

**County of Jefferson**  
**Office of the County Administrator**



**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070

November 15, 2018

**TO:** Members of General Services Committee  
**FROM:** Robert F. Hagemann, County Administrator  
**SUBJECT:** General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, November 20, 2018 at 6:00 p.m.** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

**Resolutions:**

1. Authorizing Agreement in Relation to the FY18 New York State Interoperable Communications Formula Grant (SICG)
2. Authorizing Agreement in Relation to the FY2018-19 NYS Public Safety Answering Points (PSAP) Operations Grant
3. Authorizing Agreement in Relation to the FY18 Emergency Management Performance (EMPG) Grant
4. Approving Reappointments to the Jefferson County Planning Board
5. Authorizing Agreement with Knudsen Psychological Services for the Purpose of Obtaining Firearms Evaluations
6. Authorizing an Agreement with Rubenzahl, Knudsen & Associates for the Provision of Psychological Testing, Evaluation and Recommendations for Treatment of JDs, PINS at Risk of Out of Home Placement, and Adult Sexual Offenders
7. Authorizing Agreement in Relation to the Ignition Interlock Device Monitoring Program Funding
8. Amending the 2018 County Budget and Capital Plan in Relation to the County Bridge Account

9. Amending the 2018 County Budget in Relation to the County Road Machinery Fund
10. Amending the 2018 County Budget and Capital Plan to Recognize Insurance Recovery and Allocating Same in Highway Complex Capital Account
11. Authorizing Renewal Agreement with NYS Unified Court System for Provision of Court Security Services by Jefferson County
12. Recognizing NYS Governor's Traffic Safety Committee Child Passenger Safety Program Grant and Amending the 2018 County Budget in Relation Thereto
13. Recognizing NYS Governor's Traffic Safety Committee Police Traffic Services Program Grant and Amending the 2018 County Budget in Relation Thereto
14. Authorizing Agreements for The Governor's Traffic Safety Committee's Stop-DWI Crackdown Enforcement Grant and Amending the 2018 County Budget in Relation Thereto
15. Approving the 2019 Stop DWI Plan

**Informational Items:**

1. Monthly Departmental Reports:
  - Planning
  - Weights & Measures

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Fire & Emerg. Mgmt. Serv.	Sheriff
	Buildings & Grounds	Highway/Recycling & Waste Mgt.	Weights & Measures
	District Attorney	Probation	County Attorney
	Dog Control	Public Defender	County Treasurer
	E-911		

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement in Relation to the FY18 New York State  
Interoperable Communications Formula Grant (SICG)

By Legislator: \_\_\_\_\_

Whereas, Jefferson County has been awarded a FY18 NYS Interoperable Communications Formula Grant (SICG) in the amount of \$612,697, and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds to be utilized for funding to support the Jefferson County Emergency Radio Communications project, and

Whereas, Said revenue and expenditure grant funds are already contained in the 2019 County Budget.

Now, Therefore, Be It Resolved, That the County of Jefferson agrees to accept the \$612,697, and the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement in Relation to the FY2018-19 NYS Public Safety  
Answering Points (PSAP) Operations Grant

By Legislator: \_\_\_\_\_

Whereas, The New York State Division of Homeland Security and Emergency Services has awarded Jefferson County \$203,999 from the FY 2018-19 NYS Public Safety Answering Points (PSAP) Operations Grant for the period January 1, 2019 through December 31, 2019, and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds to be utilized for the sustainment of the Jefferson County Public Safety Answering Point (911 Center). These funds will be utilized to support Jefferson County 911 Center, and

Whereas, Said revenue and expenditure grant funds are already contained in the 2019 County Budget.

