

County of Jefferson
Office of the County Administrator



Historic Courthouse
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July 11, 2019

TO: Members of General Services Committee
FROM: Robert F. Hagemann, County Administrator
SUBJECT: General Services Committee Agenda

R.F.H.

Please let this correspondence serve as notification that July's General Services Committee will meet at **the Watertown International Airport** in the Conference Room, 22529 Airport Drive, Dexter, NY. The meeting will take place on **Tuesday, July 16, 2019 at 6:00 p.m.** With a tour of the facility following the meeting.

Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Agreements in Relation to Construction of the Aircraft Rescue Fire Fighting Facility at the Watertown International Airport and Amending the 2019 County Budget and Capital Plan
2. Amending the 2019 County Budget and Capital Plan in Relation to the Watertown International Airport Environmental Assessment Land Acquisition and Obstruction Removal
3. Authorizing Agreements with New York State Department of Transportation in Relation to a New York Statewide Opportunities for Airport Revitalization (SOARS) Marketing Grant for Watertown International Airport
4. Accepting Donations on Behalf of the Watertown International Airport
5. Accepting Donations on Behalf of the Watertown International Airport
6. Amending the 2019 County Budget in Relation to FY17 and FY18 Homeland Security Grant Program Funds
7. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (CR 189 over Grunley Creek), Appropriating Funds Therefor and Amending the 2019

County Budget and Capital Plan

8. Amending the 2019 County Budget in Relation to the Highway Department CHIPS Funding
9. Authorizing Jefferson County to be Lead Agency under the State Environmental Quality Review Act for the Purpose of the 2019 Jefferson County Snowmobile Trail GPS Update, Minor Reroutes, and Short Addition Pursuant to NYS Snowmobile Grant-in-aid Program, and Making a Determination of Non-Significance
10. Adopting Participation Plan in Relation to the County's Awards through NYS Community Development Block Grant (CDBG) Program
11. Amending the 2019 County Budget to Recognize Insurance Recovery and Allocating Same in Sheriff's Department Budget
12. Expressing Support to the National Oceanic and Atmospheric Administration for the Designation of the Lake Ontario National Marine Sanctuary

Informational Items:

1. Monthly Departmental Reports:
 - Planning
 - Weights & Measures

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Fire & Emerg. Mgmt. Serv.	Sheriff
	Buildings & Grounds	Highway/Recycling & Waste Mgt.	Weights & Measures
	District Attorney	Probation	County Attorney
	Dog Control	Public Defender	County Treasurer
	E-911		

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements in Relation to Construction of the Aircraft Rescue
Fire Fighting Facility at the Watertown International Airport
and Amending the 2019 County Budget and Capital Plan

By Legislator: _____

Whereas, Jefferson County anticipates a grant offer from the Federal Aviation Administration (FAA), and New York State Department of Transportation (DOT) for the Aircraft Rescue Fire Fighting (ARFF) Facility Construction in the amounts of \$5,330,450 and \$140,275 respectively, and

Whereas, Said grant requires a local share of \$140,275, and

Whereas, By Resolution 156 of 2018, this Board of Legislators authorized agreements for the grant application and design services associated with this project, and

Whereas, McFarland Johnson has since completed said design, coordinated the bidding process and recommends that the following low bidders be awarded the construction contracts for the base bid: D.C Building Systems, Inc. for general construction in the amount of \$3,295,000, ENI Mechanical Inc. for mechanical in the amount of \$654,900, J.E. Sheehan Contracting Corporation for Plumbing in the amount of \$269,000, and Jordstat Construction for electrical in the amount of \$653,923, and

Whereas, McFarland Johnson will provide Construction Administration at a cost of \$725,000, and

Whereas, Jefferson County is expected to incur \$13,177 in reimbursable expenses in relation to the project.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with FAA and DOT to accept said grant funds in the amount of \$5,330,450 and \$140,275 respectively, and be it further

Resolved, That Jefferson County enter into agreements with D.C Building Systems, Inc, in the amount of \$3,295,000, ENI Mechanic Inc. in the amount of \$654,900, J.E. Sheehan Contracting Corporation in the amount of \$269,000, Jordstat Construction in the amount of \$653,923 and with McFarland Johnson Inc. in the amount of \$725,000, and be it further

Resolved, That the Chairman of the Board of Legislators, upon award of the FAA Grant, is hereby authorized and directed to execute said agreements on behalf of the County, including any changes orders as recommended by the Airport Manager and County Administrator not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it

further

Resolved, that the 2019 County Budget is hereby amended as follows:

