

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

April 25, 2019

TO: Members of Health & Human Services
FROM: Robert F. Hagemann, III, County Administrator *R.F.H.*
SUBJECT: Health & Human Services Committee Agenda

Please let this correspondence serve as notification that the Health & Human Services Committee will meet on ***Tuesday, April 30, 2019 at 6:00 p.m.*** in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Agreement for Provision of Services to Elderly of Jefferson County
2. Amending the 2019 County Budget Relative to DSRIP Funding for Community Services Department
3. Amending the 2019 County Budget to Allocate Additional State Aid for Community Services and Mental Health Programs and Authorizing Amended Agreements in Relation Thereto
4. Appointing Member to the Community Services Board
5. Authorizing Agreement for Public Health Service Participation in the Central New York Epidemiological Alliance
6. Accepting Funding and Authorizing an Agreement in Connection with Public Health Emergency Preparedness Program

Informational Items:

1. Monthly Departmental Reports:
Office for Aging
Community Services

Public Health
Social Services
Veterans Service Agency

If any Committee Member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:jdj

cc: Office for Aging
Community Services
Public Health
Social Services

Veterans Service Agency
County Attorney
County Treasurer

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement for Provision of Services to Elderly of Jefferson County

By Legislator: _____

Whereas, The Jefferson County Office for the Aging works for the establishment and expansion of programs and services which assist older persons in the areas of their most urgent needs, and

Whereas, the Office for the Aging is eligible to receive State and Federal funds for the purpose of providing needed programs and services to elderly residents of Jefferson County, and

Whereas, the Office for the Aging and this Board of Legislators desire to contract for the provision of certain programs and services to the elderly.

Now, Therefore, Be It Resolved, That pursuant to Section 95-a of the General Municipal Law, Jefferson County enter into an agreement for the period of January 1, 2019 through December 31, 2020 with the below listed party for provision of such programs and services to elderly residents of Jefferson County and for such consideration as follows:

Chronic Disease Self-Management Program

YMCA for the provision of Evidence Based Chronic Disease Self-Management Program that has been approved by the New York State Office for the Aging for IIID funds at a rate of \$350 per participant, not to exceed \$9,500,

and be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget Relative to DSRIP Funding
for Community Services Department

By Legislator: _____

Whereas, By Resolution No. 75 of 2016 Jefferson County entered into a contract with North Country Initiative for the Delivery System Reform Incentive Payment Program (DSRIP), and

Whereas, By Resolutions No. 84, 115 and 189 of 2017 and 104, 200 and 237 of 2018 DSRIP funding for Community Services was received and allocated for training, and

Whereas, A DSRIP Year 4 high performance incentive payment #1 has been received in the amount of \$264.20 and needs to be recognized and allocated for training.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

Revenue		
01431000 93488	State Aid Other Health	\$264.20
Expenditure		
01431000 04613	Training	\$264.20

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget to Allocate Additional State Aid
for Community Services and Mental Health Programs and Authorizing
Amended Agreements in Relation Thereto

By Legislator: _____

Whereas, The New York State Offices of Mental Health and of Alcoholism and Substance Abuse Services has approved additional State Aid for cost of living allowance as well as minimum wage increases, and

Whereas, The 2019 County Budget needs to be amended to reflect the additional funds.

Now, Therefore, Be It Resolved, That the 2019 County Budget is amended as follows:

Increase:

Revenue

01431000 93490	State Aid - Mental Health	\$21,805
01431000 93484	State Aid - Alcohol & Substance Abuse	19,763

Expenditure:

01432000 04702	Credo Foundation	\$19,763
01432000 04708	NRCIL FSS RIV	5
01432000 04714	NCTLS Reinvestment	2,386
01432000 04718	JRC Employment	534
01432000 04721	Mental Health Assn	2,968
01432000 04732	Children's Home - Jeff Co	15,912

and be it further

Resolved, that the Chairman of the Board is authorized to execute the necessary amended agreements related to this additional funding with the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Appointing Member to the Community Services Board

By Legislator: _____

Resolved, That pursuant to Section 41.11 of the Mental Hygiene Law the following individual is hereby appointed as a member of the Jefferson County Community Services Board and the designated sub-committee thereof for a term to expire as indicated below:

<u>Member</u>	<u>Sub-Committee</u>	<u>Term to Expire</u>
Jerian O'Dell	Alcohol & Substance Abuse	12/31/2021

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement for Public Health Service Participation in the
Central New York Epidemiological Alliance

By Legislator: _____

Whereas, The county health departments of Cayuga, Cortland, Jefferson, Lewis, Madison, Onondaga, Oswego, and Tompkins comprise the Central New York (CNY) Epidemiological Alliance founded in 2008, and

Whereas, The county health departments of the CNY Epidemiological Alliance have worked together as an alliance since August 2008 and all have responsibilities for public health emergency planning and response, and

Whereas, From time to time, some public health problems may require public health services that exceed the capacities of the individual county health departments, and

Whereas, This Board last authorized Jefferson County's participation by Resolution 285 of 2014 for the period of July 1, 2014 through June 30, 2019, and

Whereas, The county health departments of the CNY Epidemiological Alliance are desirous of establishing an intermunicipal agreement to continue to provide mutual aid to each other during a public health emergency for the period of July 1, 2019, through June 30, 2024.

