

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

November 14, 2019

TO: Members of General Services Committee
FROM: Robert F. Hagemann, County Administrator *R.F.H.*
SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on ***Tuesday, November 19, 2019 at 6:00 p.m.*** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Agreement with the NYS Unified Court System for Cleaning and Maintenance of Court Facilities
2. Authorizing Agreement with NYS Division of Criminal Justice Services in Relation to Aid to Prosecution Program
3. Authorizing Agreement in Relation to the FY19 Emergency Management Performance Grant
4. Authorizing Extension of Agreement with Blue Wing Services, Inc for Engineering Services Relative to the County's Public Safety Communications System
5. Authorizing Agreement with the NYS Division of Homeland Security and Emergency Services in Relation to the Federal Domestic Preparedness Equipment Program and Amending the 2020 County Budget in Relation Thereto
6. Authorizing Agreement in Relation to the FY2019 NYS Public Safety Answering Points Operations Grant
7. Amending 2019 County Budget in Relation to Road and Road Machinery Funds
8. Amending the 2019 County Budget in Relation to Recycling & Waste Management

9. Amending the 2019 County Budget in Relation to Recycling & Waste Management
10. Authorizing Agreement with the Development Authority of the North Country for the Provision of Operations & Maintenance Services
11. Accepting Grant for Ignition Interlock Device Monitoring Program Funding
12. Authorizing an Agreement with Rubenzahl, Knudsen & Associates for the Provision of Psychological Testing, Evaluation and Recommendations for Treatment of JDs, PINS at Risk of Out of Home Placement, and Adult Sexual Offenders
13. Authorizing Agreement with NYS Division of Criminal Justice Services in Relation to Aid to Defense Program
14. Authorizing Agreement and Amending the 2020 County Budget in Relation to the State FY19 State Law Enforcement Terrorism Prevention Program Grant
15. Authorizing Agreements for The Governor's Traffic Safety Committee's Stop-DWI Crackdown Enforcement Grant and Amending the 2019 County Budget in Relation Thereto
16. Approving the 2020 Stop DWI Plan

Informational Items:

1. Monthly Departmental Reports:
 - Planning
 - Weights and Measures

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc:	Airport Buildings & Grounds District Attorney Dog Control E-911	Fire & Emerg. Mgmt. Serv. Highway/Recycling & Waste Mgt. Probation Public Defender	Sheriff Weights & Measures County Attorney County Treasurer
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JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement with the NYS Unified Court System
for Cleaning and Maintenance of Court Facilities

By Legislator: _____

Whereas, Counties are required by law to furnish and maintain adequate court facilities for use by State Courts, and

Whereas, Pursuant to Chapter 686 of the Laws of 1996, New York State was designated with fiscal responsibility for managing interior cleaning and minor repairs within court facilities, and required to contract with counties for such maintenance, and

Whereas, Pursuant to Resolution 28 of 2019, Jefferson County entered into an agreement with the NYS Unified Court System for the provision of cleaning and maintenance services to the local courts during the period April 1, 2018 through March 31, 2023 in consideration of reimbursement by the NYS Unified Court System to the County for actual costs for cleaning and maintenance, and

Whereas, The maximum compensation for the 2019-2020 period shall be \$195,245.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the NYS Unified Court System for the provision of cleaning and maintenance services to the local courts for the period April 1, 2019 through March 31, 2020 in consideration of reimbursement by the NYS Unified Court System to the County for actual costs for cleaning and maintenance in the amount of \$195,245, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement with NYS Division of Criminal Justice Services
in Relation to Aid to Prosecution Program

By Legislator: _____

Whereas, The Jefferson County District Attorney's Office has been awarded an Aid to Prosecution grant from the NYS Division of Criminal Justice Services Bureau of Justice Funding (BJF) in the amount of \$55,860, for the period October 1, 2019 through September 30, 2020, and

Whereas, Said grant is already contained in the County Budget, and

Whereas, BJF now processes grants through an electronic format.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement in Relation to the FY19 Emergency Management Performance Grant

By Legislator: _____

Whereas, Jefferson County has been awarded a FY19 Emergency Management Performance Grant from the New York State Division of Homeland Security and Emergency Services (DHSES) in the amount of \$47,443 for the period of October 1, 2018 through September 30, 2021, and

Whereas, The County must enter into an agreement with the New York State DHSES to receive this grant to partially fund full time employees in Fire and Emergency Management, and

Whereas, DHSES now processes grants through an electronic format, and

Whereas, Said revenue and expenditure grant funds are already contained in the 2020 County Budget.

