

**County of Jefferson**  
**Office of the County Administrator**



**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070

June 20, 2019

**TO:** Members of Health & Human Services  
**FROM:** Sarah H. Baldwin, Deputy County Administrator *SHB*  
**SUBJECT:** Health & Human Services Committee Agenda

Please let this correspondence serve as notification that the Health & Human Services Committee will meet on *Tuesday, June 25, 2019 at 6:00 p.m.* in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

**Resolutions:**

1. Authorizing Agreements with the City of Watertown (Citibus) for Transportation Services for the Elderly
2. Accepting Funding in Relation to Office for the Aging 2019-2020 Aid to Localities Addressing Unmet Needs and Amending the 2019 County Budget in Relation Thereto
3. Appointing Member to Jefferson County Public Health Service Professional Advisory Committee

**Informational Items:**

1. Monthly Departmental Reports:
  - Office for Aging
  - Community Services
  - Public Health
  - NACCHO STI Grant RFP
  - Social Services
  - Veterans Service Agency

If any Committee Member has inquiries regarding agenda items, please do not hesitate to contact me.

SHB:jdj

cc: Office for Aging  
Community Services  
Public Health  
Social Services  
Veterans Service Agency  
County Attorney  
County Treasurer

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreements with the City of Watertown (Citibus)  
for Transportation Services for the Elderly

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Office for the Aging and this Board of Legislators desire to contract for the provision of certain programs and services for the elderly.

Now, Therefore, Be It Resolved, That pursuant to Section 95-a of the General Municipal Law, Jefferson County enter into an agreement with City of Watertown (Citibus) for the period of April 1, 2019 through March 31, 2021 for the provision of transportation services for persons 60 years of age or older, at a cost of approximately \$5,600 annually funded by NYS AAA Transportation grant as recognized in the adopted 2019 Office for the Aging Budget, and be it further

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislators: \_\_\_\_\_

---

State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

---

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Accepting Funding in Relation to Office for the Aging 2019-2020 Aid to Localities  
Addressing Unmet Needs and Amending the 2019 County Budget

By Legislator: \_\_\_\_\_

Whereas, Additional State Aid for Unmet Needs has been received from the New York State Office for the Aging in the amount of \$14,387 for the Jefferson County Office for the Aging, and

Whereas, This Aid to Localities funding is recurring within NYSOFA's five-year financial plan for costs associated with Unmet Needs to be used for the provision of programs and services under the Expanded In-Home Services for the Elderly Program (EISEP).

Now, Therefore, Be It Resolved, That Jefferson County accepts the funding, and be it further

Resolved, That the 2019 County Budget is hereby amended as follows:

**Increase:**

Revenue		
01677200 93778	State Aid - OFA EISEP	\$14,387
Expenditures		
01677200 04416	Professional Fees	\$ 2,500
01677200 04422	Contracted Health Care	4,000
01677200 04605	Day Care/Respite Care	4,693
01677200 04710	Contracted Transportation	694
01677200 04715	Alterations Home Care Equipment	2,500

and be it further

Resolved: That the Chairman of the Board of Legislators is hereby authorized and directed to execute any necessary amended agreements relative to these additional funds subject to the approval of the County Attorney as to form and content.

Seconded by Legislators: \_\_\_\_\_

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Appointing Member to Jefferson County Public Health Service  
Professional Advisory Committee

By Legislator: \_\_\_\_\_

Resolved, That the following individual be and is hereby appointed as a member of the Professional Advisory Committee for term to expire as indicated below:

<u>Member</u>	<u>Term to Expire</u>
Sherry Baszto	12/31/2021

Seconded by Legislator: \_\_\_\_\_

---

State of New York    )  
                                  ) ss.:  
County of Jefferson    )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

---

**Office for the Aging Monthly Report to  
The Health and Human Services Committee  
2019**

**May 2019 Data:**

	Jan.	Feb.	Mar.	Apr	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Total No. of Home Delivered Meals Provided:	8807	8320	8209	8703	9085 9502							
Total No. of Congregate Meals Served:	1718	1646	1801	1783	1801							
Total No. of Clients Receiving Meals:	551	542	546	525	553							
Number of Clients Receiving Home Care/Case Mgt.:	115	120	126	133	130							
Number of Individuals Receiving Health Insurance Counseling:	102	95	102	72	102							
Number of Clients Coming Directly Into the Office:	104	99	106	85	111							
Number of NY Connects Contacts:	130	155	188	149	184							