Increase:

Revenue:

20900600 94589	Federal Aid – Airport Capital Projects	\$ 5,330,450
20900600 93589	State Aid – DOT	140,275

Expenditure:

20561000 02079	Airport ARFF Building	\$ 5,611,000
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Decrease:

20561000 02064	Property Improvement	\$ 140,275
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and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget and Capital Plan in Relation to the Watertown International
Airport Environmental Assessment Land Acquisition and Obstruction Removal

By Legislator: _____

Whereas, Jefferson County anticipates a Federal Aviation Administration (FAA) and New York State Department of Transportation (DOT) grant for an Environmental Assessment associated with protection of the certain land and airspace surfaces surrounding the Airport in the amounts of \$155,043 and \$4,080 respectively, and

Whereas, Said grant requires a local share of \$4,081, and

Whereas, Jefferson County owns and operates the Watertown International Airport and the County has agreed to certain federal obligations and assurances to include hazard removal and mitigation, and

Whereas, The Watertown International Airport does not have land use control over some areas within existing Runway Protection Zones, and has some easements that do not protect all applicable surfaces, and

Whereas, The utility of the airport is limited during certain weather conditions by the presence of obstructions in the airspace surfaces mentioned above, and

Whereas, The Environmental Assessment will determine alternatives to include actions and no action as well as summary of impacts, and

Whereas, The Environmental Assessment may enable the future acquisition of land (through easements or in fee simple) and the subsequent removal of the on and off airport property obstructions, and

Whereas, The Airport Consultant McFarland Johnson has prepared a scope of services and fee to complete the Environmental Assessment in the amount of \$150,204 and the County is expected to incur \$13,000 in administrative expenses.

Now, Therefore Be it Resolved, That Jefferson County enter into agreements with the FAA and DOT to accept said grant funds in the amount of \$155,043 and \$4,080 respectively and enter into an agreement with McFarland Johnson for \$150,204, and be it further

Resolved, That the Chairman of the Board of Legislators, upon award of the FAA grant, is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as recommended by the Airport Manager and County Administrator not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it

further

Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

Revenue

20561000 094589	Federal Aid – FAA	\$ 155,043
20566100 093589	State Aid – DOT	4,080

Expenditure

20561000 02084	Airport Environmental Assessment	\$ 163,204
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Decrease:

20698900 02064	Property Improvement	\$ 4,081
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and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
 County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements with New York State Department of Transportation in Relation to
a New York Statewide Opportunities for Airport Revitalization (SOARS)
Marketing Grant for Watertown International Airport

By Legislator: _____

Whereas, Jefferson County has received an \$80,000 grant from NYS Department of Transportation (DOT) to pay 100% of allowable costs incurred in accomplishing the following project at Watertown International Airport:

Develop a marketing program to expand the current customer base through marketing that highlights the benefits of the airport to the region. Goals of the program are to increase awareness of the airport, increase awareness of the Fixed Based Operator (FBO) services available at the airport, develop partnerships and build relationships through corporate & community outreach, sustain current air service levels and increase enplanements.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with DOT for said program, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of the County, including any change orders as recommended by the Airport Manager and the County Administrator, not to exceed the funding available, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2019 County Budget is amended as follows:

Increase

Revenue

01561000 93589	State Aid – DOT	\$ 80,000
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Expenditure

01561000 04415	Advertising	\$ 57,000
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01561000 04416	Professional Fees	\$ 23,000
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Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Accepting Donations on Behalf of the Watertown International Airport

By Legislator: _____

Whereas, The Watertown International Airport is a public airport approved by the Federal Aviation Administration Airports Regional/Airports Office for the participation in the Surplus Personal Property Program for Public Airports, and

Whereas, Pursuant to Section 14(g) of the Surplus Property Act of 1944, 58 Stat. 770, as amended, and regulations promulgated thereunder, property may be acquired through the Surplus Personal Property Program for Public Airports by donation from the Federal Government, and

Whereas, Public airports are given priority consideration after federal agencies and the authority for the donation of surplus property is vested in the Secretary of Transportation and a determination has been made that the surplus property is desirable and necessary to fulfill the immediate and foreseeable future requirements for developing, improving, operating or maintaining a public airport or needed for developing sources of revenue from non-aviation businesses at a public airport, and

