,000, and

Whereas, Said grant will be used to purchase and replace vehicles.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, and be it further

Resolved, That the 2018 County Budget is hereby amended as follows:

**Increase:**

Revenue		
01311000 93389	State Aid - Other Public Safety	\$ 27,000
Expenditure		
01311000 02401	Automotive Equipment	\$ 27,000

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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## 2018 Planning Department Report May and June

### COUNTY PLANNING AND ECONOMIC DEVELOPMENT

#### Community Development Block Grant (CDBG) Program

2016 Award Year. During May and June \$173,945 was drawn down in support of ten projects and program development.

North Country HOME Consortium. During May and June \$103,345 in Federal HOME funds were expended; representing activity on five housing assistance projects.

Staff completed instructional webinars on the HOME program. Staff participated with DANC staff on monitoring local housing agencies.

Attended a Fair Housing presentation sponsored by the Board of Realtors.

#### County Planning Board

Staff prepared materials and presented projects for the May and June Planning Board meetings:

1. Site Plan Review – 100 room hotel – NYS Route 12 - Pamela (T)
2. Site Plan Review – bus garage w/office – County Road 200 - Watertown (T)
3. Site Plan Review/Special Use Permit – addition for vehicular audio sales and installation and used auto sales – NYS Route 342 - LeRay (T)
4. Special Use Permit – three self storage buildings – NYS Route 12E/County Road 57 – Lyme (T)
5. Special Use Permit/Area Variance – off-premise sign – County Road 15/DogHill Road – Orleans (T)
6. Special Use Permit – off-premise sign – County Road 100 – Orleans (T)
7. Special Use Permit – addition to restaurant for ice cream sales – NYS Route 12E/Empie Road – Lyme (T)
8. Site Plan Review/Special Use Permit – storage(recycled asphalt, topsoil) – Waddingham Road – LeRay (T)
9. Site Plan Review – addition for vehicle repair – US Route 11 – Watertown (T)
10. Intergovernmental Review - Watertown International Airport is requesting funding from the FAA for the design phase of the reconstruction of the intersection of Runways 7-25 and 10-28.
11. Intergovernmental Review - Watertown International Airport is requesting funding from the FAA for the purchase of a multi-purpose snow removal truck with a twelve foot plow blade and pull-behind broom, with an add-alternative to include the addition of a second snow removal truck and twenty foot displacement plow with a sander attachment.
12. Watertown International Airport is requesting funding from the FAA for the design of the existing airport access road.
13. Watertown International Airport is requesting funding from the FAA for the design of an approximately 8,000 square foot ARFF building to the east of the existing Fuel Farm.

#### Census 2020

Staff completed work on the Local Update of Census Addresses (LUCA) program and submitted data to the Census Bureau.

### Metropolitan Planning Organization (MPO)

Attended a Transit Study workgroup meeting.  
Attended a Brownville Bridge replacement public meeting.

### Other Activities

Attended the Fort Drum Compatibility Planning Committee meeting.  
Attended the Fort Drum Real Property Planning Board meeting.  
Presented a Land Use training session at JCC with Grant Sussey on the airport and compatibility with local municipalities.

## **COMMUNITY PLANNING AND DEVELOPMENT**

### Municipal Project Assistance

Alexandria Bay (V) – Staff attended Comprehensive Plan Committee meetings to discuss stages/strategies for effective public input, draft community survey, potential plan chapters, and a general timeline for the Comp Plan Update.

Cape Vincent (T) – Staff provided training to local boards on SEQR basics.

LeRay (T) – Staff provided options for proposed NYS Route 3 zoning district amendments.

Orleans (T) – Staff attended Comprehensive Plan Committee meeting to discuss stages/strategies for effective public input, draft community survey, potential plan chapters, and a general timeline for the Comp Plan Update.

Rodman (T) – Staff assisted committee in developing amendment to development code for wind power regulations.

## **RESOURCE AND ENVIRONMENTAL MANAGEMENT**

### Agriculture

2018 Agricultural District Inclusions – Staff prepared notice and mailed applications to interested landowners.

### Snowmobile Grant-in-Aid Program

Submitted Phase I trail gps updates for three out of the four clubs, one of those included a request to re-establish 18 miles of formerly funded trails to connect to St. Lawrence County trail system that is being submitted for Phase I by the neighboring club to connect Jefferson County trails to the St. Lawrence County system.

### MS4 Coalition

Staff attended MS4 coalition meeting.



