

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

June 8, 2018

TO: Members of General Services Committee
FROM: Robert F. Hagemann, County Administrator
SUBJECT: General Services Committee Agenda

R.F.H.

Please let this correspondence serve as notification that the General Services Committee will meet on *Tuesday, June 12, 2018, immediately following the conclusion of the Special Board Session* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Presentation:

Joel LaLone and Larry Danforth, Jefferson Community College - Center for Community Studies Survey Results

Resolutions:

1. Authorizing a Lease Agreement With St. Lawrence Seaway RSA Cellular Partnership d/b/a Verizon Wireless for Use of Tower Space at the Public Safety Building Radio Transmission Tower
2. Authorizing Jefferson County to be Lead Agency under the State Environmental Quality Review Act for the Purpose of the 2018 Jefferson County Snowmobile Trail GPS Update, Minor Reroutes and Additions Pursuant to NYS Snowmobile Grant-in-aid Program, and Making a Determination of Non-significance
3. Authorizing Agreement in Relation to the State Alternatives to Incarceration (Pre-Trial Release) Program Funding
4. Amending the 2018 County Budget in Relation to the County Road Fund

5. Amending the 2018 County Budget and Capital Plan in Relation to the County Bridge Account
6. Authorizing Conveyance of Unused County Highway Land in the Town of Brownville to David M. Greenizen
7. Modifying 2018 Stop DWI Plan and Amending the 2018 County Budget in Relation Thereto
8. Authorizing Agreements for an Additional Allocation for The Governor's Traffic Safety Committee's Stop-DWI Crackdown Enforcement Grant and Amending the 2018 County Budget in Relation Thereto

Informational Items:

Monthly Report:

- Weights & Measures

If any Committee Member has inquiries regarding agenda items, or would like to add an item(s) please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Fire & Emerg. Mgmt. Serv.	Sheriff
	Buildings & Grounds	Highway/Recycling & Waste Mgt.	Weights & Measures
	Code Enforcement	Planning	County Attorney
	District Attorney	Probation	County Treasurer
	Dog Control	Public Defender	
	E-911		

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing a Lease Agreement With St. Lawrence Seaway RSA Cellular Partnership
d/b/a Verizon Wireless for Use of Tower Space at the Public Safety Building
Radio Transmission Tower

By Legislator: _____

Whereas, Jefferson County owns and operates a radio transmission tower at its Public Safety Building complex in the City of Watertown, and

Whereas, St. Lawrence Seaway RSA Cellular Partnership d/b/a Verizon Wireless (hereinafter "Verizon") has proposed to lease space on said tower for its private proprietary use and to make structural modifications to said tower in order to support the additional weight of new equipment at no expense to the County, and

Whereas, Verizon has agreed to pay an annual lease payment of \$25,500.00 with a one time signing bonus of \$2,000.00 with an initial lease term of five years. The lease shall be renewable for an four (4) additional five (5) year extensions. The lease payment shall increase to 110% of the annual lease amount for the prior term at the beginning of each new five year extension period, and

Whereas, The Tower has the required space for the Verizon equipment and with structural improvement will support said equipment and all necessary County equipment without interference with County operations, and

Whereas, The partnership of public and private resources will benefit the taxpayer as well as Verizon customer, therefore the Board of Legislators supports the above proposal and authorizes a lease upon such terms.

Now, Therefore, Be it Resolved, That the Chairman of the Board is hereby authorized and directed to execute a lease with St. Lawrence Seaway RSA Cellular Partnership d/b/a Verizon Wireless upon the aforesaid terms, and such further documents as may be necessary to effectuate said purpose, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Jefferson County to be Lead Agency under the State Environmental Quality Review Act for the Purpose of the 2018 Jefferson County Snowmobile Trail GPS Update, Minor Reroutes and Additions Pursuant to NYS Snowmobile Grant-in-aid Program, and Making a Determination of Non-significance

By Legislator: _____

Whereas, Article 27 of New York State Parks, Recreation and Historic Preservation Law establishes a mechanism for allocating funds to local governmental sponsors for the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System, and

Whereas, Having reviewed the criteria contained in 6NYCRR, Section 617.7, Jefferson County finds that there will be no significant adverse environmental impact resulting from the digital update, minor reroutes, and addition to the snowmobile trails though Jefferson County, and

Whereas, Jefferson County Board of Legislators passed Resolution No. 44 of 2018, establishing an annual budget for funds awarded from New York State Parks, Recreation and Historic Preservation for maintenance services to be performed by each snowmobile club pursuant to an annual agreement governed by program requirements, and

Whereas, It is the County's intent to support the development and maintenance of snowmobile trails as an important economic and recreational resource for Jefferson County, and

Whereas, An Environmental Assessment Form (EAF) has been completed which reviews potential environmental impacts and determines that no significant impacts will occur.