Whereas, The following equipment has been transferred to the Watertown International Airport:

Control No.	Description
W81W2981760143	Harvesting Equipment (Liquid Dispenser)
W81W2982130235	All Terrain Vehicles & Parts
W81W2982560024	Scissor Lifts
W81W298247009	Truck, Lift, Fork
W81W2950520033	Truck, Lift, Fork
362315909952810	Air Rifles

Now, Therefore, Be It Resolved, That Pursuant to County Law Section 215(3), this Board of Legislators gratefully accepts said donations.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Accepting Donations on Behalf of the Watertown International Airport

By Legislator: _____

Whereas, Watertown International Airport is required to maintain Aircraft Rescue Fire Fighting Equipment in order to train and respond to airport emergencies in accordance with 14 CFR Part 139, and

Whereas, Town of Brownville Fire District has determined a surplus in equipment exists and has approved a donation of the following equipment be transferred to the Watertown International Airport:

Serial Number	Description
NB010103745882	Scott 4.5 SCBA Backpack
NA0320089455M1	Scott 4.5 SCBA Backpack
NA0320071455M2	Scott 4.5 SCBA Backpack
NA0320087455M2	Scott 4.5 SCBA Backpack
RED0407012117A	Scott 4.5 SCBA Backpack
RED0407012115A	Scott 4.5 SCBA Backpack
RED0407011687A	Scott 4.5 SCBA Backpack
RED0407012118A	Scott 4.5 SCBA Backpack
RED0407012123A	Scott 4.5 SCBA Backpack
OK452947	Scott Composite Tanks 4500 PSI
OK45366	Scott Composite Tanks 4500 PSI
OK366276	Scott Composite Tanks 4500 PSI
OK453061	Scott Composite Tanks 4500 PSI
OK365357	Scott Composite Tanks 4500 PSI
OK366061	Scott Composite Tanks 4500 PSI
OK453882	Scott Composite Tanks 4500 PSI
OK381871	Scott Composite Tanks 4500 PSI
OK452958	Scott Composite Tanks 4500 PSI
OK4552900	Scott Composite Tanks 4500 PSI
OK306227	Scott Composite Tanks 4500 PSI
OK306217	Scott Composite Tanks 4500 PSI
OK306215	Scott Composite Tanks 4500 PSI
OK306216	Scott Composite Tanks 4500 PSI
OK306209	Scott Composite Tanks 4500 PSI
OK306131	Scott Composite Tanks 4500 PSI

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget in Relation to
FY17 and FY18 Homeland Security Grant Program Funds

By Legislator: _____

Whereas, Pursuant to Resolutions 158 of 2017 and 191 of 2018 Jefferson County was awarded grant funds through New York State Division of Homeland Security and Emergency Services to be used in part for cyber security equipment, and

Whereas, Funding is available in certain account lines, and

Whereas, The Director of Fire and Emergency Management has requested a transfer to purchase cyber security hardware to make Jefferson County more secure and less vulnerable to attacks.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

01341400 02101	Computer Equipment	\$ 18,350.00
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Decrease:

01341400 04118	Computer Hardware	\$ 12,527.37
01341400 04119	Computer Software	5,822.63

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (CR 189 over Grunley Creek), Appropriating Funds Therefor and Amending the 2019 County Budget and Capital Plan

By Legislator: _____

Whereas, A Project for the Replacement of CR 189 over Grunley Creek, PIN 775388 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the non-federal share of the cost of All Phases of the Project.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators does hereby approve the Project, and be it further

Resolved, That the Jefferson County Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Preliminary Engineering/Design Phase of the Project or portions thereof, and be it further

Resolved, That the sum of \$150,000, which includes the Preliminary Engineering/Design Phase of the Project, or so much thereof as is necessary is hereby appropriated from Account 20511300 02859 in the 2019 County Budget, and made available to cover the cost of participation in the above phase of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not federal-or State-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State

Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That this Resolution shall take effect immediately, and be it further

Resolved, That the 2019 County Budget is amended as follows:

Increase:

Revenue		
20900600 94592	Federal Aid Bridges	\$ 120,000
20000000 30599	Appropriated Fund Balance	30,000

Expenditure		
20511300 02859	CR 189 over Grunley Creek (Q17)	\$ 150,000

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget in Relation to the Highway Department CHIPS Funding

By Legislator: _____

Whereas, Jefferson County has received funding for the State FY 2019-2020 Consolidated Local Street and Highway Improvement Program (CHIPS), which includes an Extreme Winter Recovery apportionment of \$244,816.91 over and above the Jefferson County Budget, and

Whereas, The County Highway Superintendent has requested that this additional revenue be placed in the Department's Highway Paving account.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

Revenue		
05900300 93501	Consolidated Highway Aid	\$ 244,816.91
Expenditure		
05511200 04930	Paving County Roads	\$ 244,816.91

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Jefferson County to be Lead Agency under the State Environmental Quality Review Act for the Purpose of the 2019 Jefferson County Snowmobile Trail GPS Update, Minor Reroutes, and Short Addition Pursuant to NYS Snowmobile Grant-in-aid Program, and Making a Determination of Non-Significance

By Legislator: _____

Whereas, Article 27 of New York State Parks, Recreation and Historic Preservation Law establishes a mechanism for allocating funds to local governmental sponsors for the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System, and

Whereas, Having reviewed the criteria contained in 6NYCRR, Section 617.7, Jefferson County finds that there will be no significant adverse environmental impact resulting from the digital update, minor reroutes and addition to the snowmobile trails through Jefferson County, and

Whereas, Jefferson County Board of Legislators passed Resolution No. 24 of 2019, establishing an annual budget for funds awarded from New York State Parks, Recreation and Historic Preservation for maintenance services to be performed by each snowmobile club pursuant to an annual agreement governed by New York State Parks, Recreation and Historic Preservation program requirements, and

Whereas, It is the County's intent to support the development and maintenance of snowmobile trails as an important economic and recreational resource for Jefferson County, and

Whereas, An Environmental Assessment Form (EAF) has been completed which reviews potential environmental impacts and determines that no significant impacts will occur.

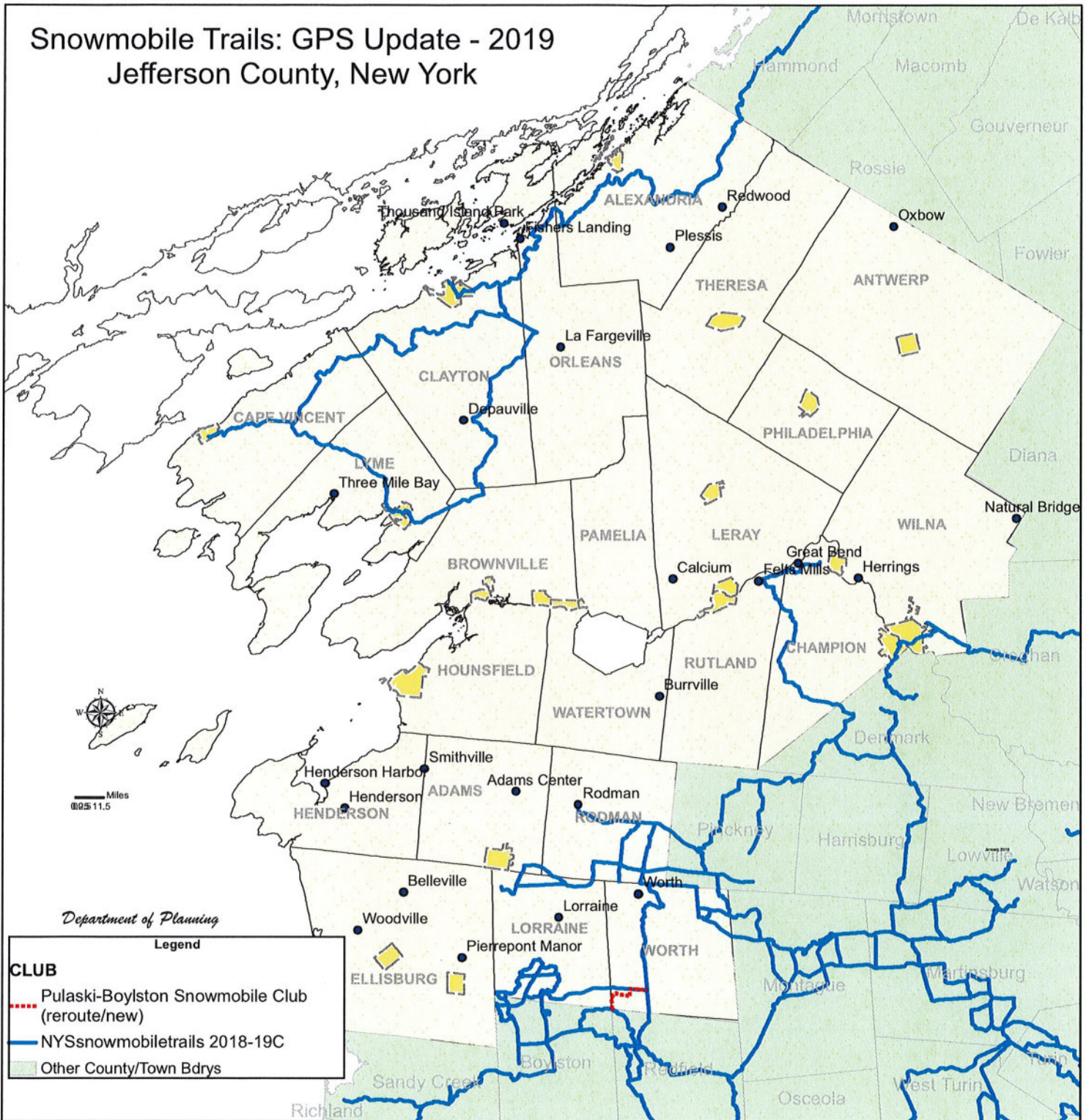
Now, Therefore, Be It Resolved, That Jefferson County shall assume lead agency status for this action pursuant to SEQR and has determined that this is an unlisted action and will not have any adverse environmental impacts, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign the Environmental Assessment Form\Determination of Significance and forward same to all involved agencies.

Seconded by Legislator: _____

Snowmobile Trails: GPS Update - 2019

Jefferson County, New York



Data Sources:
 Barnes Corners Sno-Pals, Missing Link Snowmobile Club
 Pulaski-Boylston Snowmobile Club
 Thousand Island Snowmobile Club, Winona Forest Recreation Association
 Jefferson County Real Property Tax Services
 NYS Office of Cyber Security and Critical
 Infrastructure Coordination
 ESRI

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Adopting Participation Plan in Relation to the County's Awards through NYS
Community Development Block Grant (CDBG) Program

By Legislator: _____

Whereas, Jefferson County has received annual competitive Community Development Block Grant (CDBG) awards through the New York State Office of Community Renewal, and

Whereas, Section 3 of the Housing and Urban Development (HUD) Act of 1968, as amended, requires that economic opportunities generated by certain U.S. Department of Housing and Urban Development financial assistance for housing and community development programs be directed to low- and very low-income person, particularly those who are recipients of government assistance for housing and business concerns which provide economic opportunities to low- and very low-income person, and

Whereas, Jefferson County's CDBG programs fall under this requirement and guidelines and administrative forms are periodically updated to incorporate changes to meet program and regulatory requirements associated with all current and subsequent awards, and

Whereas, A Section 3 Participation Plan is now required.

Now, Therefore, Be It Resolved, That this Board of Legislators hereby adopts the referenced Section 3 Participation Plan for Section 3 covered contracts, which shall become effective immediately, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any related documents on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget to Recognize Insurance Recovery
and Allocating Same in Sheriff's Department Budget

By Legislator: _____

Whereas, The Sheriff's Department has received insurance settlement checks in the amount of \$6,000 and \$1,822.60 for damages to patrol units, and has requested that the settlements be used to supplement the gasoline and oil expense line.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

Revenue			
01311000 92680	Insurance Recoveries		\$ 7,822.60

Expenditure			
01311000 04311	Gasoline and Oil		\$ 7,822.60

Seconded by Legislator: _____

State of New York)
)
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Expressing Support to the National Oceanic and Atmospheric Administration
for the Designation of the Lake Ontario National Marine Sanctuary

By Legislator: _____

Whereas, The National Oceanic and Atmospheric Administration (NOAA) Office of National Marine Sanctuaries serves as the trustee for a network of underwater parks encompassing more than 600,000 square miles of marine and Great Lakes waters from Washington state to the Florida Keys, and from Lake Huron to American Samoa, including a network of 13 National Marine Sanctuaries and two Marine National Monuments, and

Whereas, Recognizing the significant and beneficial economic, educational, research, and recreational impact a National Marine Sanctuary designation based on historic shipwrecks would mean for local communities, in 2015 a regional task force comprised of elected and appointed leaders of the counties of Oswego, Jefferson, Cayuga and Wayne, the City of Oswego and the State of New York was established to coordinate a nomination of the southeastern quadrant of Lake Ontario, and

Whereas, The nomination was submitted to, and accepted by, NOAA in 2017, and

Whereas, NOAA determined in 2019 the unique maritime historic and cultural resources of the region justified moving the nomination into the designation process, and

Whereas, The designation process began with four public scoping meetings at which overwhelming support was voiced by local communities, and by an open public comment period, ending July 31, 2019, from which NOAA uses public input to help craft a draft management plan, and

Whereas, The proposed "Lake Ontario National Marine Sanctuary" will establish international recognition for this region, it is fitting that, as one of the five founding communities of the nomination, the Jefferson County Board of Legislators should offer its support to NOAA regarding this designation.

Now, Be It Resolved, That the Jefferson County Board of Legislators supports the designation of the "Lake Ontario National Marine Sanctuary" and looks forward to a mutually beneficial partnership with participating communities, stakeholders, and the National Oceanic and Atmospheric Administration's National Marine Sanctuaries Program, and be it further

Resolved, That the Jefferson County Board of Legislators recognize the existing economic benefits that are provided through the continued use of this area as a significant recreational fishery, and recognizes that commercial shipping is important to the economic vitality of the Great Lakes region and the nation, and therefore encourages NOAA to craft a draft management

plan that reflects the goals of the nomination and defines the scope of the proposed National Marine Sanctuary as pertaining to submerged cultural resources, so that recreational fishing and boating and diving, commercial shipping, harbor activities, and riparian interests can continue unimpeded, and where possible, be enhanced, and be it further

Resolved, That the Jefferson County Board of Legislators encourage NOAA to establish a local Advisory Council, comprised of regional stakeholders, to assist NOAA in sanctuary management, as have been created in other National Marine Sanctuaries, and be it further

Resolved, That a certified copy of this Resolution, shall be submitted to Ellen Brody of the NOAA Office of National Marine Sanctuaries, and to Federal Docket Number NOAA-NOS-2019-0032, as declaration of this body's support for this designation, and be it further

Resolved, That the Clerk of the Board of Legislators provide a certified copy of this Resolution to Congresswoman Elise Stefanik, Senator Patty Ritchie, Assemblyman Ken Blankenbush, Assemblyman Mark Walczyk, Assemblyman Will Barclay, Governor Andrew Cuomo, Senator Charles Schumer, Senator Kirsten Gillibrand, Congressman John Katko, Congressman Anthony Brindisi and Assemblyman Brian Manktelow.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators



2019
Planning Department Report
May and June

COUNTY PLANNING AND ECONOMIC DEVELOPMENT

Community Development Block Grant (CDBG) Housing Program:

Award Years 2014, 2015, 2016 were monitored.

Staff worked with Purchasing Department to develop RFP for consultant services for the CDBG Housing program.

North Country HOME Consortium During May and June \$77,056 in Federal HOME funds were expended; representing activity on seven single family rehabs and administration.

County Planning Board

Staff prepared materials and presented projects for the May and June Planning Board meetings.

1. Alexandria T – zoning amendment to add solar regulations.
2. Champion T – site plan for hair salon/coffee shop.
3. Champion T – site plan for a 875 Kw solar array.
4. Champion T – site plan for a 875 Kw solar array.
5. Clayton T – special use permit for a 1.25 Mw solar array.
6. Hounsfield T – site plan for furniture sales business.
7. Philadelphia T – zoning amendment to regulate commercial solar arrays.
8. Sackets Harbor V – amendment to PDD to allow expansion of marina facilities.
9. Watertown C – use variance to allow accessory structure in side yard.
10. Watertown T – site plan for 23,200 square foot Cazenovia Equipment building.
11. Watertown T – site plan for 6,300 square foot Eagle Beverage building.
12. Cape Vincent V – site plan for brew pub in existing building.
13. Carthage V – special use permit for cellular antennae on existing building.
14. Chaumont V – moratorium on solar enegy facilities.
15. Clayton V – zoning amendment to add definition of recreational trails.
16. Hounsfield T – site plan for wedding and event venue.
17. Lyme T – zoning amendment for regulations on short term rentals.
18. Orleans T – area variance for a personal storage building.
19. Orleans T – special use permit for modification to a commercial solar array.
20. Orleans T – site plan review for modification to a commercial solar array.
21. Rodman T – special use permit for vehicle repair shop.
22. Watertown T – site plan for additions to existing shop building.

Resiliency and Economic Development Initiative (REDI)

Staff attended meeting with O'Brien & Gere staff and Jefferson County municipal officials to discuss the program. Staff toured potential project sites in Henderson, Sackets Harbor, Dexter, Brownville, Chaumont, Lyme and Cape Vincent.

Census 2020

Staff attended the Census Complete Count Committee meeting with regional Census staff to discuss strategies for the 2020 Census.

Clean Energy Communities

Jefferson County was named a Clean Energy Community by NYS and is now eligible for a \$250,000 grant for energy saving projects. In order to qualify the County adopted a Uniform Solar Permit for Residential permits, installed a dual port electric vehicle charging station, participated in Energy Code training, and adopted a Resolution to conduct Benchmarking of energy useage in county owned buildings.

Other Activities

Staff attended Walkability sessions held in City of Watertown, Village of Alexandria Bay, and Village of West Carthage.

Staff coordinated Land Use Training Session at JCC.

Staff attended informational session on the Lake Ontario National Marine Sanctuary proposal.

COMMUNITY PLANNING AND DEVELOPMENT

Municipal Project Assistance

Adams (V) – Finalized approved digital zoning map.

Alexandria Bay (V) – Met with the Comp Plan committee to discuss the Village Vision and Goals and a number of related strategies and considerations. Also a series of recommendations and/or conclusions developed for each draft chapter were discusse. Discussed strategies for getting more people involved at the upcoming public input meeting on the Village Vision etc in August. Staff created a downtown sidewalk map.

Chaumont (V) – Staff assisted Planning Board with development of solar energy regulations. Designed map showing potential setbacks on village parcels of five acres or more.

Clayton (V) – Composed maps showing the peninsula of the village, with parcels against an aerial backdrop and displaying land use by assessment.

Dexter (V) – Staff attended a planning board meeting.

Ellisburg (T) – Finalized approved digital zoning map.

Hounsfield (T) – Created a series of maps showing areas of concern within the town regarding the airport: FAA notification areas, Part 77 imaginary surfaces, Airport Impact areas, and elevations within the part 77 imaginary surfaces.

Orleans (T) – Met with the Comp Plan committee to discuss the Draft Land Use/Town Character Chapter which included land use/character goals and objectives. Also included information regarding land use by assessment and will include Land Cover information upon aerial mapping completion. Made a sidewalk map for LaFargeville.

Lyme (T) – Staff attended monthly Planning Board meetings and provided assistance regarding application review, a draft solar law, short term rental law, subdivision regulations and RV regulations. Produced a Town of Lyme Priority Agricultural Soils map in support of the solar law.

Rodman (T) – Staff attended a planning board meeting to discuss changes to final draft of Wind Law.

Rutland (T) – Staff composed a Proposed Zoning map upon the town's request for a potential zoning revision.

Watertown International Airport Compatibility

Developed a powerpoint presentation for the Town of Hounsfield for the Planning Board regarding Airport Compatibility. Staff designed maps showing the FAA notification area around the airport, FAA surface lines against a municipal backdrop, and the full extent of Part 77 Imaginary Surfaces with FAA notification area displaying, and airport land use compatibility.

Jefferson County Transportation Workgroup

Staff attended the June meeting.

RESOURCE AND ENVIRONMENTAL MANAGEMENT

Agriculture

2019 Agricultural District Inclusions – Staff conducted a windshield survey of inclusion requests with the County Agriculture Coordinator and is currently preparing a Report on requested inclusions.

Agricultural and Farmland Protection Board – Staff prepared agenda for July 31, 2019 meeting.

Staff met with Tug Hill Land Trust representatives to discuss support for a regional agricultural protection plan.

Snowmobile Grant-in-Aid Program Worked with several clubs to update their online documentation to complete the year's required entries. Initiated paperwork return by the clubs such as groomer logs and labor worksheets to enable online documentation to be verified by next month's deadline.

Submitted a Phase I trail mapping update to add two miles of new trail including another 0.9 miles of reassignment to another club for maintenance.

MS4 Coalition Met with the Coalition members at the quarterly meeting, discussed a number of education initiatives, status of grants and needs for the upcoming year including the annual report that needs to be completed and sent to Albany (NYS) by June 1st.

INFORMATION, DEMOGRAPHIC, AND DATA SERVICES

General Technical Assistance

Responded to callers, emails, and walk-ins with requests concerning flood maps, parcels, zoning, and county map viewer.

Other Geographic Information System (GIS) Tasks (not associated with projects above)

For various requests and projects, created or refined the following GIS maps: Local vs. County Code Office Coverage; FAA Notification Area for Wheeler-Sack Army Airfield.

Extracted mailing information for those residential parcels eligible for the Septic Replacement Program along the Indian River in LeRay, Antwerp, and Philadelphia.

County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - June 2019

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	45		321	11	2	3		7
Non-Comm. Estab.	3		6				1	

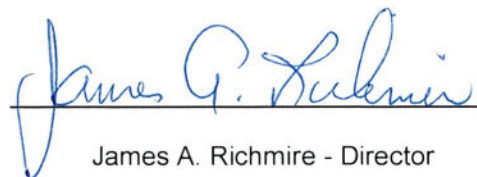
Commodities:	# Inspections	
	# Lots	
	# Packages/Lots	
	# Packages Measured	
	# Lots Failed	

Complaints / Requests:	3
Petroleum Samples:	24
Milk Tanks:	New
	Recalibrations/Rechecks
Vehicle Scales:	9

Scanner	# Inspections					
Checks:	Items Correct			Marked	Scanned	
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned					
	# Inspections Failed					

Additional Comments:

6/3 > Brian did octane sampling in Lewis Co. There were (4) octane and (1) diesel failures from the May octane sampling. Retesting (2) of the octane failures and investigating the diesel failure. Took corrective steps in the diesel failure and are retesting. Brian worked in Lewis Co 6/7, 6/14, 6/18 (milk tank), 6/25, 6/27 (milk tank) 6/12/19 Brian and I participated in NYSWMA training school.


 James A. Richmire - Director

County of Lewis

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - June 2019

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	12		30					
Non-Comm. Estab.								

Commodities:	# Inspections	
	# Lots	
	# Packages/Lots	
	# Packages Measured	
	# Lots Failed	

Complaints / Requests:	
Petroleum Samples:	12
Milk Tanks:	New 1
	Recalibrations/Rechecks 2
Vehicle Scales:	2

Scanner	# Inspections					
Checks:	Items Correct			Marked	Scanned	
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned					
	# Inspections Failed					

Additional Comments:

6/18/19 Chart request for Neil Ardison. All inspected octane samples for June passed.

 James A. Richmire - Director

County of Jefferson / Lewis
 Department Of Consumer Affairs
BUREAU OF WEIGHS AND MEASURES

TOTAL DEVICES TESTED FOR JUNE 2019

UPDATED THRU: 7/5/19 7/5/19

DEVICES	JEFFERSON	LEWIS	TOTAL	% JEFFERSON	% LEWIS
Computing	9	1	10	90.00%	10.00%
Pre-Pack			0	#DIV/0!	#DIV/0!
Customer Scale			0	#DIV/0!	#DIV/0!
Vehicle Scale	9	2	11	81.82%	18.18%
Monorail Scale			0	#DIV/0!	#DIV/0!
Prescription Scale			0	#DIV/0!	#DIV/0!
Hopper / Batch / Tank			0	#DIV/0!	#DIV/0!
Platform Scale	6		6	100.00%	0.00%
Livestock Scale			0	#DIV/0!	#DIV/0!
Miscellanious Scale			0	#DIV/0!	#DIV/0!
Petroleum Pump	291	26	317	91.80%	8.20%
Petroleum Meter VTM			0	#DIV/0!	#DIV/0!
Other Meter			0	#DIV/0!	#DIV/0!
Rack Meter			0	#DIV/0!	#DIV/0!
Liquid Measure			0	#DIV/0!	#DIV/0!
Volumetric Measure			0	#DIV/0!	#DIV/0!
Weights Pharmacy			0	#DIV/0!	#DIV/0!
Weights Other	7		7	100.00%	0.00%
Linear Measure			0	#DIV/0!	#DIV/0!
Linear Measuring Device	1		1	100.00%	0.00%
Timing Device	15	1	16	93.75%	6.25%
Miscellaneous Device			0	#DIV/0!	#DIV/0!
Non-Commercial Device	6		6	100.00%	0.00%
Milk Tanks		3	3	0.00%	100.00%

Total Devices for Jefferson	Total Devices for Lewis	Total Devices
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344 33 377

Total Percentage of Devices Inspected for each county

Jefferson	Lewis
91.25%	8.75%

Remarks:

See monthly inspection reports for establishment information.