

## **REGULAR SESSION**

**TUESDAY, AUGUST 6, 2019**

Chairman Gray called the meeting to order at 6:00 p.m.

### **ROLL CALL OF MEMBERS**

All members present except Legislators Drake, Fitzpatrick and Adsit.

Chairman Gray recognized three employees who took action out at the Highway Department when a fire started in a dump truck that was in the middle of a line of dump trucks and equipment: Deputy Sheriff Joe Cullen, and Buildings Department employees Edwin J. Davis and Curtis Roberts. He said Deputy Sheriff Cullen was on scene getting gas in his patrol car when it happened and called 911 to report it. Mr. Davis and Mr. Roberts arrived on scene, located keys and moved a few adjacent dump trucks so that the fire didn't continue on down the entire row. Chairman Gray said the brave actions of these individuals saved the County a significant amount of money as only 3 trucks were totaled/damaged. Chairman Gray presented a certificate of appreciation to Mr. Davis who was present, and said certificates would be sent to Deputy Sheriff Cullen and Mr. Roberts who could not make the meeting tonight.

### **PRIVILEGE OF THE FLOOR**

No one present wished to address the Board.

### **READING OF MINUTES OF THE LAST SESSION**

The minutes of the July 1, 2019 Board Session stand approved in the absence of objection or correction.

### **PETITIONS, NOTICES AND COMMUNICATIONS**

None.

### **REPORTS FROM STANDING COMMITTEES**

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees, and on legislators' expenses.

### **REPORTS OF COUNTY OFFICERS AND OTHERS**

The County Treasurer provided a report on Investments and Cash in Banks, as of June, 30, 2019.

The County Administrator provided a report on Budget Transfers for July, 2019.

The County Auditor provided a report on Erroneous Assessments for July, 2019.

**LOCAL LAWS, RESOLUTIONS AND MOTIONS**

**Resolution No. 140**

**Payment of Legislators' Expenses**

By Legislator: James A. Nabywaniec

Whereas, This Committee to whom claims of the members of the Board were referred, has examined and audited such claims and finds the total to be \$ 143.84 we have allowed:

Legislator Expense: \$ 143.84

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: Carolyn D. Fitzpatrick

All members present voted aye.

**Resolution No. 141**

**Amending the 2019 County Budget Relative to Additional State Aid  
for Board of Elections and Authorizing Agreements in Relation Thereto**

By Legislator: William W. Johnson

Whereas, New York State is requiring the implementation of early voting and has approved State Aid for reimbursement of some of the related expenses, and

Whereas, Purchase of an electronic poll book system, related equipment and associated software is needed, and

Whereas, Annual maintenance on voting machines had been covered in prior years by Help America Vote Act (HAVA) funding, now all expended, so it must be covered in the operating budget, and

Whereas, The 2019 County Budget needs to be amended to reflect the additional funds and costs.

Now, Therefore, Be It Resolved, That the 2019 County Budget is amended as follows:

**Increase:**

Revenue

01145000 93089 State Aid - General Government Aid \$113,940

Expenditure:

01145000 04111	Trackable Durable Items	\$ 3,700
01145000 04114	Maint/Repair	21,019
01145000 04118	Computer Hardware	73,790
01145000 04119	Computer Software	42,300
01145000 04613	Training	3,200

**Decrease:**

Expenditure

01199000 04963	Contingency Account	\$ 18,319
01145000 01110	Temporary	11,750

and be it further

Resolved, that the Chairman of the Board is authorized to execute any necessary agreements related to this additional function and funding with the approval of the County Attorney as to form and content.

Seconded by Legislator: Carolyn D. Ftizpatrick

Roll Call Vote

Ayes: McBride, Peck, Maxon, Doldo, Reed, Nabywaniec, Johnson, Montigelli, Jareo, Cantwell, Ferris, Gray

Absent: Adsit, Fitzpatrick, Drake

Resolution passed.

**Resolution No. 142**

**Amending 2019 County Budget in Relation to Employment & Training Department**

By Legislator: Daniel R. McBride

Whereas, The Jefferson-Lewis Workforce Development Board has been awarded additional funding through the New York State Department of Labor for Workforce Innovation & Opportunity Act (WIOA) program years 2018 and 2019, and

Whereas, The additional funding must be recognized and appropriated into the applicable expenditure accounts.

Now, Therefore Be It Resolved, That Jefferson County hereby accepts said grant awards for the period July 1, 2018 through June 30, 2021, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2019 County Budget is amended as follows:

**Increase:**

Revenue		
25634000 94616	Fed Aid Job Training	\$137,421.48

Expense		
25634000 04611	Training on the Job	\$ 43,813.82
25634000 04612	Training Work Experience	62,405.10
25634000 046132	Clients Training	31,202.56

Seconded by Legislator: Robert W. Cantwell, III

Roll Call Vote

Ayes: Jareo, Maxon, Ferris, Cantwell, Johnson, Nabywaniec, Reed, Peck, Doldo, Montigelli, McBride, Gray

Absent: Drake, Adsit, Fitzpatrick

Resolution passed.

**Resolution No. 143**

**Amending the 2019 County Budget for Tax Software**

By Legislator: James A. Nabywaniec

Whereas, Pursuant to Resolution No. 200 of 2019, the County entered into an agreement with Systems East, Inc. for TCS: Total Tax Solution System, and

Whereas, The implementation was prolonged, resulting in the waiving of 2018 annual maintenance fee, and

Whereas, Subsequent training and 2019 annual maintenance were not included in the 2019 Adopted County Budget.

Now, Therefore, Be It Resolved, That the 2019 County Budget is amended as follows:

**Increase:**

Revenue  
01104500 91051                      Gain on Tax Acquired Property                      \$55,000

Expenditure  
01168000 04114                      Maintenance/Repair                      \$55,000

Seconded by Legislator: Carolyn D. Fitzpatrick

Roll Call Vote

Ayes:                      Jareo, Johnson, Doldo, Montigelli, Peck, McBride, Nabywaniec, Ferris, Reed,  
Maxon, Cantwell, Gray

Absent:                      Drake, Adsit, Fitzpatrick

Resolution passed.

**Resolution No. 144**

**Appointing County Highway Superintendent**

By Legislator: Robert W. Cantwell, III

Resolved, That, pursuant to Section 100 of the Highway Law and Local Law No. 7 of 1969, James L. Lawrence, Jr. be and is hereby appointed as Superintendent of Highways for a term to expire September 4, 2023.

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

**Resolution No. 145**

**Amending the Policy of the Jefferson County Board of Legislators in Regard to the Abatement of Real Property and Other Taxation for Alternative Energy Projects.**

By Legislator: William W. Johnson

Whereas, This Board of Legislators enacted a policy statement for real property tax abatement for alternative energy projects by Resolution 165 of 2016 and subsequently amended said policy by Resolution 55 and 271 of 2018; and

Whereas, The Initial thrust of the policy was designed to address large scale wind project development, solar projects are becoming more numerous and larger in scale requiring a reconsideration of the policy in regard to its application to alternative energy projects of a scale less than 25 Mega Watts (“MW”); and

Whereas, Amendment of the policy by setting forth the intention of this Board with regard to taxation of alternative energy projects of more than 2 MW and less than 25MW is deemed timely and appropriate.

Now, Therefore, Be It Resolved, That, the amended policy statement attached hereto be and hereby is adopted by the Jefferson County Board of Legislators as the policy of the County of Jefferson.

Seconded by Legislator: James A. Nabywaniec

## **Jefferson County Policy Statement on Wind Energy, Solar Energy, and Farm Bio-energy Tax Exemption Application.**

### **Background**

The interest by developers in the creation of commercial wind turbine generation projects in Jefferson County has seen a resurgence. Additionally, solar energy projects are growing in both number and size.

Currently in place in NY is Real Property Tax Law §487 which provides a fifteen year exemption from taxation of the incremental increase in value of real property created by the construction of solar, wind, or farm waste energy systems. All taxing jurisdiction have the right to opt out of this law and thereby eliminate the exemption.

Jurisdictions that do not opt out of §487 have the ability to require the owner of the property improved with a solar or wind system to enter into a payment in lieu of tax (“PILOT”) agreement with the taxing jurisdiction.

As an additional avenue, a developer has the right to seek from a NYS industrial development agency such as the Jefferson County IDA (“JCIDA”), an inducement resolution which could include a real property tax exemption and require the execution of a PILOT.

### **Tax Treatment of Wind and Solar Energy Generation.**

As a source of alternative energy, the County is not necessarily opposed to development of commercial solar or wind projects, but believes, the impacts and burdens placed on the community by such projects outweigh the benefits received by the community and that there is no justification for any reduction in the real property tax burden. The County does not support the assumption that the economic benefits to the region justify a reduction in the real property tax burden based upon the argument that any tax realized from development is better than no increase in development or tax revenue.

The County cannot support these projects simply because they provide renewable energy generation and will create construction jobs. While there may be a significant number of construction jobs, there is no guaranty that those jobs will be filled by County residents. The construction employment may provide income to various local businesses, but that cash flow will abate as soon as construction is completed. There is no long term benefit for the community that justifies granting the sales tax relief and the long term real property tax abatements being sought by developers.

**County Position on Real Property Tax Law §487.**

The County has analyzed its alternatives with regard to RPTL §487:

- (a) to permit the statutory fifteen year exemption to remain in place and, in those situations where there is no alternative tax exemption route, compel developers of wind or solar generation facilities to negotiate and execute a PILOT with the County, or
  
- (b) opt out of section 487, thereby terminating the exemption for all solar, wind and farm waste systems.

Since commercial wind and solar system developers could still apply to the Jefferson County Industrial Development Agency for inducement as a project of the Agency, regardless of the County's action on RPTL §487, it is appropriate to leave the exemption in place to assist in

the development of facilities smaller in size than 25 Megawatts (“MW”)<sup>1</sup>. It is unlikely that those who would construct a solar, wind or other alternative energy generation system outside the context of a supplying a specific business would qualify for inducement by JCIDA. Therefore, the County has determined that it will; (a) not opt out of RPTL §487 but will require the execution of a PILOT for any project in excess of 25 MW which PILOT will require annual payments comparable to the real property taxes that would be payable to the County if the facility was not tax exempt and (b) inform the Jefferson County IDA of the county’s position on the level of payments it is seeking under a JCIDA PILOT.

Any wind energy, solar energy, or other alternative energy generation system utilizing a Community Distributed Generation (CDG) allocation system defined in Public Service Commission Tariff No. 220, Leaf 148, Revision 9 and subject to RPTL §487 with a capacity of less than 25 MW, determined cumulatively by sites within the County under the same beneficial ownership, will be required by the County to enter into a PILOT agreement.

### **Wind, Solar, and Other Alternative Energy PILOT Agreements.**

The County believes that a PILOT for commercial solar and wind projects in excess of 25 MW or non-community distributed generation (e.g. wholesale generation), should require an annual payment to the County in an amount equal to that which would have been received by the County in the absence of an exemption. In reaching this conclusion, the County has based its determination on a series of factors which include:

- a. The impact of the NYS tax cap legislation on the County with the value of the proposed development eliminated from the calculation of the growth factor because of the PILOT exemption.
- b. The lack of permanent payroll and/or permanent jobs created.
- c. The potential decrease in fair market value of properties within the impacted area and

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<sup>1</sup> Electrical capacity is defined as units of alternating current measured at the utility interconnection point.



- the viewing zone; and, in turn, the impact that those changes in fair market value will have on the tax levy and the tax rate for all impacted taxpayers.
- d. The lack of secondary jobs created by the project.
  - e. Impacts associated with noise and visualization of a project which may be a basis for varying treatment of solar versus wind projects.
  - f. The necessity of creating a mechanism to provide security for the decommissioning of the facilities constructed. This factor is relevant regardless of the size of the project. The decommissioning obligation should be secured by a bond or letter of credit because most single purpose entities created to own wind and solar projects have no assets other than those of a particular project.

### **PILOT Agreements Under RPTL Section 487**

The period of real property tax abatement for a project shall not exceed fifteen (15) years (the “PILOT Term”). The abatement shall be on a graduated schedule applicable to county real property taxes, and will result in increasing percentages of real property taxes due over the PILOT Term. Any schedule shall be graduated such that the total abatement provided shall not exceed a fifty percent (50%) abatement over a fifteen year period.

For the reasons set forth for projects of 25 MW or more, the County determines that projects whose sole purpose is the wholesale generation of electricity shall be subject to full market rate taxation.

Project valuations shall be based on an appraisal by an accredited appraiser acceptable to County and retained by and at the sole expense of the project owner. Project owner shall name County and each applicable taxing jurisdiction as well as the local assessor as co-clients for the purpose of permitting the appraiser to share results with each affected taxing jurisdiction.

The appraiser shall prepare project appraisals based upon the “income method” of valuation and provide separate analyses showing results with and without applicable NYS and Federal renewable energy tax credits.

The determination whether a project is qualified to receive tax abatement from the County shall be based on criteria identified in this policy and the County may consider any or all of the following criteria, no single one of which is determinative:

1. The nature and use of the real property prior the property prior to the inception of the project.
2. The economic condition of the area at the time of the application and the economic multiplying effect the project will have on the area.
3. The estimated value of the tax exemptions to be provided.
4. The estimated value of other public assistance to the project.
5. The economic impact of the project and the proposed tax exemptions on affected taxing jurisdictions.
6. The impact of the proposed project on existing and proposed businesses and economic development projects in the vicinity.
7. The effect of the proposed project upon the environment and surrounding property.
8. The extent to which the proposed project will enhance the long term tax base and/or make a significant capitol investment.
9. The extent to which the proposed project will provide a benefit (economic or otherwise) not otherwise available within the municipality in which the project is located.
10. Community Distributed Generation (“CDG”) projects as defined by the NYS Public Service Commission, are encouraged to provide residents and businesses of Jefferson County with the opportunity to purchase locally produced energy and demonstrate such local benefit upon application and on an ongoing basis.

(Revision 7/29/19)

All members present voted aye.

#### **Resolution No. 146**

**Authorizing Grant Agreement, State Environmental Quality Review Act (SEQR) Determination, and Amending the 2019 County Budget in Relation to a 2019 Community Development Block Grant Award from the NYS Office of Community Renewal**

By Legislator: Daniel R. McBride

Whereas, Jefferson County has recently been notified by the New York State Office of Community Renewal (OCR) that its 2019 Community Development Block Grant (CDBG) application has been approved, and

Whereas, The \$600,000 award (581HR307-19) will be used to continue an owner-occupied housing rehabilitation program to benefit income eligible homeowners throughout Jefferson County, and

Whereas, A Grant Agreement between the New York State Housing Trust Fund Corporation (HTFC) and the County is necessary to access the funds, and

Whereas, Jefferson County has evaluated the CDBG action under the project classification guidelines of the New York State Environmental Quality Review Act, and

Whereas, The 2019 County Budget needs to be amended to recognize and allocate the CDBG award.

Now, Therefore, Be It Resolved, That the Chair of the Board of Legislators is authorized to execute a Grant Agreement, subject to the approval of the County Attorney, with the New York State HTFC in accordance with HTFC and OCR guidelines, and be it further

Resolved, That the County has determined that this CDBG project is a Type II Action under the State Environmental Quality Review Act and requires no further State environmental review, and be it further

Resolved, That the 2019 County Budget is hereby amended as follows:

**Increase:**

Revenue			
30866800 94911	Federal Aid – CDBG		\$ 600,000

Expenditure			
30866800 04014	CDBG Housing Rehab		\$ 600,000

Seconded by Legislator: Robert W. Cantwell, III

Roll Call Vote

Ayes: Maxon, McBride, Johnson, Nabywaniec, Ferris, Doldo, Montigelli, Cantwell, Reed, Jareo, Peck, Gray

Absent: Adsit, Drake, Fitzpatrick

Resolution passed.

**Resolution No. 147**

**Authorizing Agreements in Relation to Construction of the Aircraft Rescue  
Fire Fighting Facility at the Watertown International Airport  
and Amending the 2019 County Budget and Capital Plan**

By Legislator: Patrick R. Jareo

Whereas, Jefferson County anticipates a grant offer from the Federal Aviation Administration (FAA), and New York State Department of Transportation (DOT) for the Aircraft Rescue Fire Fighting (ARFF) Facility Construction in the amounts of \$5,330,450 and \$140,275 respectively, and

Whereas, Said grant requires a local share of \$140,275, and

Whereas, By Resolution 156 of 2018, this Board of Legislators authorized agreements for the grant application and design services associated with this project, and

Whereas, McFarland Johnson has since completed said design, coordinated the bidding process and recommends that the following low bidders be awarded the construction contracts for the base bid: D.C Building Systems, Inc. for general construction in the amount of \$3,295,000, ENI Mechanical Inc. for mechanical in the amount of \$654,900, J.E. Sheehan Contracting Corporation for Plumbing in the amount of \$269,000, and Jordstat Construction for electrical in the amount of \$653,923, and

Whereas, McFarland Johnson will provide Construction Administration at a cost of \$725,000, and

Whereas, Jefferson County is expected to incur \$13,177 in reimbursable expenses in relation to the project.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with FAA and DOT to accept said grant funds in the amount of \$5,330,450 and \$140,275 respectively, and be it further

Resolved, That Jefferson County enter into agreements with D.C Building Systems, Inc, in the amount of \$3,295,000, ENI Mechanic Inc. in the amount of \$654,900, J.E. Sheehan Contracting Corporation in the amount of \$269,000, Jordstat Construction in the amount of \$653,923 and with McFarland Johnson Inc. in the amount of \$725,000, and be it further

Resolved, That the Chairman of the Board of Legislators, upon award of the FAA Grant, is hereby authorized and directed to execute said agreements on behalf of the County, including any changes orders as recommended by the Airport Manager and County Administrator not to exceed the funding available, subject to review of the County Attorney as to form and content,

and be it further

Resolved, that the 2019 County Budget is hereby amended as follows:

**Increase:**

Revenue:

20900600 94589	Federal Aid – Airport Capital Projects	\$ 5,330,450
20900600 93589	State Aid – DOT	140,275

Expenditure:

20561000 02079	Airport ARFF Building	\$ 5,611,000
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**Decrease:**

20561000 02064	Property Improvement	\$ 140,275
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and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Robert D. Ferris

Legislator Nabywaniec stated that when the Airport reached the goal of 10,000 enplanements which increased our allocation through the FAA Essential Air Service (EAS) Program from \$150,000 to \$1 million, Mr. Hagemann cautioned that the funding came with certain strings. This building is one of the projects they wanted to see done, it is a significant project with 97½% of the cost covered by grants aggressively pursued by our Engineering Consultants. Legislator Nabywaniec said it is a great project, and with the \$5.00/ticket fee paid by people using the Airport, we have a very good plan in place at the Airport.

Roll Call Vote

Ayes: McBride, Maxon, Reed, Jareo, Peck, Nabywaniec, Cantwell, Ferris, Doldo, Montigelli, Johnson, Gray

Absent: Adsit, Drake, Fitzpatrick

Resolution passed.

**Resolution No. 148**

**Amending the 2019 County Budget and Capital Plan in Relation to the Watertown International Airport Environmental Assessment Land Acquisition and Obstruction Removal**

By Legislator: Robert D. Ferris

Whereas, Jefferson County anticipates a Federal Aviation Administration (FAA) and New York State Department of Transportation (DOT) grant for an Environmental Assessment associated with protection of the certain land and airspace surfaces surrounding the Airport in the amounts of \$155,043 and \$4,080 respectively, and

Whereas, Said grant requires a local share of \$4,081, and

Whereas, Jefferson County owns and operates the Watertown International Airport and the County has agreed to certain federal obligations and assurances to include hazard removal and mitigation, and

Whereas, The Watertown International Airport does not have land use control over some areas within existing Runway Protection Zones, and has some easements that do not protect all applicable surfaces, and

Whereas, The utility of the airport is limited during certain weather conditions by the presence of obstructions in the airspace surfaces mentioned above, and

Whereas, The Environmental Assessment will determine alternatives to include actions and no action as well as summary of impacts, and

Whereas, The Environmental Assessment may enable the future acquisition of land (through easements or in fee simple) and the subsequent removal of the on and off airport property obstructions, and

Whereas, The Airport Consultant McFarland Johnson has prepared a scope of services and fee to complete the Environmental Assessment in the amount of \$150,204 and the County is expected to incur \$13,000 in administrative expenses.

Now, Therefore Be it Resolved, That Jefferson County enter into agreements with the FAA and DOT to accept said grant funds in the amount of \$155,043 and \$4,080 respectively and enter into an agreement with McFarland Johnson for \$150,204, and be it further

Resolved, That the Chairman of the Board of Legislators, upon award of the FAA grant, is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as recommended by the Airport Manager and County Administrator not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2019 County Budget is hereby amended as follows:

**Increase:**

Revenue

20561000 094589	Federal Aid – FAA	\$ 155,043
20566100 093589	State Aid – DOT	4,080

Expenditure  
20561000 02084            Airport Environmental Assessment            \$ 163,204

**Decrease:**  
20698900 02064            Property Improvement            \$    4,081

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator:    Jeremiah J. Maxon

Roll Call Vote

Ayes:                    Maxon, McBride, Ferris, Montigelli, Cantwell, Jareo, Johnson, Doldo, Peck,  
                                 Nabywaniec, Reed, Gray

Absent:                 Adsit, Fitzpatrick, Drake

Resolution passed.

#### **Resolution No. 149**

#### **Authorizing Agreements with New York State Department of Transportation in Relation to a New York Statewide Opportunities for Airport Revitalization (SOARS) Marketing Grant for Watertown International Airport**

By Legislator:    Patrick R. Jareo

Whereas, Jefferson County has received an \$80,000 grant from NYS Department of Transportation (DOT) to pay 100% of allowable costs incurred in accomplishing the following project at Watertown International Airport:

Develop a marketing program to expand the current customer base through marketing that highlights the benefits of the airport to the region. Goals of the program are to increase awareness of the airport, increase awareness of the Fixed Based Operator (FBO) services available at the airport, develop partnerships and build relationships through corporate & community outreach, sustain current air service levels and increase enplanements.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with DOT for said program, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of the County, including any change orders as recommended by the Airport Manager and the County Administrator, not to exceed the funding available, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2019 County Budget is amended as follows:

**Increase**

Revenue

01561000 93589	State Aid – DOT	\$ 80,000
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Expenditure

01561000 04415	Advertising	\$ 57,000
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01561000 04416	Professional Fees	\$ 23,000
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Seconded by Legislator: Jeremiah J. Maxon

Roll Call Vote

Ayes: Montigelli, Johnson, McBride, Doldo, Reed, Nabywaniec, Jareo, Peck, Cantwell, Maxon, Ferris, Gray

Absent: Drake, Fitzparick, Adsit

Resolution passed.

**Resolution No. 150**

**Accepting Donations on Behalf of the Watertown International Airport**

By Legislator: Anthony J. Doldo

Whereas, The Watertown International Airport is a public airport approved by the Federal Aviation Administration Airports Regional/Airports Office for the participation in the Surplus Personal Property Program for Public Airports, and

Whereas, Pursuant to Section 14(g) of the Surplus Property Act of 1944, 58 Stat. 770, as amended, and regulations promulgated thereunder, property may be acquired through the Surplus Personal Property Program for Public Airports by donation from the Federal Government, and

Whereas, Public airports are given priority consideration after federal agencies and the authority for the donation of surplus property is vested in the Secretary of Transportation and a determination has been made that the surplus property is desirable and necessary to fulfill the immediate and foreseeable future requirements for developing, improving, operating or maintaining a public airport or needed for developing sources of revenue from non-aviation businesses at a public airport, and

Whereas, The following equipment has been transferred to the Watertown International Airport:



<b>Control No.</b>	<b>Description</b>
W81W2981760143	Harvesting Equipment (Liquid Dispenser)
W81W2982130235	All Terrain Vehicles & Parts
W81W2982560024	Scissor Lifts
W81W298247009	Truck, Lift, Fork
W81W2950520033	Truck, Lift, Fork
362315909952810	Air Rifles

Now, Therefore, Be It Resolved, That Pursuant to County Law Section 215(3), this Board of Legislators gratefully accepts said donations.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

### **Resolution No. 151**

#### **Accepting Donations on Behalf of the Watertown International Airport**

By Legislator: Jeremiah J. Maxon

Whereas, Watertown International Airport is required to maintain Aircraft Rescue Fire Fighting Equipment in order to train and respond to airport emergencies in accordance with 14 CFR Part 139, and

Whereas, Town of Brownville Fire District has determined a surplus in equipment exists and has approved a donation of the following equipment be transferred to the Watertown International Airport:

<b>Serial Number</b>	<b>Description</b>
NB010103745882	Scott 4.5 SCBA Backpack
NA0320089455M1	Scott 4.5 SCBA Backpack
NA0320071455M2	Scott 4.5 SCBA Backpack
NA0320087455M2	Scott 4.5 SCBA Backpack
RED0407012117A	Scott 4.5 SCBA Backpack
RED0407012115A	Scott 4.5 SCBA Backpack
RED0407011687A	Scott 4.5 SCBA Backpack
RED0407012118A	Scott 4.5 SCBA Backpack
RED0407012123A	Scott 4.5 SCBA Backpack
OK452947	Scott Composite Tanks 4500 PSI
OK45366	Scott Composite Tanks 4500 PSI
OK366276	Scott Composite Tanks 4500 PSI
OK453061	Scott Composite Tanks 4500 PSI
OK365357	Scott Composite Tanks 4500 PSI

OK366061	Scott Composite Tanks 4500 PSI
OK453882	Scott Composite Tanks 4500 PSI
OK381871	Scott Composite Tanks 4500 PSI
OK452958	Scott Composite Tanks 4500 PSI
OK4552900	Scott Composite Tanks 4500 PSI
OK306227	Scott Composite Tanks 4500 PSI
OK306217	Scott Composite Tanks 4500 PSI
OK306215	Scott Composite Tanks 4500 PSI
OK306216	Scott Composite Tanks 4500 PSI
OK306209	Scott Composite Tanks 4500 PSI
OK306131	Scott Composite Tanks 4500 PSI
OK306221	Scott Composite Tanks 4500 PSI
OK306218	Scott Composite Tanks 4500 PSI
OK306143	Scott Composite Tanks 4500 PSI
OK366083	Scott Composite Tanks 4500 PSI

Now, Therefore, Be It Resolved, that Pursuant to County Law Section 215(3), this Board of Legislators gratefully accepts said donations.

Seconded by Legislator: Patrick R. Jareo

All members present voted aye.

**Resolution No. 152**

**Amending the 2019 County Budget in Relation to  
FY17 and FY18 Homeland Security Grant Program Funds**

By Legislator: Jeremiah J. Maxon

Whereas, Pursuant to Resolutions 158 of 2017 and 191 of 2018 Jefferson County was awarded grant funds through New York State Division of Homeland Security and Emergency Services to be used in part for cyber security equipment, and

Whereas, Funding is available in certain account lines, and

Whereas, The Director of Fire and Emergency Management has requested a transfer to purchase cyber security hardware to make Jefferson County more secure and less vulnerable to attacks.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

**Increase:**

01341400 02101	Computer Equipment	\$ 18,350.00
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**Decrease:**

01341400 04118	Computer Hardware	\$ 12,527.37
01341400 04119	Computer Software	5,822.63

Seconded by Legislator: Anthony J. Doldo

All members present voted aye.

### **Resolution No. 153**

#### **Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State “Marchiselli” Program Aid Eligible Costs of a Transportation Federal-Aid Project (CR 189 over Grunley Creek), Appropriating Funds Therefor and Amending the 2019 County Budget and Capital Plan**

By Legislator: Patrick R. Jareo

Whereas, A Project for the Replacement of CR 189 over Grunley Creek, PIN 775388 (the “Project”) is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the non-federal share of the cost of All Phases of the Project.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators does hereby approve the Project, and be it further

Resolved, That the Jefferson County Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Preliminary Engineering/Design Phase of the Project or portions thereof, and be it further

Resolved, That the sum of \$150,000, which includes the Preliminary Engineering/Design Phase of the Project, or so much thereof as is necessary is hereby appropriated from Account 20511300 02859 in the 2019 County Budget, and made available to cover the cost of participation in the above phase of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or

approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not federal-or State-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That this Resolution shall take effect immediately, and be it further

Resolved, That the 2019 County Budget is amended as follows:

**Increase:**

Revenue		
20900600 94592	Federal Aid Bridges	\$ 120,000
20000000 30599	Appropriated Fund Balance	30,000

Expenditure		
20511300 02859	CR 189 over Grunley Creek (Q17)	\$ 150,000

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Doldo, Johnson, Cantwell, Jareo, Montigelli, Ferris, Reed, Nabywaniec, Peck, Maxon, McBride, Gray

Absent: Fitzpatrick, Adsit, Drake

Resolution passed.

**Resolution No. 154**

**Amending the 2019 County Budget in Relation to the Highway Department  
CHIPS Funding**

By Legislator: Robert D. Ferris

Whereas, Jefferson County has received funding for the State FY 2019-2020 Consolidated Local Street and Highway Improvement Program (CHIPS), which includes an Extreme Winter

Recovery apportionment of \$244,816.91 over and above the Jefferson County Budget, and

Whereas, The County Highway Superintendent has requested that this additional revenue be placed in the Department's Highway Paving account.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

**Increase:**

Revenue		
05900300 93501	Consolidated Highway Aid	\$ 244,816.91

Expenditure		
05511200 04930	Paving County Roads	\$ 244,816.91

Seconded by Legislator: Patrick R. Jareo

Roll Call Vote

Ayes: Montigelli, Ferris, Peck, Johnson, Doldo, Cantwell, McBride, Nabywaniec, Maxon, Reed, Jareo, Gray

Absent: Drake, Adsit, Fitzpatrick

Resolution passed.

**Resolution No. 155**

**Authorizing Jefferson County to be Lead Agency under the State Environmental Quality Review Act for the Purpose of the 2019 Jefferson County Snowmobile Trail GPS Update, Minor Reroutes, and Short Addition Pursuant to NYS Snowmobile Grant-in-aid Program, and Making a Determination of Non-Significance**

By Legislator: Patrick R. Jareo

Whereas, Article 27 of New York State Parks, Recreation and Historic Preservation Law establishes a mechanism for allocating funds to local governmental sponsors for the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System, and

Whereas, Having reviewed the criteria contained in 6NYCRR, Section 617.7, Jefferson County finds that there will be no significant adverse environmental impact resulting from the digital update, minor reroutes and addition to the snowmobile trails through Jefferson County, and

Whereas, Jefferson County Board of Legislators passed Resolution No. 24 of 2019, establishing an annual budget for funds awarded from New York State Parks, Recreation and Historic

Preservation for maintenance services to be performed by each snowmobile club pursuant to an annual agreement governed by New York State Parks, Recreation and Historic Preservation program requirements, and

Whereas, It is the County's intent to support the development and maintenance of snowmobile trails as an important economic and recreational resource for Jefferson County, and

Whereas, An Environmental Assessment Form (EAF) has been completed which reviews potential environmental impacts and determines that no significant impacts will occur.

Now, Therefore, Be It Resolved, That Jefferson County shall assume lead agency status for this action pursuant to SEQR and has determined that this is an unlisted action and will not have any adverse environmental impacts, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign the Environmental Assessment Form/Determination of Significance and forward same to all involved agencies.

Seconded by Legislator: Anthony J. Doldo

All members present voted aye.

### **Resolution No. 156**

#### **Adopting Participation Plan in Relation to the County's Awards through NYS Community Development Block Grant (CDBG) Program**

By Legislator: Robert D. Ferris

Whereas, Jefferson County has received annual competitive Community Development Block Grant (CDBG) awards through the New York State Office of Community Renewal, and

Whereas, Section 3 of the Housing and Urban Development (HUD) Act of 1968, as amended, requires that economic opportunities generated by certain U.S. Department of Housing and Urban Development financial assistance for housing and community development programs be directed to low- and very low-income person, particularly those who are recipients of government assistance for housing and business concerns which provide economic opportunities to low- and very low-income person, and

Whereas, Jefferson County's CDBG programs fall under this requirement and guidelines and administrative forms are periodically updated to incorporate changes to meet program and regulatory requirements associated with all current and subsequent awards, and

Whereas, A Section 3 Participation Plan is now required.

Now, Therefore, Be It Resolved, That this Board of Legislators hereby adopts the referenced

Section 3 Participation Plan for Section 3 covered contracts, which shall become effective immediately, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any related documents on behalf of Jefferson County, subject to the review of the County Attorney as to form and content.

Seconded by Legislator: Jeremiah J. Maxon

All members present voted aye.

**Resolution No. 157**

**Amending the 2019 County Budget to Recognize Insurance Recovery  
and Allocating Same in Sheriff's Department Budget**

By Legislator: Patrick R. Jareo

Whereas, The Sheriff's Department has received insurance settlement checks in the amount of \$6,000 and \$1,822.60 for damages to patrol units, and has requested that the settlements be used to supplement the gasoline and oil expense line.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

**Increase:**

Revenue			
01311000 92680	Insurance Recoveries		\$ 7,822.60
Expenditure			
01311000 04311	Gasoline and Oil		\$ 7,822.60

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Jareo, Doldo, Maxon, McBride Reed, Montigelli, Cantwell, Ferris,  
Nabywaniec, Johnson, Peck, Gray

Absent: Fitzpatrick, Adsit, Drake

Resolution passed.

**Resolution No. 158**

**Expressing Support to the National Oceanic and Atmospheric Administration**

## **for the Designation of the Lake Ontario National Marine Sanctuary**

By Legislator: Patrick R. Jareo

Whereas, The National Oceanic and Atmospheric Administration (NOAA) Office of National Marine Sanctuaries serves as the trustee for a network of underwater parks encompassing more than 600,000 square miles of marine and Great Lakes waters from Washington state to the Florida Keys, and from Lake Huron to American Samoa, including a network of 13 National Marine Sanctuaries and two Marine National Monuments, and

Whereas, Recognizing the significant and beneficial economic, educational, research, and recreational impact a National Marine Sanctuary designation based on historic shipwrecks would mean for local communities, in 2015 a regional task force comprised of elected and appointed leaders of the counties of Oswego, Jefferson, Cayuga and Wayne, the City of Oswego and the State of New York was established to coordinate a nomination of the southeastern quadrant of Lake Ontario, and

Whereas, The nomination was submitted to, and accepted by, NOAA in 2017, and

Whereas, NOAA determined in 2019 the unique maritime historic and cultural resources of the region justified moving the nomination into the designation process, and

Whereas, The designation process began with four public scoping meetings at which overwhelming support was voiced by local communities, and by an open public comment period, ending July 31, 2019, from which NOAA uses public input to help craft a draft management plan, and

Whereas, The proposed “Lake Ontario National Marine Sanctuary” will establish international recognition for this region, it is fitting that, as one of the five founding communities of the nomination, the Jefferson County Board of Legislators should offer its support to NOAA regarding this designation.

Now, Be It Resolved, That the Jefferson County Board of Legislators supports the designation of the “Lake Ontario National Marine Sanctuary” and looks forward to a mutually beneficial partnership with participating communities, stakeholders, and the National Oceanic and Atmospheric Administration’s National Marine Sanctuaries Program, and be it further

Resolved, That the Jefferson County Board of Legislators recognize the existing economic benefits that are provided through the continued use of this area as a significant recreational fishery, and recognizes that commercial shipping is important to the economic vitality of the Great Lakes region and the nation, and therefore encourages NOAA to craft a draft management plan that reflects the goals of the nomination and defines the scope of the proposed National Marine Sanctuary as pertaining to submerged cultural resources, so that recreational fishing and boating and diving, commercial shipping, harbor activities, and riparian interests can continue unimpeded, and where possible, be enhanced, and be it further



Resolved, That the Jefferson County Board of Legislators encourage NOAA to establish a local Advisory Council, comprised of regional stakeholders, to assist NOAA in sanctuary management, as have been created in other National Marine Sanctuaries, and be it further

Resolved, That a certified copy of this Resolution, shall be submitted to Ellen Brody of the NOAA Office of National Marine Sanctuaries, and to Federal Docket Number NOAA-NOS-2019-0032, as declaration of this body's support for this designation, and be it further

Resolved, That the Clerk of the Board of Legislators provide a certified copy of this Resolution to Congresswoman Elise Stefanik, Senator Patty Ritchie, Assemblyman Ken Blankenbush, Assemblyman Mark Walczyk, Assemblyman Will Barclay, Governor Andrew Cuomo, Senator Charles Schumer, Senator Kirsten Gillibrand, Congressman John Katko, Congressman Anthony Brindisi and Assemblyman Brian Manktelow.

Seconded by Legislator: Anthony J. Doldo

Legislator Maxon spoke in opposition to the resolution saying that he read the authorizing resolution the federal government has passed and with marine sanctuaries the federal government retains the right to control all marine resources. He said that term is very broadly defined and he realized the government isn't out to get us today, but he would prefer that we have less federal government in our County economy than more. He did not begrudge anyone supporting this resolution, particularly those on the waterfront, but said he would not support it

Legislator Peck stated that marine sanctuaries are meant to protect underwater archeological resources, and asked if they particularly identified what areas of interest directly affect our County, or what the methodology is. Mr. Hagemann advised there are some shipwrecks that have been found and some through history that have yet to be found along the shores of all four counties that are contiguous to one another, and that is why it is defined the way it is. He added that there will be further exploration off the shores of Jefferson County as well as Wayne, Cayuga and Oswego. Legislator Peck pointed out that those sites then become a protected site, and the purpose of the legislation is to protect it from any pillage. He respected Legislator Maxon's opinion, but said Lake Ontario is international water and is under federal jurisdiction anyway.

All members present voted aye except Legislator Maxon who voted nay.

### **Resolution No. 159**

#### **Authorizing Agreement with the Governor's Traffic Safety Committee in Relation to New York State's Highway Safety Program Grant**

By Legislator: Carolyn D. Fitzpatrick

Whereas, The Public Health Service has been notified by the New York State Governor's Traffic Safety Committee of a grant award in the amount of \$15,532 for the period of October 1, 2019, through September 30, 2020, for participation in New York State's Highway Safety Program,

and

Whereas, The purpose of the grant is to reduce the number of crashes, injuries and deaths on New York's roads, and

Whereas, Said revenue and expenditure grant funds are already contained in the 2019 County Budget.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any necessary documents in relation to this grant with the New York State Governor's Traffic Safety Committee, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: James A. Nabywaniec

All members present voted aye.

**Resolution No. 160**

**Amending 2019 County Budget Relative to Additional Revenue From  
U.S. Department of Housing and Urban Development for Domestic Violence  
Supportive Services for Coordinated Entry Funding**

By Legislator: Robert D. Ferris

Whereas, The Jefferson County Department of Social Services (JCDSS) has received notification from the U.S. Department of Housing and Urban Development (HUD) that JCDSS has been awarded HUD bonus funds for Domestic Violence (DV) Supportive Services for Coordinated Entry in the amount of \$67,773, to collaborate with the Victims Assistance Center for a DV Coordinated Entry Manager, and

Whereas, The DV Coordinated Entry Manager will: be the housing expert in our Points North Continuum of Care (CoC) that covers Jefferson, St. Lawrence, and Lewis counties; work with the DV population and providers related to their work placing DV victims into housing; work to help ensure that all available program beds within the CoC are filled with the most appropriate candidates from the CoC coordinated entry listing; hold monthly meetings or calls to discuss how best to serve our most difficult to place clients; work closely with individuals placed in temporary housing to help connect them with programs that transition them to permanent housing or prevent them from becoming homeless.

Now, Therefore, Be It Resolved, That the 2019 County Budget is hereby amended as follows:

**Increase:**

Revenue

01607000 94671

Federal Aid HUD SPC  
Shelter + Care

\$67,773

Expenditure  
01631000 04608            HUD S+C Shelter Plus Care            \$67,773

Seconded by Legislator: James A. Nabywaniec

Roll Call Vote

Ayes:            Nabywaniec, Reed, Maxon, Peck, Johnson, Cantwell, Montigelli, McBride,  
                     Ferris, Jareo, Doldo, Gray

Absent:            Drake, Adsit, Fitzpatrick

Resolution passed.

Legislator Peck said it is getting close to the time that the towns would have received their AIM Aid from New York State and asked if the County was paying them directly. Mr. Hagemann stated that the towns can expect payment at the end of the year and the villages next May. The revenue stream (internet sales tax) that is supposed to cover this aid will not be in effect for a full year in 2019 so the County may have to cover the difference for that first year. Following that first year, the County, in theory, should come out ahead. Chairman Gray advised that the State will be paying the towns and villages, and extracting funding for the AIM payment from our sales tax returns. Following year one, the County should come out ahead, but we have no way of knowing that because answers from State Taxation and Finance have not been clear as to if they are tracking the new market place sales tax separately, or lumping it in with another category, or any other questions we have asked related to this tax and the AIM aid. They have also not been forthcoming as to how or when they are deducting the payments to the towns and villages. Mr. Hagemann acknowledged that the towns and villages have not endorsed this way of handling AIM aid either and through their associations tried to get the law changed as much as the County did, but to no avail.

Administrator Hagemann advised that when making the Board's meeting schedule we anticipated that the Fall NYSAC Legislative Conference would be the last week of September so Finance & Rules and Health & Human Services Committee meetings were set for September 17, 2019. However, the NYSAC Fall Conference is September 16-18, so the September Finance & Rules and Health & Human Services Committee meeting will now be held on September 24, 2019.

Legislator Maxon wanted to make sure other Board members were aware that our Election Commissioner Jude Seymour will be appearing in Supreme Court and will be represented by a private attorney, Joe Burns, because the County Attorney said there was a conflict of interest between Mr. Seymour's position and Ms. Hall's position. He said the County Attorney also determined we would not be paying for Mr. Seymour's attorney. Legislator Maxon felt that kind of a decision should be made by the Board and not the County Attorney and he was not aware of any discussions that had happened with that issue at the Board level. He further related that he has read a few of the cases provided by Mr. Burns and it seems pretty clear that the County would be responsible for the cost of Mr. Seymour's attorney since he was working in his official

capacity as an Election Commissioner; if we don't pay him, Mr. Burns will sue and win, and then we will be responsible for those costs as well. He suggested just paying for the attorney in the first place instead of after a lawsuit.

Chairman Gray said Mr. Seymour's position has evolved, and it was originally decided that the County would go in to Supreme Court for a declaratory judgement. He stated that we know two things about the City of Watertown law in question: the term "persons" is not defined, and it does not allow for a tie. Mr. Seymour, at first supported a judicial intervention, as the Election Commissioners are not arbiters of the law, they just execute the law; they certified the vote count, but they could not agree on certifying candidates. Mr. Seymour at the last minute changed his mind and wanted to decide what the law should read. That is not the County's position, we are merely carrying out the law passed by the State Legislature on behalf of the City of Watertown. And in terms of paying for outside counsel, it is the decision of the County Attorney. Chairman Gray said he supports Mr. Paulsen's position, it is not a taxpayer responsibility to advocate for how the law should be executed, nor is it up to the County to fight a battle that is overarching this whole issue, outside of the parameters of what to do in this election. He said he will be in Supreme Court tomorrow for the Judge's opinion on how to interpret the law.

County Attorney Paulsen advised that this Board adopted Local Law No. 1 of 1999 which delegated to the County Attorney decisions concerning defense and indemnification, and whether it was appropriate to grant that right to employees, officials and officers of the County, and he exercised that authority. He did so very deliberately in this matter, gave it great thought and did research, and he stands by his decision but would not debate it here publicly. If it is determined by a court otherwise, then it is Mr. Seymour's right to challenge it in that manner, and that is the process the Board has set up. Legislator Maxon said he didn't want to be misunderstood to say he supported the Election Commissioner's position. He felt it was the Election Commissioner's job to interpret the law, particularly Election Law, he did not agree with the County Attorney's opinion and felt it would cost the County additional money.

County Attorney Paulsen further advised that Mr. Seymour is being sued in his capacity as Election Commissioner, as is Ms. Hall, for having failed to take the action of certifying the ballot for the general election. The lawsuit was brought by a citizen, Sam Thomas, as well as candidate Alison Crossman. The County Attorney is representing the Board of Elections and Ms. Hall because she is in favor of the Court resolving the issue; however Mr. Seymour is advocating for the specific position of no more than two candidates being certified in the general election. Mr. Paulsen said he can not go into Court advocating for two different positions. Following discussion concerning why the County Attorney can't defend both Election Commissioners regardless of what they are advocating for, Chairman Gray said they can advocate for whatever position they want, but it is not their responsibility as Election Commissioners to interpret the law. County Attorney Paulsen said their role as Election Commissioners is to certify the election results, and ultimately certify the ballot for the General Election which is ministerial, meaning they decide who has the higher vote count, they do not have discretion beyond that. They are not lawyers, they are not judicial officers, they don't get to make the decisions that are being discussed here; that is what a judge will do and why we need to be in front of a judge to make these decisions. He said so advocating in court for a certain position, which is something they

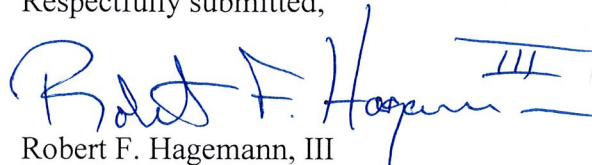
do have not a right to do in their role as Election Commissioner, is a conflict. Chairman Gray said it is acting outside the responsibility of their office by advocating for a certain position. Legislator Jareo requested a copy of Mr. Paulsen's opinion and a copy of the actual lawsuit so that he could digest it later on and not have to remember the entire conversation tonight.

Chairman Gray said the information supporting Mr. Paulsen's decision will be sent out and also an explanation as to what is within the purview of the office of the Commissioner vs. what they are attempting to do will be distributed.

Legislator Peck asked if the City is going to modify their Charter according to whatever the judge decides. Chairman Gray said that is a discussion for another day, beyond this decision. Legislator Doldo said, as a member of the Charter Committee, he can say that it will not be in the Charter this time, this came up too late in the game so that decision will have to be made by the policymakers. Chairman Gray advised that legislation has to be passed at the State level first. Legislator Doldo pointed out that the same thing could happen in the General Election so it does need to be corrected and if we can get the judge to define what "persons" means, then we can proceed with what needs to be done.

There being no further discussion, on a motion by Legislator Maxon seconded by Legislator Ferris and unanimously carried, the meeting was adjourned by 6:55 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Robert F. Hagemann, III". The signature is written in a cursive style with a horizontal line under the name.

Robert F. Hagemann, III  
Clerk of the Board