

County of Jefferson
Office of the County Administrator



Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070

September 24, 2020

TO: Members of Finance & Rules Committee
FROM: Robert F. Hagemann, III, County Administrator
SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on ***Tuesday, September 29, 2020, immediately following the conclusion of the Health & Human Services Committee meeting*** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Finance & Rules Committee Sponsored Resolutions:

1. Setting Time and Place for Public Hearing on Tentative Budget for Fiscal Year 2021
2. Amending the 2020 County Budget to Provide for Payment of Tax Certiorari Refunds
3. Concurring in Settlement of Tax Certiorari Proceedings and Authorizing Refund of Taxes in Connection Therewith (WGS Philadelphia Housing Associates, LLC)
4. Authorizing the Vacating of Judgment of Foreclosure for Owners of Certain Parcels of Real Property and Discontinuance of Foreclosure Proceeding
5. Appointing County Administrator
6. Approving Appointment of Deputy County Administrator
7. Adoption of Retention and Disposition Schedule for New York Local Government Records (LGS-1)
8. Accepting Funding from the Center for Tech and Civil Life and Amending the 2020 County Budget in Relation Thereto

9. Amending Software Maintenance Agreement for Board of Elections Software
10. Amending the 2020 County Budget Relative to the Board of Elections
11. Authorizing Employment Agreement with Jefferson County Civil Service Employees Association Local 1000, AFSCME, AFL-CIO
12. Authorizing the Use of Capital Chargebacks in Relation to Debt Service Costs of a \$3,500,000 Maintenance and Revitalization Bond for Jefferson Community College
13. Amending the 2020 County Budget in Relation to the Real Property Tax Services Department

General Services Committee Sponsored Resolutions:

1. Amending the 2020 County Budget and Capital Plan in Relation to the Watertown International Airport Aircraft Rescue Fire Fighting Facility Construction Project
2. Amending the 2020 County Budget in Relation to Fuel Farm Repairs at the Watertown International Airport
3. Authorizing Agreement and Amending the 2020 County Budget in Relation to the FY20 State Homeland Security Program (SHSP) Grant
4. Amending the 2020 County Budget to Recognize Insurance Recovery and Allocating Same in Sheriff's Department Budget
5. Authorizing Agreement and Amending the 2020 County Budget in Relation to the State FY20 State Law Enforcement Terrorism Prevention Program Grant

Health & Human Services Committee Sponsored Resolutions:

1. Accepting Supplemental Funding From New York State Department of Health (NYSDOH) for Immunization Action Plan and Amending the 2020 County Budget in Relation Thereto
2. Amending the 2020 County Budget in Relation to Public Health Service

Informational Items:

1. Revenue and Expenditure Spreadsheet
2. Monthly Departmental Reports
 - County Clerk
 - Health Benefits Report

If any Committee member has inquiries regarding any agenda items, please do not hesitate to contact me.

RFH:jdj

cc:	Audit	Human Resources	Purchasing
	County Clerk	Information Technology	Real Property Tax Services
	Board of Elections	Insurance	County Treasurer
	Employ. & Training	JCC	County Attorney

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Setting Time and Place for Public Hearing on Tentative Budget for Fiscal Year 2021

By Legislator: _____

Resolved, That, Pursuant to Section 359 of County Law, a public hearing on the Tentative Budget for County fiscal year 2021 be held before this Board of Legislators at 6:00 p.m. on the 10th day of November, 2020 in the Chambers of the Board of Legislators, Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That notice of said public hearing be given in accordance with law.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2020 County Budget to Provide
for Payment of Tax Certiorari Refunds

By Legislator: _____

Whereas, The County maintains an account for the payment of refunds due to Tax Certiorari awards pursuant to Article 7 of the Real Property Tax Law made by the Court from time to time for various properties within the County, and

Whereas, Recent settlements of Tax Certiorari matters resulted in the depletion of said account necessitating the transfer of funds to supplement the Tax Certiorari account.

Now, Therefore, Be it Resolved, That the 2020 County Budget is hereby amended as follows:

Increase:

01196400 04600	Refund Real Property Taxes	\$75,000
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Decrease:

01199000 04963	Contingent Account	\$75,000
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Concurring in Settlement of Tax Certiorari Proceedings and Authorizing Refund of Taxes
in Connection Therewith (WGS Philadelphia Housing Associates, LLC).