## 2018 Planning Department Report March and April

### COUNTY PLANNING AND ECONOMIC DEVELOPMENT

#### Community Development Block Grant (CDBG) Program

2016 Award Year. During March and April \$96,983 was drawn down in support of twelve projects and program development.

North Country HOME Consortium. During March and April \$ 5,280 in Federal HOME funds were expended; representing activity on one housing assistance project.

Staff completed instructional webinars on the HOME program.

Staff attended the HOME administrative board meeting.

#### County Planning Board

Staff prepared materials and presented projects for the March and April Planning Board meetings:

- Site Plan Review – River Hospital addition – Alexandria Bay (V)
- Site Plan Review/Area Variance – River Hospital rehab old hotel – Alexandria Bay (V)
- Site Plan Review/Zoning Map Amend– Watertown Housing Authority storage building – Watertown (C)
- Site Plan Review/Special Use Permit – cell tower antennae replacement – Watertown (T)
- Site Plan Review – FX VW addition – Watertown (T)
- Site Plan Review – FX Chrysler addition – Watertown (T)
- Site Plan Review – Caskinette's RV storage lot – Champion (T)
- Zoning Amendments – New R2 District on NY 3 and minor text changes – LeRay (T)
- Special Use Permit – White Caps Winery pavilion – Lyme (T)
- Special Use Permit – White Caps Winery storage building – Lyme (T)
- Site Plan Review – SMC Plaza addition and parking lot improvements – Watertown (C)

#### Census 2020

Staff continues to work on the Local Update of Census Addresses (LUCA) program.

#### Metropolitan Planning Organization (MPO)

Staff attended transit committee meeting.

Staff participates in the MPO Transit Study workgroup and assisted on developing and distributing the public transit survey.

#### Fort Drum Regional Liaison Organization

Staff attended FDRLO Board Meeting.

Staff attended Sustainability Committee meeting.

#### Other Activities

Tug Hill Local Government Conference.

Jefferson County Fair Housing Roundtable.

North Country Planning Directors Group.

New York Planning Federation Conference.



## **COMMUNITY PLANNING AND DEVELOPMENT**

### **Municipal Project Assistance**

Watertown (C) – Staff participated on the City of Watertown Downtown-Riverfront Parks Committee.

Clayton (T) – Staff created Town maps for use as municipal highway department signs.

LeRay (T) – Staff illustrated proposed zoning amendment and land use in proposed new zone.

Orleans (T) – Staff attended a planning board meeting to discuss proposed solar regulations.

West Carthage (V) – Produced a draft digital municipal zoning map.

Lyme (T) – Staff assisted in reviewing special use permit applications, creating related documents and implementing a project filing system for the Town's Planning Board.

## **RESOURCE AND ENVIRONMENTAL MANAGEMENT**

### **Agriculture**

Ag Agency Roundtable.

Jefferson County Agricultural Conference.

Distributed updated Ag District maps to all municipal clerks.

### **Snowmobile Grant-in-Aid Program**

Staff coordinated with several clubs regarding required online documentation system final edits for trails in Jefferson County to meet end of the season requirements.

### **MS4 Coalition**

Staff attended MS4 coalition meeting.

## **INFORMATION, DEMOGRAPHIC, AND DATA SERVICES**

### **General Technical Assistance**

Responded to callers, emails, and walk-ins with requests concerning cell tower citing, municipal zoning maps, parcels, New York State Certified Agricultural Districts, and the county map viewer.

### **Other Geographic Information System (GIS) Tasks (not associated with projects above)**

For various requests and projects, created or refined the following GIS maps: 2018 Certified Agricultural Districts by town, village, and county-wide; Town of Champion District 1 Polling Place.

Provided new agricultural district layer to the County Map Viewer vendor for posting.

# County of Jefferson

## DEPARTMENT OF CONSUMER AFFAIRS

### BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director  
 Brian M. Mooney, Asst. Director



21915 County Route 190  
 Watertown, NY 13601  
 Phone (315) 786-1094

#### Monthly Report - June 2018

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	52		145	12	4	1	2	16
Non-Comm. Estab.	1							

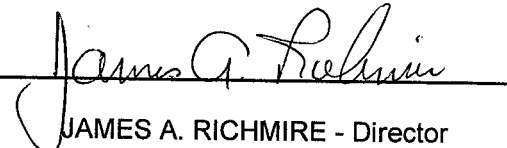
Commodities:	# Inspections	
	# Lots	
	# Packages/Lots	
	# Packages Measured	
	# Lots Failed	

<b>Complaints / Requests:</b>	2
<b>Petroleum Samples:</b>	27
<b>Milk Tanks:</b>	New
	Recalibrations/Rechecks
<b>Vehicle Scales:</b>	12

Scanner Checks:	# Inspections					
	Items Correct		Marked	Scanned		
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned					
	# Inspections Failed					

#### Additional Comments:

Brian worke in Lewis County 6/6, 6/7, 6/15, 6/22, 6/26, Completed diesel investigation from a consumer complaint. No action required. Ethanol failure, investigation on going.

  
 JAMES A. RICHMIRE - Director

**County of Jefferson / Lewis**  
 Department Of Consumer Affairs  
**BUREAU OF WEIGHS AND MEASURES**

TOTAL DEVICES TESTED FOR JUNE 2018

UPDATED THRU: 7/2/18 7/2/18

DEVICES	JEFFERSON	LEWIS	TOTAL	% JEFFERSON	% LEWIS
Computing	5	2	7	71.43%	28.57%
Pre-Pack	2		2	100.00%	0.00%
Customer Scale			0	#DIV/0!	#DIV/0!
Vehicle Scale	12	4	16	75.00%	25.00%
Monorail Scale			0	#DIV/0!	#DIV/0!
Prescription Scale			0	#DIV/0!	#DIV/0!
Hopper / Batch / Tank			0	#DIV/0!	#DIV/0!
Platform Scale	7		7	100.00%	0.00%
Livestock Scale			0	#DIV/0!	#DIV/0!
Miscellaneous Scale			0	#DIV/0!	#DIV/0!
Petroleum Pump	116	24	140	82.86%	17.14%
Petroleum Meter VTM			0	#DIV/0!	#DIV/0!
Other Meter			0	#DIV/0!	#DIV/0!
Rack Meter			0	#DIV/0!	#DIV/0!
Liquid Measure			0	#DIV/0!	#DIV/0!
Volumetric Measure			0	#DIV/0!	#DIV/0!
Weights Pharmacy			0	#DIV/0!	#DIV/0!
Weights Other	12		12	100.00%	0.00%
Linear Measure			0	#DIV/0!	#DIV/0!
Linear Measuring Device	3		3	100.00%	0.00%
Timing Device	6	2	8	75.00%	25.00%
Miscellaneous Device			0	#DIV/0!	#DIV/0!
Non-Commercial Device		1	1	0.00%	100.00%
Milk Tanks	1		1	100.00%	0.00%

Total Devices for Jefferson	Total Devices for Lewis	Total Devices
164	33	197

Total Percentage of Devices Inspected for each county

Jefferson	Lewis
83.25%	16.75%

**Remarks:**

See monthly inspection reports for establishment information.

### Material Analysis Report by Material

Inbound and outbound materials for the period 01/01/2018 - 07/12/2018

Summary Report for Sites: 1, 2

Accounts 1000 - 1200 Customer Types - Z Materials - ZZZZZZZZZZ Material Types - Z

Date	Material Type	Customer Type	Tickets	Count	Est. vol.	Act. Vol.	Est. Wt.	Actual Wt.	Charge
	ALUMINUM		1	0	0	0	4.95	4.95	4,851.00
	Total Average			0	0	0	4.95	4.95	4,851.00
	ELECTRONIC		16	8	0	0	106.16	106.16	6,049.07
	Total Average			1	0	0	6.64	6.64	378.07
	OCC		114	1780	0	0	1279.84	1279.84	120,131.25
	Total Average			16	0	0	11.23	11.23	1,053.78
	OCC IN		2	0	0	0	0.00	0.00	0.00
	Total Average			0	0	0	0.00	0.00	0.00
	ONP		34	811	0	0	601.52	601.52	27,437.72
	Total Average			24	0	0	17.69	17.69	806.99
	P-COMMINGL		13	336	0	0	252.67	252.67	16,853.00
	Total Average			26	0	0	19.44	19.44	1,296.38
	SCRAP METL		8	0	0	0	121.73	121.73	22,606.87
	Total Average			0	0	0	15.22	15.22	2,825.86
	SHORTSTEEL		1	0	0	0	14.07	14.07	3,202.80
	Total Average			0	0	0	14.07	14.07	3,202.80
	TEXTILES		5	0	0	0	4.57	4.57	366.96
	Total Average			0	0	0	0.91	0.91	73.39
	TIN		6	101	0	0	82.99	82.99	16,664.54
	Total Average			17	0	0	13.83	13.83	2,777.42
	<b>Report Total</b>		<b>200</b>	<b>3036</b>	<b>0</b>	<b>0</b>	<b>2468.50</b>	<b>2468.50</b>	<b>218,163.21</b>
	<b>Report Average</b>		<b>15</b>		<b>0</b>	<b>0</b>	<b>12.34</b>	<b>12.34</b>	<b>1,090.82</b>