Now, Therefore, Be It Resolved, That Jefferson County enter into an intermunicipal shared services agreement with Cayuga, Cortland, Lewis, Madison, Onondaga, Oswego, and Tompkins Counties for the provision of mutual aid public health preparedness and response services for the period July 1, 2019, through June 30, 2024, and be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Accepting Funding and Authorizing an Agreement in Connection With
Public Health Emergency Preparedness Program

By Legislator: _____

Whereas, The Jefferson County Public Health Service has been reallocated \$88,073 for a 1 year term renewal from the Centers for Disease Control (CDC) and Health Research, Inc. (HRI) of the New York State Department of Health (NYSDOH) for the period 07/01/19-06/30/20 to improve its capacity to address Public Health Emergency Preparedness (PHEP) functions, and

Whereas, The Public Health Service will use these funds to further develop its plan and improve capacities to respond to public health threats pursuant to guidelines developed by CDC and the NYSDOH, and

Whereas, The PHEP Plan and other improvements will require use of existing personal services authorized in the 2019 budget, purchase of certain equipment and payment of operating expenses, all to be 100% funded by the grant.

Now, Therefore, Be It Resolved, That Jefferson County hereby again accepts such funding covering the period of July 01, 2019, through June 30, 2020, and authorizes the Chairman of the Board of Legislators to sign any and all documents necessary to accept such funding and to execute a renewal agreement with HRI/NYSDOH, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

**Office for the Aging Monthly Report to
The Health and Human Services Committee
2019**

March 2019 Data:

	Jan.	Feb.	Mar.	Apr	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Total No. of Home Delivered Meals Provided:	8807	8320	8209									
Total No. of Congregate Meals Served:	1718	1646	1801									
Total No. of Clients Receiving Meals:	551	542	546									
Number of Clients Receiving Home Care/Case Mgt.:	115	120	126									
Number of Individuals Receiving Health Insurance Counseling:	102	95	102									
Number of Clients Coming Directly Into the Office:	104	99	106									
Number of NY Connects Contacts:	130	155	188									

Outreach Events:

Chronic Disease Self-Management Program classes (CDSMP) 3/5 – 3/26/19 – Evans Mills Congregate Nutrition Site – 8 people registered. 6 rural and socially isolated, 7 white, 1 Asian, 7 low income.

3/26 – Antwerp Senior Housing Outreach – 8 attended, all rural and socially isolated, white, and low income

2019 COMMUNITY SERVICES OFFICE EXPENSE/REVENUE REPORT

4/3/2019

<u>PROGRAM</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS Y-T-D</u>	<u>TOTAL BUDGET</u>	<u>BALANCE AVAILABLE</u>	<u>% USED</u>
EARLY INTERV.																
EXPENSES	\$0	\$229	\$46,295										\$46,524	\$430,000	\$383,476	10.82%
REVENUES	\$0	\$2,926	\$1,176										\$4,102	\$238,787	\$234,685	1.72%
PRESCHOOL																
EXPENSES	\$0	\$101,180	\$430,199										\$531,379	\$5,025,000	\$4,493,621	10.57%
REVENUES	\$0	\$0	\$0										\$0	\$3,048,375	\$3,048,375	0.00%
OPWDD																
EXPENSES(ADMIN)	\$0	\$0	\$0										\$0	\$13,866	\$13,866	0.00%
REVENUES	\$1,560	\$3,000	\$0										\$4,560	\$6,933	\$2,373	65.77%
OASAS																
EXPENSES	\$117,810	\$80,744	\$88,573										\$267,127	\$3,128,887	\$2,861,760	8.54%
REVENUES	\$659,943	\$101,714	\$588,018										\$1,349,675	\$2,938,041	\$1,588,366	45.94%
OMH																
EXPENSES	\$49,642	\$501,768	\$129,664										\$681,074	\$3,559,857	\$2,878,783	19.13%
REVENUES	\$827,928	\$0	\$0										\$827,928	\$3,280,227	\$2,452,299	25.24%
TOTAL EXPENSES	\$167,452	\$683,921	\$674,731	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,526,104	\$12,157,610	\$10,631,506	12.55%
TOTAL REVENUES	\$1,489,431	\$107,640	\$589,194	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,186,265	\$9,512,363	\$7,326,098	22.98%

