


**County of Jefferson**  
**Office of the County Administrator**



**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070

July 25, 2019

**TO:** Members of Health & Human Services  
**FROM:** Robert F. Hagemann, III, County Administrator   
**SUBJECT:** Health & Human Services Committee Agenda

Please let this correspondence serve as notification that the Health & Human Services Committee will meet on **Tuesday, July 30, 2019 at 6:00 p.m.** in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

**Resolutions:**

1. Authorizing Agreement with the Governor's Traffic Safety Committee in Relation to new York State's Highway Safety Program Grant
2. Amending 2019 County Budget Relative to Additional Revenue from U.S. Department of Housing and Urban Development for Domestic Violence Supportive Services for Coordinated Entry Funding

**Informational Items:**

1. Monthly Departmental Reports:
  - Office for Aging
  - Community Services
  - Public Health
  - Social Services
  - Veterans Service Agency

If any Committee Member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:jdj

cc: Office for Aging  
Community Services  
Public Health  
Social Services  
Veterans Service Agency  
County Attorney  
County Treasurer

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending 2019 County Budget Relative to Additional Revenue From  
U.S. Department of Housing and Urban Development for Domestic Violence Supportive  
Services for Coordinated Entry Funding

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Department of Social Services (JCDSS) has received notification from the U.S. Department of Housing and Urban Development (HUD) that JCDSS has been awarded HUD bonus funds for Domestic Violence (DV) Supportive Services for Coordinated Entry in the amount of \$67,773, to collaborate with the Victims Assistance Center for a DV Coordinated Entry Manager, and

Whereas, The DV Coordinated Entry Manager will: be the housing expert in our Points North Continuum of Care (CoC) that covers Jefferson, St. Lawrence, and Lewis counties; work with the DV population and providers related to their work placing DV victims into housing; work to help ensure that all available program beds within the CoC are filled with the most appropriate candidates from the CoC coordinated entry listing; hold monthly meetings or calls to discuss how best to serve our most difficult to place clients; work closely with individuals placed in temporary housing to help connect them with programs that transition them to permanent housing or prevent them from becoming homeless.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

**Increase:**

Revenue

01607000 94671	Federal Aid HUD SPC Shelter + Care	\$67,773
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Expenditure

01631000 04608	HUD S+C Shelter Plus Care	\$67,773
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Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement with the Governor's Traffic Safety Committee  
in Relation to New York State's Highway Safety Program Grant

By Legislator: \_\_\_\_\_

Whereas, The Public Health Service has been notified by the New York State Governor's Traffic Safety Committee of a grant award in the amount of \$15,532 for the period of October 1, 2019, through September 30, 2020, for participation in New York State's Highway Safety Program, and

Whereas, The purpose of the grant is to reduce the number of crashes, injuries and deaths on New York's roads, and

Whereas, Said revenue and expenditure grant funds are already contained in the 2019 County Budget.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any necessary documents in relation to this grant with the New York State Governor's Traffic Safety Committee, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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## Jefferson County Public Health Service

New York State Governor's Traffic Safety Committee  
2020 Grant Award

In New York State, the Governor's Traffic Safety Committee (GTSC) coordinates statewide traffic safety activities. The Committee promotes and supports the state's highway safety program to provide for the safe transportation of people and goods on New York's roadways. The staff of the GTSC manage the state highway safety program by reviewing and monitoring grant programs, coordinating special programs, and by providing guidance and oversight to state and local agencies. By statute, the Committee is comprised of the heads of the twelve state agencies with missions related to transportation and safety. The GTSC is chaired by the Commissioner of the Department of Motor Vehicles (DMV), and as a state department is also housed in the DMV. The Committee acts as the state's official liaison with the National Highway Traffic Safety Administration. Each year, after analyzing crash data and conducting program research, the GTSC, with oversight from National Highway Traffic Safety Administration, the Federal Highway Administration, and input from local agencies determines those program areas to be given funding priorities. These program areas represent the most critical statewide traffic safety needs. Available funds are allocated to proposed projects that fall within the identified program areas. Projects to be conducted with the support of funding from the National Highway Safety Program are included in the New York State's Highway Safety Strategic Plan, which is prepared annually and submitted to NHTSA for approval prior to the beginning of federal fiscal year. NHTSA's approval is required for the state to receive its funding award. Having identified its statewide priorities, the GTSC sends its "call letter" request for applications. The letter outlines the issues NHTSA and GTSC have identified as national and state priorities, and seeks participation from highway safety partners at the state and local level to address these issues.

