

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

March 7, 2019

TO: Members of General Services Committee

FROM: Robert F. Hagemann, County Administrator

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, March 12, 2019 at 6:00 p.m.** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Agreement and Amending the 2019 County Budget and Capital Plan in Relation to the FY18 New York State Interoperable Communications Targeted Grant (SICG)
2. Establishing Time and Place for Public Hearing Related to the 2019 Community Development Block Grant (CDBG) Process
3. Authorizing Agreement for Development and Submission of a Community Development Block Grant (CDBG) Application to the NYS Office for Community Renewal, and for Development and Administration of Grant Program
4. Authorizing Inter-Municipal Agreement with the City of Watertown Regarding FY 2018 Edward Byrne Memorial Justice Assistance Program and Amending the 2019 County Budget in Relation Thereto
5. Authorizing Agreements for an Additional Allocation for The Governor's Traffic Safety Committee's Stop-DWI Crackdown Enforcement Grant and Amending the 2019 County Budget in Relation Thereto

Informational Items:

1. Monthly Departmental Reports:
 - Airport Passenger Report
 - Weights & Measures

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Fire & Emerg. Mgmt. Serv.	Sheriff
	Buildings & Grounds	Highway/Recycling & Waste Mgt.	Weights & Measures
	District Attorney	Probation	County Attorney
	Dog Control	Public Defender	County Treasurer
	E-911		

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement and Amending the 2019 County Budget and Capital Plan in Relation to
the FY18 New York State Interoperable Communications Targeted Grant (SICG)

By Legislator: _____

Whereas, Jefferson County has been awarded a FY18 NYS Interoperable Communications Targeted Grant (SICG) in the amount of \$4,100,000 for the period December 1, 2018 - November 30, 2022, and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds to enhance public safety operations by strengthening communications infrastructure, and

Whereas, The grant will fund microwave equipment already appropriated in the capital project and other interoperable items, and

Whereas, It is necessary to authorize an agreement with the State and to amend the 2019 County Budget to appropriate the funds.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

Revenue

20900600 93397	State Aid Fire & Emergency Services	\$ 4,100,000
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Expenditure

20302000 02066	Interoperable Communications Grant Project	\$ 1,600,000
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Decrease:

Revenue

20900600 957105	Bonds E911 Communication System	\$ 2,500,000
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and be if further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Establishing Time and Place for Public Hearing Related to the
2019 Community Development Block Grant (CDBG) Process

By Legislator: _____

Whereas, Jefferson County is in the process of evaluating grant opportunities in anticipation of a 2019 Community Development Block Grant (CDBG) Program administered by the NYS Office of Community Renewal, and

Whereas, The CDBG application process requires applicants to hold a public hearing to obtain the views of the general public on community development needs.

Now, Therefore, Be It Resolved, that Pursuant to Section 104(A)(2) of the Federal Housing and Community Development Act, as amended, a CDBG public hearing shall be held on Tuesday, April 9, 2019 at 5:30 p.m. in the Jefferson County Board of Legislator Chambers, Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That notice of such public hearing shall be given in accordance with law, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute all necessary CDBG application documents, and the Department of Planning is hereby authorized as the County's agent to act in connection with the submission of any authorized application and to provide any supplemental information that may be required by the NYS Office of Community Renewal.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement for Development and Submission of a Community Development
Block Grant (CDBG) Application to the NYS Office for Community Renewal,
and for Development and Administration of Grant Program

By Legislator: _____

Whereas, Jefferson County is eligible to apply for 2019 Federal Community Development Block Grant (CDBG) funds from the NYS Office for Community Renewal, and

Whereas, Through the professional services assistance of Avalon Associates, Inc, the County has received eleven annual CDBG awards since 2007 totaling \$7.65 million which have been used for housing rehabilitation activities for income eligible Jefferson County residents, and

Whereas, Jefferson County remains committed to pursuing feasible affordable housing resources to improve the quality of the County's housing stock and to assist low to moderate income County residents, and

Whereas, New York State has released the 2019 Notice of Funding Assistance with applications due April 26.

Now, Therefore, Be It Resolved, that Avalon Associates will assist the County in developing a 2019 CDBG housing proposal and application for a sum of \$7,500, which reflects no increase from prior year and is contained in the 2019 Budget, and be it further

Resolved, that Avalon Associates, if a CDBG grant is awarded, will develop the 2019 program and assist in grant administration for a lump sum of \$15,000 (eligible grant expense with no increase from prior year); provide actual program delivery services (e.g., qualifying applicants; inspecting properties; preparing loan and construction documents) for \$2,250 per housing unit (eligible grant expense with no increase from prior year); and fixed general and grant administration services fees as authorized by the grant program (eligible grant expense), and be it further

Resolved, That the Chair of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Inter-Municipal Agreement with the City of Watertown
Regarding FY 2018 Edward Byrne Memorial Justice Assistance
Program and Amending the 2019 County Budget in Relation Thereto

By Legislator: _____

Whereas, The City of Watertown has been awarded \$13,050 in funds under the Federal Edward Byrne Memorial Justice Assistance Grant Program for law enforcement purposes, and

Whereas, The County will receive \$5,220 of these funds to be used for the purchase of tactical helmets and Tasers for the Sheriff's Department, and,

Whereas, Grant regulations may require an agreement between the County and the City, and

Whereas, Jefferson County wishes to approve the use of the funds for the program and amend the 2019 County Budget to accept and allocate said grant funds.

Now, Therefore, Be It Resolved, That if necessary, Jefferson County enter into an agreement with the City of Watertown as required by the Edward Byrne Memorial Justice Assistance Program for the purposes detailed above, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

Revenue			
01311000 94389	Federal Aid Public Safety		\$ 5,220
Expenditures			
01311000 04585	Operating Supplies		\$ 5,220

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements for an Additional Allocation for The Governor's Traffic Safety
Committee's Stop-DWI Crackdown Enforcement Grant and
Amending the 2019 County Budget in Relation Thereto

By Legislator: _____

Whereas, The New York State Stop-DWI Foundation has successfully coordinated and obtained Stop-DWI Crackdown Enforcement Grants for 44 counties throughout the state, and

Whereas, Jefferson County has been notified of an additional allocation of \$5,000 to be shared with the Watertown City Police Department, the NYS Park Police, and the Jefferson County Sheriff's Department, and

Whereas, Agreements must be authorized with the Governor's Traffic Safety Committee and the aforementioned agencies, and

Whereas, The 2019 County Budget must be amended to recognize said funding and allocate it to the appropriate accounts.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements as necessary to obtain and distribute funding as described above, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2019 County Budget is amended as follows:

Increase:

Revenue

01331500 94389	Federal Aid Criminal Justice	\$ 5,000
01311000 92614	Stop DWI Svcs Sheriff	2,000

Expenditure

01311000 01300	Overtime	\$ 2,000
01331500 04428	Public Safety Svcs. - Other Govt	3,000
01331500 04414	Supporting Services	2,000

Seconded by Legislator: _____

PASSENGER STATISTICS - AMERICAN AIRLINES - CALENDAR YEAR

MONTH	2019		ARRIVALS	DEPARTURES	TOTAL PX 1/1-12/31/18	% INCREASE/ DECREASE +7%	2018	2017	2016	2015	2014	2013	2012
	2019	2019					PX TOTALS	PX TOTALS	PX TOTALS	PX TOTALS	PX TOTALS	PX TOTALS	PX TOTALS
January	1,509	1,605	3,114		2,898	2,462	2,248	2,297	1,990	2,827	2,051		
February					3,265	2,890	2,174	2,675	2,605	2,507	2,451		
March					3,412	3,131	2,754	3,135	3,232	2,950	2,861		
April					3,421	3,206	2,765	2,942	3,695	2,957	2,933		
May					3,700	3,340	3,086	4,057	3,408	3,350	2,995		
June					4,405	3,277	2,979	3,694	3,270	3,303	2,783		
July					5,132	4,998	3,498	4,670	4,574	4,036	3,579		
August					5,330	5,244	3,539	4,725	4,561	3,884	3,788		
September					4,406	4,662	3,279	3,205	3,365	3,441	2,670		
October					4,285	5,085	3,642	2,763	3,305	3,737	3,164		
November					3,604	4,743	2,983	2,593	2,492	3,117	3,035		
December					4,199	3,194	2,809	2,655	3,211	2,983	3,017		
Year End Total	1,509	1,605	3,114		48,057	46,232	35,756	39,411	39,708	39,092	35,327		
Avg # of px / mth	1,509	1,605	3,114		4,005	3,853	2,980	3,284	3,309	3,258	2,944		

2/08/2019 updated

MANAGER REFERENCE ONLY

County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - February 2019

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	30	3	90	1		1	2	1
Non-Comm. Estab.								