Now, Therefore, Be It Resolved, That Jefferson County shall assume lead agency status for this action pursuant to SEQR and has determined that this is an unlisted action and will not have any adverse environmental impacts, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign the Environmental Assessment Form\ Determination of Significance and forward same to all involved agencies.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement in Relation to the State Alternatives to Incarceration
(Pre-Trial Release) Program Funding

By Legislator: _____

Whereas, New York State Division of Criminal Justice Services (DCJS) Alternatives to Incarceration has awarded Jefferson County \$8,867 for the operation of a Pre-Trial Release Program during the period July 1, 2018 through June 30, 2019, and

Whereas, The County must enter into an agreement with the New York State Division of Criminal Justice Services to receive these grant funds, and

Whereas, Jefferson County does hereby commit to providing 50% matching funds for operation of the alternatives program.

Now, Therefore, Be It Resolved, That the County of Jefferson agrees to accept the \$8,867, and the Chairman of the Board of Legislators is hereby authorized and directed to execute said grant agreements on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2018 County Budget in Relation to the County Road Fund

By Legislator: _____

Whereas, The Superintendent of Highways has requested transfers between accounts to provide adequate funding through the calendar year, and

Whereas, The 2018 Budget must be amended to do so.

Now, Therefore, Be It Resolved, That the 2018 Budget is amended as follows:

Increase:

10513000 02404	Dump Truck	\$ 162,741.24
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Decrease:

10000000 30878	Highway Equipment Reserve	\$ 100,000.00
10513000 02471	Backhoe	62,741.24

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2018 County Budget and Capital Plan in Relation to the County Bridge Account

By Legislator: _____

Whereas, The Superintendent of Highways has requested transfers between accounts to provide adequate funding through the calendar year, and

Whereas, The completed bridge project account should be brought to zero balance and closed, and

Whereas, The 2018 Budget must be amended to do so.

Now, Therefore, Be It Resolved, That the 2018 Budget is amended as follows:

Increase:

20511300 02810	Yellow Flagged Repair	\$ 87,599.19
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Decrease:

20511300 02905	K034 Amstead Road	\$ 87,599.19
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and be it further

Resolved, That account 20511300 02905 is hereby closed, and be it further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing Conveyance of Unused County Highway Land
in the Town of Brownville to David M. Greenizen

By Legislator: _____

Whereas, Jefferson County acquired certain real property in the Town of Brownville for highway purposes, and which real property was a part of old New York State Route 180 (also referred to as S.H. 1182), and

Whereas, Pursuant to the State of New York Department of Public Works Official Order Number 1036 dated January 28, 1965, the State of New York Department of Public Works thereafter maintained said portion of old New York State Route 180, in connection with a road project realigning a portion of said highway, and

Whereas, Upon realignment of said portion of highway having been completed, and pursuant to State of New York Department of Public Works Official Order Number 1086 dated May 27, 1965, the State of New York Department of Public Works rescinded Official Order Number 1036, and resulting in the aforesaid property becoming unused land unnecessary for highway purposes, and

Whereas, Highway Law §118-a, provides for the disposition by the County of unused and unnecessary highway property upon the recommendation of the County Highway Superintendent, by the abandonment and conveyance of such land to the abutting owners, and

Whereas, The Jefferson County Highway Superintendent has recommended the abandonment and conveyance of a portion of old New York State Route 180 as identified and described in the attached description and map, to the abutting owner, David M. Greenizen, and

Whereas, David M. Greenizen has requested that the portion of the aforesaid unused highway property, abutting his property at Tax Map No. 72.00-2-12.5 in the Town of Brownville be conveyed to him.

Now, Therefore, Be it Resolved, That said portion of unused county highway property in the Town of Brownville be conveyed by quit claim deed to the abutting land owner, David M. Greenizen, pursuant to Highway Law §118-a, said property conveyed is identified and described in the attached description and maps incorporated as a part of this resolution by reference, and said property is declared unnecessary for highway purposes and is hereby abandoned, and be it further

Resolved, That the Chairman of the Board of Legislators and County Attorney are hereby authorized to execute all necessary documents to effectuate the transfer of ownership as above described.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Modifying 2018 Stop DWI Plan and Amending the 2018 County Budget in Relation Thereto

By Legislator: _____

Whereas, This Board of Legislators approved Jefferson County's 2018 Stop DWI Plan by Resolution 258 of 2017, and

Whereas, Jefferson County has been notified of an additional allocation of \$22,500 to be distributed among the Watertown City Police Department, Jefferson County District Attorney's Office, Jefferson County Probation Department, Jefferson County Sheriff's Department and PIVOT, and

Whereas, Agreements must be authorized with the Governor's Traffic Safety Committee and the aforementioned agencies, and

