

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

January 31, 2019

To: Honorable Members of the Board of Legislators

This shall serve as notice that the regular session of the Jefferson County Board of Legislators for the month of February will be convened on ***Tuesday, February 5, 2019 at 6:00 p.m.*** in the Board of Legislators Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY.

If you need additional information relative to any of the Board Session agenda items, please feel free to give me a call.

The agenda for the February meeting is as follows:

ROLL CALL OF MEMBERS

PRIVILEGE OF THE FLOOR

READING OF MINUTES OF LAST SESSION, IF REQUESTED

PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS

REPORTS OF STANDING COMMITTEES

Report of the Finance & Rules Committee on Financial Resolutions
Report of the Finance & Rules Committee on Legislators' Expenses

REPORTS OF COUNTY OFFICERS AND OTHERS

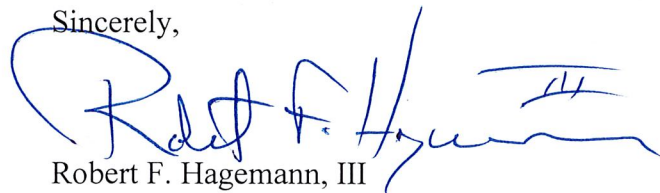
Report of the County Treasurer on Investments and Cash in Banks
Report of the County Administrator on Budget Transfers for the month of January

LOCAL LAWS, RESOLUTIONS AND MOTIONS

1. Resolution No. 33 Payment of Legislators' Expenses
2. Resolution No. 34 Amending the 2018 County Budget for Sales Tax
 (Roll Call Vote) Distribution

3. Resolution No. 35 Appointing Member to Jefferson Community College Board of Trustees
4. Resolution No. 36 Authorizing Lead Agency Status and a Determination of Non-Significance in Accordance with the State Environmental Quality Review (SEQR) Act for Improvements at the Watertown International Airport
5. Resolution No. 37 Authorizing an Agreement with AutoMon, LLC
6. Resolution No. 38 (Roll Call Vote) Amending the 2019 County Budget and Capital Plan in Relation to the County Bridge Account
7. Resolution No. 39 (Roll Call Vote) Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Bridge NY" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Canal Street over Black River Channel), Appropriating Funds Therefor and Amending the 2019 County Budget and Capital Plan
8. Resolution No. 40 Re-Appointing Members to the Community Services Board
9. Resolution No. 41 (Roll Call Vote) Amending 2019 County Budget Relative to Additional Revenue from NYS Office of Children and Family Services for Safe Harbour: NY Funding
10. Resolution No. 42 (Roll Call Vote) Amending 2019 County Budget to Re-Appropriate Funding From NYS Office of Temporary and Disability Assistance for Non-Custodial Parent Employment Program
11. Resolution No. 43 (Roll Call Vote) Amending 2019 County Budget for the Department of Social Services Relative to Additional Revenue from NYS Office of Children and Family Services
12. Resolution No. 44 Authorizing 2019 Comprehensive Planning Resource Allocation Agreement with the NYS Office of Children & Family Services and Authorizing Contractual Youth Program Agreements

Sincerely,

A handwritten signature in blue ink, appearing to read "Robert F. Hagemann, III". The signature is stylized and includes a horizontal line at the end.

Robert F. Hagemann, III
Clerk of the Board

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 33

Payment of Legislators' Expenses

By Legislator: Carolyn D. Fitzpatrick

Whereas, This Committee to whom claims of the members of the Board were referred, has examined and audited such claims and finds the total to be \$ 3,326.40, we have allowed:

Legislator Expense: \$ 3,326.40

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: William W. Johnson

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 34

Amending the 2018 County Budget for Sales Tax Distribution

By Legislator: Daniel R. McBride

Whereas, The 2018 County Budget must be amended to recognize additional sales tax for towns, villages and the City of Watertown.

Now, Therefore, Be It Resolved, That the 2018 County Budget is amended as follows:

Increase:

Revenue		
01104500 91110	State Sales Tax	\$2,672,081.67
Expenditures		
01198500 04631	Distribution of Sales Tax	\$2,672,081.67

Seconded by Legislator: Carolyn D. Fitzpatrick

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 35

Appointing Member to Jefferson Community College Board of Trustees

By Legislator: Robert W. Cantwell, III

Resolved, That, pursuant to Section 6306 of the Education Law, Eugene R. Renzi be and is hereby appointed to the Jefferson Community College Board of Trustees for the term of March 1, 2019 to June 30, 2026.

Seconded by Legislator: William W. Johnson

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 36

Authorizing Lead Agency Status and a Determination of Non-Significance in
Accordance with the State Environmental Quality Review (SEQR) Act for
Improvements at the Watertown International Airport

By Legislator: Robert W. Cantwell III

Whereas, Jefferson County is planning a series of improvements to the Watertown International Airport including construction of an ARFF Facility, Air Ambulance Hangar, Access Road, and Terminal Improvements, and

Whereas, The proposed improvements are classified as Unlisted Actions for which Jefferson County is an involved agency for the purposes of SEQR review, and the County will undertake as Lead Agency an uncoordinated review of the projects and, in connection therewith, has reviewed a Short Environmental Assessment completed in conjunction with McFarland-Johnson, Inc..

