

County of Jefferson
Office of the County Administrator



Historic Courthouse
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Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

January 17, 2019

TO: Members of Health & Human Services
FROM: Robert F. Hagemann, III, County Administrator *R.F.H.*
SUBJECT: Health & Human Services Committee Agenda

Please let this correspondence serve as notification that the Health & Human Services Committee will meet on *Tuesday, January 22, 2019 at 6:00 p.m.* in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

Resolutions:

1. Re-Appointing Members to the Community Services Board
2. Amending 2019 County Budget Relative to Additional Revenue from NYS Office of Children and Family Services for Safe Harbour: NY Funding
3. Amending 2019 County Budget to Re-Appropriate Funding From NYS Office of Temporary and Disability Assistance for Non-Custodial Parent Employment Program
4. Amending 2019 County Budget for the Department of Social Services Relative to Additional Revenue from NYS Office of Children and Family Services
5. Authorizing 2019 Comprehensive Planning Resource Allocation Agreement with the NYS Office of Children & Family Services and Authorizing Contractual Youth Program Agreements

Informational Items:

1. Monthly Departmental Reports:
 - Office for Aging
 - Community Services
 - Public Health
 - Social Services
 - Veterans Service Agency

If any Committee Member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:jdj

cc: Office for Aging
Community Services
Public Health
Social Services

Veterans Service Agency
County Attorney
County Treasurer

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Re-Appointing Members to the Community Services Board

By Legislator: _____

Resolved, That pursuant to Section 41.11 of the Mental Hygiene Law the following individuals are hereby reappointed as members of the Jefferson County Community Services Board and the designated sub-committee thereof for terms to expire as indicated below:

<u>Member</u>	<u>Sub-Committee</u>	<u>Term to Expire</u>
Christina O'Neil	Mental Health	12/31/2021
Maureen Cean	Alcohol & Substance Abuse	12/31/2021
Pat Fontana, Jr.	Alcohol & Substance Abuse	12/31/2021

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending 2019 County Budget Relative to Additional Revenue From
NYS Office of Children and Family Services for Safe Harbour: NY Funding

By Legislator: _____

Whereas, The Jefferson County Department of Social Services (DSS) has received notification from the NYS Office of Children and Family Services that DSS has been awarded Safe Harbour: NY funds in the amount of \$43,350 to advance programming to address the needs of trafficked and commercially sexually exploited youth.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

Revenue		
01607000 93689	State Aid Other Social Services	\$43,350

Expenditure		
01601000 04416	Professional Fees	\$43,350

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending 2019 County Budget to Re-Appropriate Funding From
NYS Office of Temporary and Disability Assistance for Non-Custodial
Parent Employment Program

By Legislator: _____

Whereas, By Resolution 245 of 2018, this Board of Legislators accepted \$46,796 in NYS Office of Temporary and Disability Assistance funding for Non-Custodial Parent Employment Program, and

Whereas, NYS Office of Temporary and Disability Assistance has allowed Jefferson County Department of Social Services until September 30, 2019 to expend the unspent funds, and

Whereas, There remain unspent Non-Custodial Parent Employment Program funds that must be re-appropriated for 2019.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

01000000 30599	Appropriated Fund Balance	\$46,796
01610900 04600	Family Assistance Programs	\$46,796

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending 2019 County Budget for the Department of Social Services Relative
to Additional Revenue From NYS Office of Children and Family Services

By Legislator: _____

Whereas, The NYS Office of Children and Family Services has allocated \$70,000 to Jefferson County for the period of December 1, 2018 - November 30, 2019 to identify and support the behavioral health needs of both adults and children where substance abuse is an issue, and

Whereas, The funding was made available through the Child Abuse or Neglect Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) and will be used in collaboration with PIVOT for the co-location of a Behavioral Health Consultant within Social Services who will work in partnership alongside Child Protective Services (CPS) and Preventive Services caseworkers, and

Whereas, The Behavioral Health Consultant will accompany caseworkers in the field, provide direct consultation with caseworkers, conduct screenings for adults and/or children, provide clinical assessments and documentation to support CPS, and make referrals for ongoing services when warranted, and

Whereas, The consultant will assist in the development, implementation and monitoring of the plan of safe care for any infant born and identified as being affected by substance abuse or withdrawal symptoms or Fetal Alcohol Spectrum Disorder, and

Whereas, It is necessary to amend the County Budget to accept and allocate this grant funding.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

Revenue		
01601000 94610	Federal Aid Social Services Admin	\$70,000
Expenditure		
01601000 04416	Professional Fees	\$70,000

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing 2019 Comprehensive Planning Resource Allocation Agreement
with the NYS Office of Children & Family Services and Authorizing
Contractual Youth Program Agreements

By Legislator: _____

Whereas, The Jefferson County Youth Advisory Board has endorsed the allocation of State Aid Funding for 2019 Youth Development Programs (YDP) to be operated and administered by various eligible organizations in Jefferson County, and