Now, Therefore, Be It Resolved, That the County of Jefferson hereby accepts the \$47,443, and the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Extension of Agreement with Blue Wing Services, Inc for Engineering Services Relative to the County's Public Safety Communications System

By Legislator: _____

Whereas, By Resolution 100 of 2013, this Board of Legislators authorized an agreement with Blue Wing Services for the provision of engineering services relative to the development and distribution of a Request for Proposals (RFP) and the review of vendor proposals and selection of a vendor for communication equipment, and

Whereas, By Resolution 105 of 2017, this Board authorized an extension of said agreement, and the original RFP provided for post system design services and project management, including; technical assistance, system review, acceptance testing, construction supervision, equipment, and software installation supervision, and

Whereas, The current agreement expires on December 31, 2019 and the project is currently not anticipated to be completed by December 31, 2019, requiring an extension of the agreement, and

Whereas, Blue Wing Services original proposal contains a time and expenses fee structure for services rendered post vendor selection, and it is currently anticipated that the total fees for post vendor selection services will be \$1,700,000.00.

Now, Therefore, Be It Resolved, That the Chairman of the Board is hereby authorized and directed to execute an agreement with Blue Wing, Services, Inc. for the provision of engineering services as set forth above, on the terms set forth in its proposal, in an amount not to exceed \$1,700,000.00, for a period extending to December 31, 2022, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, entered into this 26th day of June, 2013 by and between

COUNTY OF JEFFERSON, hereinafter referred to as "COUNTY", a municipal corporation organized and existing under the laws of the State of New York, having a principal office located at 195 Arsenal Street, Watertown, New York 13601,

- and -

BLUE WING SERVICES, INC., hereinafter referred to as "CONSULTANT", a domestic professional corporation having an office and principal place of business located at P. O. Box 16318, St. Paul, MN 55116 (The COUNTY and CONSULTANT are hereinafter collectively referred to as "the Parties").

WITNESSETH

In consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

SECTION 1. CONTRACT DOCUMENTS: PRIORITY

The following documents are incorporated by reference into this Agreement as if fully set out herein:

- Exhibit "A": Request for Proposals entitled "Jefferson County Communications Study, RFP #12-58"; and
Exhibit "B": CONSULTANT'S Proposal and Cost Proposal dated December 28, 2012.

In the event of ambiguity or contradiction between the language of this writing and any other document incorporated into this Agreement, said documents shall be interpreted in the following order of priority, with the document having the lower numerical value also having the controlling language for purposes of interpretation:

1. This writing;
2. Exhibit "A";
3. Exhibit "B"

SECTION 2. TERM OF AGREEMENT

A. This Agreement shall commence upon execution by the COUNTY and shall terminate at the close of business on the 31st day of December, 2017. At the option of the County the agreement may be renewed for up to an additional (5) five year period expiring 12/31/2022. Notice of intent to renew shall be provided by COUNTY in writing to CONSULTANT at least 30 days prior to the agreement termination date.