By Legislator: _____

Whereas, Pursuant to Article 7 of the Real Property Tax Law, WGS Philadelphia Housing Associates, LLC, commenced court proceedings to obtain reductions of the assessed valuation of property in the Town of Philadelphia, and

Whereas, The Town of Philadelphia has reached a settlement of the proceedings with regard to tax map parcel no. 46.47-1-1.1, with proposed assessed values as follows:

<u>Tax Year</u>	<u>Original Assessment</u>	<u>Reduced Assessment</u>
<u>2016</u>	\$8,500,000	\$7,400,000
<u>2017</u>	\$8,500,000	\$7,400,000
<u>2018</u>	\$8,500,000	\$7,400,000
<u>2019</u>	\$8,500,000	\$7,400,000

;and

Whereas, The amount of the refund exceeds the authorization of the County Auditor and Treasurer to pay refunds of up to \$5,000.00 without the approval of the Board of Legislators.

Now, Therefore, Be It Resolved, That Jefferson County concurs in the settlements as outlined herein above, and be it further

Resolved, That the County Treasurer is hereby authorized and directed to make appropriate refund as set forth below and to charge back the taxing jurisdiction in accordance with the settlement and Real Property Tax Law §727:

Parcel Nos. 46.47-1-1.1	2017	\$14,404.30
	2018	\$24,021.43
	2019	\$24,329.29
	2020	<u>\$24,502.47</u>
	Total	\$87,257.49

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing the Vacating of Judgment of Foreclosure for Owners of Certain
Parcels of Real Property and Discontinuance of Foreclosure Proceeding.

By Legislator: _____

Whereas, pursuant to Section 1.6 of the Administrative Regulations for the Sale of Real Property Acquired by the County Pursuant to Real Property Tax Foreclosure Proceedings, certain owners of foreclosed properties have tendered offers to re-purchase County's right of foreclosure obtained in certain Tax Foreclosure proceedings, by depositing in trust with the County funds in an amount equal to all the tax, penalties, and interest, together with the County's established administrative fee, and

Whereas, The said owners and the amounts deposited are set forth in Exhibit "A" which is hereby incorporated herein, and made a part hereof.

Now, Therefore, Be it Resolved, that Pursuant to Section 1.6 of the Administrative Regulations for the Sale of Real Property Acquired by the County Pursuant to Real Property Tax Foreclosure Proceedings, the Board of Legislators does hereby approve of the re-purchase of the County's right of foreclosure to those individuals set forth in Exhibit "A", in considerations of the amounts paid by such individuals as shown on said Exhibit, and be it further

Resolved, That the County Attorney is hereby authorized to file with the Court a motion seeking an Order to vacate the Judgement of Foreclosure, discontinuing the *in rem* tax foreclosure action and cancelling the Notice of Pendency of such action in regard to the respective parcel(s) of property.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

EXHIBIT A

Jefferson County Delinquent Tax Buybacks as of 9/14/2020

TOWN	PARCEL#	NAME	TAXES PAID
Adams	108.05-2-75	Jeremiah J. Kocyla	7,033.10
Adams	108.09-1-18	GSR Development Co Inc.	42,458.34
Alexandria	7.00-1-36.71	Roland & Marion Dingman	198.33
Alexandria	7.00-1-36.731	Roland Dingman	328.81
Alexandria	8.00-2-38.51	John F. Rogers	3,569.92
Alexandria	8.00-2-38.2	John F. Rogers	8,644.66
Antwerp	17.06-1-4	Richard C. & Christa M. Hyde	7,047.54
Leray	55.00-1-60.13	Mary Boyd Harrell	1,142.91
Leray	55.64-1-1.91	James J. Obrien	6,826.39
Lyme	61.13-1-34	Patrick J. Fasano	13,757.09
Orleans	53.00-1-17.2	Ken Cote	3,143.04
Philadelphia	35.00-2-11.7	Brent Storie	9,214.07
Philadelphia	46.40-1-30	Nichole L. Newvine (Ott)	10,099.03

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Appointing County Administrator

By Legislator: _____

Whereas, Pursuant to Local Law No. 10 of 1986, as amended, the position of County Administrator is subject to reappointment by the Board of Legislators; and

Whereas, The current term of the Administrator, Robert F. Hagemann, III will expire December 31, 2020; and

Whereas, The Jefferson County Board of Legislators wishes to reappoint Robert F. Hagemann, III for a successive term.