Now, Therefore, Be It Resolved, Pursuant to 6 NYCRR Sec. 617.6, Jefferson County hereby accepts and assumes the responsibility to act as Lead Agency for the environmental review for the above described action, and

Be It Further Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute the determination of non-significance, and be it further

Resolved, That the Negative Declaration will be filed with all appropriate parties in accordance with 6 NYCRR Sec 617.12.

Seconded by Legislator: Anthony J. Doldo

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 37

Authorizing an Agreement with AutoMon, LLC

By Legislator: Jeremiah J. Maxon

Whereas, The Probation Department utilizes a web-based software program for case management services through AutoMon, LLC known as Caseload Explorer to provide technical support services to Probation related to this program, and

Whereas, AutoMon, LLC has been awarded the contract to provide software associated with this program.

Now, Therefore, Be It Resolved, That Jefferson County desires to enter into an agreement with AutoMon, LLC for said services for the period August 10, 2018 through August 9, 2019, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Anthony J. Doldo

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 38

Amending the 2019 County Budget and Capital Plan in Relation to the County Bridge Account

By Legislator: Jeremiah J. Maxon

Whereas, The Superintendent of Highways has identified a completed bridge project account with a remaining balance, and

Whereas, This capital expenditure and related revenue account should be brought to zero balance and closed.

Now, Therefore, Be It Resolved, That the 2019 County Budget is amended as follows:

Decrease:

Expenditure		
20511300 02903	CR 87 over Skinner Creek (H017)	\$727,682.62
Revenue		
20900600 94592	Federal Aid Bridges	\$502,146.11
Fund Balance		
20000000 30599	Appropriated Fund Balance	\$336,384.14

Increase:

Revenue		
20900600 93592	State Aid Bridges	\$110,847.63

and be it further

Resolved, That capital account 20511300 02903 is hereby closed, and be it further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: Robert W. Cantwell III

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 39

Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Bridge NY" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Canal Street over Black River Channel), Appropriating Funds Therefor and Amending the 2019 County Budget and Capital Plan

By Legislator: Jeremiah J. Maxon

Whereas, A Project for the Canal Street over Black River Channel, PIN 775365 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne by Federal funds (CFDA 20.205) and non-federal funds, and

Whereas, By Resolution 93 of 2017, the County of Jefferson approved the above project by making a commitment for the cost of the Preliminary Engineering and Right of Way Incidental phases of the project, and authorizing \$177,000 to cover the cost of these phases, and

Whereas, The County has allocated \$500,000 additionally to this project through the Adopted 2018 Budget for a total of \$677,000, and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the federal and non-federal share of the cost of the Final Design, Construction and Construction Inspection phases of the project, and

Whereas, The total project cost is projected by NYSDOT at \$2,230,000.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators does hereby amend the 2019 County Budget and Capital Plan to establish said project in the Capital Fund, and be it further

Resolved, That the Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Final Design, Construction and Construction Inspection of the project, and be it further

Resolved, That the Board of Legislators hereby agrees that Jefferson County shall be responsible for all costs of the project which exceeds the amount of the Bridge NY funding awarded to Jefferson County, and be it further

Resolved, That the sum of \$2,053,000, which includes the Final Design, Construction and Construction Inspection of the project, or so much thereof as is necessary is hereby appropriated from Account 20511300 02913 in the 2019 County Budget, and made available to cover the cost of participation in the above phases of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated below, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not federal-or State-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That this Resolution shall take effect immediately, and be it further

Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

Expenditure

20511300 02913	Canal Street over Black River (D012)	\$1,553,000
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Revenue

20900600 94592	Federal Aid Bridges	\$1,052,550
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Fund Balance

20000000 30599	Appropriated Fund Balance	575,450
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Decrease:

Revenue

2090600 93592	State Aid Bridges	\$ 75,000
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and be if further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Robert W. Cantwell III

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 40

Re-Appointing Members to the Community Services Board

By Legislator: Anthony J. Doldo

Resolved, That pursuant to Section 41.11 of the Mental Hygiene Law the following individuals are hereby reappointed as members of the Jefferson County Community Services Board and the designated sub-committee thereof for terms to expire as indicated below:

<u>Member</u>	<u>Sub-Committee</u>	<u>Term to Expire</u>
Christina O'Neil	Mental Health	12/31/2021
Maureen Cean	Alcohol & Substance Abuse	12/31/2021
Pat Fontana, Jr.	Alcohol & Substance Abuse	12/31/2021