**Outreach Events:**

- 5/2/19 -- Henderson School Apartments, informational presentation about NY Connects and JCOFA services
- 5/10/19-- AmeriCU Outreach (Watertown)
- 5/15/19—Senior Health Fair: Event at Salmon Run Mall
- 5/29/19--“Health Sense for Seniors:” Event at the Paynter Center in Clayton in partnership with Alliance for Better Communities/Pivot and Kinney Drugs

**Interim Director:**

- 5/7/19- Business Acumen Training, Plattsburg
- 5/10/19- NYSOFA Director/AAA’s 4 yr. plan workshop/Syracuse
- 5/21/19 Older New Yorker’s Day/Albany
- 5/29/19--“Health Sense for Seniors:” Event at the Paynter Center in Clayton in partnership with Alliance for Better Communities/Pivot and Kinney Drugs
- Secured \$14,387 in Unmet Needs funding to help eliminate program wait lists (in-home care, respite, HDMs, home modifications)

## 2019 COMMUNITY SERVICES OFFICE EXPENSE/REVENUE REPORT

6/12/2019

<u>PROGRAM</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS Y-T-D</u>	<u>TOTAL BUDGET</u>	<u>BALANCE AVAILABLE</u>	<u>% USED</u>
<b>EARLY INTERV.</b>																
EXPENSES	\$0	\$229	\$46,295	\$10,770	\$23,015								\$80,309	\$430,000	\$349,691	18.68%
REVENUES	\$0	\$2,926	\$1,176	\$350	\$1,120								\$5,572	\$238,787	\$233,215	2.33%
<b>PRESCHOOL</b>																
EXPENSES	\$0	\$101,180	\$430,199	\$328,436	\$406,526								\$1,266,341	\$5,025,000	\$3,758,659	25.20%
REVENUES	\$0	\$0	\$0	\$0	\$0								\$0	\$3,048,375	\$3,048,375	0.00%
<b>OPWDD</b>																
EXPENSES(ADMIN)	\$0	\$0	\$0	\$0	\$0								\$0	\$13,866	\$13,866	0.00%
REVENUES	\$1,560	\$3,000	\$0	\$0	\$1,560								\$6,120	\$6,933	\$813	88.27%
<b>OASAS</b>																
EXPENSES	\$117,810	\$80,744	\$68,573	\$353,728	\$692,116								\$1,312,971	\$3,128,887	\$1,815,916	41.96%
REVENUES	\$659,943	\$101,714	\$588,018	\$0	\$173,643								\$1,523,318	\$2,938,041	\$1,414,723	51.85%
<b>OMH</b>																
EXPENSES	\$49,642	\$501,768	\$129,664	\$283,498	\$219,747								\$1,184,319	\$3,559,857	\$2,375,538	33.27%
REVENUES	\$827,928	\$0	\$0	\$828,017	\$0								\$1,655,945	\$3,280,227	\$1,624,282	50.48%
<b>TOTAL EXPENSES</b>	<b>\$167,452</b>	<b>\$683,921</b>	<b>\$674,731</b>	<b>\$976,432</b>	<b>\$1,341,404</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,843,940</b>	<b>\$12,157,610</b>	<b>\$8,313,670</b>	<b>31.62%</b>
<b>TOTAL REVENUES</b>	<b>\$1,489,431</b>	<b>\$107,640</b>	<b>\$589,194</b>	<b>\$828,367</b>	<b>\$176,323</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,190,955</b>	<b>\$9,512,363</b>	<b>\$6,321,408</b>	<b>33.55%</b>

OPWDD= OFFICE OF PEOPLE WITH DEVELOPMENTAL DISABILITIES  
OASAS= OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES

OMH= OFFICE OF MENTAL HEALTH

# JEFFERSON COUNTY PUBLIC HEALTH SERVICE

## **National Association of County & City Health Officials – Request for Proposals** Addressing High-Risk Substance Use through Sexually Transmitted Infection (STI) Clinics: Strengthening Connections to Treatment and Behavioral Health Services

### **Briefing Summary**

---

The National Association of County and City Health Officials (NACCHO), in collaboration with the U.S. Centers for Disease Control (CDC), is accepting proposals for Addressing High-Risk Substance Use through STI Clinics: Strengthening Connections to Treatment and Behavioral Health Services, a pilot project to assess the intersecting epidemics of sexually transmitted infections (STIs) and high-risk substance use (HRSU) and identify models for connecting STI clinic patients to substance use disorder (SUD) treatment and other behavioral health (BH) services. There are three critical elements of this project: intervention, partnership between the STI clinic and SUD treatment and BH services, and evaluation.

STI clinics selected for this pilot project will implement an intervention utilizing the SBIRT framework, or screening, brief intervention, and referral to treatment. The sites' SBIRT or SBIRT-informed intervention will contain three key components: (1) assess HRSU among their STI clinic patient population, (2) administer a screening tool for HRSU among STI clinic patients, and (3) implement a brief intervention and referral/linkage model to connect patients to SUD treatment and/or BH services.

The success of this intervention, and the response to increasing STI rates among individuals that use high risk substances, depends upon enhanced collaboration and coordination among STI programs and clinics and SUD treatment and BH services. A critical element of this pilot project is the process by which individuals who are identified by the STI clinic as warranting additional services for HRSU are linked to care through SUD treatment and BH services. While these services may exist within local health departments (LHDs), it is more common that such services are provided through external community partners; regardless of where such services reside, applicants are required to submit a letter of commitment (LOC) from their proposed SUD treatment and BH services partner(s) that demonstrates an intent to partner on this project, outlines the proposed linkage process, and if relevant, provides evidence of previous collaboration.

Jefferson County is in a unique position to apply for this funding, as STI rates are significantly high; public health nurses who work in the STI clinic report there is a significant need for patients to be referred for mental health and substance use treatment; resources for referral are robust and increasingly better connected, particularly through the efforts of the Anchor Outreach and Recovery Center in Watertown. Additionally, the Anchor is working very successfully to manage individuals in their program through all aspects of mental health and substance use care, increasing likelihood of success for these patients and improving outcomes.

NACCHO will fund 2-4 pilots, with awards ranging from \$75,000 - \$150,000. Matching and/or other financial contributions are not required. Funding can be used to support training, staffing, electronic health record components, and sub-awards to partners. Letters of Commitment from partners to accept referrals will be submitted with the proposal. Evaluation of the project will be guided by the CDC. The funding period for the pilot project is 12 months, from August 1, 2019 – July 31, 2020.

Jefferson County has serious STI, high-risk substance use and adverse behavioral health indices, and so a proposal for this department and our partners to work collaboratively and have concurrent impact in these areas with populations impacted by these co-disorders is appropriate.



Jefferson County  
**PUBLIC HEALTH SERVICE**

Public Health Facility, 531 Meade Street, Watertown, New York 13601

---

May 31, 2019

Ms. Kat Kelley  
Program Analyst, HIV, STI & Viral Hepatitis  
National Association of County & City Health Officials  
1201 Eye Street, NW, 4<sup>th</sup> Floor  
Washington, DC 2005

**RE: HRSU and STI Clinic Project Letter of Intent.**

Dear Ms. Kelley:

This letter indicates that the Jefferson County Public Health Service intends to submit an Addressing High-Risk Substance Use through STI Clinics: Strengthening Connections to Treatment and Behavioral Health Services proposal by due date, June 25, 2019. Jefferson County, NY has serious STI, high-risk substance use and adverse behavioral health indices, and so a proposal for the local health department and our partners to work collaboratively and have concurrent impact in these areas with populations struggling with these co-disorders is appropriate.

We enthusiastically look forward to submitting a proposal.

Sincerely,

A handwritten signature in black ink that reads "Ginger B. Hall". The signature is written in a cursive style.

Ginger B. Hall  
Director of Public Health



**Jefferson County Public Health Service Home Health Care Statistical Performance\***  
**For the Five Months Ended May 31, 2019**

REFERRALS				MTD	YTD	2019	Amount of	Percent
2016	2017	2018	Actual	Actual	Annualized	Change	Change	
CHHA	1,669	1,908	1,972	168	834	2,002	30	1.50%
PREVENT	142	55	1	3	2	5	4	380.00%
Rabies	0	0	0	0	0	0	0	0.00%
Communicable Disease	2,899	3,757	4,785	333	3,056	7,334	2,549	53.28%
Newborn Screening	9	6	5	1	3	7	2	44.00%
PREVENT Sub-Total	3,050	3,818	4,791	337	3,061	7,346	2,555	53.34%
GRAND TOTAL	4,719	5,726	6,763	505	3,895	9,348	2,585	38.22%
AVERAGE DAILY CENSUS				MTD	YTD	2019	Amount of	Percent
2016	2017	2018	Actual	Actual	Annualized	Change	Change	
CHHA	216	214	206	183	180	180	-26	-12.34%
PREVENT	15	4	1	3	2	2	1	25.00%
Rabies	0	0	0	0	0	0	0	0.00%
PREVENT Sub-TOTAL	15	4	1	3	2	2	1	25.00%
GRAND TOTAL	231	218	207	186	182	182	-25	-12.27%
VISITS				MTD	YTD	2019	Amount of	Percent
2016	2017	2018	Actual	Actual	Annualized	Change	Change	
CHHA	12,850	13,879	12,850	816	4,251	10,202	-2,648	-20.60%
Skilled Nursing	3,267	3,321	3,579	440	1,945	4,668	1,089	30.43%
Physical Therapy	83	61	0	0	0	0	0	0.00%
Speech Therapy	547	665	696	73	315	756	60	8.62%
Medical Social Worker	713	636	805	60	248	595	-210	-26.06%
Occupational Therapy	157	173	131	7	72	173	42	31.91%
Nutrition	7,691	6,412	5,035	382	1,911	4,586	-449	-8.91%
Home Health Aide	2,465	958	42	0	0	0	-42	-100.00%
Personal Care Aide	27,773	26,105	23,138	1,778	8,742	20,981	-2,157	-9.32%
Sub-TOTAL	540	34	26	8	23	55	29	112.31%
PREVENT	0	0	0	0	0	0	0	0.00%
Skilled Nursing	0	0	0	0	0	0	0	0.00%
Physical Therapy	0	0	0	0	0	0	0	0.00%
Speech Therapy	27	0	0	0	0	0	0	0.00%
Medical Social Worker	0	0	0	0	0	0	0	0.00%
Occupational Therapy	0	0	0	0	0	0	0	0.00%
Nutrition	0	0	0	0	0	0	0	0.00%
Home Health Aide	0	0	1	0	0	0	-1	-100.00%
Personal Care Aide	0	0	0	0	0	0	0	0.00%
Sub-TOTAL	567	34	27	8	23	55	28	104.44%
TOTAL VISITS	13,390	13,913	12,876	824	4,274	10,258	-2,618	-20.34%
Skilled Nursing	3,267	3,321	3,579	440	1,945	4,668	1,089	30.43%
Physical Therapy	83	61	0	0	0	0	0	0.00%
Speech Therapy	574	665	696	73	315	756	60	8.62%
Medical Social Worker	713	636	805	60	248	595	-210	-26.06%
Occupational Therapy	157	173	131	7	72	173	42	31.91%
Nutrition	7,691	6,412	5,036	382	1,911	4,586	-450	-8.93%
Home Health Aide	2,465	958	42	0	0	0	-42	-100.00%
Personal Care Aide	28,340	26,139	23,165	1,786	8,765	21,036	-2,129	-9.19%
GRAND TOTAL	26,139	23,165	1,786	8,765	21,036	-2,129	-9.19%	
PARAPROFESSIONAL HOURS*				MTD	YTD	2019	Amount of	Percent
2016	2017	2018	Actual	Actual	Annualized	Change	Change	
<b>AGENCY CHHA</b>								
Home Health Aide	3,828	3,146	3,190	296	1,345	3,228	38	1.19%
Personal Care Aide	602	232	12	0	0	0	-12	-100.00%
CHHA Sub-TOTAL	4,430	3,378	3,202	296	1,345	3,228	26	0.81%
<b>CONTRACT CHHA</b>								
Home Health Aide	7,493	5,032	3,319	148	1,063	2,551	-768	-23.13%
Caregivers	322	428	640	56	283	679	39	6.13%
US CARE SYSTEMS	0	0	0	0	0	0	0	0.00%
Family Home Care	0	0	0	0	0	0	0	0.00%
Home Care Plus (Sibley)	7,815	5,460	3,959	204	1,346	3,230	-729	-18.40%
Sub-TOTAL	2,774	853	33	0	0	0	-33	-100.00%
Personal Care Aide	475	457	0	0	0	0	0	0.00%
Caregivers	3,249	1,310	33	0	0	0	-33	-100.00%
US CARE SYSTEMS	11,064	6,770	3,992	204	1,346	3,230	-762	-19.08%
TOTAL CONTRACT	11,064	6,770	3,992	204	1,346	3,230	-762	-19.08%
<b>TOTAL HOURS</b>								
Home Health Aide	11,643	8,606	7,149	500	2,691	6,458	-691	-9.66%
Personal Care Aide	3,851	1,542	45	0	0	0	-45	-100.00%
GRAND TOTAL	15,494	10,148	7,194	500	2,691	6,458	-736	-10.23%