Now, Therefore, Be It Resolved, That, pursuant to Jefferson County Local Law No. 10 of 1986, as amended, Robert F. Hagemann, III be and is hereby appointed as County Administrator for the County of Jefferson for a two year term of office to expire December 31, 2022, consistent with all applicable resolutions and law and pursuant to the terms currently in place for said position and all other benefits afforded under the Management Personnel Policy Manual; and be it further

Resolved, That the salary of the County Administrator shall be adjusted annually during the term in accordance with the percentage increase awarded in the Management and Management Confidential Compensation Plan.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Approving Appointment of Deputy County Administrator

By Legislator: _____

Resolved, That pursuant to Section 6 of Local Law No. 10 of 1986, upon the recommendation of the County Administrator, Sarah H. Baldwin be and is hereby appointed as Deputy County Administrator for a term consistent with that of the County Administrator, said term to expire on December 31, 2022.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Adoption of Retention and Disposition Schedule for New York
Local Government Records (LGS-1)

By Legislator: _____

Whereas, The New York Association of Local Government Records Officers (NYALGRO) revised and consolidated its local government records retention and disposition schedules with a single, comprehensive retention schedule for all types of local governments on August 1, 2020, and

Whereas, The new Retention and Disposition Schedule for New York Local Government Records (LGS-1), will supersede and replace: • CO-2 Retention Schedule for use by counties (2006), and

Whereas, Local governments must adopt LGS-1 prior to utilizing it, even if they previously adopted and have been using the CO-2, and governing boards of local governments will have a five-month period between August 1, 2020 when LGS-1 is issued and January 1, 2021 when the current CO-2 schedule expires, to adopt the Schedule by resolution, and

Whereas, Local government records may not be legally destroyed after the end of 2020 unless the LGS-1 is formally adopted.

Now, Therefore, Be It Resolved, By the Board of Legislators for Jefferson County, NY that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein, and be it further

Resolved, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein, and
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Accepting Funding from the Center for Tech and Civil Life and
 Amending the 2020 County Budget in Relation Thereto

By Legislator: _____

Whereas, The Center for Tech and Civil Life (CTCL) has opened grant funding for local election jurisdictions to provide safe and secure voting in 2020, and

Whereas, Jefferson County has been awarded \$60,921 to plan and operationalize safe and secure election administration for the period of June 15, 2020 through December 31, 2020.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said funding from CTCL and authorizes the Chairman of the Board of Legislators to sign any and all documents necessary to accept such funding, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the 2020 County Budget is hereby amended as follows:

Increase:

Revenue		
01145000 91288	Other General Gov't Income	\$60,921

Expenditure		
01145000 01110	Temporary	\$13,000
01145000 02100	Office Equipment	6,000
01145000 04114	Maintenance/Repair	2,250
01145000 04117	Printing	10,671
01145000 04211	Building/Property Maintenance	20,000
01145000 04585	Operating Supplies	9,000

Seconded by Legislator: _____

State of New York)
) ss.:
 County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

 Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending Software Maintenance Agreement for Board of Elections Software

By Legislator: _____

Whereas, Pursuant to Resolution 54, Jefferson County entered into a five-year purchase and maintenance agreement with NTS Data Services, LLC for election software through December 31, 2024, and

Whereas, The Elections Commissioners have recommended an additional component to allow registered voters to check the status of their absentee application and ballot, polling place, and see a sample ballot, and

Whereas, It is desirable to amend the software maintenance agreement with NTS Data Services to cover this Voter Information Center component through December 31, 2022.

Now, Therefore, Be It Resolved, That Jefferson County amend the software maintenance agreement with NTS Data Services to include the Voter Information Center training, license, maintenance and support for the period of September 1, 2020 through December 31, 2022, at a cost of \$2,250 for 2020, \$4,500 for 2021 and 2022, and be it further

Resolved, That the Chairman of the Board be and is hereby authorized and directed to execute said agreement subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2020 County Budget Relative to the Board of Elections

By Legislator: _____

Whereas, By Resolution 141 of 2019, Jefferson County authorized a grant agreement for State Aid reimbursement of expenses related to early voting requirements, and

Whereas, Those funds covered purchase of an electronic poll book system, related equipment and associated software, and included online connectivity costs for said electronic poll books, and

Whereas, The State reimbursement is complete and State-recommended connectivity is not necessary when early voting occurs in only one polling place, and

Whereas, Funds have been transferred administratively for the last three months and increased funds are required to cover costs through the November election, after which the connectivity will be discontinued.

Now, Therefore, Be It Resolved, That the 2020 County Budget is amended as follows:

Increase:

01145000 04115	Telephone	\$8,800
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Decrease:

01145000 04117	Printing	\$8,800
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Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Employment Agreement with Jefferson County
Civil Service Employees Association Local 1000, AFSCME, AFL-CIO

By Legislator: _____

Whereas, The attached employment agreement between the County of Jefferson and the Jefferson Local of the Civil Service Employees Association for the period of January 1, 2020 through December 31, 2021 has been arrived at through collective bargaining in accordance with Civil Service Law.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement in the form hereto attached, with the Jefferson Local of the Civil Service Employees Association, and be it further

