

County of Jefferson
Office of the County Administrator



Historic Courthouse
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Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

May 3, 2018

TO: Members of General Services Committee

FROM: Robert F. Hagemann, County Administrator

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the **General Services Committee meeting for May has been cancelled** for lack of agenda items.

Enclosed are monthly reports from Planning and Weights and Measures Departments for your review.

If you have any questions, please feel free to contact this office or Committee Chairman Reed.

RFH:tlr

cc:	Airport	Fire & Emerg. Mgmt. Serv.	Sheriff
	Buildings & Grounds	Highway/Recycling & Waste Mgt.	Weights & Measures
	Code Enforcement	Planning	County Attorney
	District Attorney	Probation	County Treasurer
	Dog Control	Public Defender	
	E-911		



2018 Planning Department Report January and February

COUNTY PLANNING AND ECONOMIC DEVELOPMENT

Community Development Block Grant (CDBG) Program

2016 Award Year. During January and February \$12,830.00 was drawn down in support of five projects and program development.

North Country HOME Consortium. The County continues to serve as the lead entity to administer the multi-county (Jefferson, Lewis, and St. Lawrence) Consortium, which acts as a direct entitlement community for Federal HOME housing funds. During January and February \$ 7,145 in Federal HOME funds were expended; representing activity on one housing assistance project.

Staff completed instructional webinars on the HOME program.

County Planning Board

Staff prepared materials and presented projects for the January and February Planning Board meetings:

- Site Plan Review - New Dollar General store - Cape Vincent (T).
- Review updated Comprehensive Plan - Champion (T).
- Site Plan Review - Two self-storage unit buildings – Clayton (V).
- Zoning Map Amendment/Site Plan Review – Stewart’s Shop – Black River (V).
- Site Plan Review – Redemption Center – Clayton (V).
- Site Plan Review/ Area Variance – Conversion 3 unit to 5 unit dwelling – Clayton (V).
- Special Use Permit – Liquor Store – Dexter (V).
- Site Plan Review/Area Variance – Convert former restaurant to medical offices – LeRay (T).
- Zoning Text Amendments – Solar regulations – Orleans (T).
- Site Plan Review/Area Variance – 2,218 s.f. Aldi store addition – Watertown (C).

Census 2020

Staff began work on the Local Update of Census Addresses (LUCA) program. Utilizing E911 address list and contacting local municipalities staff is developing an updated address list for the Census Bureau to use for the 2020 Census surveys.

Metropolitan Planning Organization (MPO)

Staff attended transit committee meeting.

Staff participates on the MPO Transit Study workgroup and assisted on developing the public transit survey.

Fort Drum Regional Liaison Organization

Staff worked with FDRLO, Jefferson County Economic Development staff, and consultant to update the Fort Drum Economic Impact model.

Staff attended FDRLO Board Meeting.

Staff attended Sustainability Committee meeting.

Other Activities

Staff attended a stakeholder workshop for the proposed replacement/relocation of the bridge in Brownville over the Black River.

COMMUNITY PLANNING AND DEVELOPMENT

Municipal Project Assistance

Alexandria (T) – Created set of maps to use for highway department signs.

Hounsfield (T) – Staff attended a planning board meeting to discuss the proposed Airport Business Park review.

Orleans (T) – Staff attended a planning board meeting to discuss proposed solar regulations.

Dexter (V) – Staff attended a planning board meeting.

RESOURCE AND ENVIRONMENTAL MANAGEMENT

Agriculture

2017 Annual Inclusion Process. Staff received notification of approval for the 2017 Inclusions and mailed notices to the applicants.

2018 Southwest Agricultural District 8 Year Review. Staff received notice of re-certification of the SW District and notified landowners.

Staff attended an informational meeting on the proposed Agribusiness Park.

Staff gave a presentation to Jay Matteson's Agricultural Law class at JCC.

Snowmobile Grant-in-Aid Program

Staff coordinated with several clubs regarding required online documentation system edits for trails in Jefferson County.

MS4 Coalition

Staff attended MS4 coalition meeting.

INFORMATION, DEMOGRAPHIC, AND DATA SERVICES

General Technical Assistance

Responded to callers, emails, and walk-ins with requests concerning municipal zoning maps, parcels, flood maps, and the county map viewer.

Other Geographic Information System (GIS) Tasks (not associated with projects above)

For various requests and projects, created or refined the following GIS maps: 2018 Jefferson County agricultural districts; airport corporate park site, topography, and flood plains; population totals by county for selected ZIP codes; and Thousand Islands Snowmobile Club trail system.

Continued preparing for the Local Update of Census Addresses (LUCA) program.

County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



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 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - April 2018

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	39	2	92	10	1	3	1	7
Non-Comm. Estab.								

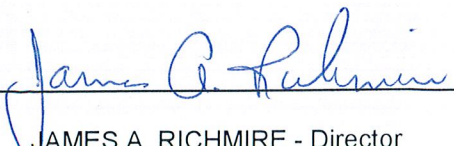
Commodities:	# Inspections	1
	# Lots	3
	# Packages/Lots	975
	# Packages Measured	120
	# Lots Failed	3

Complaints / Requests:	4
Petroleum Samples:	23
Milk Tanks:	New
	Recalibrations/Rechecks
Vehicle Scales:	7

Scanner	# Inspections	1				
Checks:	Items Correct	100	100.0%	Marked	Scanned	
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned	100	100.0%			
	# Inspections Failed		0.00%			

Additional Comments:

All Petroleum Samples Tested MEET Required NYS Tolerances for the month of April. Brian octane sampled in Lewis County 4/2 & 4/3. Jim conducted a "skimmer" audit on 4/9 per NYSWMA request. (No skimmers were found). Brian worked in Lewis County 4/12 (Jim assisted with livestock scale..). Brian worked in Lewis County on 4/20, 4/23, 4/24, and 4/30.


 JAMES A. RICHMIRE - Director

County of Jefferson / Lewis
 Department Of Consumer Affairs
BUREAU OF WEIGHS AND MEASURES

TOTAL DEVICES TESTED FOR APRIL - 2018

UPDATED THRU: 4/30/18 4/27/18

DEVICES	JEFFERSON	LEWIS	TOTAL	% JEFFERSON	% LEWIS
Computing	5	6	11	45.45%	54.55%
Pre-Pack	2	1	3	66.67%	33.33%
Customer Scale			0	#DIV/0!	#DIV/0!
Vehicle Scale	8	1	9	88.89%	11.11%
Monorail Scale			0	#DIV/0!	#DIV/0!
Prescription Scale			0	#DIV/0!	#DIV/0!
Hopper / Batch / Tank	7		7	100.00%	0.00%
Platform Scale	3	3	6	50.00%	50.00%
Livestock Scale		1	1	0.00%	100.00%
Miscellanious Scale		1	1	0.00%	100.00%
Petroleum Pump	70	20	90	77.78%	22.22%
Petroleum Meter VTM			0	#DIV/0!	#DIV/0!
Other Meter			0	#DIV/0!	#DIV/0!
Rack Meter			0	#DIV/0!	#DIV/0!
Liquid Measure			0	#DIV/0!	#DIV/0!
Volumetric Measure			0	#DIV/0!	#DIV/0!
Weights Pharmacy			0	#DIV/0!	#DIV/0!
Weights Other		7	7	0.00%	100.00%
Linear Measure			0	#DIV/0!	#DIV/0!
Linear Measuring Device			0	#DIV/0!	#DIV/0!
Timing Device	13	1	14	92.86%	7.14%
Miscellaneous Device			0	#DIV/0!	#DIV/0!
Non-Commercial Device			0	#DIV/0!	#DIV/0!
Milk Tanks			0	#DIV/0!	#DIV/0!

Total Devices for Jefferson	Total Devices for Lewis	Total Devices
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108 41 149

Total Percentage of Devices Inspected for
each county

Jefferson	Lewis
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72.48%	27.52%
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Remarks:

See monthly inspection reports for establishment information.