In Jefferson County crashes increased from 2017 to 2018(preliminary). The largest increase was for ages 16-20 and 65+. The 16-20 age group went from 327 crashes with 101 personal injuries occurring to 461 crashes with 92 personal injuries occurring. The 65+ group went from 333 crashes with 87 personal injuries to 506 crashes with 95 personal injuries and 345 due to human factors. These two age groups are the most vulnerable to vehicular injuries. Per NYS DOH in 2014 85 injured occupants in a crash seen at the emergency department (ED) were diagnosed with a traumatic brain injury. The overall cost incurred from all Jefferson County ED care caused by a crash was \$2,410,212 in 2014.

Jefferson County Public Health Service will use evidence-based strategies to reach the targeted populations and increase the overall driving safety culture in the community. Preventing injuries will occur by: Addressing seat belt use, educating drivers of risk factors for being injured in a crash, and educating parents and teens on safe driving tips for teens. Goals: 1. By September 30, 2020 JCPHS will provide education to 1,000 people age 65+ through presentations at 2 senior-retiree clubs and at the annual Senior Fair held in the Fall. 2. By July 2020 JCPHS will have conducted presentations at 3 schools. 3. From October 1-December and February to May 2020 JCPHS will attend 7 events at Jefferson Community College to provide education about seat belt use and distracted driving to target teen and young adults. 4. By November 2019, JCPHS will provide the Jefferson Community College dorms with safe driving materials. 5. By September 2020 JCPHS will educate 5 groups of Literacy-BOCES class members. 6. By September 30, 2020 JCPHS will educate 50% of the Jefferson County targeted population through events, social media, and newsletter article.

The JCPHS has been awarded a grant for the period of 10/1/2019-9/30/2020 to implement this program. The budget is \$15,532 that will off-set salary and fringe (\$13,911 in 040600) and the remainder in 004590 on educational items (\$1,563) and travel (\$58). These dollars will be reflected in the 2020 county budget request.

**Office for the Aging Monthly Report to  
The Health and Human Services Committee  
2019**

**June 2019 Data:**

	Jan.	Feb.	Mar.	Apr	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Total No. of Home Delivered Meals Provided:	8807	8320	8209	8703	9085	8500						
Total No. of Congregate Meals Served:	1718	1646	1801	1783	1801	1572						
Total No. of Clients Receiving Meals:	551	542	546	525	553	496						
Number of Clients Receiving Home Care/Case Mgt.:	115	120	126	133	130	127						
Number of Individuals Receiving Health Insurance Counseling:	102	95	102	72	102	95						
Number of Clients Coming Directly Into the Office:	104	99	106	85	111	120						
Number of NY Connects Contacts:	130	155	188	149	184	158						

**Outreach Events:**

Curtis Apartments-- 6/11

Veterans Resource Fair @ Watertown Vet Center—6/14

Health Sense for Seniors @ Midtown towers (partnership w/Alliance for Better Communities, Attorney General's Office, and Kinney Drugs)--6/19

Health Sense for Seniors @ Hilltop Towers—6/20

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## 2019 COMMUNITY SERVICES OFFICE EXPENSE/REVENUE REPORT

7/5/2019

<u>PROGRAM</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS Y-T-D</u>	<u>TOTAL BUDGET</u>	<u>BALANCE AVAILABLE</u>	<u>% USED</u>
<b>EARLY INTERV.</b>																
EXPENSES	\$0	\$229	\$46,295	\$10,770	\$23,015	\$18,578							\$98,887	\$430,000	\$331,113	23.00%
REVENUES	\$0	\$2,926	\$1,176	\$350	\$1,120	\$49,190							\$54,762	\$238,787	\$184,025	22.93%
<b>PRESCHOOL</b>																
EXPENSES	\$0	\$101,180	\$430,199	\$328,436	\$406,526	\$190,196							\$1,456,537	\$5,025,000	\$3,568,463	28.99%
REVENUES	\$0	\$0	\$0	\$0	\$0	\$0							\$0	\$3,048,375	\$3,048,375	0.00%
<b>OPWDD</b>																
EXPENSES(ADMIN)	\$0	\$0	\$0	\$0	\$0	\$0							\$0	\$13,866	\$13,866	0.00%
REVENUES	\$1,560	\$3,000	\$0	\$0	\$1,560	\$1,560							\$7,680	\$6,933	(\$747)	110.77%
<b>OASAS</b>																
EXPENSES	\$117,810	\$80,744	\$68,573	\$353,728	\$692,116	\$72,571							\$1,385,542	\$3,128,887	\$1,743,345	44.28%
REVENUES	\$659,943	\$101,714	\$588,018	\$0	\$173,643	\$674,835							\$2,198,153	\$2,938,041	\$739,888	74.82%
<b>OMH</b>																
EXPENSES	\$49,642	\$501,768	\$129,664	\$283,498	\$219,747	\$408,610							\$1,592,929	\$3,559,857	\$1,966,928	44.75%
REVENUES	\$827,928	\$0	\$0	\$828,017	\$0	\$46,250							\$1,702,195	\$3,280,227	\$1,578,032	51.89%
<b>TOTAL EXPENSES</b>	<b>\$167,452</b>	<b>\$683,921</b>	<b>\$674,731</b>	<b>\$976,432</b>	<b>\$1,341,404</b>	<b>\$689,955</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,533,895</b>	<b>\$12,157,610</b>	<b>\$7,623,715</b>	<b>37.29%</b>
<b>TOTAL REVENUES</b>	<b>\$1,489,431</b>	<b>\$107,640</b>	<b>\$589,194</b>	<b>\$828,367</b>	<b>\$176,323</b>	<b>\$771,835</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,962,790</b>	<b>\$9,512,363</b>	<b>\$5,549,573</b>	<b>41.66%</b>

OPWDD= OFFICE OF PEOPLE WITH DEVELOPMENTAL DISABILITIES  
OASAS= OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES

OMH= OFFICE OF MENTAL HEALTH

**Jefferson County Public Health Service Home Health Care Statistical Performance\***  
For the Six Months Ended June 30, 2019

