

County of Jefferson
Office of the County Administrator

Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070



August 6, 2020

TO: Members of General Services Committee
FROM: Robert F. Hagemann, County Administrator
SUBJECT: General Services Committee Agenda

R.F.H.

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, August 11, 2020 at 6:00 p.m.** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Agreement in Relation to the FY20 Emergency Management Performance Grant and Amending the 2020 County Budget in Relation Thereto
2. Amending the 2020 County Budget to Recognize Insurance Recovery and Allocating Same in Fire and Emergency Management Department Budget
3. Authorizing Agreements With Jefferson County Public Safety Agencies for the Lending of Subscriber Radio Units Compatible with Jefferson County's Upgraded Emergency Management Radio System
4. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (CR 189 over Grunley Creek), Appropriating Funds Therefor and Amending the 2020 County Budget and Capital Plan
5. Authorizing Intergovernmental Agreement with the Town of Cape Vincent for Transfer of Ownership of Culvert E019 and Amending the County Highway Map in Relation Thereto

Discussion Item:

1. Comprehensive Economic Development Strategy (CEDS) Committee Appointments

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc: Airport
Buildings & Grounds
Code Enforcement
District Attorney

Dog Control
Fire & Emerg. Mgmt./E-911
Highway/Recycling & Waste Mgt.
Planning

Probation/Stop DWI
Public Defender
Sheriff
Weights & Measures

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement in Relation to the FY20 Emergency Management Performance Grant and
Amending the 2020 County Budget in Relation Thereto

By Legislator: _____

Whereas, Jefferson County has been awarded a FY20 Emergency Management Performance Grant - COVID 19 Supplemental from the New York State Division of Homeland Security and Emergency Services (DHSES) on behalf of Federal Emergency Management Agency in the amount of \$25,409 for the period of January 27, 2020 through July 31, 2021, and

Whereas, Said grant requires a local match of \$25,409, identified as laptop computers purchased by County Information Technolgy for COVID-19 response, and

Whereas, The County must enter into an agreement with the New York State DHSES to receive this grant for decontamination and disinfection supplies/equipment and personal protective equipment to protect from exposure to COVID-19 virus during mass testing and/or mass vaccination, and

Whereas, DHSES now processes grants through an electronic format.

Now, Therefore, Be It Resolved, That the County of Jefferson hereby accepts the said grant award, and the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, and be it further

Resolved, That the 2020 County Budget is hereby amended as follows:

Increase:

Revenue		
01341000 94305	Federal Aid Homeland Security	\$ 25,409

Expenditure		
013414000 04111	Trackable Durable Items	\$ 17,500
013414000 04585	Operating Supplies	7,909

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2020 County Budget to Recognize Insurance Recovery
and Allocating Same in Fire and Emergency Management Department Budget

By Legislator: _____

Whereas, An external power surge occurred on or about June 7 at the Dry Hill Tower site in the Town of Watertown resulting in damaged equipment, including a generator and surge suppression box, and

Whereas, Insurance recovery for the repair costs will be \$73,461.60, which is less the \$5,000 deductible being covered by the budgeted expenditure line.

Now, Therefore, Be It Resolved, That the 2020 County Budget is hereby amended as follows:

Increase:

Revenue		
01341000 92680	Insurance Recoveries	\$ 73,461.60
Expenditure		
01341500 04114	Maintenance	\$ 73,461.60

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements With Jefferson County Public Safety Agencies for the Lending of
Subscriber Radio Units Compatible with Jefferson County's Upgraded
Emergency Management Radio System

By Legislator: _____

Whereas, Jefferson County is about to complete and begin use of an upgraded interoperable public safety radio system for countywide radio communication between fire protection, law enforcement, emergency medical, ambulance and public service agencies in Jefferson County, and

Whereas, Existing mobile radio equipment will no longer function on the new system, Jefferson County has committed to assisting public safety agencies by providing compatible subscriber radio units at no cost to the various agencies, and

Whereas, The Subscriber radio units will remain the property of the County of Jefferson, and the individual public safety agencies will be responsible for upkeep, maintenance, insurance, and eventual replacement for each unit, and

Whereas, A total of 938 subscriber radio units have been allocated for the above purpose.

