

**County of Jefferson**  
**Office of the County Administrator**



**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070

February 20, 2020

**TO:** Members of Health & Human Services  
**FROM:** Robert F. Hagemann, III, County Administrator *RFH*  
**SUBJECT:** Health & Human Services Committee Agenda

Please let this correspondence serve as notification that the Health & Human Services Committee will meet on *Tuesday, February 25, 2020 at 6:00 p.m.* in the Board of Legislators' Chambers. Following is a list of agenda items for the meeting:

**Presentation:**

Coronavirus (2019-nCoV) - Ginger Hall, Public Health Service Director

**Resolutions:**

1. Authorizing Agreement with Thousand Islands Emergency Rescue Service (TIERS) in Relation to Novel Virus Infection Outbreaks
2. Amending 2020 County Budget Relative to Additional Revenue From NYS Office of Children and Family Services for Family First Transition Funding

**Informational Items:**

1. Monthly Departmental Reports:
  - Office for the Aging
  - Community Services
  - Public Health
  - Veterans Service Agency

If any Committee Member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:jdj

cc: Office for Aging  
Community Services  
Public Health  
Social Services  
Veterans Service Agency  
County Attorney  
County Treasurer

# JEFFERSON COUNTY PUBLIC HEALTH SERVICE

## Novel Coronavirus 2019 Covid-19 Briefing Summary

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### **Background:**

The U.S. Centers for Disease Control and Prevention (CDC) and the New York State Department of Health (NYSDOH) are closely monitoring an outbreak of a novel (new) coronavirus (termed “2019-nCoV”) originally first detected in Wuhan City, China. Infections with 2019-nCoV have been reported in a growing number of countries, including the United States, where the first case was reported on January 21, 2020 in a traveler returning from Wuhan.

On January 30, 2020 the International Health Regulations Emergency Committee of the World Health Organization declared the outbreak a “public health emergency of international concern”. On January 31, 2020 the Health and Human Services Secretary, Alex Azar, declared a public health emergency for the U.S., and the president signed a presidential “Proclamation on Suspension of Entry as Immigrants and Nonimmigrants of Persons who Pose a Risk of Transmitting 2019 Novel Coronavirus”.

Outbreaks of novel virus infections among people are always of public health concern. The risk from these outbreaks depends on characteristics of the virus, including whether and how well it spreads between people, the severity of resulting illness, and the medial or other measures available to control impact of the virus (for example, vaccine or treatment medications).

The JCPHS is receiving guidelines and direction from NYSDOH and CDC on how to prepare Jefferson County for the outbreak and how to implement measures to prevent or mitigate the outbreak. Recommendations for the use of isolation and quarantine are an important component of a multi-layered strategy to prevent sustained spread of nCoV in New York State. Persons who are isolated or quarantined (with movement restrictions) are monitored by staff at JCPHS. JCPHS is required to help these individuals to meet their housing, social, medical, mental health and economic needs. JCPHS will work with the individuals and their support system to ensure they have food, medications and other necessities.

The JCPHS, prior to the implementation of isolation or quarantine, assesses the setting to be sure it is safe to allow persons to remain and avoid transmission from the exposed person(s) to others in the household should the exposed person become symptomatic. If the home is not safe to avoid transmission, JCPHS is required to identify a safe place for the exposed contact and/or their household members to live during the monitoring period or until the home is safe. These individuals cannot go to school, work or travel during this 14-day period.

NYSDOH is working on additional funds to assist Counties with this outbreak.

The JCPHS is working closely with Emergency Management Office (EMO), County Attorney, Emergency Medical Services (EMS) and Customs and Border Protection (CBP) officers. CBP are screening individuals at the border and require a temperature recording by JCPHS which is utilizing Thousand Islands Emergency Rescue Service (TIERS) to complete the form. Reimbursement is \$150/up to ten individuals/visit. The EMO has implemented travel screening for ambulance calls as well as measures to protect first responders arriving on scene.