REFERRALS				MTD	YTD	2019	Amount of	Percent
2016	2017	2018	Actual	Actual	Annualized	Change	Change	
CHHA	1,669	1,908	1,972	168	994	1,988	16	0.81%
PREVENT	142	55	1	0	2	4	3	300.00%
Rabies	0	0	0	0	0	0	0	0.00%
Communicable Disease	2,899	3,757	4,785	338	3,394	6,788	2,003	41.86%
Newborn Screening	9	6	5	1	4	8	3	60.00%
PREVENT Sub-Total	3,050	3,818	4,791	339	3,400	6,800	2,009	41.93%
GRAND TOTAL	4,719	5,726	6,763	507	4,394	8,788	2,025	29.94%
AVERAGE DAILY CENSUS				MTD	YTD	2019	Amount of	Percent
2016	2017	2018	Actual	Actual	Annualized	Change	Change	
CHHA	216	214	206	178	179	179	-27	-12.46%
PREVENT	15	4	1	2	2	2	1	25.00%
Rabies	0	0	0	0	0	0	0	0.00%
PREVENT Sub-TOTAL	15	4	1	2	2	2	1	25.00%
GRAND TOTAL	231	218	207	180	181	181	-26	-12.40%
VISITS				MTD	YTD	2019	Amount of	Percent
2016	2017	2018	Actual	Actual	Annualized	Change	Change	
CHHA	12,850	13,879	12,850	758	5,307	10,614	-2,236	-17.40%
Skilled Nursing	3,267	3,321	3,579	367	2,314	4,628	1,049	29.31%
Physical Therapy	83	61	0	0	0	0	0	0.00%
Speech Therapy	547	665	696	56	374	748	52	7.47%
Medical Social Worker	713	636	805	76	324	648	-157	-19.50%
Occupational Therapy	157	173	131	10	82	164	33	25.19%
Nutrition	7,691	6,412	5,035	371	2,378	4,756	-279	-5.54%
Home Health Aide	2,465	958	42	0	0	0	-42	-100.00%
Personal Care Aide	27,773	26,105	23,138	1,638	10,779	21,558	-1,580	-6.83%
Sub-TOTAL	540	34	26	5	30	60	34	130.77%
PREVENT	0	0	0	0	0	0	0	0.00%
Skilled Nursing	0	0	0	0	0	0	0	0.00%
Physical Therapy	0	0	0	0	0	0	0	0.00%
Speech Therapy	27	0	0	0	0	0	0	0.00%
Medical Social Worker	0	0	0	0	0	0	0	0.00%
Occupational Therapy	0	0	0	0	0	0	0	0.00%
Nutrition	0	0	0	0	0	0	0	0.00%
Home Health Aide	0	0	1	0	0	0	-1	-100.00%
Personal Care Aide	0	0	0	0	0	0	0	0.00%
Sub-TOTAL	567	34	27	5	30	60	33	122.22%
TOTAL VISITS	13,390	13,913	12,876	763	5,337	10,674	-2,202	-17.10%
Skilled Nursing	3,267	3,321	3,579	367	2,314	4,628	1,049	29.31%
Physical Therapy	83	61	0	0	0	0	0	0.00%
Speech Therapy	574	665	696	56	374	748	52	7.47%
Medical Social Worker	713	636	805	76	324	648	-157	-19.50%
Occupational Therapy	157	173	131	10	82	164	33	25.19%
Nutrition	7,691	6,412	5,036	371	2,378	4,756	-280	-5.56%
Home Health Aide	2,465	958	42	0	0	0	-42	-100.00%
Personal Care Aide	28,340	26,139	23,165	1,643	10,809	21,618	-1,547	-6.68%
GRAND TOTAL	26,139	23,165	1,643	10,809	21,618	-1,547	-6.68%	
PARAPROFESSIONAL HOURS*				MTD	YTD	2019	Amount of	Percent
2016	2017	2018	Actual	Actual	Annualized	Change	Change	
AGENCY CHHA								
Home Health Aide	3,828	3,146	3,190	225	1,571	3,142	-48	-1.50%
Personal Care Aide	602	232	12	0	0	0	-12	-100.00%
CHHA Sub-TOTAL	4,430	3,378	3,202	225	1,571	3,142	-60	-1.87%
CONTRACT CHHA								
Home Health Aide								
Caregivers	7,493	5,032	3,319	218	1,405	2,810	-509	-15.34%
US CARE SYSTEMS	322	428	640	47	338	676	36	5.63%
Family Home Care	0	0	0	0	0	0	0	0.00%
Home Care Plus (Sibley)	0	0	0	0	0	0	0	0.00%
Sub-TOTAL	7,815	5,460	3,959	265	1,743	3,486	-473	-11.95%
Personal Care Aide								
Caregivers	2,774	853	33	0	0	0	-33	-100.00%
US CARE SYSTEMS	475	457	0	0	0	0	0	0.00%
Sub-TOTAL	3,249	1,310	33	0	0	0	-33	-100.00%
TOTAL CONTRACT	11,064	6,770	3,992	265	1,743	3,486	-506	-12.68%
TOTAL HOURS								
Home Health Aide	11,643	8,606	7,149	490	3,314	6,628	-521	-7.29%
Personal Care Aide	3,851	1,542	45	0	0	0	-45	-100.00%
GRAND TOTAL	15,494	10,148	7,194	490	3,314	6,628	-566	-7.87%

\*Numbers may not total precisely due to rounding.

\*Beginning with the 2018 Final Report, the Long Term Home Health Care Program which stopped in 2016, is removed. Patients with long-term needs are currently served through Managed Long Term Care (MLTC) programs that contract with the CHHA for care delivery.

Jefferson County Department of Social Services

2019

<b>BALANCE</b>	1,771,631	1,810,423	11,691	9,920,853	2,554,945	4,648,151	100,000	2,717,155	15,012	82,708
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	Daycare 6055.46	* Recipient Services 6070.4604	Medical Assistance 6101.4	MMIS 6100.4	Family Assistance 6109.4	Child Care 6119.4	State Training Schools 6129.4	Safety Net Assistance 6140.4	Heap 6141.4	Emergency Aid to Adults 6142.4
<b>BUDGET</b>	2,212,273	2,283,096	12,500	19,474,267	4,362,365	8,000,000	100,000	5,240,702	51,347	114,729
<b>LOCAL SHARE %</b>	0.00%	35.00%	25.00%	100.00%	0.00%	30.00%	100.00%	71.00%	0.00%	50.00%
<b>AVG BUD</b>	184,356	190,258	1,042	1,622,856	363,530	666,667	8,333	436,725	4,279	9,561
JAN	0	881	0	1,837,195	220,216	2,225	0	374,881	33,015	2,715
FEB	84,297	27,174	0	1,469,756	270,745	636,750	0	393,718	1,334	3,553
MAR	80,798	128,070	0	1,469,756	397,780	635,040	0	478,099	938	11,576
APR	88,383	83,174	0	1,837,195	306,766	658,345	0	451,632	7,622	2,934
MAY	90,265	115,303	402	1,469,756	334,225	726,765	0	419,682	(6,995)	5,334
JUN	96,899	118,071	407	1,469,756	277,688	692,724	0	405,535	421	5,909
JUL										
AUG										
SEP										
OCT										
NOV										
DEC										
<b>TOTAL</b>	440,642	472,673	809	9,553,414	1,807,420	3,351,849	0	2,523,547	36,335	32,021

<b>PROJ EXP: Forecast for Remainder of YEAR</b>	1,546,778	1,614,221	7,061	19,290,550	3,988,600	7,351,851	49,998	5,143,897	62,009	89,387
<b>PROJECTED BALANCE</b>	665,495	668,875	5,439	183,717	373,765	648,149	50,002	96,805	(10,662)	25,342



# VETERANS SERVICE AGENCY

## JUNE 2019 MONTHLY REPORT

Month	Personal Contacts	Tel/Mail Contacts	Total Contacts	Total Services	New Claims	Maintained Claims
January	54	783	837	1926	31	19
February	55	692	747	1731	33	14
March	63	952	1015	2284	42	17
<b>Sub Total</b>	<b>172</b>	<b>2427</b>	<b>2599</b>	<b>5941</b>	<b>106</b>	<b>50</b>
April	104	727	831	1913	46	14
May	98	768	866	2093	45	12
June	78	740	818	1875	49	21
<b>Sub Total</b>	<b>280</b>	<b>2235</b>	<b>2515</b>	<b>5881</b>	<b>140</b>	<b>47</b>
July						
August						
September						
<b>Sub Total</b>						
October						
November						
December						
<b>Sub Total</b>						
<b>GRAND TOTAL</b>						

\*Contact: Personal visit, phone call, or mail received or sent to/from VSA

\*Service: Amount of assistance provided for each contact

Comments: June and 2d Quarter 2019 New/Maintained Claims totals were much higher than the same period last year. Most 2019 Contact and Service figures were also higher than June/2018 and second quarter/2018. VSA participated in a Veterans Benefit Fair at the Vet Center in Watertown on 6/14/19. Two boxes of unserviceable flags were delivered to the VFW for "retirement" (burning) in a ceremony on 6/15/19.