


County of Jefferson
Office of the County Administrator

Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070



October 3, 2018

TO: Members of General Services Committee
FROM: Robert F. Hagemann, County Administrator 
SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, October 9, 2018 at 6:00 p.m.** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Jefferson County to be Lead Agency under the State Environmental Quality Review Act for the Purpose of the 2018 Inclusion of Viable Agricultural Land within Existing Agricultural Districts, and Making a Determination of Non-significance
2. Inclusion of Viable Agricultural Land in Certified Agricultural Districts Before the Districts' Established Review Periods
3. Amending the 2018 County Budget in Relation to the HOME Investment Partnership Grant Program
4. Amending the 2018 County Budget in Relation to the County Road Machinery Fund
5. Amending the 2018 County Budget in Relation to Recycling & Waste Management
6. Authorizing Agreement and Amending the 2018 County Budget in Relation to the FY16 State Homeland Security Program (SHSP) Grant
7. Amending the 2018 County Budget and Capital Plan in Relation to the Watertown International Airport Terminal Apron Reconstruction Project

Informational Items:

1. Monthly Departmental Reports:
 - Airport Passenger Statistics

- NYAMA Conference Summary
- Weights & Measures

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Fire & Emerg. Mgmt. Serv.	Sheriff
	Buildings & Grounds	Highway/Recycling & Waste Mgt.	Weights & Measures
	District Attorney	Probation	County Attorney
	Dog Control	Public Defender	County Treasurer
	E-911		

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Jefferson County to be Lead Agency under the State Environmental Quality Review Act for the Purpose of the 2018 Inclusion of Viable Agricultural Land within Existing Agricultural Districts, and Making a Determination of Non-significance

By Legislator: _____

Whereas, New York State Agriculture and Markets Law Article 25AA, Section 303-b requires Counties to establish an annual thirty day period within which to accept requests by landowners to have viable agricultural land included in a certified Agricultural District, and

Whereas, The Jefferson County Board of Legislators passed Resolution No. 98 of 2004, Establishing an Annual Thirty Day Period from June 1 to June 30 for Landowners to Submit Proposals to Include Viable Agricultural Land within an Existing Agricultural District Before the District's Established Review Period, and

Whereas, In accordance with Section 303-b of Article 25AA of the New York State Agriculture and Markets Law, the requests for inclusion during the 2018 request period were referred to the Agriculture and Farmland Protection Board for review and recommendation, and

Whereas, The inclusion of viable agricultural land within an existing Agricultural District before the District's established review period is an action subject to environmental review in accordance with Article 8 of the New York State Environmental Conservation Law, State Environmental Quality Review (SEQR) Act, and

Whereas, An Environmental Assessment Form (EAF) has been completed which reviews potential environmental impacts and determines that no significant impacts will occur.

Now, Therefore, Be It Resolved, That Jefferson County shall assume lead agency status for this action pursuant to SEQR and has determined that this is an unlisted action and will not have any adverse environmental impacts, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign the Environmental Assessment Form\Determination of Significance and forward same to all involved agencies.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Inclusion of Viable Agricultural Land in Certified Agricultural Districts
Before the Districts' Established Review Periods

By Legislator: _____

Whereas, New York State Agriculture and Markets Law Article 25AA, Section 303-b requires Counties to establish an annual thirty day period within which to accept requests by landowners to have viable agricultural land included in a certified Agricultural District, and

Whereas, The Jefferson County Board of Legislators passed Resolution No. 98 of 2004, Establishing an Annual Thirty Day Period from June 1 to June 30 for Landowners to Submit Proposals to Include Viable Agricultural Land within an Existing Agricultural District Before the District's Established Review Period, and

Whereas, In accordance with Section 303-b of Article 25AA of the New York State Agriculture and Markets Law, the 2018 requests for inclusion were referred to the Agriculture and Farmland Protection Board for review and recommendation, and

Whereas, The recommendation of the Agriculture and Farmland Protection Board has been submitted to this Board, and

Whereas, A public hearing was held on September 24, 2018 to receive public comments, and

Whereas, The Jefferson County Board of Legislators has reviewed the requests for inclusion, the recommendation of the Jefferson County Agricultural and Farmland Protection Board, and the Public Hearing record concerning the Inclusion of Viable Agricultural Land in Certified Agricultural Districts Before the Districts' Established Review Periods.