\*Numbers may not total precisely due to rounding.

\*Beginning with the 2018 Final Report, the Long Term Home Health Care Program which stopped in 2016, is removed. Patients with long-term needs are currently served through Managed Long Term Care (MLTC) programs that contract with the CHHA for care delivery.

Jefferson County Department of Social Services

2019

<b>BALANCE</b>	1,958,383	2,043,797	12,500	12,860,365	3,164,473	6,067,173	100,000	3,536,714	8,290	93,951
----------------	-----------	-----------	--------	------------	-----------	-----------	---------	-----------	-------	--------

	Daycare 6055.46	* Recipient Services 6070.4604	Medical Assistance 6101.4	MMIS 6100.4	Family Assistance 6109.4	Child Care 6119.4	State Training Schools 6129.4	Safety Net Assistance 6140.4	Heap 6141.4	Emergency Aid to Adults 6142.4
<b>BUDGET</b>	2,212,273	2,283,096	12,500	19,474,267	4,362,365	8,000,000	100,000	5,240,702	51,347	114,729
<b>LOCAL SHARE %</b>	0.00%	35.00%	25.00%	100.00%	0.00%	30.00%	100.00%	71.00%	0.00%	50.00%
<b>AVG BUD</b>	184,356	190,258	1,042	1,622,856	363,530	666,667	8,333	436,725	4,279	9,561
JAN	0	881	0	1,837,195	220,216	2,225	0	374,881	33,015	2,715
FEB	84,297	27,174	0	1,469,756	270,745	636,750	0	393,718	1,334	3,553
MAR	80,798	128,070	0	1,469,756	397,780	635,040	0	478,099	938	11,576
APR	88,795	83,174	0	1,837,195	309,151	658,812	0	457,290	7,770	2,934
MAY										
JUN										
JUL										
AUG										
SEP										
OCT										
NOV										
DEC										
<b>TOTAL</b>	253,890	239,299	0	6,613,902	1,197,892	1,932,827	0	1,703,988	43,057	20,778

<b>PROJ EXP: Forecast for Remainder of YEAR</b>	1,728,738	1,761,363	8,336	19,596,750	4,106,132	7,266,163	66,664	5,197,788	77,289	97,266
<b>PROJECTED BALANCE</b>	483,535	521,733	4,164	(122,483)	256,233	733,837	33,336	42,914	(25,942)	17,463

# VETERANS SERVICE AGENCY

## APRIL 2019 MONTHLY REPORT

Month	Personal Contacts	Tel/Mail Contacts	Total Contacts	Total Services	New Claims	Maintained Claims
January	54	783	837	1926	31	19
February	55	692	747	1731	33	14
March	63	952	1015	2284	42	17
<b>Sub Total</b>	<b>172</b>	<b>2427</b>	<b>2599</b>	<b>5941</b>	<b>106</b>	<b>50</b>
April	104	727	831	1913	46	14
May						
June						
<b>Sub Total</b>						
July						
August						
September						
<b>Sub Total</b>						
October						
November						
December						
<b>Sub Total</b>						
<b>GRAND TOTAL</b>						

\*Contact: Personal visit, phone call, or mail received or sent to/from VSA

\*Service: Amount of assistance provided for each contact

Comments: All April/2019 figures were equal to or higher than the same figures from April/2018. The Personal Contacts total was 34% higher than last year. The office staffed a table at the Concentrix Resource Fair hosted by The Workplace in the County Office Bldg. on 4/30/19.