Whereas, The 2018 County Budget must be amended to recognize said funding and allocate it to the appropriate accounts.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements as necessary to obtain and distribute funding as described above, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2018 County Budget is amended as follows:

Increase:

Revenue		
01331500 93389	State Aid Criminal Justice	\$ 22,500
Expenditure		
01331500 04414	Supporting Services	\$ 15,000
01331500 04416	Professional Services	5,000
01331500 04428	Public Safety Services - Other Gov't	2,500

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements for an Additional Allocation for The Governor's Traffic Safety
Committee's Stop-DWI Crackdown Enforcement Grant and
Amending the 2018 County Budget in Relation Thereto

By Legislator: _____

Whereas, The New York State Stop-DWI Foundation has successfully coordinated and obtained Stop-DWI Crackdown Enforcement Grants for 44 counties throughout the state, and

Whereas, Jefferson County has been notified of an additional allocation of \$5,500 to be shared with the Watertown City Police Department and the NYS Park Police, and

Whereas, Agreements must be authorized with the Governor's Traffic Safety Committee and the aforementioned agencies, and

Whereas, The 2018 County Budget must be amended to recognize said funding and allocate it to the appropriate accounts.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements as necessary to obtain and distribute funding as described above, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2018 County Budget is amended as follows:

Increase:

Revenue		
01331500 94389	Federal Aid Criminal Justice	\$ 5,500
01311000 92614	Stop DWI Svcs Sheriff	2,500

Expenditure		
01311000 01300	Overtime	\$ 2,500
01331500 04428	Public Safety Svcs. - Other Govt	3,000
01331500 04414	Supporting Services	2,500

Seconded by Legislator: _____

County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - May 2018

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	44		250	18	2	3	1	7
Non-Comm. Estab.	2		5					


Commodities:	# Inspections	
		1
	# Lots	10
	# Packages/Lots	1016
	# Packages Measured	175
	# Lots Failed	6

Complaints / Requests:	11
Petroleum Samples:	25
Milk Tanks:	New
	Recalibrations/Rechecks
Vehicle Scales:	3

Scanner	# Inspections					
Checks:	Items Correct			Marked	Scanned	
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned					
	# Inspections Failed					

Additional Comments:

All Petroleum Samples Tested MEET Required NYS Tolerances for the month of May. Brian worked in Lewis County on 5/1, 5/4 (Jim also worked in Lewis Co.). 5/7/8 >Request by DOT to confirm accuracy of (3) plastic "test barrels", one OK, two failed. 5/8 Brian Octane sampled in Lewis Co. Brian worked in Lewis County 5/10, 5/15, 5/17 (Milk Tank). Brian worked in Lewis County on 5/25/18.



 JAMES A. RICHMIRE - Director

County of Jefferson / Lewis
 Department Of Consumer Affairs
BUREAU OF WEIGHS AND MEASURES

TOTAL DEVICES TESTED FOR - MAY 2018

UPDATED THRU: 5/31/18 5/25/18

DEVICES	JEFFERSON	LEWIS	TOTAL	% JEFFERSON	% LEWIS
Computing	8	6	14	57.14%	42.86%
Pre-Pack		4	4	0.00%	100.00%
Customer Scale			0	#DIV/0!	#DIV/0!
Vehicle Scale	3	3	6	50.00%	50.00%
Monorail Scale			0	#DIV/0!	#DIV/0!
Prescription Scale			0	#DIV/0!	#DIV/0!
Hopper / Batch / Tank	4	6	10	40.00%	60.00%
Platform Scale	2	5	7	28.57%	71.43%
Livestock Scale			0	#DIV/0!	#DIV/0!
Miscellaneous Scale	4		4	100.00%	0.00%
Petroleum Pump	235	23	258	91.09%	8.91%
Petroleum Meter VTM	2		2	100.00%	0.00%
Other Meter			0	#DIV/0!	#DIV/0!
Rack Meter			0	#DIV/0!	#DIV/0!
Liquid Measure			0	#DIV/0!	#DIV/0!
Volumetric Measure			0	#DIV/0!	#DIV/0!
Weights Pharmacy			0	#DIV/0!	#DIV/0!
Weights Other	3		3	100.00%	0.00%
Linear Measure			0	#DIV/0!	#DIV/0!
Linear Measuring Device	3		3	100.00%	0.00%
Timing Device	7	1	8	87.50%	12.50%
Miscellaneous Device			0	#DIV/0!	#DIV/0!
Non-Commercial Device	5		5	100.00%	0.00%
Milk Tanks		1	1	0.00%	100.00%

Total Devices for Jefferson	Total Devices for Lewis	Total Devices
276	49	325

Total Percentage of Devices Inspected for each county

Jefferson	Lewis
84.92%	15.08%

Remarks:
 See monthly inspection reports for establishment information.