Now, Therefore, Be It Resolved, That, pursuant to Agriculture and Markets Law Article 25 AA, Section 303-b, the Jefferson County Board of Legislators does hereby approve the inclusion of 4 parcels consisting of 305.18 acres to existing Agricultural Districts.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2018 County Budget in Relation to
the HOME Investment Partnership Grant Program

By Legislator: _____

Whereas, By Resolution 91 of 2017, Jefferson County, acting as lead County on behalf of the North Country HOME Consortium, was authorized to submit applications to the U.S. Department of Housing and Urban Development (HUD) for HOME Investment Partnership Program Grants for Fiscal Years 2018, 2019 and 2020 to assist in providing affordable housing resources within the Consortium area, and

Whereas, Jefferson County, as lead County of the Consortium, has been awarded a 2018 HOME Grant in the amount of \$892,867 for the purpose outlined above.

Now, Therefore, Be It Resolved, That the 2018 County Budget be amended as follows:

Increase:

Revenue		
30866800 94995	HOME Program	\$ 892,867
Expenditure		
30898900 04001	HOME Program	\$ 892,867

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2018 County Budget in Relation to the County Road Machinery Fund

By Legislator: _____

Whereas, By Resolution 182 of 2018, the Jefferson County Board of Legislators amended the County Road Machinery Fund budget to allow for purchase of SUV and Pick Up Truck replacements, and

Whereas, The Superintendent of Highways has requested transfers between accounts to provide adequate funding due to higher than expected bid results for the replacements.

Now, Therefore, Be It Resolved, That the 2018 County Budget is amended as follows:

Increase:

Expenditure		
10513000 02401	Automotive Equipment	\$ 2,000.00
10513000 02403	Pickup Truck Replacement	6,255.24

Decrease:

Expenditure		
10513000 02404	Dump Truck Replacement	\$ 8,255.24

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2018 County Budget in Relation to Recycling & Waste Management

By Legislator: _____

Whereas, The 2018 County Budget must be amended to provide for anticipated shortfalls in some Recycling and Waste Management Fund accounts, and

Whereas, Said funds are available in an existing revenue account.

Now, Therefore, Be It Resolved, That the 2018 Budget is amended as follows:

Increase:

Revenue		
15910100 92701	Refund Prior Years Exp	\$ 53,387.97
Expenditure		
15816000 04487	Tipping Fees	\$ 53,387.97

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement and Amending the 2018 County Budget in Relation to the
FY16 State Homeland Security Program (SHSP) Grant

By Legislator: _____

Whereas, The New York State Division of Homeland Security and Emergency Services has awarded Jefferson County \$3,700 from the FY16 State Homeland Security Program (SHSP)(CFDA 97.067) through funding from the Division of Homeland Security and Emergency Services (DHSES), and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds which will be used to enhance Safeguard NY program by conducting a red team exercise to test effectiveness of Operation Safeguard.

Now, Therefore Be It Resolved, That the County of Jefferson agrees to accept the \$3,700, and the Chairman of the Board of Legislators is hereby authorized and directed to execute said grant agreements on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2018 County Budget is amended as follows:

Increase:

Revenue		
01311000 943201	Federal Homeland Security - Sheriff	\$ 3,700.00
Expenditure		
01311400 01300	Overtime	\$ 3,000.00
01311400 08010	State Retirement	332.43
01311400 08030	Social Security	278.32
01311400 08040	Workers Compensation	89.25

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2018 County Budget and Capital Plan in Relation to the Watertown
International Airport Terminal Apron Reconstruction Project

By Legislator: _____

Whereas, By Resolution 164 of 2017, This Board of Legislators approved Airport Terminal Apron Reconstruction for a total of \$2,124,067, and