Now, Therefore, Be it Resolved, That the Director of Fire and Emergency Management for Jefferson County is hereby authorized and directed to enter into agreements with the various public safety agencies utilizing the Jefferson County EMS radio system for the allocation of subscriber radio units on the terms set forth above, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (CR 189 over Grunley Creek), Appropriating Funds Therefor and Amending the 2020 County Budget and Capital Plan

By Legislator: _____

Whereas, A Project for the Replacement of CR 189 over Grunley Creek, PIN 775388 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds, and

Whereas, By Resolution 153 of 2019, the County of Jefferson approved the above project by making a commitment of \$150,000 for the cost of the Preliminary Engineering/Design Phase, and

Whereas, The County of Jefferson desires to advance the Project by making a commitment of 100% of the non-federal share of the cost of All Phases of the Project.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators does hereby approve the Project, and be it further

Resolved, That the Jefferson County Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Final Design Phase of the Project or portions thereof, and be it further

Resolved, That the sum of \$250,000, which includes the Final Design Phase of the Project, or so much thereof as is necessary is hereby appropriated from Account 20511300 02859 in the 2020 County Budget, and made available to cover the cost of participation in the above phase of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceed the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and

state-aid eligible Project costs and all Project costs within appropriations therefor that are not federal-or State-aid eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That this Resolution shall take effect immediately, and be it further

Resolved, That the 2020 County Budget is amended as follows:

Increase:

Revenue		
20900600 94592	Federal Aid Bridges	\$ 80,000
20000000 30599	Appropriated Fund Balance	20,000
Expenditure		
20511300 02859	CR 189 over Grunley Creek (Q17)	\$ 100,000

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Intergovernmental Agreement with the Town of Cape Vincent for Transfer of
Ownership of Culvert E019 and Amending the County Highway Map in Relation Thereto

By Legislator: _____

Whereas, By Resolution 76 of 1999 this Board authorized the "Jurisdictional Road
Reclassification Program" providing for the transfer of certain roads and parts thereof to the
Town in which the road is located upon the recommendation of the Highway Superintendent, and

Whereas, Sections 115-b and 115-c of New York Highway Law provide the County Board of
Legislators with the authority, upon the recommendation of the Highway Superintendent and
pursuant to a written agreement with the governing body of a town, to remove portions of roads
including culverts from the highway system upon the adoption of a resolution, and

Whereas, The Jefferson County Highway Superintendent has recommended the removal of
Culvert E019 located in the Town of Cape Vincent on the town road called Branche Road from
the County Highway System and that ownership of said culvert be transferred to the Town of
Cape Vincent as hereinafter set forth.

Now, Therefore, Be it Resolved, That the Chairman of the Board of Legislators and the Highway
Superintendent are hereby authorized to execute an intergovernmental agreement with the Town
of Cape Vincent to transfer ownership of Culvert E019 to the Town, and be it further

