

County of Jefferson
Office of the County Administrator



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October 8, 2020

TO: Members of General Services Committee
FROM: Robert F. Hagemann, County Administrator *R.F.H.*
SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, October 13, 2020 at 6:00 p.m.** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Agreement and Amending the 2020 County Budget and Capital Plan in Relation to New York State Research and Development Authority Clean Energy Project Funding
2. Amending the 2020 County Budget in Relation to Recycling & Waste Management
3. Amending the 2020 County Budget in Relation to Recycling & Waste Management
4. Authorizing Jefferson County to be Lead Agency under the State Environmental Quality Review Act for the Purpose of the 2020 Inclusion of Viable Agricultural Land to Existing Agricultural Districts, and Making a Determination of Non-significance
5. 2020 Inclusion of Viable Agricultural Land in Certified Agricultural Districts Before the Districts' Established Review Periods
6. Authorizing Agreement Between the County of Jefferson and the Development Authority of the North Country for Broadband Mapping and Inventory in Jefferson County
7. Amending the 2020 County Budget in Relation to the Sheriff's Office
8. Recognizing Department of Justice - State Criminal Alien Assistance Program Funding and Amending the 2020 County Budget in Relation Thereto

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Dog Control	Probation/Stop DWI
	Buildings & Grounds	Fire & Emerg. Mgmt./E-911	Public Defender
	Code Enforcement	Highway/Recycling & Waste Mgt.	Sheriff
	District Attorney	Planning	Weights & Measures

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement and Amending the 2020 County Budget and Capital Plan in Relation to
New York State Research and Development Authority Clean Energy Project Funding

By Legislator: _____

Whereas, Jefferson County has been awarded funding from the New York State Energy Research and Development Authority (NYSERDA) Clean Energy Communities program in the amount of \$250,000 for the period September 18, 2020 - December 31, 2022, and

Whereas, This funding will provide for energy efficiency improvements at three County facilities including premium efficiency motors and variable frequency drives for HVAC, interior LED lighting upgrades, occupancy sensors and daylight harvesting, and building management system upgrades, and

Whereas, It is necessary to authorize an agreement with NYSERDA and to amend the 2020 County Budget to appropriate the funds.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of the NYSERDA agreement, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2020 County Budget is hereby amended as follows:

Increase:

Revenue		
20900600 93297	State Aid Other	\$ 250,000
Expenditure		
20162000 02003	County Office Complex	\$ 115,000
20162000 02004	Human Services Building	20,000
20315000 02038	Public Safety Facility	115,000

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2020 County Budget in Relation to Recycling & Waste Management

By Legislator: _____

Whereas, Recycling & Waste Management is experiencing higher than anticipated tonnage transport, and

Whereas, The 2020 County Budget must be amended to provide for resulting shortfall anticipated through the end of the year in the Recycling & Waste Management Fund account to pay DANC tipping fees, and

Whereas, Funds are available in the revenue account for incoming tipping fees.

Now, Therefore, Be It Resolved, That the 2020 Budget is amended as follows:

Increase:

Revenue		
15910100 92131	Tipping Fees	\$ 400,000
Expenditure		
15816000 04487	Tipping Fees	\$ 400,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2020 County Budget in Relation to Recycling & Waste Management

By Legislator: _____

Whereas, The 2020 County Budget must be amended for increased fleet expenses in the Recycling and Waste Management, and

Whereas, Funding is available in existing accounts and from sale of equipment.

Now, Therefore, Be It Resolved, That the 2020 Budget is amended as follows:

Increase:

Expenditure		
15816000 043102	External Fleet Expense	\$ 15,000
Revenue		
15910100 92675	Gain - Disposition of Asset	\$ 7,561

Decrease:

Expenditure		
15816000 01110	Temporary	\$ 4,539
15816000 02409	Roll Off Truck	2,900

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Jefferson County to be Lead Agency under the State Environmental Quality Review Act for the Purpose of the 2020 Inclusion of Viable Agricultural Land to Existing Agricultural Districts, and Making a Determination of Non-significance

By Legislator: _____

Whereas, New York State Agriculture and Markets Law Article 25AA, Section 303-b requires Counties to establish an annual thirty day period within which to accept requests by landowners to have viable agricultural land included in a certified Agricultural District, and

Whereas, the Jefferson County Board of Legislators passed Resolution No. 98 of 2004, Establishing an Annual Thirty Day Period from June 1 to June 30 for Landowners to Submit Proposals to Include Viable Agricultural Land within an Existing Agricultural District Before the District's Established Review Period, and

Whereas, In accordance with Section 303-b of Article 25AA of the New York State Agriculture and Markets Law, the requests for inclusion during the 2020 request period were referred to the Agriculture and Farmland Protection Board for review and recommendation, and

Whereas, The inclusion of viable agricultural land within an existing Agricultural District before the District's established review period is an action subject to environmental review in accordance with Article 8 of the New York State Environmental Conservation Law, State Environmental Quality Review (SEQR) Act, and

Whereas, An Environmental Assessment Form (EAF) has been completed which reviews potential environmental impacts and determines that no significant impacts will occur.

Now, Therefore, Be It Resolved, That Jefferson County shall assume lead agency status for this action pursuant to SEQR and has determined that this is an unlisted action and will not have any adverse environmental impacts, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to sign the Environmental Assessment Form\Determination of Significance and forward same to all involved agencies.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

2020 Inclusion of Viable Agricultural Land in Certified Agricultural Districts Before
the Districts' Established Review Periods

By Legislator: _____

Whereas, New York State Agriculture and Markets Law Article 25AA, Section 303-b requires Counties to establish an annual thirty day period within which to accept requests by landowners to have viable agricultural land included in a certified Agricultural District, and

Whereas, The Jefferson County Board of Legislators passed Resolution No. 98 of 2004, Establishing an Annual Thirty Day Period from June 1 to June 30 for Landowners to Submit Proposals to Include Viable Agricultural Land within an Existing Agricultural District Before the District's Established Review Period, and

Whereas, In accordance with Section 303-b of Article 25AA of the New York State Agriculture and Markets Law, the 2020 requests for inclusion were referred to the Agriculture and Farmland Protection Board for review and recommendation, and

Whereas, The recommendation of the Agriculture and Farmland Protection Board has been submitted to this Board, and

Whereas, A public hearing was held on October 13, 2020 to receive public comments, and

Whereas, The Jefferson County Board of Legislators has reviewed the requests for inclusion, the recommendation of the Jefferson County Agricultural and Farmland Protection Board, and the Public Hearing record concerning the inclusion of viable agricultural land in certified agricultural districts before the districts' established review periods.

Now, Therefore, Be It Resolved, That, pursuant to Agriculture and Markets Law Article 25 AA, Section 303-b, the Jefferson County Board of Legislators does hereby approve the inclusion of 2 parcels consisting of 144.41 acres to existing Agricultural Districts.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement Between the County of Jefferson and the Development Authority of the
North Country for Broadband Mapping and Inventory in Jefferson County

By Legislator: _____

Whereas, The Development Authority of the North Country (DANC) is undertaking a project to inventory and map broadband locations and access in Jefferson County at a total cost of \$67,000, and

Whereas, DANC seeks to enter into an agreement with the County of Jefferson to provide the inventory and mapping data and reports generated from this project to allow the County to plan infrastructure and targeted expansion in consideration of the County contributing \$33,500 to the cost of the project.

Now, Therefore, Be It Resolved, That Jefferson County shall enter into an agreement with DANC for the period of November 1, 2020 through August 31, 2021 at a cost of \$33,500, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute the above referenced agreement with the Development Authority of the North Country subject to the review and approval of the County Attorney as to form and content, and be if further

Resolved, That the 2020 County Budget is hereby amended as follows:

Increase:

01802000 04416	Professional Fees	\$ 33,500
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Decrease:

01199000 04963	Contingent Account	\$ 33,500
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Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2020 County Budget in Relation to the Sheriff's Office

By Legislator: _____

Whereas, The 2020 Adopted County Budget provided for the purchase of six vehicles for the Sheriff's road patrol, and

Whereas, One replacement K-9 utility vehicle has been purchased, while the patrol vehicles' order was cancelled due to COVID, necessitating an order from new years models leaving a shortage in the expenditure account in order to purchase five more vehicles, and

Whereas, Funding is available in the travel account due to the pandemic limitations on travel.

Now, Therefore, Be It Resolved, That the 2020 County Budget is amended as follows:

Increase:

Expenditure		
01311000 02401	Automotive Equipment	\$ 16,500

Decrease:

Expenditure		
01311000 04313	Travel	\$ 16,500

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Recognizing Department of Justice - State Criminal Alien Assistance Program Funding
and Amending the 2020 County Budget in Relation Thereto

By Legislator: _____

Whereas, The Jefferson County Sheriff's Department has received U.S. Department of Justice - State Criminal Alien Assistance Program (SCAAP) funding in the amount of \$124,294, and

Whereas, The funding must be used for correctional purposes, and

Whereas, The Sheriff has requested \$25,000 of said funding be appropriated for replacement and upgrading of computer equipment in the training room.

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators hereby accepts said funding for the stated purposes, and be it further

Resolved, That the 2020 County Budget is hereby amended as follows:

Increase:

Revenue:		
01311000 94322	Federal Aid SCAAP	\$ 25,000

Expenditure:		
01315000 02101	Computer Equipment	\$ 25,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators
