


County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

September 5, 2019

TO: Members of General Services Committee
FROM: Robert F. Hagemann, County Administrator 
SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on ***Tuesday, September 10, 2019 at 6:00 p.m.*** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Agreement and Amending the 2019 County Budget in Relation to the FY19 State Homeland Security Program (SHSP) Grant
2. Amending the 2019 County Budget to Recognize Insurance Recovery within the Road Machinery Fund
3. Authorizing an Undertaking on File with the New York State Department of Transportation
4. Authorizing Agreements in Relation to Juvenile Secure Detention and the Supervision & Treatment Services for Juveniles Program (STSJP)
5. Recognizing NYS Governor's Traffic Safety Committee Police Traffic Services Program Grant and Amending the 2019 County Budget in Relation Thereto

Informational Items:

1. Monthly Departmental Report:
 - Weights and Measures

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc: Airport
Buildings & Grounds
District Attorney
Dog Control
E-911

Fire & Emerg. Mgmt. Serv.
Highway/Recycling & Waste Mgt.
Probation
Public Defender

Sheriff
Weights & Measures
County Attorney
County Treasurer

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement and Amending the 2019 County Budget in Relation to the
FY19 State Homeland Security Program (SHSP) Grant

By Legislator: _____

Whereas, The New York State Division of Homeland Security and Emergency Services has awarded Jefferson County \$97,471 from the FY19 State Homeland Security Program (SHSP)(CFDA 97.067) through funding from the Division of Homeland Security and Emergency Services (DHSES), and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds which will be used to hire a consultant to develop a Continuity of Operations Plan, purchase interoperable communications equipment, cell phones and data service.

Now, Therefore Be It Resolved, That the County of Jefferson agrees to accept the \$97,471, and the Chairman of the Board of Legislators is hereby authorized and directed to execute said grant agreements on behalf of Jefferson County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2019 County Budget is amended as follows:

Increase:

Revenue		
01341000 943204	Federal Homeland Security - Fire/EMO	\$97,471
Expenditure		
01341400 02101	Computer Equipment	\$ 9,000
01341400 04111	Trackable Durable Expendables (Radios)	36,471
01341400 04115	Telephone	3,000
01341400 04119	Computer Software	9,000
01341400 04416	Professional Fees	40,000

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2019 County Budget to Recognize Insurance
Recovery within the Road Machinery Fund

By Legislator: _____

Whereas, A recent fire at the Highway Facility destroyed two dump trucks, and

Whereas, By Resolution 131 of 2019, this Board estimated insurance recovery and appropriated funds for the purchase of one replacement, and

Whereas, Insurance recovery has now been received and the remaining funds are needed for a second replacement, and

Whereas, The 2019 Budget must be amended to allow for purchase.

Now, Therefore, Be It Resolved, That the 2019 Budget is amended as follows:

Increase:

Revenue		
10900400 92680	Insurance Recoveries	\$ 211,900
Expenditure		
10513000 02404	Dump Truck Replacement	\$ 211,900

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing an Undertaking on File with the New York State Department of Transportation

By Legislator: _____

Whereas, The County of Jefferson from time to time receives permits from the New York State Department of Transportation (DOT) to temporarily obstruct, install, construct, maintain, operate or replace any facilities within the bounds of a State right-of-way pursuant to the Highway Law, and

Whereas, DOT requires the County to file an undertaking to secure the faithful performance within the terms of any such permit and also to indemnify the State of New York and others with respect to all operations under such permits, and

Whereas, Pursuant to Resolution 144 of 2009, Jefferson County executed such undertaking for a twenty-year term.

Now, Therefore, Be It Resolved, That the Chairman of this Board of Legislators be and is hereby authorized and directed to execute said undertaking on behalf of the County, subject to the review of the County Attorney as to form and content..

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements in Relation to Juvenile Secure Detention
and the Supervision & Treatment Services for Juveniles Program (STSJP)

By Legislator: _____

Whereas, New York State Office of Children and Family Services has awarded Jefferson County \$143,610 for the provision of services and programs as alternatives to detention through the Supervision and Treatment Services for Juveniles Program, and

Whereas, Available funding has been included in the 2019 County Budget and it is necessary to authorize agreements with the Jefferson County Children's Home for \$133,610 and the Resolution Center of Jefferson County and Lewis Counties for \$10,000, for the period October 1, 2019 through September 30, 2020, for the provision of STSJP services.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Recognizing NYS Governor's Traffic Safety Committee Police Traffic Services Program
Grant and Amending the 2019 County Budget in Relation Thereto