Resolved, That, pursuant to Section 450 of the County Law, the Chairman of the Board of Legislators be and is hereby authorized and directed to execute said agreement on behalf of Jefferson County.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY and CSEA

TENTATIVE AGREEMENT

For

January 1, 2020 through December 31, 2021

September 1, 2020

Article II- II. Compensation

Modify Section 3 to read as follows and modify the salary schedules accordingly:

Upon ratification a 2.5% increase effective January 1, 2020, a 0% increase effective January 1, 2021 in accordance with the salary schedule. In addition, for the life of the Agreement, employees not at the top of the grade shall move to the next step on January 1, 2020; and January 1, 2021. No employee may exceed the maximum of the grade. Employees hired after July 1st in each year shall not be eligible for step movement the following year. Retroactive salary payments shall be made to current employees only.

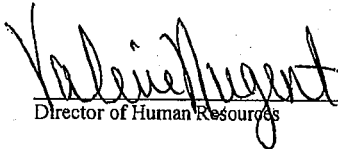
However, in the event Jefferson County management/management confidential employees receive a salary increase for the year 2021, then the employees covered under this agreement shall receive a salary increase equal thereto.

Article X- Hospitalization

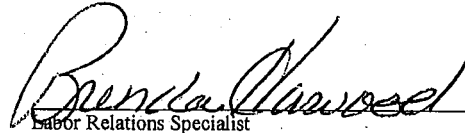
Modify the second paragraph to read as follows:

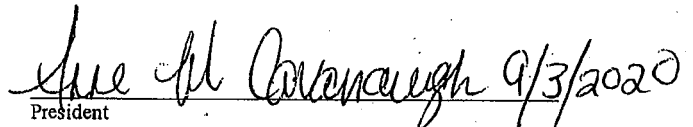
Effective January 1, 2016, the employee cost of individual or family coverage is 15% of the annual premium equivalent paid bi-weekly each pay period. The premium equivalent shall be calculated January 1 of each year.

JEFFERSON COUNTY

 9/3/2020
Director of Human Resources

CSEA

 9.3.2020
Labor Relations Specialist

 9/3/2020
President

SCHEDULE I
2020 & 2021 Schedule
CSEA

GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
1	13.48	13.87	14.32	14.70	15.16	15.59	16.12
2	13.91	14.39	14.79	15.24	15.75	16.32	16.76
3	14.80	15.30	15.83	16.38	16.91	17.40	18.02
4	15.35	15.83	16.40	16.91	17.40	18.02	18.63
5	15.66	16.23	16.72	17.30	17.88	18.51	19.18
6	16.23	16.72	17.32	17.88	18.52	19.18	19.93
7	16.57	17.22	17.76	18.34	19.10	19.82	20.52
8	17.16	17.75	18.33	18.98	19.74	20.43	21.33
9	18.06	18.72	19.40	20.24	21.02	21.89	22.77
10	18.45	19.17	19.90	20.72	21.47	22.42	23.32
11	19.26	20.00	20.88	21.72	22.58	23.49	24.48
12	19.95	20.80	21.66	22.53	23.42	24.48	25.40
13	20.72	21.47	22.47	23.39	24.40	25.38	26.42
14	21.38	22.32	23.27	24.28	25.22	26.32	27.37
15	22.47	23.39	24.40	25.40	26.47	27.62	28.74
16	23.45	24.47	25.41	26.50	27.72	28.87	30.11
17	24.46	25.41	26.50	27.66	28.87	30.11	31.35
18	25.46	26.63	27.79	28.97	30.20	31.53	32.87
19	26.70	27.81	29.03	30.23	31.54	32.90	34.36
20	27.38	28.67	29.84	31.08	32.44	33.75	35.43
21	29.14	30.39	31.71	33.15	34.58	36.04	37.68
22	30.27	31.59	32.91	34.40	36.00	37.47	39.16
23	31.71	33.15	34.58	36.05	37.73	39.34	41.13
24	32.93	34.54	36.03	37.56	39.29	41.05	42.88

JEFFERSON COUNTY BOARD OF LEGISLATORS

Resolution No. _____

Authorizing the Use of Capital Chargebacks in Relation to Debt Service Costs of a \$3,500,000 Maintenance and Revitalization Bond for Jefferson Community College

By Legislator: _____

Whereas, The 2014-15 Jefferson Community College Budget did not include an increase in County funding for its operating costs and the College desired to pursue funding for various maintenance and revitalization projects through a bond, to be matched by the State of New York, and

Whereas, Pursuant to Resolution 228 of 2014, This Board of Legislators committed to providing up to \$100,000 annually for debt service on a bond of up to \$3,500,000 for an estimated term of 15 years for various maintenance and revitalization projects at Jefferson Community College, and