B. This Agreement shall be binding upon and inure to the benefit of the parties, their successors and assigns.

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement with the NYS Division of Homeland Security and Emergency Services
in Relation to the Federal Domestic Preparedness Equipment Program and
Amending the 2020 County Budget in Relation Thereto

By Legislator: _____

Whereas, New York State Division of Homeland Security and Emergency Services (DHSES) has awarded Jefferson County a grant from the FY2018 Hazmat Grant Program (CFDA 97.067) through funding from the Department of Homeland Security's State Homeland Security Program, and

Whereas, Jefferson County is the lead in a consortium with Lewis County, which is included in the \$52,000 grant, and

Whereas, DHSES now processes grants through an electronic format.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, and be it further

Resolved, That the 2020 County Budget is amended as follows:

Increase:

Revenue		
01341000 943204	Federal Homeland Security - Fire/EMO	\$ 52,000
Expenditures		
01341400 02401	Automotive Equipment	\$ 15,000
01341400 04111	Trackable Durable Expendables	20,000
01341400 04428	Public Safety Services - Other Govt	13,000
01341400 04585	Operating Supplies	4,000

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement in Relation to the FY2019 NYS Public Safety
Answering Points Operations Grant

By Legislator: _____

Whereas, The New York State Division of Homeland Security and Emergency Services (DHSES) has awarded Jefferson County \$204,606 from the FY 2019 NYS Public Safety Answering Points Operations Grant for the period January 1, 2020 through December 31, 2020, and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds to be utilized for the sustainment of the Jefferson County Public Safety Answering Point (911 Center) by supporting Jefferson County 911 Center, and

Whereas, DHSES now processes grants through an electronic format, and

Whereas, Said revenue and expenditure grant funds are already contained in the 2020 County Budget.

Now, Therefore Be It Resolved, That the County of Jefferson hereby accepts the \$204,606, and the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending 2019 County Budget in Relation to Road and Road Machinery Funds

By Legislator: _____

Whereas, The Superintendent of Highways has requested transfers between accounts to cover the purchase of two pickup trucks, and

Whereas The 2019 County Budget must be amended to do so.

Now, Therefore, Be It Resolved, That the 2019 County Budget is amended as follows:

Increase:

Revenue

05900300 92306	Road & Bridge Charges	\$ 27,947.57
05900300 92401	Interest & Earnings	30,404.19
05900300 92590	Permit Fees	4,135.00
05900300 92680	Insurance Recoveries	553.66

Transfers

05990100 09001	Contribution to Road Machinery Fund	\$ 63,040.42
10900400 95031	Interfund Transfer	63,040.42

Expenditure

10513000 02403	Pickup Truck Replacement	\$ 75,040.42
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Decrease:

Expenditure

10513000 04111	Trackable Durable Expendables	\$ 12,000.00
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget in Relation to Recycling & Waste Management

By Legislator: _____

Whereas, The 2019 County Budget must be amended to provide for anticipated shortfalls related to Recycling and Waste Management Fund fleet expense accounts, and

Whereas, Said funds are available in existing equipment accounts.

Now, Therefore, Be It Resolved, That the 2019 Budget is amended as follows:

Increase:

15816000 043101	Internal Fleet Expense	\$ 13,315
15816000 043102	External Fleet Expense	13,000

Decrease:

15816000 02408	Tractor/Truck	\$ 3,015
15816000 02480	Trailer	23,300

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget in Relation to Recycling & Waste Management

By Legislator: _____

Whereas, Recycling & Waste Management is experiencing higher than anticipated tonnage transport, and

Whereas, The 2019 County Budget must be amended to provide for resulting shortfall anticipated through the end of the year in the Recycling & Waste Management Fund account to pay DANC tipping fees, and

Whereas, Funds are available in the revenue account for incoming tipping fees.

Now, Therefore, Be It Resolved, That the 2019 Budget is amended as follows:

Increase:

Revenue		
15910100 92131	Tipping Fees	\$ 150,000
Expenditure		
15816000 04487	Tipping Fees	\$ 150,000

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement with the Development Authority of
the North Country for the Provision of Operations & Maintenance Services

By Legislator: _____

Whereas, Pursuant to Resolution 75 of 2004 the Jefferson County Board of Legislators authorized an Agreement with the Development Authority of the North Country (DANC) for the provision of public sewer services at the Highway campus, and

Whereas Pursuant to Resolutions 76 of 2005, 56 of 2010 and 70 of 2015, The County and DANC entered into five-year agreements for the provision of operations and maintenance services for the water and sewer systems, and