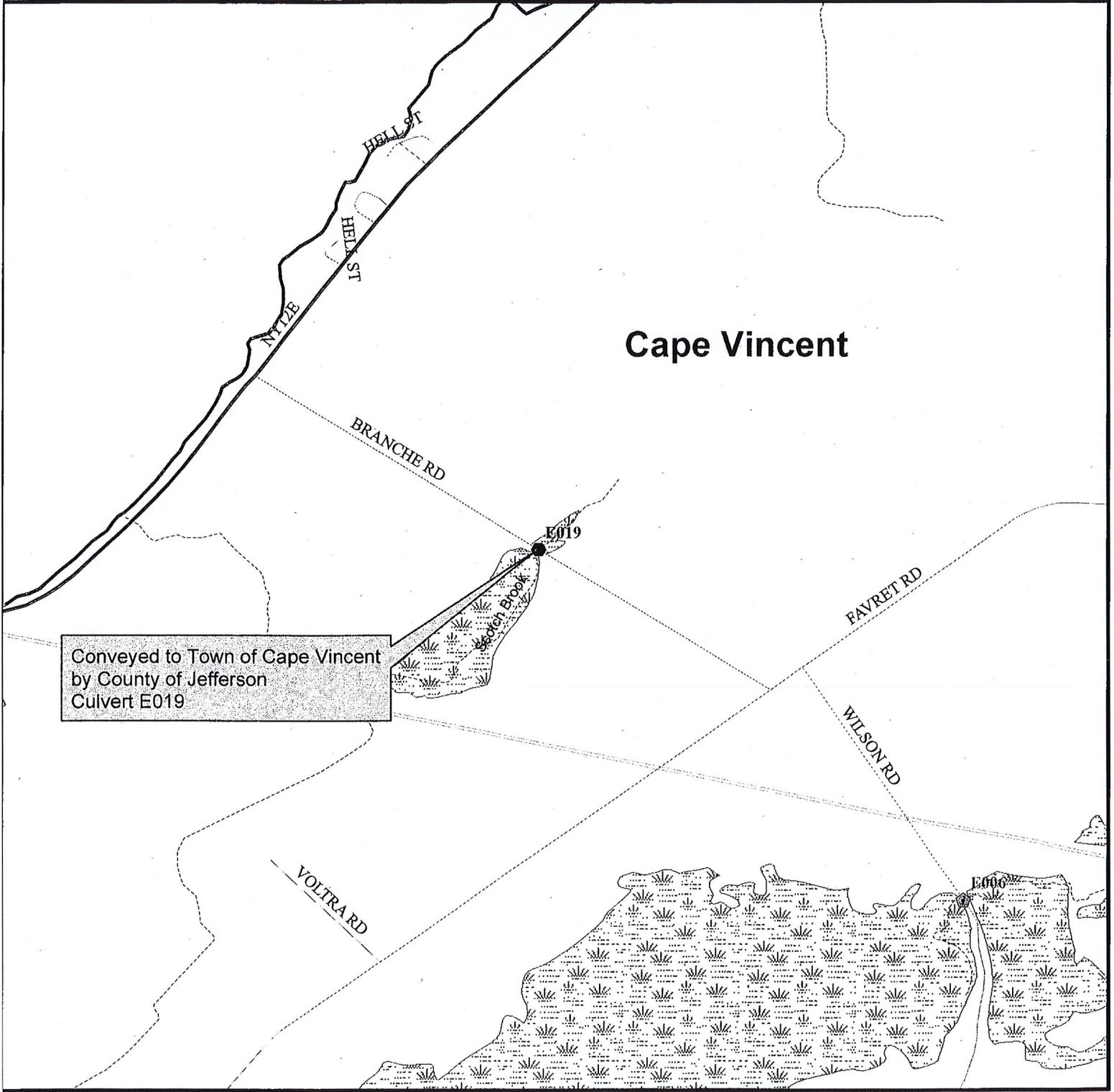
Resolved, That upon conveyance of the above described section of county highway to the Town
of Cape Vincent, it shall be deleted from the Jefferson County Highway System Map, and be it
further

Resolved, That the Chairman of the Board of Legislators and County Attorney are hereby
authorized to execute all necessary documents to effectuate the transfer of ownership as above
described.

Seconded by Legislator: _____

Bridge & Culvert Locations

Town of Cape Vincent



Conveyed to Town of Cape Vincent
by County of Jefferson
Culvert E019

Legend

-  Town Bridge Location
-  Town Culvert Location
-  Village Bridge Location
-  Village Culvert Location
-  County Bridge Location
-  County Culvert Location
-  Closed Bridge Location

Jefferson County

Office of the Superintendent of Highways
Jefferson County, New York
James L. Lawrence, Superintendent



County of Jefferson

Board of Legislators

Scott A. Gray
Chairman of the Board
Legislator, District 13

County Address:
Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601
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Home Address:
P.O. Box 825
Watertown, NY 13601
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Email: scottg@co.jefferson.ny.us

August 6, 2020

TO: General Services Committee

FROM: Scott A. Gray, Chairman of the Board

SUBJECT: CEDS Appointments

The Comprehensive Economic Development Strategy Committee (CEDS), was formed by Jefferson County (Resolution No. 123 of 1990) as a prerequisite to access development infrastructure funding from the Economic Development Administration (EDA) of the US Department of Commerce. It is comprised of a cross section of business, industry, and community representatives appointed by the Chair of the Board of Legislators with the approval of the General Services Committee.

I respectfully request the Committee's approval and recommendation to appoint Megan Stadler, Associate Vice President for Institutional Effectiveness, Strategic Planning and Workforce, Jefferson Community College to the CEDS Committee with a term to expire June 30, 2023.

cc: Robert Hagemann, County Administrator
Michael Bourcy, Director of Planning