Whereas, Said Resolution 228 recognized that the College's Faculty/Student Association (FSA) and the College Foundation would both also contribute to the debt service costs, with each of the three entities paying approximately \$100,000 per year for the debt service costs for an estimated total of \$4,500,000 including interest, and

Whereas, Pursuant to Resolution 109 of 2016, This Board amended the County Capital Plan and reiterated its commitment to providing up to \$100,000 annually, along with the College's FSA and Foundation having committed to contributing to the remaining costs of the debt service, and

Whereas, The College's intention was actually to provide the two-thirds share from capital chargebacks, with the FSA and Foundation annual payments to the College for operating expenses being committed only to the extent that capital chargebacks might fall short of the debt service costs in any given year, and

Whereas, Debt was actually issued in two different bonds with debt service stretching over 21 years and with lower interest than originally estimated for a total actual cost of \$4,227,928.

Now Therefore Be It Resolved, That This Board of Legislators commits to paying one-third of the annual debt service costs with the College responsible for the remaining two-thirds with a total cost of \$4,227,928, and be it further

Resolved, That This Board authorizes the College's use of Capital Chargebacks for this purpose.

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2020 County Budget in Relation to the
Real Property Tax Services Department

By Legislator: _____

Whereas, The Adopted 2020 County Budget includes funding for Real Property Tax Services Department to start out-sourcing tax bill printing in 2020, and

Whereas, The out-sourced processing of tax bills includes mailing, the cost of which was not included in the Adopted Budget.

Now, Therefore, Be It Resolved, that the 2020 County Budget is hereby amended as follows:

Increase:

Revenue		
01135500 92210	Tax & Assessment Services	\$ 3,400
01135500 92250	Revenue From Other Governments	21,600
Expenditure		
01135500 04116	Postage	\$25,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

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In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

Department	Revenue through end of August 2019	Revenue through end of August 2020	2020 Amended Budget August = 66.60%	2019 Revenue as % of 2019 BUD	2020 Revenue as % of 2020 BUD
1045 - General Items 01	\$106,696,646	\$106,189,777	\$93,119,492	77.15%	75.95%
1165 - District Attorney 01	\$73,172	\$61,641	\$156,515	38.10%	26.23%
1170 - Public Defender 01	\$62,159	\$197,160	\$598,472	8.90%	21.94%
1325 - Treasurers Department 01	\$22,114	\$8,793	\$21,978	67.01%	26.65%
1345 - Purchasing 01	\$41,986	\$30,118	\$57,942	48.26%	34.62%
1355 - Real Property Tax Services 01	\$411,050	\$384,881	\$273,874	95.86%	93.59%
1410 - County Clerk 01	\$1,131,541	\$1,028,575	\$1,236,296	55.92%	55.41%
1420 - County Attorney 01	\$260,875	\$174,515	\$291,042	70.13%	39.93%
1430 - Human Resources 01	\$4,940	\$3,315	\$5,994	54.89%	36.83%
1436 - Insurance Department 01	\$0	\$0	\$16,117	0.00%	0.00%
1450 - Board of Elections 01	\$202	\$92	\$82,861	0.18%	0.07%
1620 - Buildings 01	\$358,145	\$499,671	\$600,532	42.56%	55.41%
1680 - Information Technology 01	\$356	\$0	\$127,941	0.65%	0.00%
2490 - Education 01	\$0	\$65,577	\$66,600	NaN	65.58%
3110 - Sheriff - Criminal & Civil Div 01	\$379,391	\$445,000	\$513,642	32.50%	57.70%
3140 - Probation 01	\$64,604	\$88,111	\$332,122	11.21%	17.67%
3315 - STOP DWI Program 01	\$130,894	\$81,785	\$109,507	74.86%	49.74%
3410 - Fire & Emergency Management 01	\$472,025	\$480,546	\$475,557	72.38%	67.30%
3510 - Dog Control 01	(\$120,941)	\$17,476	\$239,262	-36.24%	4.86%
3620 - Code Enforcement 01	\$54,718	\$56,212	\$66,600	54.72%	56.21%
4050 - Public Health 01	\$1,563,161	\$1,608,568	\$3,786,624	25.61%	28.29%
4310 - Mental Health Services 01	\$5,795,008	\$4,676,921	\$6,693,552	56.73%	46.53%
5610 - Airport 01	\$1,046,981	\$825,495	\$1,901,062	52.49%	28.92%
6010 - Social Services Administration 01	\$6,977,185	\$5,775,000	\$6,758,838	68.13%	56.91%
6070 - Services for Recipients 01	\$11,572,532	\$8,330,162	\$12,935,860	58.25%	42.89%
6510 - Veterans Service Agency 01	\$10,000	\$10,000	\$5,680	117.25%	117.25%
6540 - Consumer Affairs - County Seal 01	\$37,483	\$36,618	\$48,374	52.66%	50.41%
6772 - Office for the Aging 01	\$444,687	\$419,290	\$1,166,891	28.87%	23.93%
8020 - Planning 01	\$48,728	\$152,144	\$160,651	62.74%	63.07%
8990 - Employee Benefits 01	\$0	\$0	\$76,590	0.00%	0.00%
9150 - Debt Service 01	\$0	\$0	\$87,912	0.00%	0.00%
01 - General Fund	\$137,539,643	\$131,647,444	\$132,014,378	70.00%	66.41%
9003 - Highway 05	\$10,870,550	\$10,286,797	\$9,776,401	75.22%	70.08%
9004 - Road Machinery 10	\$2,759,839	\$2,188,206	\$1,550,655	108.01%	93.98%
9101 - Solid Waste - Recycling 15	\$2,023,261	\$1,581,247	\$1,990,674	65.46%	52.90%
9006 - Capital 20	\$4,458,144	\$3,998,361	\$31,477,833	13.48%	8.46%
6340 - Employment and Training 25	\$1,204,313	\$1,396,393	\$2,013,823	43.19%	46.18%
1436 - Insurance Department 35	\$2,198,527	\$2,264,147	\$1,710,989	87.43%	88.13%
9021 - Health Benefits 40	\$14,823,791	\$13,490,517	\$15,020,978	63.14%	59.81%
9023 - Occupancy Tax 50	\$380,313	\$86,059	\$333,000	76.06%	17.21%
9150 - Debt Service 55	\$2,982,880	\$2,332,400	\$2,070,208	89.42%	75.03%
Total All Funds	\$179,241,262	\$169,271,570	\$197,958,940	63.50%	56.95%

Year: 2020 Month Ending: August

Departmental Spending (YTD)

Date Run: 9/23/2020

Department	Spending through end of August 2019	Spending through end of August 2020	2020 Amended Budget August = 66.60%	2019 Spending as % of 2019 BUD	2020 Spending as % of 2020 BUD
1010 - Legislative Board 01	\$630,250	\$650,156	\$705,415	60.55%	61.38%
1045 - General Items 01	\$23,207,322	\$22,240,272	\$26,306,096	58.75%	56.31%
1165 - District Attorney 01	\$1,101,544	\$1,053,340	\$1,480,096	54.14%	47.40%
1170 - Public Defender 01	\$656,690	\$662,471	\$1,022,759	47.30%	43.14%
1325 - Treasurers Department 01	\$368,084	\$379,967	\$411,391	60.09%	61.51%
1345 - Purchasing 01	\$345,825	\$345,521	\$382,444	64.01%	60.17%
1355 - Real Property Tax Services 01	\$478,605	\$497,560	\$609,202	53.92%	54.39%
1410 - County Clerk 01	\$1,070,513	\$958,544	\$1,168,110	59.42%	54.65%
1420 - County Attorney 01	\$1,255,366	\$1,085,961	\$1,813,715	46.31%	39.88%
1430 - Human Resources 01	\$214,709	\$244,387	\$284,355	58.60%	57.24%
1436 - Insurance Department 01	\$414,848	\$465,597	\$355,017	89.70%	87.34%
1450 - Board of Elections 01	\$505,484	\$537,417	\$714,429	55.25%	50.10%
1620 - Buildings 01	\$2,056,118	\$1,967,609	\$2,301,427	59.79%	56.94%
1680 - Information Technology 01	\$946,977	\$924,340	\$1,191,683	64.11%	51.66%
1910 - Special Items 01	(\$3,112)	\$16,051	\$1,382,551	-0.32%	0.77%
2490 - Education 01	\$5,224,920	\$5,454,854	\$3,777,671	95.77%	96.17%
3110 - Sheriff - Criminal & Civil Div 01	\$9,178,200	\$8,979,576	\$10,780,858	55.89%	55.47%
3140 - Probation 01	\$2,278,521	\$2,240,849	\$2,607,411	57.97%	57.24%
3315 - STOP DWI Program 01	\$78,201	\$69,962	\$115,970	44.72%	40.18%
3410 - Fire & Emergency Management 01	\$2,054,112	\$2,132,653	\$2,357,279	56.73%	60.25%
3510 - Dog Control 01	\$213,796	\$166,819	\$220,810	59.73%	50.32%
3620 - Code Enforcement 01	\$317,315	\$292,934	\$346,604	55.87%	56.29%
4050 - Public Health 01	\$3,837,023	\$3,501,006	\$4,624,608	53.24%	50.42%
4310 - Mental Health Services 01	\$6,854,637	\$6,033,109	\$8,831,880	51.35%	45.49%
5610 - Airport 01	\$1,714,085	\$1,383,622	\$1,577,546	70.54%	58.41%
6010 - Social Services Administration 01	\$11,657,825	\$10,717,268	\$12,972,636	58.45%	55.02%
6030 - Adult Care Facility 01	\$500,000	\$0	\$333,000	100.00%	0.00%
6070 - Services for Recipients 01	\$25,563,147	\$24,277,851	\$28,493,907	59.27%	56.75%
6510 - Veterans Service Agency 01	\$122,864	\$109,242	\$137,229	60.00%	53.02%
6540 - Consumer Affairs - County Seal 01	\$133,308	\$88,388	\$114,560	66.13%	51.38%
6772 - Office for the Aging 01	\$1,263,909	\$1,404,871	\$1,850,562	49.29%	50.56%
8020 - Planning 01	\$321,107	\$324,797	\$614,166	42.71%	35.22%
8730 - Forestry 01	\$113,983	\$113,842	\$112,554	67.85%	67.36%
8989 - Public Benefit Agencies 01	\$1,211,690	\$1,211,690	\$1,153,928	69.93%	69.93%
8990 - Employee Benefits 01	\$3,686,837	\$3,029,132	\$4,728,013	49.55%	42.67%
8992 - Interfund Transfers 01	\$15,076,001	\$16,139,274	\$10,900,819	100.00%	98.61%
9150 - Debt Service 01	\$0	\$0	\$682,650	0.00%	0.00%
01 - General Fund	\$124,650,700	\$119,700,932	\$137,463,348	60.89%	57.99%
9003 - Highway 05	\$11,196,734	\$10,314,919	\$9,780,104	77.28%	70.24%
9004 - Road Machinery 10	\$2,205,052	\$2,073,415	\$1,780,583	79.10%	77.55%
9101 - Solid Waste - Recycling 15	\$1,959,323	\$2,010,817	\$2,081,906	63.29%	64.33%
9006 - Capital 20	\$13,664,979	\$20,131,762	\$37,057,690	32.13%	36.18%
6340 - Employment and Training 25	\$1,569,307	\$1,312,835	\$2,003,755	54.51%	43.64%
1436 - Insurance Department 35	\$1,204,592	\$1,243,732	\$1,710,989	47.90%	48.41%
9021 - Health Benefits 40	\$11,744,889	\$12,427,558	\$15,020,978	50.02%	55.10%
9023 - Occupancy Tax 50	\$511,800	\$544,000	\$365,168	95.34%	99.22%
9150 - Debt Service 55	\$2,307,163	\$2,274,285	\$2,206,472	69.16%	68.65%
Total All Funds	\$171,014,540	\$172,034,254	\$209,470,993	56.94%	54.70%

Statement of County Clerk's Fees Received

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of August 1, 2020 through August 31, 2020 as follows:

DMV Fees:

CC06 Retention	\$ 53,276.00
CC05 Sales Tax Ret	\$ 508.25
CC05 FS-6 Ret	\$ 536.00
Total	\$ 54,320.25

Court Record Fees:

CC08 Index Fees	\$ 4,785.50
CC08 Misc. Court	\$ 1,085.00
CC50 County Fines	\$ 5.00
Total	\$ 5,875.50

Land Records Fees:

CC07 Recording Fees	\$ 69,982.00
CC07 Filing Fees	\$ 3,158.00
CC07 Passport Fes	\$ -
CC07 Photo Fees	\$ 10.00
CC07 RETT	\$ 386.00
CC07 RP5217 Ret	\$ 3,195.00
CC07 Notary Ret	\$ 500.00
CC07 NY Ed. Ret/RM	\$ 1,434.00
CC07 UCC's	\$ 1,440.00
CC07 Miscellaneous	\$ 330.00
CC07 Cover Page Fee	\$ 6,215.00
CC07 Overages	\$ 101.61
CC07 Copy Fees	\$ 2,886.46
CC07 General Int.	\$ 3.38
CC07 DMV Int.	\$ 0.80
CC07 E-Subscription	\$ 6,867.00
Total	\$ 96,509.25

Fees Collected for Other Depts.:

TR50 Stop DWI	\$ 2,025.00
TT61 Deposit Into Court	\$ -
Total	\$ 2,025.00

Adjustments (Deductions):