Whereas, The 2015 operations agreement will expire at year end, the County is satisfied with the services DANC has provided, and it wishes to enter into another five-year agreement, and

Whereas, DANC has proposed to provide said services at a cost of \$6,758 in 2020, \$6,893 in 2021, \$7,031 in 2022, \$7,171 in 2023 and \$7,315 in 2024.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute an operations and maintenance service agreement with the Development Authority of the North Country for the period of January 1, 2020 to December 31, 2024, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Accepting Grant for Ignition Interlock Device Monitoring Program Funding

By Legislator: _____

Whereas, By Resolution 74 of 2011, this Board authorized agreement with New York State Division of Criminal Justice Services Governor's Traffic Safety Committee to receive funding with respect to Leandra's Law Implementation, and

Whereas, New York State Division of Criminal Justice Services Governor's Traffic Safety Committee has transitioned this Ignition Interlock Device Monitoring project to formula-based funding, and

Whereas, Jefferson County has been awarded \$10,886.35 to support probation supervision and monitoring services during the period October 1, 2019 through September 30, 2020, and

Whereas, Said funds are already contained within the 2020 County Budget.

Now, Therefore, Be It Resolved, That the County of Jefferson hereby accepts the \$10,886.35 grant award.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing an Agreement with Rubenzahl, Knudsen & Associates
for the Provision of Psychological Testing, Evaluation and Recommendations for
Treatment of JDs, PINS at Risk of Out of Home Placement, and Adult Sexual Offenders

By Legislator: _____

Whereas, Juvenile Delinquents (JDs), Persons in Need of Supervision (PINS), and adult sexual offenders under the supervision of the Probation Department are often ordered by the Courts to undergo sexual offender evaluation and subsequent treatment, and

Whereas, Counseling services in many instances prevent the placement of JDs and PINS in residential treatment, and prevent adults from re-offending thereby saving Jefferson County a much greater cost.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Rubenzahl, Knudsen & Associates for the provision of court ordered sexual offender psychological testing, evaluation and recommendations for treatment of Juvenile Delinquents, Persons in Need of Supervision, and adult offenders. The contract period shall commence on January 1, 2020 and terminate on December 31, 2020. Compensation shall not exceed the sum of \$80.00 per hour for sexual offender evaluation and individual counseling; \$47.50 per hour for group counseling; \$500 for requested juvenile evaluations and \$75.00 per hour when providing testimony in court relative to the services performed under the contract. Court ordered juvenile psychological evaluations will be billed at \$140 per hour for an average of eight hours, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

**JEFFERSON COUNTY PROBATION DEPARTMENT
2020 RUBENZAH, KNUDSEN & ASSOCIATES CONTRACT**

We are requesting a Board of Legislators resolution to be allowed to enter into a new contract with Rubenzahl, Knudsen and Associates for Court-ordered adult and juvenile sexual offender evaluations, assessments, treatment, and counseling. Effective January 1, 2020, RKA will complete court-ordered juvenile psychological evaluations.

For the juveniles, treatment components consist of individual and group therapy for the youth; and family therapy to include all or parts of the family. They also stress group therapy for the parents to provide a support network and a forum to teach them the information that the youth are learning. The program coordinates with any available home-based therapy to assist the family in using the skills they have learned, address issues that exist for the family in the community and school, and be available for crisis intervention services.

Part of the program's purpose is to identify which elements of the family system contributing to sexually abusive behavior are not working, and to help the family modify these dysfunctional elements in order to heal the pain of sexual abuse.

A relapse prevention approach is specifically designed to increase the youth's awareness and range of choices concerning their behavior, and to develop specific coping skills and self-control to prevent a return to the offensive conduct.

Rubenzahl, Knudsen and Associates is also certified for the treatment of adult sexual offenders and the program will now be utilized to provide court-ordered evaluations, assessments and treatment for adult sexual offenders.

In order to provide these services, we have a Professional Fees line in our budget. This line is also used for Rubenzahl, Knudsen and Associates psychological evaluations.