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing Agreement with Thousand Islands Emergency Rescue Service (TIERS)  
in Relation to Novel Virus Infection Outbreaks

By Legislator: \_\_\_\_\_

Whereas, The U.S. Centers for Disease Control and Prevention (CDC) is closely monitoring an outbreak of respiratory illness caused by a novel (new) coronavirus (named "2019-nCoV") that was first detected in Wuhan City, Hubei Province, China, and which continues to expand to the United States and other countries, and

Whereas, Outbreaks of novel virus infections among people are always of public health concern, and require implementation of measures to prevent or mitigate the outbreak including travel screenings, and

Whereas, The U.S. Centers for Disease Control and Prevention and/or the New York State Department of Health require travel screenings at the American/Canadian Border, including temperature recording and interpretation by the Jefferson County Public Health Service, and

Whereas, Thousand Islands Emergency Rescue Service (TIERS) has agreed to complete the temperature recording and interpretation for the Jefferson County Public Health Service, and

Whereas, The cost of this service is \$150 per patient assessed or up to ten individual assessments in the event of a group assessed at the same time and place.

Now, Therefore, Be It Resolved, That Jefferson county enter into an agreement with TIERS for the period of February 1, 2020, through January 31, 2022, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County with the approval of the County Attorney as to form and content.

Seconded by Legislator: \_\_\_\_\_

State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending 2020 County Budget Relative to Additional Revenue From  
NYS Office of Children and Family Services for Family First Transition Funding

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Department of Social Services (JCDSS) has received notification from the NYS Office of Children and Family Services that JCDSS has been awarded Family First Transition funding in the amount of \$35,365, and

Whereas, This funding was established by NYS in response to the federal Family First Preventive Services Act (FFPSA) enacted in 2018 with the primary goal of keeping children safely at home with their families and, when that is not possible, to utilize the least restrictive placement appropriate for the needs of the child, and

Whereas, The Family First Transition funding will be used to support, recruit, and retain current and prospective foster families, including kinship caregivers.

Now, Therefore, Be It Resolved, That the 2020 County Budget is hereby amended as follows:

**Increase:**

Revenue		
01601000 93610	State Aid Social Services Admin	\$35,365

Expenditure		
01610000 04117	Printing	\$ 5,365
01610000 04415	Advertising	10,000
01610000 04624	Client Incidentals	20,000

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

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Clerk of the Board of Legislators

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Office For the Aging

January 2020

Clients Receiving Meals	585
Home Delivered Meals Served	10,738
Congregate Meals Served	1,583
Case Management Clients	106
Legal Assistance	2
Nutrition Counseling	3
Nutrition Education	201
Outreach	29
Lorraine Worth Seniors Group	
Watertown Dialysis	
Senior Rec and Education	19
Milltown Center, Evans Mills	
Paynter Center, Clayton	
South Jeff Center	
Transportation - VTC only	752
Personal Care Level 1 (Chores)	212
Personal Care Level 2 (Personal Care)	270
Other Services including HIICAP (Medicare) counseling and NY Connects outreach	694

February Newsletter focusing on Advanced Directives was sent to clients on February 5, 2020.

In conjunction with Older Americans Month, we are getting ready for the Annual Senior Expo, to be held May 13th at the Salmon Run Mall. All are welcome to attend.

Preliminary plans are being made for the Annual Senior Picnic to be held at Wescott's Beach in July.

## 2020 COMMUNITY SERVICES OFFICE EXPENSE/REVENUE REPORT

2/13/2020

<u>PROGRAM</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>TOTALS Y-T-D</u>	<u>TOTAL BUDGET</u>	<u>BALANCE AVAILABLE</u>	<u>% USED</u>
<b>EARLY INTERV.</b>																
EXPENSES	\$0												\$0	\$430,000	\$430,000	0.00%
REVENUES	\$0												\$0	\$220,104	\$220,104	0.00%
<b>PRESCHOOL</b>																
EXPENSES	\$0												\$0	\$4,950,000	\$4,950,000	0.00%
REVENUES	\$0												\$0	\$2,869,875	\$2,869,875	0.00%
<b>OPWDD</b>																
EXPENSES(ADMIN)	\$0												\$0	\$13,866	\$13,866	0.00%
REVENUES	\$1,560												\$1,560	\$6,933	\$5,373	22.50%
<b>OASAS</b>																
EXPENSES	\$117,810												\$117,810	\$3,228,464	\$3,110,654	3.65%
REVENUES	\$761,658												\$761,658	\$3,018,041	\$2,256,383	25.24%
<b>OMH</b>																
EXPENSES	\$49,767												\$49,767	\$3,631,895	\$3,582,128	1.37%
REVENUES	\$655,559												\$655,559	\$3,444,765	\$2,789,206	19.03%
<b>TOTAL EXPENSES</b>	\$167,577	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$167,577	\$12,254,225	\$12,086,648	1.37%
<b>TOTAL REVENUES</b>	\$1,418,777	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,418,777	\$9,559,718	\$8,140,941	14.84%

OPWDD= OFFICE OF PEOPLE WITH DEVELOPMENTAL DISABILITIES  
OASAS= OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES

OMH= OFFICE OF MENTAL HEALTH

**Jefferson County Public Health Service Home Health Care Statistical Performance\***  
For the One Month Ended January 31, 2020

REFERRALS				MTD	YTD	2020	Amount of	Percent
	2017	2018	2019	Actual	Actual	Annualized	Change	Change
CHHA	1,908	1,972	1,778	126	126	1,512	-266	-14.96%
PREVENT	55	1	3	0	0	0	-3	-100.00%
Rabies	0	0	0	0	0	0	0	0.00%
Communicable Disease	3,757	4,785	5,581	806	806	9,672	4,091	73.30%
Newborn Screening	6	5	9	0	0	0	-9	-100.00%
PREVENT Sub-Total	3,818	4,791	5,593	806	806	9,672	4,079	72.93%
GRAND TOTAL	5,726	6,763	7,371	932	932	11,184	3,813	51.73%
AVERAGE DAILY CENSUS				MTD	YTD	2020	Amount of	Percent
	2017	2018	2019	Actual	Actual	Annualized	Change	Change
CHHA	214	206	164	124	124	124	-40	-19.42%
PREVENT	4	1	2	2	2	2	0	0.00%
Rabies	0	0	0	0	0	0	0	0.00%
PREVENT Sub-TOTAL	4	1	2	2	2	2	0	0.00%
GRAND TOTAL	218	207	166	126	126	126	-40	-24.10%
VISITS				MTD	YTD	2020	Amount of	Percent
	2017	2018	2019	Actual	Actual	Annualized	Change	Change
CHHA	13,879	12,850	9,630	657	657	7,884	-1,746	-18.13%
Skilled Nursing	3,321	3,579	4,450	357	357	4,284	-166	-3.73%
Physical Therapy	61	0	0	0	0	0	0	0.00%
Speech Therapy	665	696	713	54	54	648	-65	-9.12%
Medical Social Worker	636	805	686	57	57	684	-2	-0.29%
Occupational Therapy	173	131	152	10	10	120	-32	-21.05%
Nutrition	6,412	5,035	4,373	209	209	2,508	-1,865	-42.65%
Home Health Aide	958	42	0	0	0	0	0	0.00%
Personal Care Aide	26,105	23,138	20,004	1,344	1,344	16,128	-3,876	-19.38%
Sub-TOTAL	34	26	46	1	1	12	-34	-73.91%
PREVENT	0	0	0	0	0	0	0	0.00%
Skilled Nursing	0	0	0	0	0	0	0	0.00%
Physical Therapy	0	0	0	0	0	0	0	0.00%
Speech Therapy	0	0	0	0	0	0	0	0.00%
Medical Social Worker	0	0	0	0	0	0	0	0.00%
Occupational Therapy	0	0	0	0	0	0	0	0.00%
Nutrition	0	0	0	0	0	0	0	0.00%
Home Health Aide	0	1	0	0	0	0	0	0.00%
Personal Care Aide	0	0	0	0	0	0	0	0.00%
Sub-TOTAL	34	27	46	1	1	12	-34	-73.91%
TOTAL VISITS	13,913	12,876	9,676	658	658	7,896	-1,780	-18.40%
Skilled Nursing	3,321	3,579	4,450	357	357	4,284	-166	-3.73%
Physical Therapy	61	0	0	0	0	0	0	0.00%
Speech Therapy	665	696	713	54	54	648	-65	-9.12%
Medical Social Worker	636	805	686	57	57	684	-2	-0.29%
Occupational Therapy	173	131	152	10	10	120	-32	-21.05%
Nutrition	6,412	5,036	4,373	209	209	2,508	-1,865	-42.65%
Home Health Aide	958	42	0	0	0	0	0	0.00%
Personal Care Aide	26,139	23,165	20,050	1,345	1,345	16,140	-3,910	-19.50%
GRAND TOTAL	26,139	23,165	20,050	1,345	1,345	16,140	-3,910	-19.50%
PARAPROFESSIONAL HOURS**				MTD	YTD	2020	Amount of	Percent
	2017	2018	2019	Actual	Actual	Annualized	Change	Change
AGENCY CHHA								
Home Health Aide	3,146	3,190	2,857	198	198	2,376	-481	-16.84%
Personal Care Aide	232	12	0	0	0	0	0	0.00%
CHHA Sub-TOTAL	3,378	3,202	2,857	198	198	2,376	-481	-16.84%
CONTRACT CHHA								
Home Health Aide	5,032	3,319	2,446	17	17	204	-2,242	-91.66%
Caregivers	428	640	520	22	22	264	-256	-49.23%
US CARE SYSTEMS	0	0	0	0	0	0	0	0.00%
Family Home Care	0	0	0	0	0	0	0	0.00%
Home Care Plus (Sibley)	5,460	3,959	2,966	39	39	468	-2,498	-84.22%
Sub-TOTAL	853	33	0	0	0	0	0	0.00%
Personal Care Aide	457	0	0	0	0	0	0	0.00%
Caregivers	1,310	33	0	0	0	0	0	0.00%
US CARE SYSTEMS	6,770	3,992	2,966	39	39	468	-2,498	-84.22%
Sub-TOTAL	8,606	7,149	5,823	237	237	2,844	-2,979	-51.16%
TOTAL CONTRACT	1,542	45	0	0	0	0	0	0.00%
Personal Care Aide	10,148	7,194	5,823	237	237	2,844	-2,979	-51.16%
GRAND TOTAL								

\*\*Numbers may not total precisely due to rounding.

\*Beginning with the 2018 Final Report, the Long Term Home Health Care Program which stopped in 2016, is removed. Patients with long-term needs are currently served through Managed Long Term Care (MLTC) programs that contract with the CHHA for care delivery.

# VETERANS SERVICE AGENCY

## DECEMBER 2019 MONTHLY REPORT

Month	Personal Contacts	Tel/Mail Contacts	Total Contacts	Total Services	New Claims	Maintained Claims
January	54	783	837	1926	31	19
February	55	692	747	1731	33	14
March	63	952	1015	2284	42	17
<b>Sub Total</b>	<b>172</b>	<b>2427</b>	<b>2599</b>	<b>5941</b>	<b>106</b>	<b>50</b>
April	104	727	831	1913	46	14
May	98	768	866	2093	45	12
June	78	740	818	1875	49	21
<b>Sub Total</b>	<b>280</b>	<b>2235</b>	<b>2515</b>	<b>5881</b>	<b>140</b>	<b>47</b>
July	66	728	794	1792	49	21
August	88	669	757	1782	43	16
September	99	666	765	1735	52	13
<b>Sub Total</b>	<b>253</b>	<b>2063</b>	<b>2316</b>	<b>5309</b>	<b>144</b>	<b>50</b>
October	72	659	731	1594	51	21
November	70	406	476	1010	40	13
December	72	417	489	1060	27	14
<b>Sub Total</b>	<b>214</b>	<b>1482</b>	<b>1696</b>	<b>3664</b>	<b>118</b>	<b>48</b>
<b>GRAND TOTAL</b>	<b>919</b>	<b>8207</b>	<b>9126</b>	<b>20,795</b>	<b>508</b>	<b>195</b>

\*Contact: Personal visit, phone call, or mail received or sent to/from VSA

\*Service: Amount of assistance provided for each contact

### Comments:

Came on board as director on 12/9/19. Traffic in the office appears to be average according to past reports. Looking into modernizing the office production to meet Veterans Affairs new digital standards.



# VETERANS SERVICE AGENCY

## JANUARY 2020 MONTHLY REPORT

Month	Personal Contacts	Tel/Mail Contacts	Total Contacts	Total Services	New Claims	Maintained Claims
January	94	547	641	1391	31	11
February						
March						
<b>Sub Total</b>						
April						
May						
June						
<b>Sub Total</b>						
July						
August						
September						
<b>Sub Total</b>						
October						
November						
December						
<b>Sub Total</b>						
<b>GRAND TOTAL</b>						

\*Contact: Personal visit, phone call, or mail received or sent to/from VSA

\*Service: Amount of assistance provided for each contact

Comments: The number of personal contacts has doubled from this time last year for assistance for issues other than VA claims. The number of claims has remained steady. Outreach at the Ft Drum job fair on 2/6/2020 brought 15 contacts and assistance for 3 people. I was introduced as the new Pete Fazio 😊. Participated in my first County level Legion event and Training in Albany was full of very useful updates.