CC06 DMV Online Revenue:	
July	\$ 8,535.51
Total	\$ 8,535.51
CC07 Credit Cards	\$ 12,603.81
CC07 Notaries: Vouchers	\$ -
Feb Renewals	\$ 120.00
Total	\$ 120.00
CC07 Incorporations:	
February	\$ 548.00
Total	\$ 548.00
CC07 Tax Sale - Rec. Fees	\$ 310.00
Tax Sale - RETT	\$ -
Total	\$ 310.00

Mortgage Tax Fees:

CC07 Expense	\$ 29,083.00
CC07 Interest	\$ 0.28
Total	\$ 29,083.28

Total By Account

CC05	\$ 1,044.25
CC06	\$ 44,740.49
CC07	\$ 112,010.72
CC08	\$ 5,870.50
CC50	\$ 5.00
PROJECT TR50	\$ 2,025.00
TT61	\$ -
Total	\$ 165,695.96

I received from Gizelle J. Meeks, Jefferson County Clerk the sum of: \$ 165,695.96

9/2/2020
Date

Karen M. Alsidif
Jefferson County Treasurer/Deputy

Health Benefit Report

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Accrual	Total
2020	2,000,523	1,959,018	1,955,959	1,611,645	1,645,789	1,474,318	2,086,246	1,622,635						14,356,133
2019	1,706,282	1,487,006	1,495,967	1,370,373	1,733,868	1,533,132	1,751,872	1,629,898	1,867,896	2,059,652	1,836,676	1,687,820	-625,042	19,535,402
2018	1,592,534	1,785,350	2,113,093	1,848,874	1,279,299	1,162,251	1,400,942	1,999,071	1,431,052	1,862,490	1,355,279	1,583,609	-967,059	18,446,785
2017	1,529,529	1,866,306	1,825,608	1,572,248	1,819,815	1,815,944	1,488,988	1,596,965	1,511,099	1,561,197	1,876,330	1,697,642	-188,804	19,972,868
2016	1,633,556	1,631,731	1,966,926	1,395,394	1,555,709	1,782,977	1,674,534	1,427,421	1,982,882	1,689,937	1,380,652	1,715,106	-151,825	19,685,000
2015	1,447,909	1,711,206	1,323,090	1,832,204	1,671,467	1,478,813	1,659,141	1,336,322	1,720,703	1,832,887	1,294,288	2,045,210	-1,169,591	18,183,649
2014	1,278,930	1,130,181	1,468,292	1,665,269	1,460,980	1,536,745	1,449,695	1,374,535	1,203,417	1,289,949	1,380,933	1,362,655	275,388	16,876,970
2013	579,446	894,308	1,505,686	1,533,248	1,273,873	1,186,989	924,809	1,435,050	1,133,361	1,286,329	1,208,752	1,523,899	702,604	15,188,353
2012	701,835	1,236,667	1,325,449	958,983	1,333,307	1,090,308	1,234,885	1,319,356	1,470,833	1,356,075	1,286,161	1,390,545	468,831	15,173,236
2011	1,299,479	1,252,851	1,326,540	1,150,034	1,174,784	1,306,781	1,133,739	1,046,098	1,173,697	1,337,826	1,057,304	1,347,532	-278,692	14,327,973
2010	1,077,789	1,095,074	1,154,761	1,114,950	1,040,417	1,115,092	1,213,479	1,187,037	1,222,667	1,366,459	1,245,518	1,163,920	108,292	14,105,456
2009	1,027,412	1,084,751	1,246,381	1,165,052	1,188,985	1,244,707	1,083,067	1,190,211	1,179,638	1,313,914	1,128,054	1,019,671	-45,041	13,826,803
2008	977,732	805,876	995,288	1,147,285	921,384	812,620	965,724	1,006,833	1,198,851	1,250,648	1,084,114	950,708	21,913	12,138,976
2007	927,080	1,008,645	1,103,535	1,027,853	1,074,040	906,375	1,066,215	1,145,636	881,849	1,591,903	1,206,268	952,953	52,108	12,944,462
2006	920,372	862,003	943,946	835,357	988,449	901,759	861,100	975,331	973,716	1,024,272	1,102,396	1,093,613	72,205	11,554,521
Monthly Average Percent	7.52%	8.03%	8.91%	8.36%	8.33%	7.99%	8.11%	8.38%	8.57%	9.40%	8.33%	8.78%	-0.71%	100.00%

Estimated Cost Scenarios 2020 Budget 21,100,000

Average % compared to rest of years

2013-2019 Average Cost percentage by month/year total	66.84%
Estimated 2020 Cost	21,478,431 (378,431)
2019 Cost percentage by month/year total	65.05%
Estimated 2020 Cost	22,068,306 (968,306)
Straight 12 Month Cost by average month to date	21,534,199 (434,199)
2006 - 2019 average monthly percentage of total	21,873,071 (773,071)