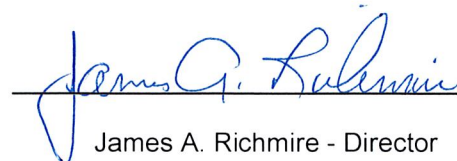
Commodities:	# Inspections	9
	# Lots	68
	# Packages/Lots	4246
	# Packages Measured	1136
	# Lots Failed	

Complaints / Requests:	3
Petroleum Samples:	
Milk Tanks:	New
	Recalibrations/Rechecks
Vehicle Scales:	

Scanner	# Inspections	15				
Checks:	Items Correct	1475	98.3%	Marked	Scanned	
	Overcharge	21	1.4%	\$184.61	\$194.96	\$10.35
	Undercharge	4	0.3%	\$45.32	\$41.93	-\$3.39
	Not On File					
	Total # Scanned	1500	100.0%			
	# Inspections Failed		0.00%			

Additional Comments:

No Petroleum Sampling Scheduled By NYS


 James A. Richmire - Director

County of Lewis

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - February 2019

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	4		28				1	
Non-Comm. Estab.								

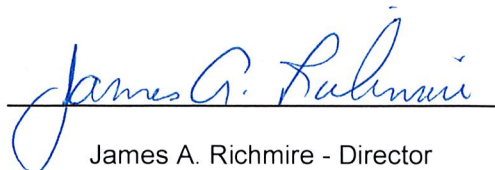
Commodities:	# Inspections	
		3
	# Lots	21
	# Packages/Lots	3535
	# Packages Measured	480
	# Lots Failed	0

Complaints / Requests:	
Petroleum Samples:	
Milk Tanks:	New
	Recalibrations/Rechecks
Vehicle Scales:	

Scanner	# Inspections				
Checks:	Items Correct	100	100.0%	Marked	Scanned
	Overcharge				Loss to Consumers
	Undercharge				Loss to Stores
	Not On File				
	Total # Scanned	100	100.0%		
	# Inspections Failed		0.00%		

Additional Comments:

No Petroleum Sampling Scheduled By NYS


 James A. Richmire - Director

County of Jefferson / Lewis
 Department Of Consumer Affairs
BUREAU OF WEIGHS AND MEASURES

TOTAL DEVICES TESTED FOR FEBRUARY 2019

UPDATED THRU: 2/27/19 2/28/19

DEVICES	JEFFERSON	LEWIS	TOTAL	% JEFFERSON	% LEWIS
Computing	26	12	38	68.42%	31.58%
Pre-Pack	12	14	26	46.15%	53.85%
Customer Scale	4	1	5	80.00%	20.00%
Vehicle Scale			0	#DIV/0!	#DIV/0!
Monorail Scale			0	#DIV/0!	#DIV/0!
Prescription Scale	1		1	100.00%	0.00%
Hopper / Batch / Tank			0	#DIV/0!	#DIV/0!
Platform Scale	6		6	100.00%	0.00%
Livestock Scale			0	#DIV/0!	#DIV/0!
Miscellaneous Scale	7	1	8	87.50%	12.50%
Petroleum Pump			0	#DIV/0!	#DIV/0!
Petroleum Meter VTM			0	#DIV/0!	#DIV/0!
Other Meter			0	#DIV/0!	#DIV/0!
Rack Meter			0	#DIV/0!	#DIV/0!
Liquid Measure			0	#DIV/0!	#DIV/0!
Volumetric Measure			0	#DIV/0!	#DIV/0!
Weights Pharmacy	32		32	100.00%	0.00%
Weights Other	2		2	100.00%	0.00%
Linear Measure			0	#DIV/0!	#DIV/0!
Linear Measuring Device	3		3	100.00%	0.00%
Timing Device			0	#DIV/0!	#DIV/0!
Miscellaneous Device			0	#DIV/0!	#DIV/0!
Non-Commercial Device			0	#DIV/0!	#DIV/0!
Milk Tanks			0	#DIV/0!	#DIV/0!

Total Devices for Jefferson	Total Devices for Lewis	Total Devices
93	28	121

Total Percentage of Devices Inspected for
each county

Jefferson	Lewis
76.86%	23.14%

Remarks:
 See monthly inspection reports for establishment information.