OPWDD= OFFICE OF PEOPLE WITH DEVELOPMENTAL DISABILITIES
OASAS= OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES

OMH= OFFICE OF MENTAL HEALTH

Jefferson County Public Health Service Home Health Care Statistical Performance*
For the Three Months Ended March 31, 2019

REFERRALS				MTD	YTD	2019	Amount of	Percent
2016	2017	2018	Actual	Actual	Annualized	Change	Change	
CHHA	1,669	1,908	1,972	153	484	1,936	-36	-1.83%
PREVENT	142	55	3	0	1	4	1	33.33%
Rabies	0	0	0	0	0	0	0	0.00%
Communicable Disease	2,899	3,757	4,785	955	2,185	8,740	3,955	82.65%
Newborn Screening	9	6	5	0	1	4	-1	-20.00%
PREVENT Sub-Total	3,050	3,818	4,793	955	2,187	8,748	3,955	82.52%
GRAND TOTAL	4,719	5,726	6,765	1,108	2,671	10,684	3,919	57.93%
AVERAGE DAILY CENSUS				MTD	YTD	2019	Amount of	Percent
2016	2017	2018	Actual	Actual	Annualized	Change	Change	
CHHA	216	214	206	188	179	179	-27	-12.46%
PREVENT	15	4	1	1	2	2	1	25.00%
Rabies	0	0	0	0	0	0	0	0.00%
PREVENT Sub-TOTAL	15	4	1	1	2	2	1	25.00%
GRAND TOTAL	231	218	207	189	181	181	-26	-12.40%
VISITS				MTD	YTD	2019	Amount of	Percent
2016	2017	2018	Actual	Actual	Annualized	Change	Change	
CHHA	12,850	13,879	12,850	867	2,567	10,268	-2,582	-20.09%
Skilled Nursing	3,267	3,321	3,579	427	1,146	4,584	1,005	28.08%
Physical Therapy	83	61	0	0	0	0	0	0.00%
Speech Therapy	547	665	696	62	179	716	20	2.87%
Medical Social Worker	713	636	805	40	144	576	-229	-28.45%
Occupational Therapy	157	173	131	19	57	228	97	74.05%
Nutrition	7,691	6,412	5,035	429	1,156	4,624	-411	-8.16%
Home Health Aide	2,465	958	42	0	0	0	-42	-100.00%
Personal Care Aide	27,773	26,105	23,138	1,844	5,249	20,996	-2,142	-9.26%
Sub-TOTAL	567	34	27	4	9	36	9	33.33%
PREVENT	540	34	26	4	9	36	10	38.46%
Skilled Nursing	0	0	0	0	0	0	0	0.00%
Physical Therapy	0	0	0	0	0	0	0	0.00%
Speech Therapy	27	0	0	0	0	0	0	0.00%
Medical Social Worker	0	0	0	0	0	0	0	0.00%
Occupational Therapy	0	0	0	0	0	0	0	0.00%
Nutrition	0	0	0	0	0	0	0	0.00%
Home Health Aide	0	0	1	0	0	0	-1	-100.00%
Personal Care Aide	0	0	0	0	0	0	0	0.00%
Sub-TOTAL	567	34	27	4	9	36	9	33.33%
TOTAL VISITS	13,390	13,913	12,876	871	2,576	10,304	-2,572	-19.98%
Skilled Nursing	3,267	3,321	3,579	427	1,146	4,584	1,005	28.08%
Physical Therapy	83	61	0	0	0	0	0	0.00%
Speech Therapy	574	665	696	62	179	716	20	2.87%
Medical Social Worker	713	636	805	40	144	576	-229	-28.45%
Occupational Therapy	157	173	131	19	57	228	97	74.05%
Nutrition	7,691	6,412	5,036	429	1,156	4,624	-412	-8.18%
Home Health Aide	2,465	958	42	0	0	0	-42	-100.00%
Personal Care Aide	28,340	26,139	23,165	1,848	5,258	21,032	-2,133	-9.21%
GRAND TOTAL	28,340	26,139	23,165	1,848	5,258	21,032	-2,133	-9.21%
PARAPROFESSIONAL HOURS*				MTD	YTD	2019	Amount of	Percent
2016	2017	2018	Actual	Actual	Annualized	Change	Change	
AGENCY CHHA	3,828	3,146	3,190	292	784	3,136	-54	-1.69%
Home Health Aide	602	232	12	0	0	0	-12	-100.00%
Personal Care Aide	4,430	3,378	3,202	292	784	3,136	-66	-2.06%
CHHA Sub-TOTAL	7,493	5,032	3,319	249	662	2,648	-671	-20.22%
CONTRACT CHHA	322	428	640	58	165	660	20	3.13%
Home Health Aide	0	0	0	0	0	0	0	0.00%
Caregivers	0	0	0	0	0	0	0	0.00%
US CARE SYSTEMS	0	0	0	0	0	0	0	0.00%
Family Home Care	0	0	0	0	0	0	0	0.00%
Home Care Plus (Sibley)	7,815	5,460	3,959	307	827	3,308	-651	-16.44%
Sub-TOTAL	2,774	853	33	0	0	0	-33	-100.00%
Personal Care Aide	475	457	0	0	0	0	0	0.00%
Caregivers	3,249	1,310	33	0	0	0	-33	-100.00%
US CARE SYSTEMS	11,064	6,770	3,992	307	827	3,308	-684	-17.13%
Sub-TOTAL	11,064	6,770	3,992	307	827	3,308	-684	-17.13%
TOTAL CONTRACT	11,064	6,770	3,992	307	827	3,308	-684	-17.13%
TOTAL HOURS	11,643	8,606	7,149	599	1,611	6,444	-705	-9.86%
Home Health Aide	3,851	1,542	45	0	0	0	-45	-100.00%
Personal Care Aide	15,494	10,148	7,194	599	1,611	6,444	-750	-10.43%
GRAND TOTAL	15,494	10,148	7,194	599	1,611	6,444	-750	-10.43%