Whereas, By the same resolution this Board authorized an agreement with the FAA for \$2,017,863 in funds for the construction of the Terminal Apron Reconstruction Project at the Watertown International Airport, and

Whereas, By the same Resolution, This Board authorized an agreement with the low bidder, Barrett Paving Materials, Inc., for construction contract in the amount of \$1,850,808, and McFarland Johnson, Inc. in the amount of \$270,759, and

Whereas, A change order is necessary for increased expenses related to the excavation of material on site beyond the original scope, changes in Apron lighting configurations, and fence line modifications, and

Whereas, It is necessary to provide additional funds due to said change order for Barrett Paving Materials, Inc., and to recognize anticipated additional state and federal revenues for this project.

Now, Therefore, Be It Resolved, That the 2018 County Budget is hereby amended as follows:

Increase:

Revenue		
20561000 94589	Federal Aid – FAA	\$ 712,500
20566100 93589	State Aid – DOT	18,750

Expenditure		
20561000 02081	Apron Improvements	\$ 750,000

Decrease:

20698900 02064	Property improvements	\$ 18,750
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and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: _____

PASSENGER STATISTICS - AMERICAN AIRLINES - CALENDAR YEAR

MONTH	2018		% INCREASE/ DECREASE	2017		2016		2015		2014		2013		2012	
	DEPARTURES	ARRIVALS		TOTAL PX 1/1-12/31/18	DEPARTURES	ARRIVALS	PX TOTALS	PX TOTALS	PX TOTALS	PX TOTALS	PX TOTALS	PX TOTALS	PX TOTALS	PX TOTALS	PX TOTALS
January	1,431	1,467	2,898	2,462	2,248	2,297	1,990	2,827	2,051						
February	1,632	1,633	3,265	2,890	2,174	2,675	2,605	2,507	2,451						
March	1,655	1,757	3,412	3,131	2,754	3,135	3,232	2,950	2,861						
April	1,834	1,587	3,421	3,206	2,765	2,942	3,695	2,957	2,933						
May	1,830	1,870	3,700	3,340	3,086	4,057	3,408	3,350	2,995						
June	2,124	2,281	4,405	3,277	2,979	3,694	3,270	3,303	2,783						
July	2,664	2,468	5,132	4,998	3,498	4,670	4,574	4,036	3,579						
August	2,658	2,672	5,330	5,244	3,539	4,725	4,561	3,884	3,788						
September				4,662	3,279	3,205	3,365	3,441	2,670						
October				5,085	3,642	2,763	3,305	3,737	3,164						
November				4,743	2,983	2,593	2,492	3,117	3,035						
December				3,194	2,809	2,655	3,211	2,983	3,017						
Year End Total	15,828	15,735	31,563	46,232	35,756	39,411	39,708	39,092	35,327						
Avg # of px / mth	1,979	1,967	3,945	3,853	2,980	3,284	3,309	3,258	2,944						

09/18/2018 updated



Advancing Aviation - Advancing New York!

Board of Directors

President – Christina R. Callahan, CM, A.S.C.
Syracuse Hancock International Airport

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Watertown International Airport

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Albany International Airport

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CHA Companies

Shelley LaRose-Arken
Long Island MacArthur Airport

Pasquale DiFulco
Port Authority of NY & NJ

Michael Hall
Ithaca Tompkins Regional Airport

David Hickling
Greater Binghamton Airport

Chad Nixon, MBA/Aviation
McFarland Johnson, Inc.

William McShane
Sheltair Aviation Services

Greg Topping, PE
Passero Associates, LLC

Thomas Horth, P.E.
C&S Companies

NYAMA STAFF

Angela Kelly
Executive Director

Bruce W. Geiger
Legislative Representative, Bruce W. Geiger & Associates, Inc.