Whereas, The following constitutes the list of endorsed State Aid allocations for 2019 Youth Development Programs which require an agreement between the County and the respective Agency or Municipality and provision for pass-through funding:

Youth Development Program (YDP)

<u>Agency/Program</u>	<u>State Aid Allocation</u>
ACR Health/The Q Center	8,500
Children's Home of Jefferson County/Teen Center	11,000
Hearts for Youth, Inc./Hearts for Youth	10,500
Lyme Central School/Summer Theater Institute	5,500
NCPPC/Safe Zone Project	6,500
PPNCNY/Peer Prevention Advocates	10,000
Resolution Center of Jeff. & Lewis Counties/Youth Court	8,000
Watertown YMCA/Girls on the Run	13,000
Jefferson County DSS/Recreation Scholarships	12,000

Now, Therefore, Be It Resolved, That Jefferson County enter into a Resource Allocation Agreement with the NYS Office of Children and Family Services for the year 2019 which contains applications for State Aid funding for County Youth Development Program Administration and for the above listed Youth Development Programs, and be it further.

Resolved, That upon final approval and execution of said Resource Allocation Agreement by the appropriate State officials, Jefferson County enter into agreements with the above Contractual Agencies/Municipalities for provision of Youth Development Programs for the youth of Jefferson County during 2019 and with Cornell Cooperative Extension in the amount of \$6,050 to provide support for the Youth Advisory Board for 2019-2020, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute the Resource Allocation Agreement and the various contractual Agency/Municipality Agreements on behalf of Jefferson County, subject to the review and approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

**Office for the Aging Monthly Report to
The Health and Human Services Committee
2019**

December 2018 Data:

	Jan.	Feb.	Mar.	Apr	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Total No. of Home Delivered Meals Provided:	10,090	9222	9762	9601	10,676	10,947	9476	9834	8068	11,662	8783	8767
Total No. of Congregate Meals Served:	1718	1607	1837	1647	1758	1642	2073	1922	1643	1898	1635	1722
Total No. of Clients Receiving Meals:	595	621	638	600	604	597	599	593	539	552	559	550
Number of Clients Receiving Home Care/Case Mgt.:	105	108	106	125	125	122	121	116	115	117	118	119
Number of Individuals Receiving Health Insurance Counseling:	108	86	98	69	94	87	74	74	62	116	138	108
Number of Clients Coming Directly Into the Office:	102	101	94	86	87	200	133	130	117	154	188	126
Number of NY Connects Contacts:	262	200	213	188	1	188	205	224	211	146	182	107

Outreach Events:

December 4th – Champion Apartments, Carthage – all white, rural and socially isolated.

December 19th – Santa’s for Seniors Gift Delivery - 550 gifts delivered to nursing homes in Jefferson and Lewis Counties.

2018 COMMUNITY SERVICES OFFICE EXPENSE/REVENUE REPORT

12/4/2018

PROGRAM	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTALS Y-T-D	TOTAL BUDGET	BALANCE AVAILABLE	% USED
EARLY INTERV.																
EXPENSES	\$0	\$5,995	\$16,160	\$25,269	\$14,670	\$26,081	\$31,338	\$9,333	\$22,318	\$18,631	\$16,143		\$185,938	\$440,000	\$254,062	42.26%
REVENUES	\$686	\$910	\$35,778	\$0	\$33,508	\$966	\$14,976	\$15,123	\$1,148	\$1,274	\$1,008		\$105,377	\$220,018	\$114,641	47.89%
PRESCHOOL																
EXPENSES	\$0	\$5,559	\$622,953	\$295,392	\$367,454	\$308,032	\$437,674	\$581,591	\$240,577	\$145,046	\$315,619		\$3,319,897	\$5,325,000	\$2,005,103	62.35%
REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$3,331,000	\$3,331,000	0.00%
OPWDD																
EXPENSES(ADMIN)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$13,866	\$13,866	0.00%
REVENUES	\$1,560	\$0	\$1,560	\$0	\$0	\$1,560	\$0	\$0	\$0	\$4,560	\$0		\$9,240	\$6,933	(\$2,307)	133.28%
OASAS																
EXPENSES	\$395,710	\$105,600	\$401,296	\$275,240	\$140,119	\$96,994	\$72,149	\$62,270	\$56,401	\$55,760	\$75,393		\$1,736,932	\$3,114,871	\$1,377,939	55.76%
REVENUES	\$639,911	\$81,714	\$0	\$556,846	\$190,386	\$473,285	\$91,928	\$81,715	\$0	\$560,784	\$91,928		\$2,768,497	\$2,904,223	\$135,726	95.33%
OMH																
EXPENSES	\$49,608	\$320,123	\$121,044	\$368,131	\$269,660	\$80,912	\$191,069	\$374,470	\$320,213	\$112,112	\$646,006		\$2,853,348	\$3,360,826	\$507,478	84.90%
REVENUES	\$686,341	\$275,361	\$61,731	\$578,911	\$0	\$609,176	\$312,383	\$0	\$859,601	\$0	\$9,994		\$3,393,498	\$3,015,989	(\$377,509)	112.52%
TOTAL EXPENSES	\$445,318	\$437,277	\$1,161,453	\$964,032	\$791,903	\$512,019	\$732,230	\$1,027,664	\$639,509	\$331,549	\$1,053,161	\$0	\$8,096,115	\$12,254,563	\$4,158,448	66.07%
TOTAL REVENUES	\$1,328,498	\$357,985	\$99,069	\$1,135,757	\$223,894	\$1,084,987	\$419,287	\$96,838	\$860,749	\$566,618	\$102,930	\$0	\$6,276,612	\$9,478,163	\$3,201,551	66.22%

