

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

March 5, 2020

TO: Members of General Services Committee
FROM: Robert F. Hagemann, County Administrator *R.F.H.*
SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, March 10, 2020 at 6:00 p.m.** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Presentations:

Stacey Albro, Partnership Specialist, U.S. Census Bureau - The 2020 Census, Shape Your Community, Everyone Counts.

Jennifer Hodge, Development Director, Volunteer Transportation Center - Transit Study Report on Expansion of City Bus Transportation Program

Resolutions:

1. Authorizing Agreement and Amending the 2020 County Budget and Capital Plan in Relation to the FY19 New York State Interoperable Communications Targeted Grant (SICG)
2. Amending the 2020 County Budget and Capital Plan in Relation to Lake Ontario Flooding
3. Authorizing Agreement with Ontario County Youth Care Facility for the Provision of Non-Secure Detention Services
4. Amending the 2020 County Budget in Regards to Replacing Commercial Washers in the Sheriff's Department
5. Amending the 2020 County Budget to Reappropriate State and Municipal Facilities Grant Funds Relative to the Sheriff's Department

6. Authorizing Inter-Municipal Agreement with the City of Watertown Regarding FY 2019 Edward Byrne Memorial Justice Assistance Program and Amending the 2020 County Budget in Relation Thereto

Informational Items:

1. Monthly Departmental Report:
 - Weights and Measures

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Dog Control	Probation/Stop DWI
	Buildings & Grounds	Fire & Emerg. Mgmt./E-911	Public Defender
	Code Enforcement	Highway/Recycling & Waste Mgt.	Sheriff
	District Attorney	Planning	Weights & Measures

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement and Amending the 2020 County Budget and Capital Plan in Relation to the
FY19 New York State Interoperable Communications Targeted Grant (SICG)

By Legislator: _____

Whereas, Jefferson County has been awarded a FY19 NYS Interoperable Communications Targeted Grant (SICG) in the amount of \$766,944 for the period January 1, 2020 - December 31, 2021, and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds to enhance public safety operations by strengthening communications infrastructure, and

Whereas, The grant will be used to continue lease/purchase payments for the P25 UHF Trunked Radio System authorized by Resolution 279 of 2016, and

Whereas, The payments already contained in the 2020 County Budget are balanced by a combination of SICG FY18 funds and interfund transfer of \$293,005 from the General Fund, and

Whereas, It is necessary to authorize an agreement with the State and to amend the 2020 County Budget to appropriate grant funds to replace the interfund transfer, and

Whereas, The remainder of the grant will be used to cover lease/purchase payments in the 2021 County Budget.

Now, Therefore Be It Resolved, That the County of Jefferson hereby accepts the grant, and the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, and be it further

Resolved, That the 2020 County Budget is hereby amended as follows:

Increase:

Revenue		
55915000 93089	State Aid for Debt Service	\$ 293,005

Decrease:

Revenue		
55915000 95031	Interfund Transfer	\$ 293,005

Expenditure		
01990200 09003	Transfer to Debt Service	\$ 293,005

01000000 30599	Appropriated Fund Balance	\$ 293,005
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Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2020 County Budget and Capital Plan in Relation to Lake Ontario Flooding

By Legislator: _____

Whereas, Flooding of Lake Ontario in 2017 resulted in FEMA assessments of County Roads 6, 57, 59 and 125 requiring mitigation, and

Whereas, Funding must be used for this specific purpose, and

Whereas, The local match will be made in-kind.

Now, Therefore, Be It Resolved, That the 2020 Budget is amended as follows:

Increase:

Revenue		
20900600 93960	State Aid Emergency Disaster Assist	\$ 8,473.17
Expenditure		
20511300 02800	Lake Ontario Flood Mitigation	\$ 8,473.17

and be it further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement with Ontario County Youth Care Facility
for the Provision of Non-Secure Detention Services

By Legislator _____

Whereas, Pursuant to Section 218-1a of County Law, Jefferson County is required to provide non-secure detention facilities for the temporary boarding and care of juveniles placed in the custody of the County by the Family Court, and

Whereas, The County desires to contract for such services through a contractual agreement with the Ontario County Youth Care Facility which will provide a local group home with an available bed with 24-hour awake staff, and

Whereas, The New York State Office of Children and Family Services will provide 49% reimbursement of the Non-Secure Detention Services Program.

Now, Therefore, Be It Resolved, That, Jefferson County enter into an agreement with the Ontario County Youth Care Facility to provide non-secure detention beds during the period May 1, 2020 through December 31, 2020 at a cost not to exceed \$325 per day/per juvenile and an additional cost of \$20 per juvenile if a health assessment is requested, and be it further

Resolved, That the Chairman of the Board is hereby authorized and directed to execute such agreement on behalf of Jefferson County, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2020 County Budget in Regards to Replacing
Commercial Washers in the Sheriff's Department

By Legislator: _____

Whereas, The Sheriff's Department has two commercial washers that can no longer be repaired, and thus need to be replaced, and

Whereas, A transfer between accounts is necessary to provide adequate funding for the purchase.

Now, Therefore, Be It Resolved, That the 2020 County Budget is hereby amended as follows:

Increase:

01315000 02100	Equipment	\$ 14,664
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Decrease:

01315000 04616	Outboarding Inmates	\$ 14,664
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Seconded by Legislator: _____

State of New York)
)
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2020 County Budget to Reappropriate State and Municipal Facilities
Grant Funds Relative to the Sheriff's Department

By Legislator: _____

Whereas, By Resolution 96 of 2019, The Jefferson County Board of Legislators accepted a NYS State and Municipal Facilities grant award for the purchase of an evidence van and associated equipment in the Sheriff's Department, and

Whereas, One of the equipment items remained to be bid at 2019 year-end and it is necessary to reappropriate that amount of grant funds in 2020, along with a transfer for the difference.

Now, Therefore, Be It Resolved, That the 2020 County Budget is hereby amended as follows:

Increase:

01000000 30599	Appropriated Fund Balance	\$ 24,186
Expenditure		
01311000 02100	Departmental Equipment	\$ 26,186

Decrease:

Expenditure		
01311000 04110	Office Expense	\$ 2,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Inter-Municipal Agreement with the City of Watertown
Regarding FY 2019 Edward Byrne Memorial Justice Assistance
Program and Amending the 2020 County Budget in Relation Thereto

By Legislator: _____

Whereas, The City of Watertown has been awarded \$12,347 in funds under the Federal Edward Byrne Memorial Justice Assistance Grant Program for law enforcement purposes, and

Whereas, The County will receive \$4,790 of these funds to be used for the purchase of Tasers for the Sheriff's Department, and,

Whereas, Grant regulations may require an agreement between the County and the City, and

Whereas, Jefferson County wishes to approve the use of the funds for the program and amend the 2020 County Budget to accept and allocate said grant funds.

Now, Therefore, Be It Resolved, That if necessary, Jefferson County enter into an agreement with the City of Watertown as required by the Edward Byrne Memorial Justice Assistance Program for the purposes detailed above, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreement on behalf of the County, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2020 County Budget is hereby amended as follows:

Increase:

Revenue		
01311000 94389	Federal Aid Public Safety	\$ 4,790
Expenditures		
01311000 04111	Trackable Items	\$ 4,790

Seconded by Legislator: _____

County of Jefferson

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - February 2020

Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	16	3	58				4	2
Non-Comm. Estab.	1		1	1				

Commodities:	# Inspections	5
	# Lots	53
	# Packages/Lots	4334
	# Packages Measured	900
	# Lots Failed	

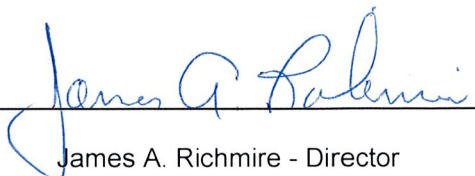
Complaints / Requests:	6
Petroleum Samples:	
Milk Tanks:	New
	Recalibrations/Rechecks
Vehicle Scales:	1

Scanner Checks:	# Inspections	10				
	Items Correct	998	99.8%	Marked	Scanned	
	Overcharge	2	0.2%	\$59.98	\$62.98	\$3.00
	Undercharge					Loss to Consumers
	Not On File					Loss to Stores
	Total # Scanned	1000	100.0%			
	# Inspections Failed		0.00%			

Additional Comments:

No Petroleum Sampling Scheduled By NYS

Brian worked in Lewis County 2/13, 2/14, 2/27,


 James A. Richmire - Director

County of Lewis

DEPARTMENT OF CONSUMER AFFAIRS

BUREAU OF WEIGHTS AND MEASURES

James A. Richmire, Director
 Brian M. Mooney, Asst. Director



21915 County Route 190
 Watertown, NY 13601
 Phone (315) 786-1094

Monthly Report - February 2020

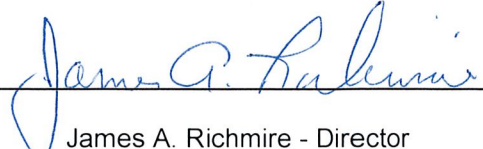
Establishments:	Establishments		Devices					
	# Insp	# Retest	Correct	Plus	Minus	Other	Visual	Retests
Commercial Estab.	6		23					
Non-Comm. Estab.								

Commodities:	# Inspections	
		1
	# Lots	7
	# Packages/Lots	357
	# Packages Measured	120
	# Lots Failed	0

Complaints / Requests:	
Petroleum Samples:	
Milk Tanks:	New
	Recalibrations/Rechecks
Vehicle Scales:	

Scanner	# Inspections				
Checks:	Items Correct	100	100.0%	Marked	Scanned
	Overcharge				Loss to Consumers
	Undercharge				Loss to Stores
	Not On File				
	Total # Scanned	100	100.0%		
	# Inspections Failed		0.00%		

Additional Comments:
 No Petroleum Sampling Scheduled By NYS


 James A. Richmire - Director

County of Jefferson / Lewis
 Department Of Consumer Affairs
BUREAU OF WEIGHS AND MEASURES

TOTAL DEVICES TESTED FOR

UPDATED THRU:

3/2/20	3/2/20
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DEVICES	JEFFERSON	LEWIS	TOTAL	% JEFFERSON	% LEWIS
Computing	26	10	36	72.22%	27.78%
Pre-Pack	9	5	14	64.29%	35.71%
Customer Scale	3	1	4	75.00%	25.00%
Vehicle Scale	1		1	100.00%	0.00%
Monorail Scale			0	#DIV/0!	#DIV/0!
Prescription Scale			0	#DIV/0!	#DIV/0!
Hopper / Batch / Tank			0	#DIV/0!	#DIV/0!
Platform Scale	7		7	100.00%	0.00%
Livestock Scale			0	#DIV/0!	#DIV/0!
Miscellaneous Scale	10		10	100.00%	0.00%
Petroleum Pump		5	5	0.00%	100.00%
Petroleum Meter VTM		1	1	0.00%	100.00%
Other Meter			0	#DIV/0!	#DIV/0!
Rack Meter			0	#DIV/0!	#DIV/0!
Liquid Measure	2		2	100.00%	0.00%
Volumetric Measure			0	#DIV/0!	#DIV/0!
Weights Pharmacy			0	#DIV/0!	#DIV/0!
Weights Other	2		2	100.00%	0.00%
Linear Measure			0	#DIV/0!	#DIV/0!
Linear Measuring Device			0	#DIV/0!	#DIV/0!
Timing Device			0	#DIV/0!	#DIV/0!
Miscellaneous Device			0	#DIV/0!	#DIV/0!
Non-Commercial Device			0	#DIV/0!	#DIV/0!
Milk Tanks			0	#DIV/0!	#DIV/0!

Total Devices for Jefferson	Total Devices for Lewis	Total Devices
60	22	82

Total Percentage of Devices Inspected for each county

Jefferson	Lewis
73.17%	26.83%

Remarks:
 See monthly inspection reports for establishment information.