2019 COSTS:

From January 1, 2019 through September 30, 2019, we had 23 juvenile and adult Probationers receive services from RKA for evaluations and counseling at a cost of \$37,225.00 for the period. We request that parents and adult Probationers make full payment or a reasonable co-payment if possible. We are requesting to renew our contract with Rubenzahl, Knudsen and Associates to provide these services for the period January 1, 2020 to December 31, 2020.

2020 PROPOSED CONTRACT:

The Rubenzahl, Knudsen and Associates rates for 2020 will be \$80.00 per hour for evaluation and individual counseling; \$47.50 per hour for group counseling; \$500 for requested juvenile sex offender evaluations, and \$75.00 per hour when providing testimony in court relative to the services performed under the contract. The rate for the court-ordered juvenile psychological evaluations will be billed at \$140 per hour for an average of eight (8) hours. The total compensation for the period of this contract shall not exceed the sum of \$95,000.00.

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement with NYS Division of Criminal Justice Services
in Relation to Aid to Defense Program

By Legislator: _____

Whereas, The Jefferson County Public Defender's Office has been awarded an Aid to Defense grant from the NYS Division of Criminal Justice Services Bureau of Justice Funding (BJF) in the amount of \$13,100 for the period October 1, 2019 through September 30, 2020, and

Whereas, Said grant is already contained in the County Budget, and

Whereas, BJF now processes grants through an electronic format.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement and Amending the 2020 County Budget in Relation to the State
FY19 State Law Enforcement Terrorism Prevention Program Grant

By Legislator: _____

Whereas, The New York State Division of Homeland Security and Emergency Services (DHSES) provides grants to local governments to prepare for terrorist events through funding from the U.S. Department of Homeland Security's Office for Domestic Preparedness, and

Whereas, Jefferson County has been awarded \$32,491 from the FY19 State Law Enforcement Terrorism Prevention Program (CFDA 97.067), and

Whereas, Said funds will be used to purchase a new live scan fingerprinting system and mobile data computers for patrol vehicles for the Sheriff's Department, and

Whereas, DHSES now processes grants through an electronic format.

Now, Therefore Be It Resolved, That the County of Jefferson hereby accepts said grant award, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required of this grant award on behalf of Jefferson County, and be it further

Resolved, That The 2020 County Budget is amended as follows:

Increase:

Revenue

01311000 943201	Federal Homeland Security - Sheriff	\$ 32,491
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Expenditures

01311400 02100	Equipment	\$ 29,600
01311400 04111	Trackable Items	2,891

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements for The Governor's Traffic Safety Committee's Stop-DWI
Crackdown Enforcement Grant and Amending the 2019 County Budget in Relation Thereto

By Legislator: _____

Whereas, The New York State Stop-DWI Foundation has successfully coordinated and obtained Stop-DWI Crackdown Enforcement Grants for 44 counties throughout the state, and

Whereas, Jefferson County's grant is for \$19,700, to be shared with the Watertown City Police Department and the NYS Park Police, and

Whereas, Agreements must be authorized with the Governor's Traffic Safety Committee and the aforementioned agencies, and

Whereas, The 2019 County Budget must be amended to recognize said funding and allocate it to the appropriate accounts.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements as necessary to obtain and distribute funding as described above, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2019 County Budget is amended as follows:

Increase:

Revenue:

01331500 94389	Federal Aid Criminal Justice	\$ 19,700
01311000 92614	Stop DWI Svcs Sheriff	7,350

Expenditure:

01311000 01300	Overtime	\$ 7,350
01331500 04414	Supporting Services	7,350
01331500 04428	Public Safety Svcs. - Other Govt	12,350

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Approving the 2020 Stop DWI Plan

By Legislator: _____

Whereas, This Board is in receipt of the Stop DWI Budget for County Fiscal Year 2020.

Now, Therefore, Be It Resolved, That the plan for the coordination of County, Town, City and Village efforts to reduce alcohol related traffic injuries and fatalities during 2020 be and is hereby adopted as the Jefferson County Stop DWI Plan for 2020, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign the Certification Page of the 2020 Stop-DWI Plan on behalf of Jefferson County, and be it further

Resolved, That, Upon approval of said Stop DWI Plan by the Commissioner of the New York State Department of Motor Vehicles, expenditure of Stop DWI funds in accordance with said Plan and the 2020 Jefferson County Budget is hereby authorized.

Seconded by Legislator: _____

State of New York)
)
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators



2019
Planning Department Report
September and October

COUNTY PLANNING AND ECONOMIC DEVELOPMENT

Community Development Block Grant (CDBG) Housing Program:

2018 Award. During September and October \$83,775 was expended in support of ten projects and program development.

North Country HOME Consortium During September and October \$193,324.75 in Federal HOME funds were expended; representing activity on seven single family rehabs and two multi-family complex rehabs.

County Planning Board

Staff prepared materials and presented projects for the September and October Planning Board meetings.

1. Adams (T) – site plan review for a 3.33 megawatt solar facility.
2. Adams (T) – site plan review to reopen and install new pumps in an existing former grocery store.
3. Alexandria (T) – site plan review for a parking lot expansion and addition of a building.
4. Cape Vincent (T) – zoning text amendment for solar and wind energy systems.
5. Champion (T) – zoning map amendment.
6. Clayton (T) – area variance for installation of a cell tower.
7. Clayton (T) – site plan review for events hosting use in an established building.
8. Henderson (T) – zoning text amendment for solar regulations and definitions.
9. Lyme (T) – zoning text amendment for solar regulations.
10. Orleans (T) – site plan review and area variance for a church sign.
11. Orleans (T) – area variance for side yard setbacks.
12. Watertown (T) – site plan review for self-storage buildings.
13. Watertown (C) – site plan review for parking lot improvements.
14. Wilna (T) – zoning text amendment for energy systems.

Resiliency and Economic Development Initiative (REDI)

Staff completed the local review of proposed projects in Jefferson and St. Lawrence counties and submitted a list of recommended projects.

Census 2020

Staff reviewed Census Bureau's questions on the LUCA submittal.

Transportation

Staff attended a public meeting at JCC to discuss the MPO's regional transit network study.

Other Activities

Staff attended Local Government Conference to gather information regarding the 2020 Census, GIS tools, and various aspects of local government management and media relations.

Staff attended a Grant Writing webinar sponsored by Syracuse University.

COMMUNITY PLANNING AND DEVELOPMENT

Municipal Project Assistance

Alexandria Bay (V) – Met with the committee on edits to the plan based on the public meeting.

Henderson (T) - Met with Board to provide technical assistance for Zoning Code changes.

Hounsfield (T) – Presented an Airport Compatibility training seminar, with edits to the Town Board.

Lyme (T) – Staff attended monthly Planning Board meetings and provided assistance regarding application review, a draft solar law and RV regulations.

Orleans (T) – Met with the Plan Committee regarding the changes/additions to the Vision, Goals, and Objectives and other sections of the plan based on public comments and committee suggestions.

RESOURCE AND ENVIRONMENTAL MANAGEMENT

Agriculture

2019 Agricultural District Inclusions: Staff completed SEQR forms for Board of Legislators review and approval.

Snowmobile Grant-in-Aid Program

Submitted the Phase II application materials to NYS OPRHP in order to fund trail maintenance activities for five snowmobile clubs now operating in Jefferson County.

Jefferson County Water Quality Coordinating Committee

Staff attended quarterly meeting for discussion of ongoing watershed-related projects and upcoming special projects.

State Septic System Replacement Program

Staff received two grant applications within the Town of Theresa. Applications submitted are ongoing as further documentation from the Town Code Enforcer is required.

INFORMATION, DEMOGRAPHIC, AND DATA SERVICES

General Technical Assistance

Responded to callers, emails, and walk-ins with requests concerning flood maps, parcels, zoning, and county map viewer.