Now, Therefore Be It Resolved, That the County of Jefferson agrees to accept the \$203,999, and the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said grant agreements on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement in Relation to the FY18 Emergency  
Management Performance (EMPG) Grant

By Legislator: \_\_\_\_\_

Whereas, Jefferson County has been awarded a FY18 Emergency Management Performance (EMPG) Grant in the amount of \$48,163 for the period of October 1, 2017 through September 30, 2019, and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds to be utilized to partially fund full time employees in Fire and Emergency Management, and

Whereas, Said revenue and expenditure grant funds are already contained in the 2019 County Budget.

Now, Therefore, Be It Resolved, That the County of Jefferson agrees to accept the \$48,163, and the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Approving Reappointments to the Jefferson County Planning Board

By Legislator: \_\_\_\_\_

Resolved, That pursuant to Section 239-c of the General Municipal Law, the following individuals are hereby reappointed to the Jefferson County Planning Board for terms to expire December 31, 2021.

Reappointments

Jon Storms  
Clif Schneider  
William Ferguson

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement with Knudsen Psychological Services  
for the Purpose of Obtaining Firearms Evaluations

By Legislator: \_\_\_\_\_

Whereas, By Resolution 145 of 2013 this Board of Legislators supported the Probation Department's proposal to allow its probation officers to voluntarily carry County-owned firearms on duty subject to various conditions, one of which is passing a psychological evaluation, and

Whereas, By Resolution 160 of 2013 this Board entered into an agreement with Knudsen Psychological Services to perform such evaluations.

Now, Be It Resolved, That Jefferson County enter into an agreement with Knudsen Psychological Services to perform evaluations as described above at \$325 per officer for the term January 1, 2019 through December 31, 2024, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing an Agreement with Rubenzahl, Knudsen & Associates  
for the Provision of Psychological Testing, Evaluation and Recommendations for  
Treatment of JDs, PINS at Risk of Out of Home Placement, and Adult Sexual Offenders

By Legislator: \_\_\_\_\_

Whereas, Juvenile Delinquents (JDs), Persons in Need of Supervision (PINS), and adult sexual offenders under the supervision of the Probation Department are often ordered by the Courts to undergo sexual offender evaluation and subsequent treatment, and

Whereas, Counseling services in many instances prevent the placement of JDs and PINS in residential treatment, and prevent adults from re-offending thereby saving Jefferson County a much greater cost.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Rubenzahl, Knudsen & Associates for the provision of court ordered sexual offender psychological testing, evaluation and recommendations for treatment of Juvenile Delinquents, Persons in Need of Supervision, and adult offenders. The contract period shall commence on January 1, 2019 and terminate on December 31, 2019. Compensation shall not exceed the sum of \$80.00 per hour for sexual offender evaluation and individual counseling; \$47.50 per hour for group counseling; \$350 for requested juvenile evaluations, and \$75.00 per hour when providing testimony in court relative to the services performed under the contract, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement in Relation to the Ignition Interlock  
Device Monitoring Program Funding

By Legislator: \_\_\_\_\_

Whereas, New York State Division of Criminal Justice Services (DCJS) Governor's Traffic Safety Committee (GTSC) has awarded Jefferson County \$11,015 through its Ignition Interlock Device Monitoring project to support probation supervision and monitoring services during the period October 1, 2018 through September 30, 2019, and

Whereas, The County must enter into an agreement with the New York State Division of Criminal Justice Services to receive these grant funds, and

Whereas, Said funds are already contained within the 2019 County Budget.

Now, Therefore, Be It Resolved, That the County of Jefferson agrees to accept the \$11,015, and the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said grant agreements on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2018 County Budget and Capital Plan in Relation to the County Bridge Account

By Legislator: \_\_\_\_\_

Whereas, The Superintendent of Highways has identified a completed bridge project account with a remaining balance, and, and

Whereas, This capital expenditure and related revenue account should be brought to zero balance and closed.