By Legislator: _____

Whereas, The Jefferson County Sheriff's Department has been awarded a NYS Governor's Traffic Safety Committee Police Traffic Services Program grant in the amount of \$5,000, and

Whereas, The goal of the grant is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic accidents.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby accepts said grant award for the project period October 1, 2019 through September 30, 2020, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award, subject to approval by the County Attorney as to form and content, and be it further

Resolved, That the 2019 County Budget is hereby amended as follows:

Increase:

Revenue:		
01311000 94389	Federal Aid Other Public Safety	\$ 5,000

Expenditure:		
01311000 01300	Overtime	\$ 5,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - August 2019

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	50		245	14	3	3	8	9
Non-Comm. Estab.	1							

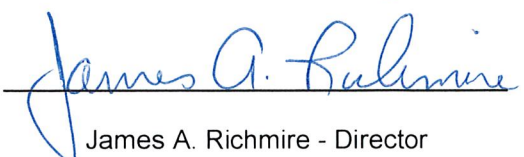
Commodities:	# Inspections	
	# Lots	
	# Packages/Lots	
	# Packages Measured	
	# Lots Failed	

Complaints / Requests:	3
Petroleum Samples:	24
Milk Tanks:	New
	Recalibrations/Rechecks
Vehicle Scales:	11

Scanner	# Inspections	2				
Checks:	Items Correct	200	100.0%	Marked	Scanned	
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned	200	100.0%			
	# Inspections Failed		0.00%			

Additional Comments:

All Petroleum Samples Tested MEET Required NYS Tolerances for the month of August. Brian worked in Lewis County on 8/5, 8/7 (octane sampling), 8/14, 8/15, 8/19, 9/23,


 James A. Richmire - Director

County of Lewis

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - August 2019

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	11		71	3			2	
Non-Comm. Estab.	1		1					


Commodities:	# Inspections	
	# Lots	
	# Packages/Lots	
	# Packages Measured	
	# Lots Failed	

Complaints / Requests:	2
Petroleum Samples:	12
Milk Tanks:	New
	Recalibrations/Rechecks
Vehicle Scales:	1

Scanner	# Inspections					
Checks:	Items Correct			Marked	Scanned	
	Overcharge					Loss to Consumers
	Undercharge					Loss to Stores
	Not On File					
	Total # Scanned					
	# Inspections Failed					

Additional Comments:

All Petroleum Samples Tested MEET Required NYS Tolerances for the month of August.


 James A. Richmire - Director

County of Jefferson / Lewis
 Department Of Consumer Affairs
BUREAU OF WEIGHS AND MEASURES

TOTAL DEVICES TESTED FOR AUGUST 2019

UPDATED THRU: 9/3/19 9/3/19

DEVICES	JEFFERSON	LEWIS	TOTAL	% JEFFERSON	% LEWIS
Computing	8	3	11	72.73%	27.27%
Pre-Pack	2	2	4	50.00%	50.00%
Customer Scale			0	#DIV/0!	#DIV/0!
Vehicle Scale	11	1	12	91.67%	8.33%
Monorail Scale			0	#DIV/0!	#DIV/0!
Prescription Scale			0	#DIV/0!	#DIV/0!
Hopper / Batch / Tank			0	#DIV/0!	#DIV/0!
Platform Scale	15		15	100.00%	0.00%
Livestock Scale			0	#DIV/0!	#DIV/0!
Miscellaneous Scale			0	#DIV/0!	#DIV/0!
Petroleum Pump	201	64	265	75.85%	24.15%
Petroleum Meter VTM			0	#DIV/0!	#DIV/0!
Other Meter			0	#DIV/0!	#DIV/0!
Rack Meter			0	#DIV/0!	#DIV/0!
Liquid Measure			0	#DIV/0!	#DIV/0!
Volumetric Measure			0	#DIV/0!	#DIV/0!
Weights Pharmacy			0	#DIV/0!	#DIV/0!
Weights Other	12		12	100.00%	0.00%
Linear Measure			0	#DIV/0!	#DIV/0!
Linear Measuring Device	1		1	100.00%	0.00%
Timing Device	10	4	14	71.43%	28.57%
Miscellaneous Device			0	#DIV/0!	#DIV/0!
Non-Commercial Device		1	1	0.00%	100.00%
Milk Tanks			0	#DIV/0!	#DIV/0!

Total Devices for Jefferson	Total Devices for Lewis	Total Devices
260	75	335

Total Percentage of Devices
Inspected for each county

Jefferson	Lewis
77.61%	22.39%

Remarks:

See monthly inspection reports for establishment information.