OPWDD= OFFICE OF PEOPLE WITH DEVELOPMENTAL DISABILITIES
OASAS= OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES

OMH= OFFICE OF MENTAL HEALTH

Jefferson County Department of Social Services

2018

BALANCE	1,044,317	1,103,589	51,422	1,588,511	1,041,034	548,940	144,013	970,882	(15,035)	44,494
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	Daycare 6055.46	* Recipient Services 6070.4604	Medical Assistance 6101.4	MMIS 6100.4	Family Assistance 6109.4	Child Care 6119.4	State Training Schools 6129.4	Safety Net Assistance 6140.4	Heap 6141.4	Emergency Aid to Adults 6142.4
BUDGET	2,212,273	2,283,096	52,500	19,265,168	4,503,853	7,275,000	150,000	5,356,055	42,541	120,000
LOCAL SHARE %	0.00%	35.00%	25.00%	100.00%	0.00%	30.00%	100.00%	71.00%	0.00%	50.00%
AVG BUD	184,356	190,258	4,375	1,605,431	375,321	606,250	12,500	446,338	3,545	10,000
JAN	0	1,125	0	1,481,936	223,848	11,212	0	323,793	36,220	3,811
FEB	92,409	21,144	0	1,852,420	238,523	575,450	0	393,886	56	6,594
MAR	106,573	119,321	0	1,481,936	386,277	580,708	0	450,381	35	5,960
APR	115,829	97,577	676	1,469,756	325,694	631,343	0	431,717	525	4,954
MAY	97,685	109,284	0	1,837,195	323,841	674,280	0	420,456	(6,439)	8,650
JUN	143,361	151,243	0	1,469,756	322,172	851,485	0	389,935	16,607	9,569
JUL	113,785	95,938	0	1,837,195	246,917	697,899	5,987	353,616	564	10,901
AUG	132,573	167,027	0	1,469,756	387,463	684,125	0	417,644	7,824	9,270
SEP	178,330	137,410	0	1,469,756	336,714	679,389	0	382,657	379	4,748
OCT	91,855	128,970	0	1,837,195	318,152	669,375	0	407,114	456	2,208
NOV	95,556	150,468	402	1,469,756	353,218	670,794	0	413,974	1,349	8,841
DEC										
TOTAL	1,167,956	1,179,507	1,078	17,676,657	3,462,819	6,726,060	5,987	4,385,173	57,576	75,506

PROJ EXP: Forecast for Remainder of YEAR	1,352,312	1,369,765	5,453	19,282,088	3,838,140	7,332,310	18,487	4,831,511	61,121	85,506
PROJECTED BALANCE	859,961	913,331	47,047	(16,920)	665,713	(57,310)	131,513	524,544	(18,580)	34,494

VETERANS SERVICE AGENCY

DECEMBER 2018 MONTHLY REPORT

Month	Personal Contacts	Tel/Mail Contacts	Total Contacts	Total Services	New Claims	Maintained Claims
January	57	708	765	1816	28	9
February	100	541	641	1682	24	7
March	82	671	753	1841	24	12
Sub Total	239	1920	2159	5339	76	28
April	78	671	749	1915	33	20
May	108	774	882	2242	40	10
June	87	663	750	1766	47	8
Sub Total	273	2108	2381	5923	120	38
July	76	646	722	1665	34	10
August	138	632	770	1887	37	19
September	87	676	763	1741	34	11
Sub Total	301	1954	2255	5293	105	40
October	115	748	863	2013	41	10
November	93	781	874	1981	32	19
December	89	743	832	1985	28	11
Sub Total	297	2272	2569	5979	101	40
GRAND TOTAL	1110	8254	9364	22534	402	146

*Contact: Personal visit, phone call, or mail received or sent to/from VSA

*Service: Amount of assistance provided for each contact

Comments: On 12/15/18, I participated in the Wreath Laying Ceremony at the Sackets Harbor Military Cemetery. Four Hundred wreaths were provided by Simmons Farm and the participants were able to lay them at the veteran's grave markers. The goal was to "remember and honor our fallen veterans." Dec/2018 Total Contacts were 19% above Dec/2017 and 2018 Grand Total Contacts were 6.5% above the 2017 figures.