Now, Therefore, Be It Resolved, That the 2018 County Budget is amended as follows:

**Decrease:**

Expenditure		
20511300 02893	CR 156 over Sandy Creek (Q035)	\$1,815,617.05
Revenue		
20900600 94592	Federal Aid Bridges	\$1,486,563.60
20900600 93592	State Aid Bridges	229,764.62
Fund Balance		
20000000 30599	Appropriated Fund Balance	\$ 99,288.83

and be it further

Resolved, That capital account 20511300 02893 is hereby closed, and be it further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

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\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2018 County Budget in Relation to the County Road Machinery Fund

By Legislator: \_\_\_\_\_

Whereas, The Superintendent of Highways has requested transfers between accounts to provide for increased use of fuel through the calendar year, and

Whereas, The 2018 Budget must be amended to do so.

Now, Therefore, Be It Resolved, That the 2018 County Budget is amended as follows:

**Increase:**

Revenue		
10900400 92401	Interest and Earnings	\$ 20,000
10900400 92801	Interfund Revenues	50,000
Expenditure		
10513000 04311	Gasoline and Oil	70,000

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2018 County Budget and Capital Plan to Recognize Insurance Recovery  
and Allocating Same in Highway Complex Capital Account

By Legislator: \_\_\_\_\_

Whereas, The Buildings and Grounds Department has received an insurance settlement check in the amount of \$45,141.29 for damages to a plow barn roof at the Highway Complex, and has requested that the settlement be used to pay for needed repairs.

Now, Therefore, Be It Resolved, That the 2018 County Budget is hereby amended as follows:

**Increase:**

Revenue		
20900600 92680	Insurance Recoveries	\$ 45,141.29

Expenditure		
20501000 02052	Highway Complex	\$ 45,141.29

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  )  
County of Jefferson    )

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Renewal Agreement with NYS Unified Court System  
for Provision of Court Security Services by Jefferson County

By Legislator: \_\_\_\_\_

Whereas, Resolution 305 of 2014 authorized a five year Agreement with the NYS Unified Court System for the provision of court security services by the Jefferson County Sheriff for the period of April 1, 2014 through March 31, 2019, said agreement to be divided into annual periods commencing April 1<sup>st</sup> and terminating on March 31<sup>st</sup>, each of which will contain provisions for staffing and maximum amounts of monetary reimbursement, and

Whereas, The Unified Court System has notified the County of the establishment of a new period in the five year term of the Agreement to commence on April 1, 2018 and terminate on March 31, 2019 and maximum compensation for the period shall be \$138,394.

Now, Therefore, Be It Resolved, That Jefferson County enter into a renewal agreement with the NYS Unified Court System for the provision of court security services for the period of April 1, 2018 through March 31, 2019, for a maximum compensation of \$138,394, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute such agreement on behalf of Jefferson County, subject to approved by the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Recognizing NYS Governor's Traffic Safety Committee Child Passenger Safety Program Grant and Amending the 2018 County Budget in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Sheriff's Department has been awarded a NYS Governor's Traffic Safety Committee Child Passenger Safety Program grant in the amount of \$1,600.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby accepts said grant award for the project period October 1, 2018 through September 30, 2019, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award, subject to approval by the County Attorney as to form, and be it further

Resolved, That the 2018 County Budget is hereby amended as follows:

**Increase:**

Revenue:		
01311000 94389	Federal Aid Criminal Justice	\$ 1,600

Expenditure:		
01311000 04112	Memberships and Dues	\$ 200
01311000 04585	Operating Supplies	1,200
01311000 04613	Training	200

Seconded by Legislator: \_\_\_\_\_

State of New York )  
                          ) ss.:  
County of Jefferson )

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\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Recognizing NYS Governor's Traffic Safety Committee Police Traffic Services Program  
Grant and Amending the 2018 County Budget in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Sheriff's Department has been awarded a NYS Governor's Traffic Safety Committee Police Traffic Services Program grant in the amount of \$6,200, and

Whereas, The goal of the grant is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic accidents.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby accepts said grant award for the project period October 1, 2018 through September 30, 2019, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award, subject to approval by the County Attorney as to form, and be it further

Resolved, That the 2018 County Budget is hereby amended as follows:

**Increase:**

Revenue:		
01311000 94389	Federal Aid Other Public Safety	\$ 6,200

Expenditure:		
01311000 01300	Overtime	\$ 6,200

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson    )

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements for The Governor's Traffic Safety Committee's Stop-DWI  
Crackdown Enforcement Grant and Amending the 2018 County Budget in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, The New York State Stop-DWI Foundation has successfully coordinated and obtained Stop-DWI Crackdown Enforcement Grants for 44 counties throughout the state, and

Whereas, Jefferson County's grant is for \$12,300, to be shared with the Watertown City Police Department and the NYS Park Police, and

Whereas, Agreements must be authorized with the Governor's Traffic Safety Committee and the aforementioned agencies, and

Whereas, The 2018 County Budget must be amended to recognize said funding and allocate it to the appropriate accounts.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators be and is hereby authorized to execute agreements as necessary to obtain and distribute funding as described above, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2018 County Budget is amended as follows:

**Increase:**

Revenue:

01331500 94389	Federal Aid Criminal Justice	\$ 12,300
01311000 92614	Stop DWI Svcs Sheriff	4,800

Expenditure:

01311000 01300	Overtime	\$ 4,800
01331500 04414	Supporting Services	4,800
01331500 04428	Public Safety Svcs. - Other Govt	7,500

Seconded by Legislator: \_\_\_\_\_



**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Approving the 2019 Stop DWI Plan

By Legislator: \_\_\_\_\_

Whereas, This Board is in receipt of the Stop DWI Budget for County Fiscal Year 2019.

Now, Therefore, Be It Resolved, That the plan for the coordination of County, Town, City and Village efforts to reduce alcohol related traffic injuries and fatalities during 2019 be and is hereby adopted as the Jefferson County Stop DWI Plan for 2019, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign the Certification Page of the 2019 Stop-DWI Plan on behalf of Jefferson County, and be it further

Resolved, That, Upon approval of said Stop DWI Plan by the Commissioner of the New York State Department of Motor Vehicles, expenditure of Stop DWI funds in accordance with said Plan and the 2019 Jefferson County Budget is hereby authorized.

Seconded by Legislator: \_\_\_\_\_

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State of New York )  
                                  )  
County of Jefferson )

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\_\_\_\_\_  
Clerk of the Board of Legislators

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## 2018 Planning Department Report September and October

### COUNTY PLANNING AND ECONOMIC DEVELOPMENT

#### Community Development Block Grant (CDBG) Program

2016 Award Year. During September and October \$228,804 was drawn down in support of thirteen projects and program development.

North Country HOME Consortium. During September and October \$51,417 in Federal HOME funds were expended; representing activity on six housing assistance projects.

#### County Planning Board

Staff prepared materials and presented projects for the September and October Planning Board meetings.

1. Site Plan Review – new bank with drive through – Adams (V)
2. Site Plan Review – additions to car dealership – Champion (T)
3. Site Plan Review – rural health center and hospital – Champion (T)
4. Site Plan Review – five townhouses - Clayton (V)
5. Use Variance – free standing sign – LeRay (T)
6. Special Use Permit, Site Plan Review and Area Variance – 20 megawatt single axis tracker solar array – Orleans (T)
7. Area Variance – subdivision of former Bon-Ton building footprint – Watertown (T)
8. Comprehensive Plan – review of a Comprehensive Plan update (West Carthage (V)
9. Site Plan Review and Special Use Permit – new garage – LeRay (T)
10. Area variance – new signage – Watertown (C)
11. Zoning Amendment – add definition and regulations for fleet vehicle operations – Watertown (T)
12. Site Plan Review – add gift shop and pavilion – Watertown (T)

#### Metropolitan Planning Organization (MPO)

Attended a Transit Study workgroup meeting and conference call.

#### Other Activities

Attended the Fort Drum Compatibility Planning Committee meeting and discussed the recent Fort Drum tour and a funding application for a study to analyze what type of modeling software is needed as a step toward implementing the Fort Drum Joint Land Use Study.

Coordinated and attended SEQR training and Community Sustainability training at JCC.

### COMMUNITY PLANNING AND DEVELOPMENT

#### Municipal Project Assistance

Alexandria Bay (V) – Staff met with the committee to discuss the public open house and review\refine brainstorming issues. Also extended a paper and online community survey for another 30 days to foster a higher response rate. Staff also reviewed Chapter 3 Transportation and 4 Community Facilities with the committee. Staff conducted a pilot sidewalk survey along Walton, Church and James Streets.

Dexter (V) – Staff produced a current land use by assessment map for use in a zoning review.

West Carthage (V) – Staff prepared a current land use by assessment map and provided related statistics.

Orleans (T) – Staff attended committee meeting to discuss\refine brainstorming issues and Chapter 3 Transportation. Staff also assisted Town officials with short-term rental policy considerations.

Lyme (T) – Staff attended Town Planning Board meetings and provided assistance with special use permit reviews and discussions regarding short-term rentals and RV's.

Rodman (T) – Staff continued to assist committee in developing amendment to development code for wind power regulations.

## **RESOURCE AND ENVIRONMENTAL MANAGEMENT**

### **Agriculture**

2018 Agricultural District Inclusions – Staff prepared SEQR review and resolution and adoption resolution.

### **Snowmobile Grant-in-Aid Program**

Submitted the annual application for funding on behalf of the snowmobile clubs.

### **MS4 Coalition**

Staff attended MS4 coalition meeting.

## **INFORMATION, DEMOGRAPHIC, AND DATA SERVICES**

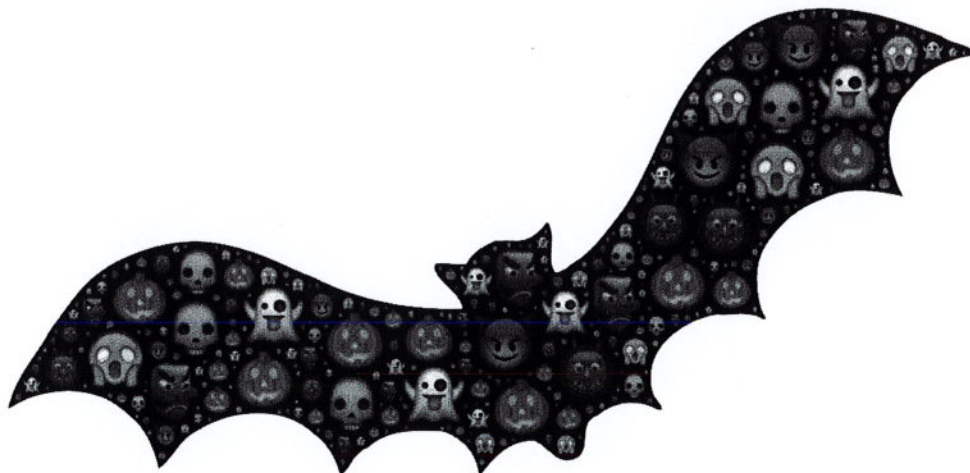
### **General Technical Assistance**

Responded to callers, emails, and walk-ins with requests concerning flood maps, zoning, election districts, and county map viewer.

### **Other Geographic Information System (GIS) Tasks (not associated with projects above)**

For various requests and projects, created or refined the following GIS maps: Jefferson County Land Use by Assessment for 2018; site maps for Carthage Specialty Paperboard and Carthage Industrial Development Corporation hydropower facility; Village of Alexandria Bay Sidewalks with and without aerial imagery; LaFargeville Sidewalks with and without aerial imagery; Thousand Islands Snowmobile Club trail and parcels crossed by the right-of-way; and Town of Watertown Roads.

Produced 2018 Jefferson County parcel GIS layer and sent related updates for the county map viewer.



# County of Jefferson

## DEPARTMENT OF CONSUMER AFFAIRS

### BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director  
 Brian M. Mooney, Asst. Director



21915 County Route 190  
 Watertown, NY 13601  
 Phone (315) 786-1094

### Monthly Report - October 2018

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	36		151	4	1	5	5	7
Non-Comm. Estab.	7		30		2	1	2	2

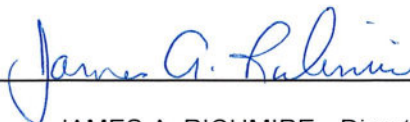
Commodities:	# Inspections	
	# Lots	
	# Packages/Lots	
	# Packages Measured	
	# Lots Failed	

<b>Complaints / Requests:</b>	3
<b>Petroleum Samples:</b>	12
<b>Milk Tanks:</b>	New
	Recalibrations/Rechecks
<b>Vehicle Scales:</b>	5

Scanner Checks:	# Inspections					
	Items Correct		Marked	Scanned		
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned					
	# Inspections Failed					

**Additional Comments:**

No petroleum samples scheduled by NYSWM. Collected octane retest samples for octane failure in August. 10/1/18 Received complaint regarding fuel dispenser, investigated and found no issue. Brian worked in Lewis Co 10/1, 10/3, 10/10, 10/12, 10/15, 10/16, 10/17, 10/18, 10/25, - Jim worked in Lewis Co 10/10, 10/15, 10/19,

  
 \_\_\_\_\_  
 JAMES A. RICHMIRE - Director

**County of Jefferson / Lewis**  
 Department Of Consumer Affairs  
**BUREAU OF WEIGHS AND MEASURES**

TOTAL DEVICES TESTED FOR OCTOBER 2018
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UPDATED THRU: 

10/31/18
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10/25/18
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DEVICES	JEFFERSON	LEWIS	TOTAL	% JEFFERSON	% LEWIS
Computing	60	18	78	76.92%	23.08%
Pre-Pack		2	2	0.00%	100.00%
Customer Scale			0	#DIV/0!	#DIV/0!
Vehicle Scale	5	1	6	83.33%	16.67%
Monorail Scale			0	#DIV/0!	#DIV/0!
Prescription Scale			0	#DIV/0!	#DIV/0!
Hopper / Batch / Tank			0	#DIV/0!	#DIV/0!
Platform Scale	11	1	12	91.67%	8.33%
Livestock Scale			0	#DIV/0!	#DIV/0!
Miscellaneous Scale		1	1	0.00%	100.00%
Petroleum Pump	62	4	66	93.94%	6.06%
Petroleum Meter VTM	15	3	18	83.33%	16.67%
Other Meter			0	#DIV/0!	#DIV/0!
Rack Meter			0	#DIV/0!	#DIV/0!
Liquid Measure			0	#DIV/0!	#DIV/0!
Volumetric Measure			0	#DIV/0!	#DIV/0!
Weights Pharmacy		3	3	0.00%	100.00%
Weights Other	3		3	100.00%	0.00%
Linear Measure			0	#DIV/0!	#DIV/0!
Linear Measuring Device			0	#DIV/0!	#DIV/0!
Timing Device	7		7	100.00%	0.00%
Miscellaneous Device			0	#DIV/0!	#DIV/0!
Non-Commercial Device	33	1	34	97.06%	2.94%
Milk Tanks		9	9	0.00%	100.00%

Total Devices for Jefferson	Total Devices for Lewis	Total Devices
196	43	239

Total Percentage of Devices Inspected for  
each county

<b>Jefferson</b>	<b>Lewis</b>
<b>82.01%</b>	<b>17.99%</b>

Remarks:  
 See monthly inspection reports for establishment information.