

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

June 6, 2019

TO: Members of General Services Committee

FROM: Robert F. Hagemann, County Administrator *R.F.H.*

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on *Tuesday, June 11, 2019 at 6:00 p.m.* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Presentation:

Joel LaLone and Larry Danforth, Jefferson Community College - Center for Community Studies Survey Results

Resolutions:

1. Amending the 2019 County Budget to Recognize Insurance Recovery and Transfers within the Road Machinery Fund
2. Amending the 2019 County Budget and Capital Plan in Relation to Lake Ontario Flooding
3. Amending the 2019 County Budget in Relation to Recycling & Waste Management
4. Authorizing Agreement in Relation to the State Alternatives to Incarceration (Pre-Trial Release) Program Funding
5. Authorizing an Agreement with AutoMon, LLC
6. Amending the 2019 County Budget to Recognize Insurance Recovery and Allocating Same in Sheriff's Department Budget

Informational Items:

1. Monthly Departmental Report:
 - Weights & Measures

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Fire & Emerg. Mgmt. Serv.	Sheriff
	Buildings & Grounds	Highway/Recycling & Waste Mgt.	Weights & Measures
	District Attorney	Probation	County Attorney
	Dog Control	Public Defender	County Treasurer
	E-911		

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget to Recognize Insurance Recovery
and Transfers within the Road Machinery Fund

By Legislator: _____

Whereas, A recent fire at the Highway Facility destroyed two dump trucks, and

Whereas, A demo truck/plow has been identified to be purchased as one replacement at a cost of \$211,332, and

Whereas, Insurance coverage has been estimated, and

Whereas, Funds remain in the Dump Truck Replacement and other accounts after 2019 scheduled purchases, and

Whereas, The 2019 Budget must be amended to allow for purchase.

Now, Therefore, Be It Resolved, That the 2019 Budget is amended as follows:

Increase:

Expenditure

10513000 02404	Dump Truck Replacment	\$ 189,290
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Revenue

10900400 92680	Insurance Recoveries	\$ 135,000
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Decrease:

10513000 02415	Broom Attachment	\$ 27,460
10513000 02494	Loader	22,429
10513000 02500	Building/Grounds Equipment	4,401

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget and Capital Plan in Relation to Lake Ontario Flooding

By Legislator: _____

Whereas, Flooding of Lake Ontario in 2017 resulted in FEMA assessments of County Roads 6, 57, 59 and 125 requiring mitigation, and

Whereas, Funding must be used for this specific purpose, and

Whereas, The local match will be made in-kind.

Now, Therefore, Be It Resolved, That the 2019 Budget is amended as follows:

Increase:

Expenditure		
20511300 02800	Lake Ontario Flood Mitigation	\$ 197,127.68
Revenue		
20900600 93960	State Aid Emergency Disaster Assist	\$ 28,161.09
20900600 94960	Federal Aid Emergency Disaster Assist	168,966.59

and be it further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget in Relation to Recycling & Waste Management

By Legislator: _____

Whereas, Recycling and Waste Management is experiencing mechanical problems with a rolloff truck and must rent one in order to keep up with recycling pickups, and

Whereas, Funding is available in another budget account after 2019 scheduled purchase.

Now, Therefore, Be It Resolved, That the 2019 Budget is amended as follows:

Increase:

15816000 04113	Equipment Rental	\$ 50,082.94
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Decrease:

15816000 02494	Loader	\$ 50,082.94
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement in Relation to the State Alternatives to Incarceration
(Pre-Trial Release) Program Funding

By Legislator: _____

Whereas, New York State Division of Criminal Justice Services (DCJS) Alternatives to Incarceration has awarded Jefferson County \$8,867 for the operation of a Pre-Trial Release Program during the period July 1, 2019 through June 30, 2020, and

Whereas, The County must enter into an agreement with the New York State Division of Criminal Justice Services to receive these grant funds, and

Whereas, Jefferson County does hereby commit to providing 50% matching funds for operation of the alternatives program.

Now, Therefore, Be It Resolved, That the County of Jefferson agrees to accept the \$8,867, and the Chairman of the Board of Legislators is hereby authorized and directed to execute said grant agreements on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing an Agreement with AutoMon, LLC

By Legislator: _____

Whereas, The Probation Department utilizes a web-based software program for case management services through AutoMon, LLC known as Caseload Explorer to provide technical support services to Probation related to this program, and

Whereas, AutoMon, LLC has been awarded the contract to provide software associated with this program.

Now, Therefore, Be It Resolved, That Jefferson County desires to enter into an agreement with AutoMon, LLC for said services for the period August 10, 2019 through August 9, 2020, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget to Recognize Insurance Recovery
and Allocating Same in Sheriff's Department Budget

By Legislator: _____

Whereas, Sheriff's Department vehicles have been involved in five accidents during the first quarter of the year resulting in two total losses and other repairs, and

Whereas, By Resolution 95 of 2019, this Board recognized \$13,500 of insurance recovery towards one replacement vehicle, and

Whereas, Insurance settlements have since been received in the amount of \$20,539.92 which will be used for a replacement vehicle and to supplement the external fleet expense line for repairs, and

Whereas, Funding is available in another expense line for transfer to allow for purchase of another replacement vehicle.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

Revenue		
01311000 92680	Insurance Recoveries	\$ 20,539.92

Expenditure		
01311000 02401	Automotive Equipment	\$ 34,300.00
01311000 043102	External Fleet Expense	5,964.92

Decrease:

Expenditure		
01311000 04311	Gasoline and Oil	\$ 19,725.00

Seconded by Legislator: _____

County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - May 2019

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	50		97	9	8		5	11
Non-Comm. Estab.	2		4					

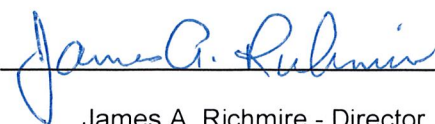
Commodities:	# Inspections	
	# Lots	
	# Packages/Lots	
	# Packages Measured	
	# Lots Failed	

Complaints / Requests:	6
Petroleum Samples:	24
Milk Tanks:	New 1
	Recalibrations/Rechecks 1
Vehicle Scales:	9

Scanner Checks:	# Inspections			Marked	Scanned	
	Items Correct					
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned					
	# Inspections Failed					

Additional Comments:

All Petroleum Samples Tested MEET Required NYS Tolerances for the month of May. Brian worked in Lewis Co 5/3, 5/6, 5/8, 5/20, 5/29, 5/31. 5/23/19 >Worked with NYS W&M at the Watertown Airport to certify aviation fuel trucks. Octane failure investigation - 5/24.



 James A. Richmire - Director

County of Lewis

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - May 2019

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	16		25		2	1		5
Non-Comm. Estab.								

Commodities:	# Inspections	
	# Lots	
	# Packages/Lots	
	# Packages Measured	
	# Lots Failed	

Complaints / Requests:	3
Petroleum Samples:	
Milk Tanks:	New
Recalibrations/Rechecks	
Vehicle Scales:	6

Scanner Checks:	# Inspections					
	Items Correct			Marked	Scanned	
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned					
	# Inspections Failed					

Additional Comments:
 No petroleum sampling in May.

 James A. Richmire - Director

County of Jefferson / Lewis
 Department Of Consumer Affairs
BUREAU OF WEIGHS AND MEASURES

TOTAL DEVICES TESTED FOR MAY 2019

UPDATED THRU: 5/31/19 5/31/19

DEVICES	JEFFERSON	LEWIS	TOTAL	% JEFFERSON	% LEWIS
Computing	8	2	10	80.00%	20.00%
Pre-Pack		1	1	0.00%	100.00%
Customer Scale			0	#DIV/0!	#DIV/0!
Vehicle Scale	10	6	16	62.50%	37.50%
Monorail Scale			0	#DIV/0!	#DIV/0!
Prescription Scale			0	#DIV/0!	#DIV/0!
Hopper / Batch / Tank	3	4	7	42.86%	57.14%
Platform Scale	10	4	14	71.43%	28.57%
Livestock Scale			0	#DIV/0!	#DIV/0!
Miscellanious Scale	2		2	100.00%	0.00%
Petroleum Pump	78	10	88	88.64%	11.36%
Petroleum Meter VTM	5		5	100.00%	0.00%
Other Meter			0	#DIV/0!	#DIV/0!
Rack Meter			0	#DIV/0!	#DIV/0!
Liquid Measure			0	#DIV/0!	#DIV/0!
Volumetric Measure			0	#DIV/0!	#DIV/0!
Weights Pharmacy			0	#DIV/0!	#DIV/0!
Weights Other	3		3	100.00%	0.00%
Linear Measure			0	#DIV/0!	#DIV/0!
Linear Measuring Device			0	#DIV/0!	#DIV/0!
Timing Device	3		3	100.00%	0.00%
Miscellaneous Device			0	#DIV/0!	#DIV/0!
Non-Commercial Device	4		4	100.00%	0.00%
Milk Tanks	2		2	100.00%	0.00%

Total Devices for Jefferson	Total Devices for Lewis	Total Devices
128	27	155

Total Percentage of Devices Inspected for each county	
Jefferson	Lewis
82.58%	17.42%

Remarks:
 See monthly inspection reports for establishment information.