*Numbers may not total precisely due to rounding.

*Beginning with the 2018 Final Report, the Long Term Home Health Care Program which stopped in 2016, is removed. Patients with long-term needs are currently served through Managed Long Term Care (MLTC) programs that contract with the CHHA for care delivery.

Jefferson County Department of Social Services

2019

BALANCE	2,047,178	2,126,968	12,500	14,697,560	3,473,624	6,725,985	100,000	3,994,004	16,060	96,885
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	Daycare 6055.46	* Recipient Services 6070.4604	Medical Assistance 6101.4	MMIS 6100.4	Family Assistance 6109.4	Child Care 6119.4	State Training Schools 6129.4	Safety Net Assistance 6140.4	Heap 6141.4	Emergency Aid to Adults 6142.4
BUDGET	2,212,273	2,283,096	12,500	19,474,267	4,362,365	8,000,000	100,000	5,240,702	51,347	114,729
LOCAL SHARE %	0.00%	35.00%	25.00%	100.00%	0.00%	30.00%	100.00%	71.00%	0.00%	50.00%
AVG BUD	184,356	190,258	1,042	1,622,856	363,530	666,667	8,333	436,725	4,279	9,561
JAN	0	881	0	1,837,195	220,216	2,225	0	374,881	33,015	2,715
FEB	84,297	27,177	0	1,469,756	270,745	636,750	0	393,718	1,334	3,553
MAR	80,798	128,070	0	1,469,756	397,780	635,040	0	478,099	938	11,576
APR										
MAY										
JUN										
JUL										
AUG										
SEP										
OCT										
NOV										
DEC										
TOTAL	165,095	156,128	0	4,776,707	888,741	1,274,015	0	1,246,698	35,287	17,844

PROJ EXP: Forecast for Remainder of YEAR	1,824,299	1,868,450	9,378	19,382,411	4,160,511	7,274,018	74,997	5,177,223	73,798	103,893
PROJECTED BALANCE	387,974	414,646	3,122	91,856	201,854	725,982	25,003	63,479	(22,451)	10,836

VETERANS SERVICE AGENCY

MARCH 2019 MONTHLY REPORT

Month	Personal Contacts	Tel/Mail Contacts	Total Contacts	Total Services	New Claims	Maintained Claims
January	54	783	837	1926	31	19
February	55	692	747	1731	33	14
March	63	952	1015	2284	42	17
Sub Total	172	2427	2599	5941	106	50
April						
May						
June						
Sub Total						
July						
August						
September						
Sub Total						
October						
November						
December						
Sub Total						
GRAND TOTAL						

*Contact: Personal visit, phone call, or mail received or sent to/from VSA

*Service: Amount of assistance provided for each contact

Comments: Personal Contacts were down in March/19 and the first Quarter of 2019 compared to the same period last year. But, all Service and Claim totals for March/19 and the first Quarter were significantly higher than last year. This is due to more correspondence and contacts being conducted electronically. Veteran related funding that was originally cut from the proposed NYS budget has been reinstated.