Seconded by Legislator: Robert D. Ferris

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 41

Amending 2019 County Budget Relative to Additional Revenue From
NYS Office of Children and Family Services for Safe Harbour: NY Funding

By Legislator: Jeremiah J. Maxon

Whereas, The Jefferson County Department of Social Services (DSS) has received notification from the NYS Office of Children and Family Services that DSS has been awarded Safe Harbour: NY funds in the amount of \$43,350 to advance programming to address the needs of trafficked and commercially sexually exploited youth.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

Revenue		
01601000 93610	State Aid Social Services Admin	\$43,350
Expenditure		
01601000 04416	Professional Fees	\$43,350

Seconded by Legislator: Carolyn D. Fitzpatrick

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 42

Amending 2019 County Budget to Re-Appropriate Funding From
NYS Office of Temporary and Disability Assistance for Non-Custodial
Parent Employment Program

By Legislator: Carolyn D. Fitzpatrick

Whereas, By Resolution 245 of 2018, this Board of Legislators accepted \$46,796 in NYS Office of Temporary and Disability Assistance funding for Non-Custodial Parent Employment Program, and

Whereas, NYS Office of Temporary and Disability Assistance has allowed Jefferson County Department of Social Services until September 30, 2019 to expend the unspent funds, and

Whereas, There remain unspent Non-Custodial Parent Employment Program funds that must be re-appropriated for 2019.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

01000000 30599	Appropriated Fund Balance	\$46,796
01610900 04600	Family Assistance Programs	\$46,796

Seconded by Legislator: Robert D. Ferris

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. 43

Amending 2019 County Budget for the Department of Social Services Relative to Additional Revenue From NYS Office of Children and Family Services

By Legislator: Carolyn D. Fitzpatrick

Whereas, The NYS Office of Children and Family Services has allocated \$70,000 to Jefferson County for the period of December 1, 2018 - November 30, 2019 to identify and support the behavioral health needs of both adults and children where substance abuse is an issue, and

Whereas, The funding was made available through the Child Abuse or Neglect Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) and will be used in collaboration with PIVOT for the co-location of a Behavioral Health Consultant within Social Services who will work in partnership alongside Child Protective Services (CPS) and Preventive Services caseworkers, and

Whereas, The Behavioral Health Consultant will accompany caseworkers in the field, provide direct consultation with caseworkers, conduct screenings for adults and/or children, provide clinical assessments and documentation to support CPS, and make referrals for ongoing services when warranted, and

Whereas, The consultant will assist in the development, implementation and monitoring of the plan of safe care for any infant born and identified as being affected by substance abuse or withdrawal symptoms or Fetal Alcohol Spectrum Disorder, and

Whereas, It is necessary to amend the County Budget to accept and allocate this grant funding.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

Revenue		
01601000 94610	Federal Aid Social Services Admin	\$70,000
Expenditure		
01601000 04416	Professional Fees	\$70,000

Seconded by Legislator: Anthony J. Doldo

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. 44

Authorizing 2019 Comprehensive Planning Resource Allocation Agreement
with the NYS Office of Children & Family Services and Authorizing
Contractual Youth Program Agreements

By Legislator: Carolyn D. Fitzpatrick

Whereas, The Jefferson County Youth Advisory Board has endorsed the allocation of State Aid Funding for 2019 Youth Development Programs (YDP) to be operated and administered by various eligible organizations in Jefferson County, and

Whereas, The following constitutes the list of endorsed State Aid allocations for 2019 Youth Development Programs which require an agreement between the County and the respective Agency or Municipality and provision for pass-through funding:

Youth Development Program (YDP)

<u>Agency/Program</u>	<u>State Aid Allocation</u>
ACR Health/The Q Center	8,500
Children's Home of Jefferson County/Teen Center	11,000
Hearts for Youth, Inc./Hearts for Youth	10,500
Lyme Central School/Summer Theater Institute	5,500
NCPPC/Safe Zone Project	6,500
PPNCNY/Peer Prevention Advocates	10,000
Resolution Center of Jeff. & Lewis Counties/Youth Court	8,000
Watertown YMCA/Girls on the Run	13,000
Jefferson County DSS/Recreation Scholarships	12,000

Now, Therefore, Be It Resolved, That Jefferson County enter into a Resource Allocation Agreement with the NYS Office of Children and Family Services for the year 2019 which contains applications for State Aid funding for County Youth Development Program Administration and for the above listed Youth Development Programs, and be it further.

Resolved, That upon final approval and execution of said Resource Allocation Agreement by the appropriate State officials, Jefferson County enter into agreements with the above Contractual Agencies/Municipalities for provision of Youth Development Programs for the youth of Jefferson County during 2019 and with Cornell Cooperative Extension in the amount of \$6,050 to provide support for the Youth Advisory Board for 2019-2020, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute the Resource Allocation Agreement and the various contractual Agency/Municipality Agreements on behalf of Jefferson County, subject to the review and approval of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators
