County of JeffersonOffice of the County Administrator

Historic Courthouse 195 Arsenal Street, 2nd Floor Watertown, NY 13601-2567 Phone: (315) 785-3075 Fax: (315) 785-5070



January 17, 2019

TO:

Members of Health & Human Services

FROM:

Robert F. Hagemann, III, County Administrator

SUBJECT:

Health & Human Services Committee Agenda

Please let this correspondence serve as notification that the Health & Human Services Committee will meet on *Tuesday*, *January 22*, *2019 at 6:00 p.m.* in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

Resolutions:

- 1. Re-Appointing Members to the Community Services Board
- 2. Amending 2019 County Budget Relative to Additional Revenue from NYS Office of Children and Family Services for Safe Harbour: NY Funding
- 3. Amending 2019 County Budget to Re-Appropriate Funding From NYS Office of Temporary and Disability Assistance for Non-Custodial Parent Employment Program
- 4. Amending 2019 County Budget for the Department of Social Services Relative to Additional Revenue from NYS Office of Children and Family Services
- Authorizing 2019 Comprehensive Planning Resource Allocation Agreement with the NYS Office of Children & Family Services and Authorizing Contractual Youth Program Agreements

Informational Items:

1. Monthly Departmental Reports:

Office for Aging Community Services Public Health Social Services Veterans Service Agency

If any Committee Member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:jdj

cc:

Office for Aging Community Services

Public Health Social Services Veterans Service Agency

County Attorney County Treasurer

Re-Appointing Members to the Community Services Board

Ke-Ap	pointing Members to the Community	Services Board
By Legislator:		
are hereby reappointed as	o Section 41.11 of the Mental Hygiene members of the Jefferson County Con thereof for terms to expire as indicate	nmunity Services Board and the
<u>Member</u>	Sub-Committee	Term to Expire
Christina O'Neil Maureen Cean Pat Fontana, Jr.	Mental Health Alcohol & Substance Abuse Alcohol & Substance Abuse	12/31/2021 12/31/2021 12/31/2021
Seconded by Legislator:		
New York) of Jefferson)		
	that I have compared the foregoing copy of Resoluti	ors of the County of Jefferson, New York, do hereby certify ion No of the Board of Legislators of said County of ffice and duly adopted by said Board at a meeting of said, 20 and that the same is a true and correct copy of
	In testimony whereof, I have hereunto set my har, 20	nd and affixed the seal of said County this day of

Clerk of the Board of Legislators

Amending 2019 County Budget Relative to Additional Revenue From NYS Office of Children and Family Services for Safe Harbour: NY Funding

Ву	Legislator:		
fro N	om the NYS Office Y funds in the amou	on County Department of Social Services of Children and Family Services that I unt of \$43,350 to advance programming aually exploited youth.	OSS has been awarded Safe Harbour:
No	ow, Therefore, Be I	t Resolved, That the 2019 County Bud	get is hereby amended as follows:
In	crease:		
	evenue 607000 93689	State Aid Other Social Services	\$43,350
	spenditure 601000 04416	Professional Fees	\$43,350
Se	conded by Legislat	or:	
State of Ne County of J	w York)) ss.: Jefferson)		
		that I have compared the foregoing copy of Re Jefferson with the original thereof on file in Board on the day of such Resolution and the whole thereof.	gislators of the County of Jefferson, New York, do hereby certify solution No of the Board of Legislators of said County of my office and duly adopted by said Board at a meeting of said, 20 and that the same is a true and correct copy of my hand and affixed the seal of said County this day of

Clerk of the Board of Legislators

Amending 2019 County Budget to Re-Appropriate Funding From NYS Office of Temporary and Disability Assistance for Non-Custodial Parent Employment Program

By Legislator:		
4 B (ators accepted \$46,796 in NYS Office Sustodial Parent Employment Program,
	f Temporary and Disability Assista ervices until September 30, 2019 to] - NO 12 NO NO
Whereas, There remain re-appropriated for 2019		ployment Program funds that must be
Now, Therefore, Be It R	esolved, That the 2019 County Bu	dget is hereby amended as follows:
Increase:		
01000000 30599 A	ppropriated Fund Balance	\$46,796
01610900 04600 Fa	amily Assistance Programs	\$46,796
Seconded by Legislator:	·	
State of New York) ss.: County of Jefferson)		
	that I have compared the foregoing copy of R Jefferson with the original thereof on file in Board on the day of such Resolution and the whole thereof.	egislators of the County of Jefferson, New York, do hereby certify Resolution No of the Board of Legislators of said County of n my office and duly adopted by said Board at a meeting of said, 20 and that the same is a true and correct copy of
6.	, 20	my hand and affixed the seal of said County this day of
		Clerk of the Board of Legislators

Amending 2019 County Budget for the Department of Social Services Relative to Additional Revenue From NYS Office of Children and Family Services

By Legislator:											
Whereas, The NYS Office of Children and Family Services has allocated \$70,000 to Jefferson County for the period of December 1, 2018 - November 30, 2019 to identify and support the behavioral health needs of both adults and children where substance abuse is an issue, and											
Whereas, The funding was made available through the Child Abuse or Neglect Prevention and Treatment Act (CAPTA) Comprehensive Addiction and Recovery Act of 2016 (CARA) and will be used in collaboration with PIVOT for the co-location of a Behavioral Health Consultant within Social Services who will work in partnership alongside Child Protective Services (CPS) and Preventive Services caseworkers, and											
direct consultation wit	Whereas, The Behavioral Health Consultant will accompany caseworkers in the field, provide direct consultation with caseworkers, conduct screenings for adults and/or children, provide clinical assessments and documentation to support CPS, and make referrals for ongoing services when warranted, and										
plan of safe care for an	ant will assist in the development, implementation a ny infant born and identified as being affected by su or Fetal Alcohol Spectrum Disorder, and										
Whereas, It is necessa	ry to amend the County Budget to accept and alloca	te this grant funding.									
Now, Therefore, Be It	Resolved, That the 2019 County Budget is hereby a	amended as follows:									
Increase:											
Revenue 01601000 94610	Federal Aid Social Services Admin	\$70,000									
Expenditure 01601000 04416	Professional Fees	\$70,000									
Seconded by Legislato	or:										

Authorizing 2019 Comprehensive Planning Resource Allocation Agreement with the NYS Office of Children & Family Services and Authorizing Contractual Youth Program Agreements

By Legislator:

Whereas,	The Jefferson	County Yo	outh Advisory	Board has endors	sed the allocation	of State Aid

Whereas, The Jefferson County Youth Advisory Board has endorsed the allocation of State Aid Funding for 2019 Youth Development Programs (YDP) to be operated and administered by various eligible organizations in Jefferson County, and

Whereas, The following constitutes the list of endorsed State Aid allocations for 2019 Youth Development Programs which require an agreement between the County and the respective Agency or Municipality and provision for pass-through funding:

Youth Development Program (YDP)

Agency/Program	State Aid Allocation
ACR Health/The Q Center	8,500
Children's Home of Jefferson County/Teen Center	11,000
Hearts for Youth, Inc./Hearts for Youth	10,500
Lyme Central School/Summer Theater Institute	5,500
NCPPC/Safe Zone Project	6,500
PPNCNY/Peer Prevention Advocates	10,000
Resolution Center of Jeff. & Lewis Counties/Youth Court	8,000
Watertown YMCA/Girls on the Run	13,000
Jefferson County DSS/Recreation Scholarships	12,000

Now, Therefore, Be It Resolved, That Jefferson County enter into a Resource Allocation Agreement with the NYS Office of Children and Family Services for the year 2019 which contains applications for State Aid funding for County Youth Development Program Administration and for the above listed Youth Development Programs, and be it further.

Resolved, That upon final approval and execution of said Resource Allocation Agreement by the appropriate State officials, Jefferson County enter into agreements with the above Contractual Agencies/Municipalities for provision of Youth Development Programs for the youth of Jefferson County during 2019 and with Cornell Cooperative Extension in the amount of \$6,050 to provide support for the Youth Advisory Board for 2019-2020, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute the Resource Allocation Agreement and the various contractual Agency/Municipality Agreements on behalf of Jefferson County, subject to the review and approval of the County Attorney as to form and content. Seconded by Legislator: State of New York County of Jefferson) I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. ______ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of ___ such Resolution and the whole thereof. _, 20___ and that the same is a true and correct copy of In testimony whereof, I have hereunto set my hand and affixed the seal of said County this ______ day of ______, 20 _____.

Clerk of the Board of Legislators

Office for the Aging Monthly Report to The Health and Human Services Committee 2019

December 2018 Data:

	Jan.	Feb.	Mar.	Apr	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Total No. of Home Delivered Meals Provided:	10,090	9222	9762	9601	10,676	10,947	9476	9834	8068	11,662	8783	8767
Total No. of Congregate Meals Served:	1718	1607	1837	1647	1758	1642	2073	1922	1643	1898	1635	1722
Total No. of Clients Receiving Meals:	595	621	638	600	604	597	599	593	539	552	559	550
Number of Clients Receiving Home Care/Case Mgt.:	105	108	106	125	125	122	121	116	115	117	118	119
Number of Individuals Receiving Health Insurance Counseling:	108	86	98	69	94	87	74	74	62	116	138	108
Number of Clients Coming Directly Into the Office:	102	101	94	86	87	200	133	130	117	154	188	126
Number of NY Connects Contacts:	262	200	213	188	1	188	205	224	211	146	182	107

Outreach Events:

 $December\ 4^{th}-Champion\ Apartments,\ Carthage-all\ white,\ rural\ and\ socially\ isolated.$

December 19th - Santa's for Seniors Gift Delivery - 550 gifts delivered to nursing homes in Jefferson and Lewis Counties.

2018 COMMUNITY SERVICES OFFICE EXPENSE/REVENUE REPORT

TOTALS TOTAL BALANCE Y-T-D **PROGRAM** JAN **FEB** APR MAY JUNE JULY AUG SEPT OCT NOV DEC BUDGET AVAILABLE MAR % USED EARLY INTERV. **EXPENSES** \$0 \$5,995 \$16,160 \$25,269 \$14,670 \$26,081 \$31,338 \$9,333 \$22,318 \$18,631 \$16,143 \$185,938 \$440,000 \$254,062 42.26% REVENUES \$686 \$910 \$35,778 \$0 \$33,508 \$966 \$14,976 \$15,123 \$1,148 \$1,274 \$1,008 \$105,377 \$220,018 \$114,641 47.89% **PRESCHOOL EXPENSES** \$0 \$5,559 \$622,953 \$295,392 \$367,454 \$308,032 \$437,674 \$581,591 \$240,577 \$145,046 \$315,619 \$3,319,897 \$5,325,000 \$2,005,103 62.35% REVENUES \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$3,331,000 \$3,331,000 0.00% OPWDD EXPENSES(ADMIN) \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$13,866 \$13,866 0.00% REVENUES \$1,560 \$0 \$1,560 \$0 \$0 \$1,560 \$0 \$0 \$0 \$4,560 \$0 \$9,240 \$6,933 (\$2,307)133.28% OASAS **EXPENSES** \$395,710 \$105,600 \$401,296 \$275,240 \$140,119 \$96,994 \$72,149 \$62,270 \$56,401 \$55,760 \$75,393 \$1,736,932 \$3,114,871 \$1,377,939 55.76% \$0 \$556,846 \$190,386 \$473,285 \$91,928 \$81,715 \$0 \$560,784 \$91,928 \$2,768,497 \$2,904,223 \$135,726 95.33% REVENUES \$639,911 \$81,714 OMH \$374,470 \$320,213 \$112,112 \$646,006 \$2,853,348 \$3,360,826 \$507,478 84.90% **EXPENSES** \$49,608 \$320,123 \$121,044 \$368,131 \$269,660 \$80,912 \$191,069 REVENUES \$686.341 \$275,361 \$61,731 \$578,911 \$0 \$609,176 \$312,383 \$0 \$859,601 \$0 \$9,994 \$3,393,498 \$3,015,989 (\$377,509)112.52%

\$1,027,664

\$96,838

\$639,509

\$860,749

OPWDD= OFFICE OF PEOPLE WITH DEVELOPMENTAL DISABILITIES OASAS= OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES

\$437,277

\$1,161,453

\$99,069

\$964,032

\$1,135,757

\$791,903

\$223,894

\$512,019

\$1,084,987

\$732,230

\$419,287

\$445.318

TOTAL REVENUES \$1,328,498 \$357,985

TOTAL EXPENSES

OMH= OFFICE OF MENTAL HEALTH

\$331,549

\$566,618

\$1,053,161

\$102,930

\$0

\$8,096,115

\$6,276,612

\$12,254,563

\$9,478,163

\$4,158,448

\$3,201,551

66.07%

66.22%

12/4/2018

Month:

12

Jefferson County Public Health Service Home Health Care Statistical Performance For the Twelve Months Ended December 31, 2018 - PENDING

A																	В
REFERRALS				MTD	YTD	2018	Amount of	Percent	AVERAGE DAILY CENSUS	S∷∷			MTD	YTD	2018	Amount of	Percent
	2015	2016	2017	Actual	Actual	Annualized	Change	Change	2	2015	2016	2017	Actual	Actual	Annualized	Change	Change
СННА	1,655	1,669	1,908	146	1,972	1,972	64	3.35%	СННА	186	216	214	173	206	206	-8	-3.679
LTHHCP	72	4	0	0	0	0	0	0.00%	LTHHCP	67	6	0	0	0	0	0	0.009
PREVENT	219	142	55	1	3	3	-52	-94.55%	PREVENT	21	15	4	1	1	1	-3	-17.789
Rabies	0	0	0	0	0	0	0	0.00%	Rabies	0	0	0	0	0	0	0	0.009
Communicable Disease	2,180	2,899	3,757	311	4,785	4,785	1,028	27.36%	PREVENT Sub-TOTAL	21	15	4	1	1	1	-3	-17.789
Newborn Screening	12	9	6	0	5	5	-1	-16.67%	l								
PREVENT Sub-Total	2,411	3,050	3,818	312	4,793	4,793	975	25.54%									
GRAND TOTAL	4,138	4,723	5,726	458	6,765	6,765	1,039	18.15%	GRAND TOTAL	274	237	218	174	207	207	-11	-4.85%
VISITS				MTD	YTD	2018	Amount of	Percent	PARAPROFESSIONAL HOURS	*:::			MTD	YTD	2018	Amount of	Percent
СННА	2015	2016	2017	Actual	Actual	Annualized	Change	Change	2	2015	2016	2017	Actual	Actual	Annualized	Change	Change
Skilled Nursing	12,499	12,850	13,879	801	12,589	12,589	-1,290	-9.29%	AGENCY CHHA		2020	2027	7101001	7101001		change	change
Physical Therapy	2,103	3,267	3,321	308	3,578	3,578	257	7.74%		2,782	3,828	3,146	254	3,185	3,185	39	1.24%
Speech Therapy	51	83	61	0	0	0	-61	-100.00%	Personal Care Aide	0	602	232	0	12	12	-220	-94.83%
Medical Social Worker	304	547	665	51	695	695	30	4.51%		2,782	4,430	3,378	254	3,197	3,197	-181	-5.36%
Occupational Therapy	675	713	636	52	805	805	169	26.57%	AGENCY LTHHCP	10.		_,		-,,	-,,	101	3.337
Nutrition	139	157	173	13	131	131	-42	-24.28%		1,186	89	0	0	0	0	0	0.00%
Home Health Aide	5,155	7,691	6,412	340	4,955	4,955	-1,457	-22.72%		1,143	295	0	0	0	0	0	0.00%
Personal Care Aide	0	2,465	958	0	42	42	-916	-95.62%		2,329	384	0	0	0	0	0	0.00%
Sub-TOTAL LTHHCP	20,926	27,773	26,105	1,565	22,795	22,795	-3,310	-12.68%	TOTAL AGENCY CONTRACT <u>CHHA</u>	5,111	4,814	3,378	254	3,197	3,197	-181	-5.36%
Skilled Nursing	2,402	180	0	0	0	0	0	0.00%	Home Health Aide								
Physical Therapy	72	1	0	0	0	0	0	0.00%	Caregivers	2,565	7,493	5,032	138	3,169	3,169	-1,863	-37.02%
Speech Therapy	2	0	0	0	0	0	0	0.00%	US CARE SYSTEMS	0	322	428	56	638	638	210	49.07%
Medical Social Worker	155	9	0	0	0	0	0	0.00%	Family Home Care	181	0	0	0	0	0	0	0.00%
Occupational Therapy	30	0	0	0	0	0	0	0.00%	Home Care Plus (Sibley)	834	0	0	0	0	0	0	0.00%
Nutrition	13	2	0	0	0	0	0	0.00%	Sub-TOTAL	3,580	7,815	5,460	194	3,807	3,807	-1,653	-30.27%
Home Health Aide	2,131	372	0	0	0	0	0	0.00%	Personal Care Aide								
Housekeeper	60	0	0	0	0	0	0	0.00%	Caregivers	0	2,774	853	0	33	33	-820	-96.13%
Personal Care Aide	9,411	1,599	0	0	0	0	0	0.00%	US CARE SYSTEMS	0	475	457	0	0	0	-457	-100.00%
Sub-TOTAL	14,276	2,163	0	0	0	0	0	0.00%		0	3,249	1,310	0	33	33	-1,277	-97.48%
CHHA & LTHHCP SUB-TOTAL PREVENT	35,202	29,936	26,105	1,565	22,795	22,795	-3,310	-12.68%	CONTRACT LTHHCP Home Health Aide								
Skilled Nursing	437	540	34	3	25	25	-9	-26.47%		1,367	284	0	0	0	0	0	0.00%
Physical Therapy	0	0	0	0	0	0	0	0.00%	US CARE SYSTEMS	0	0	0	0	0	0	0	0.00%
Speech Therapy	0	0	0	0	0	0	0	0.00%	Family Home Care	113	0	0	0	0	0	0	0.00%
Medical Social Worker	0	27	0	0	0	0	0	0.00%	Home Care Plus (Sibley)	32	0	0	0	0	0	0	0.00%
Occupational Therapy	0	0	0	0	0	0	0	0.00%		1,512	284	0	0	0	0	0	0.00%
Nutrition	7	0	0	0	0	0	0	0.00%	Personal Care Aide								
Home Health Aide	0	0	0	0	0	0	0	0.00%		13,869	2,630	0	0	0	0	0	0.00%
Personal Care Aide	0	0	0	0	0	0	0	0.00%	US CARE SYSTEMS	0	19	0	0	0	0	0	0.00%
Sub-TOTAL	444	567	34	3	25	25	-9	-26.47%		1,281	0	0	0	0	0	0	0.00%
TOTAL VISITS	15 226	12 530	12.012		40.00	40.04	4 200	0.040		3,804	0	0	0	0	0	0	0.00%
Skilled Nursing	15,338	13,570	13,913	804	12,614	12,614	-1,299	-9.34%		18,954	2,649	0	0	0	0	0	0.00%
Physical Therapy	2,175	3,268	3,321	308	3,578	3,578	257	7.74%	Housekeeper	50	-	-	_		_	_	0.0
Speech Therapy	53	83	61	0	0	0	-61	-100.00%	Caregivers	59	0	0	0	0	0	0	0.00%
Medical Social Worker	459	583	665	51	695	695	30	4.51%	US CARE SYSTEMS	0	0	0	0	0	0	0	0.00%
Occupational Therapy	705	713	636 173	52	805	805	169 -42	26.57% -24.28%	Family Home Care	0	0	0	0	0	0	0	0.00%
Nutrition	159	159		13	131	131			Home Care Plus (Sibley)	56		- 3	9.70	0	•	0	0.00%
Home Health Aide	7,286	8,063	6,412	340 0	4,955 0	4,955 0	-1,457	-22.72%	Sub-TOTAL	115	0	0	0	0	0	0	0.00%
Housekeeper	60		10000	13			0	0.00%		20,581	2,933					2 020	0.00%
Personal Care Aide	9,411	4,064	958	0	42	42	-916	-95.62%	TOTAL HOURS	9,060	13,997	6,770 8,606	194 448	3,840 6,992	3,840 6,992	-2,930 -1,614	-43.28%
1										N. 5. (1)	12,016						-18.75%
										20,097	6,795	1,542	0	45	45	-1,497	-97.08%
GRAND TOTAL	35,646	30,503	26,139	1,568	22,820	22,820	-3,319	-12.70%	Housekeeper GRAND TOTAL 2	115 29,272	0 18,811	0 10,148	0 448	7,037	7,037	- 3,111	0.00% -30.66%
GRAND TOTAL	33,646	30,503	20,139	1,568	22,820	22,820	-3,519	-12.70%			10,611	10,148	448	7,037	7,037	-3,111	-30.66%
									*Numbers may not total precisely due to r	ounding.							

Jefferson County Department of Social Services

2018

BALANCE	1,044,317	1,103,589	51,422	1,588,511	1,041,034	548,940	144,013	970,882	(15,035)	44,494
							State			Emergency
	D	* Recipient	Medical	MANAGO	Family	Child	Training	Safety Net	11	Aid to
	Daycare	Services	Assistance	MMIS	Assistance	Care	Schools	Assistance	Heap	Adults
	6055.46	6070.4604	6101.4	6100.4	6109.4	6119.4	6129.4	6140.4	6141.4	6142.4
BUDGET	2,212,273	2,283,096	52,500	19,265,168	4,503,853	7,275,000	150,000	5,356,055	42,541	120,000
LOCAL							·			
SHARE %	0.00%	35.00%	25.00%	100.00%	0.00%	30.00%	100.00%	71.00%	0.00%	50.00%
AVG BUD	184,356	190,258	4,375	1,605,431	375,321	606,250	12,500	446,338	3,545	10,000
	·	·	,		,	Í	·	Í	Í	Í
JAN	0	1,125	0	1,481,936	223,848	11,212	0	323,793	36,220	3,811
FEB	92,409	21,144	0	1,852,420	238,523	575,450	0	393,886	56	6,594
MAR	106,573	119,321	0	1,481,936	386,277	580,708	0	450,381	35	5,960
APR	115,829	97,577	676	1,469,756	325,694	631,343	0	431,717	525	4,954
MAY	97,685	109,284	0	1,837,195	323,841	674,280	0	420,456	(6,439)	8,650
JUN	143,361	151,243	0	1,469,756	322,172	851,485	0	389,935	16,607	9,569
JUL	113,785	95,938	0	1,837,195	246,917	697,899	5,987	353,616	564	10,901
AUG	132,573	167,027	0	1,469,756	387,463	684,125	0	417,644	7,824	9,270
SEP	178,330	137,410	0	1,469,756	336,714	679,389	0	382,657	379	4,748
OCT	91,855	128,970	0	1,837,195	318,152	669,375	0	407,114	456	2,208
NOV	95,556	150,468	402	1,469,756	353,218	670,794	0	413,974	1,349	8,841
DEC										
TOTAL	1,167,956	1,179,507	1,078	17,676,657	3,462,819	6,726,060	5,987	4,385,173	57,576	75,506
PROJ EXP:										
Forecast for										
Remainder										
of YEAR	1,352,312	1,369,765	5,453	19,282,088	3,838,140	7,332,310	18,487	4,831,511	61,121	85,506
PROJECTED BALANCE	859,961	913,331	47,047	(16,920)	665,713	(57,310)	131,513	524,544	(18,580)	34,494

VETERANS SERVICE AGENCY

DECEMBER 2018 MONTHLY REPORT

Month	Personal Contacts	Tel/Mail Contacts	Total Contacts	Total Services	New Claims	Maintained Claims
January	57	708	765	1816	28	9
February	100	541	641	1682	24	7
March	82	671	753	1841	24	12
Sub Total	239	1920	2159	5339	76	28
April	78	671	749	1915	33	20
May	108	774	882	2242	40	10
June	87	663	750	1766	47	8
Sub Total	273	2108	2381	5923	120	38
July	76	646	722	1665	34	10
August	138	632	770	1887	37	19
September	87	676	763	1741	34	11
Sub Total	301	1954	2255	5293	105	40
October	115	748	863	2013	41	10
November	93	781	874	1981	32	19
December	89	743	832	1985	28	11
Sub Total	297	2272	2569	5979	101	40
GRAND TOTAL	1110	8254	9364	22534	402	146

^{*}Contact: Personal visit, phone call, or mail received or sent to/from VSA

Comments: On 12/15/18, I participated in the Wreath Laying Ceremony at the Sackets Harbor Military Cemetery. Four Hundred wreaths were provided by Simmons Farm and the participants were able to lay them at the veteran's grave markers. The goal was to "remember and honor our fallen veterans." Dec/2018 Total Contacts were 19% above Dec/2017 and 2018 Grand Total Contacts were 6.5% above the 2017 figures.

^{*}Service: Amount of assistance provided for each contact