For Immediate Release: September 18, 2018

Contact: Angela Kelly

Email: info@nyama.aero

Phone: 518-687-2241

NEW YORK AVIATION MANAGEMENT ASSOCIATION CELEBRATES EMPIRE STATE'S AVIATION SUCCESSES AND HONORS FALLEN HEROES AT FALL CONFERENCE

More than 135 guests enjoyed NY AMA's annual Fall Conference in the breathtaking 1000 Islands region of New York from September 10-12, highlighted by a moving tribute to the heroes of 9/11, and a spectacular evening at historic Boldt Castle followed the next morning by a tour of Fort Drum. Additional special events included a golf outing at 1000 Islands Country Club and a boat trip to the Rock Island Lighthouse and Coyote Moon Vineyards for a wine tasting. The 2018 conference was hosted by Watertown International Airport.

"I want to thank our sponsors, exhibitors and conference attendees, and in particular the fall conference planning committee, for a successful 2018 Fall Conference," said newly elected NYAMA President Christina Callahan, who is also Executive Director at Syracuse Hancock International Airport. "The 1000 Islands provided a spectacular backdrop for our conference, the program was diverse and informative, and it was a great start to a new NYAMA season. I look forward to a productive year for our industry and organization. Our Executive Committee, along with the full Board of Directors, remains committed to advocating on behalf of its members, amplifying their message as the premier voice of New York State's aviation industry."

"As the host of the Fall Conference, we are thrilled so many folks had a great time and enjoyed the conference program and the local area," said Grant Sussey, NYAMA Vice President and Airport Manager of Watertown International Airport.

The annual conference is the premier aviation industry event for New York's aviation professionals, bringing together representatives from airports throughout the state, and the businesses and communities that rely on them.

Port Authority of NY & NJ Assistant Director of Aviation Security and Technology and AAAE Chair Jeanne Olivier delivered the keynote presentation, paying tribute to the heroes of 9/11 as she spoke humbly of her own experiences during the terrorist attacks when the Port Authority was headquartered at the World Trade Center, and the aftermath.

New York Aviation Management Association
230 Washington Avenue Ext Suite 101
Albany, NY 12203
P: 518-687-2241 E: info@nyama.aero



Advancing Aviation - Advancing New York!

Additional featured guests and speakers included:

- New York State DOT Commissioner Paul A. Karas
- Assemblywoman Addie A.E. Jenne
- Jefferson County Board Legislators Scott Grey and Philip Reed
- FAA New York Airports District Office Manager Evelyn Martinez
- TSA Federal Security Director Bart Johnson
- U.S. Army 10th Combat Aviation Brigade Commander Col. Darrell Doremus
- NYS DOT Aviation Bureau Director Gerardo Mendoza
- AAAE/NEC Vice President Ed Foster
- ACI-NA Senior Vice President Annie Russo
- AOPA Vice President Mike Ginter

The conference opened with the color guard and band from the 10th Mountain Division from Fort Drum presenting the colors and performing the U.S. national anthem. McFarland Johnson was honored with the 2018 Phil Brito Memorial Scholarship Fund Award for its work on the passenger terminal at Plattsburgh International Airport. NYAMA also made a donation toward renovations of the nonprofit Boldt Castle on behalf of all the conference's speakers.

A new slate of officers and board directors was elected at NYAMA's annual Business Meeting. In addition to President Callahan, the new NYAMA Executive Committee includes Vice President Grant Sussey, Treasurer Andy Moore, Secretary William Hopper, and Immediate Past President Lee Weitz. The remaining board members re-elected to two-year terms are David Hickling, Shelley LaRose-Arken, Jeremy Martelle, Chad Nixon, and Greg Topping.

The conference's Platinum sponsor was McFarland Johnson. Gold sponsors were CHA Companies; Passero Associates; C&S Companies; and Hi-Lite Airfield Services. Silver sponsors were Ithaca Tompkins Regional Airport; Albany International Airport; M-B Companies; Syracuse Hancock International Airport; and Buffalo Niagara International Airport. Bronze sponsors were VRH Construction; WSP USA; Intervistas Consulting; BCA Architects and Engineers; and Greater Rochester International Airport. Bronze sponsors/exhibitors included Worlds Fuels, SP+ Parking and Tracey Road Equipment. Supporting sponsors were Long Island Business Aviation Association; Vaughn College of Aeronautics and Technology; and AOPA. Additional exhibitors included Airport Lighting Company; Ennis-Flint Erect-A-Tube, Inc.; USDA-APHIS-Wildlife Services; and Midland Asphalt Materials Inc. Boldt Castle sponsored the reception.

The 2019 NYAMA Fall Conference will be hosted by Syracuse Hancock International Airport and held September 10–12, 2019, at the Marriott Syracuse Downtown.

New York Aviation Management Association
230 Washington Avenue Ext Suite 101
Albany, NY 12203
P: 518-687-2241 E: info@nyama.aero

County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - October 2018

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	35		151	8	3		4	9
Non-Comm. Estab.	1				1			1

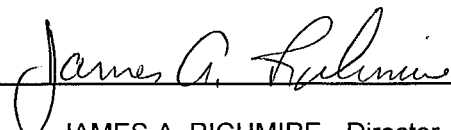
Commodities:	# Inspections	
	# Lots	
	# Packages/Lots	
	# Packages Measured	
	# Lots Failed	

Complaints / Requests:	2
Petroleum Samples:	
Milk Tanks: New	3
Recalibrations/Rechecks	
Vehicle Scales:	4

Scanner	# Inspections	1				
Checks:	Items Correct	99	99.0%	Marked	Scanned	
	Overcharge	1	1.0%	\$2.65	\$2.75	\$0.10
	Undercharge					
	Not On File					
	Total # Scanned	100	100.0%			
	# Inspections Failed		0.00%			

Additional Comments:

No petroleum sampling scheduled the month of September by NYSWM. Brian worked in Lewis County 9/7, 9/24, 9/26, Brian & I worked in Lewis 9/28.


 JAMES A. RICHMIRE - Director

County of Jefferson / Lewis
 Department Of Consumer Affairs
BUREAU OF WEIGHS AND MEASURES

TOTAL DEVICES TESTED FOR - SEPTEMBER 2018

UPDATED THRU: 9/27/18 9/28/18

DEVICES	JEFFERSON	LEWIS	TOTAL	% JEFFERSON	% LEWIS
Computing	7	1	8	87.50%	12.50%
Pre-Pack			0	#DIV/0!	#DIV/0!
Customer Scale			0	#DIV/0!	#DIV/0!
Vehicle Scale	4	2	6	66.67%	33.33%
Monorail Scale			0	#DIV/0!	#DIV/0!
Prescription Scale			0	#DIV/0!	#DIV/0!
Hopper / Batch / Tank			0	#DIV/0!	#DIV/0!
Platform Scale	12	1	13	92.31%	7.69%
Livestock Scale			0	#DIV/0!	#DIV/0!
Miscellaneous Scale	1		1	100.00%	0.00%
Petroleum Pump	102	6	108	94.44%	5.56%
Petroleum Meter VTM	11		11	100.00%	0.00%
Other Meter			0	#DIV/0!	#DIV/0!
Rack Meter			0	#DIV/0!	#DIV/0!
Liquid Measure			0	#DIV/0!	#DIV/0!
Volumetric Measure			0	#DIV/0!	#DIV/0!
Weights Pharmacy			0	#DIV/0!	#DIV/0!
Weights Other	19	2	21	90.48%	9.52%
Linear Measure			0	#DIV/0!	#DIV/0!
Linear Measuring Device	4		4	100.00%	0.00%
Timing Device	2	1	3	66.67%	33.33%
Miscellaneous Device			0	#DIV/0!	#DIV/0!
Non-Commercial Device	1		1	100.00%	0.00%
Milk Tanks	3	1	4	75.00%	25.00%



166 14 180

Total Percentage of Devices Inspected for
each county

Jefferson	Lewis
92.22%	7.78%

Remarks:
 See monthly inspection reports for establishment information.