Other Geographic Information System (GIS) Tasks (not associated with projects above)

For various requests and projects, created or refined the following GIS maps: Watertown International Airport impact areas, provided flood map information to residents.



County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - October 2019

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	38		181	7	3		8	9
Non-Comm. Estab.	3		10			1		

Commodities:	# Inspections	
	# Lots	
	# Packages/Lots	
	# Packages Measured	
	# Lots Failed	

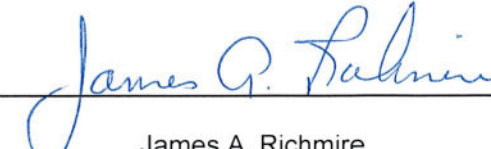
Complaints / Requests:	4
Petroleum Samples:	
Milk Tanks:	New 1
	Recalibrations/Rechecks 1
Vehicle Scales:	1

Scanner	# Inspections	3				
Checks:	Items Correct	296	98.7%	Marked	Scanned	
	Overcharge	4	1.3%	\$53.46	\$57.56	\$4.10
	Undercharge					
	Not On File					
	Total # Scanned	300	100.0%			
	# Inspections Failed		0.00%			

Loss to Consumers
Loss to Stores

Additional Comments:

No octane scheduled by NYSWM for October. Complaint investigation - pricing on 10/10, completed 10/21. Brian worked in Lewis County 10/15, 10/21, 10/22, 10/23, 10/29, and 10/31.



 James A. Richmire

County of Lewis

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - October 2019

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	7		18	2	1			2
Non-Comm. Estab.								

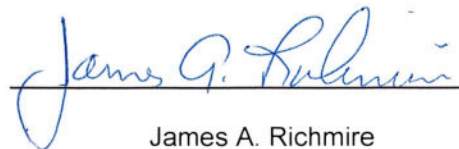
Commodities:	# Inspections	
	# Lots	
	# Packages/Lots	
	# Packages Measured	
	# Lots Failed	

Complaints / Requests:	
Petroleum Samples:	
Milk Tanks:	New
	Recalibrations/Rechecks
Vehicle Scales:	

Scanner Checks:	# Inspections					
	Items Correct			Marked	Scanned	
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned					
	# Inspections Failed					

Additional Comments:

No octane sampling scheduled by NYSWM for October.



 James A. Richmire

County of Jefferson / Lewis
 Department Of Consumer Affairs
BUREAU OF WEIGHS AND MEASURES

TOTAL DEVICES TESTED FOR OCTOBER 2019

UPDATED THRU: 11/1/19 11/1/19

DEVICES	JEFFERSON	LEWIS	TOTAL
Computing	11		11
Pre-Pack	1		1
Customer Scale			0
Vehicle Scale	1		1
Monorail Scale			0
Prescription Scale			0
Hopper / Batch / Tank			0
Platform Scale	22	1	23
Livestock Scale		1	1
Miscellaneous Scale	3		3
Petroleum Pump	113		113
Petroleum Meter VTM	15	15	30
Other Meter			0
Rack Meter			0
Liquid Measure	2		2
Volumetric Measure			0
Weights Pharmacy			0
Weights Other	20	3	23
Linear Measure	5		5
Linear Measuring Device			0
Timing Device	4		4
Miscellaneous Device			0
Non-Commercial Device	11		11
Milk Tanks	2		2

% JEFFERSON	% LEWIS
100.00%	0.00%
100.00%	0.00%
#DIV/0!	#DIV/0!
100.00%	0.00%
#DIV/0!	#DIV/0!
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95.65%	4.35%
0.00%	100.00%
100.00%	0.00%
100.00%	0.00%
50.00%	50.00%
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100.00%	0.00%
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86.96%	13.04%
100.00%	0.00%
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100.00%	0.00%
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100.00%	0.00%
100.00%	0.00%

Total Devices for Jefferson	Total Devices for Lewis	Total Devices
210	20	230

Total Percentage of Devices Inspected for each county

Jefferson	Lewis
91.30%	8.70%

Remarks:
 See monthly inspection reports for establishment information.