

**County of Jefferson**  
**Office of the County Administrator**



**Historic Courthouse**  
195 Arsenal Street, 2<sup>nd</sup> Floor  
Watertown, NY 13601-2567  
Phone: (315) 785-3075 Fax: (315) 785-5070

April 15, 2021

**TO:** Members of General Services Committee  
**FROM:** Robert F. Hagemann, County Administrator *R.F.H.*  
**SUBJECT:** General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, April 20, 2021 at 6:00 p.m.** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

**Resolutions:**

1. Accepting Donation for the Watertown International Airport
2. Amending the 2021 County Budget to Recognize Reserve Funds in the District Attorney's Office
3. Amending the 2021 County Budget to Re-Appropriate Governor's Traffic Safety Committee's Stop-DWI Crackdown Enforcement Grant
4. Authorizing FY 2020 Operation Stonegarden Grant Agreement and Amending the 2021 County Budget in Relation Thereto
5. A Local Law Authorizing 12 and 13 Year Old Licensed Hunters to Hunt Deer with a Firearm or Crossbow During Hunting Season with the Supervision of an Adult Licensed Hunter
6. Setting Time and Place for Public Hearing on Local Law Intro No. I of 2021

**Informational Items:**

Monthly Departmental Report:

- Planning

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc: Airport  
Buildings & Grounds  
Code Enforcement  
District Attorney

Dog Control  
Fire & Emerg. Mgmt./E-911  
Highway/Recycling & Waste Mgt.  
Planning

Probation/Stop DWI  
Public Defender  
Sheriff  
Weights & Measures

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Accepting Donation for the Watertown International Airport

By Legislator: \_\_\_\_\_

Whereas, The Jefferson County Industrial Development Agency (JCIDA) owns the currently vacant building that had been leased to Concentrix, and

Whereas, JCIDA offered furniture and furnishings to other public and non-profit agencies, and

Whereas, The Watertown International Airport has received the donation of a conference table from the JCIDA, and

Whereas, The donation will be used in the new Airport Rescue Fire Fighting facility building.

Now, Therefore, Be It Resolved, That pursuant to County Law Section 215 (3) this Board of Legislators does hereby gratefully accept said donation.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. \_\_\_\_\_ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Amending the 2021 County Budget to Recognize  
Reserve Funds in the District Attorney's Office

By Legislator: \_\_\_\_\_

Whereas, The District Attorney's Office received equitable sharing funds through asset forfeiture, to be used to purchase equipment which will assist in its investigation and prosecution efforts, and

Whereas, Said funds must be recognized in the appropriate budget lines.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

**Increase:**

Revenue:

01116500 94325	Federal Treasury Asset Forfeiture	\$ 43,000
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Expenditure:

01116700 02100	Departmental Equipment	\$ 21,000
01116700 02401	Automotive Equipment	22,000

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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\_\_\_\_\_  
Clerk of the Board of Legislators

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**JEFFERSON COUNTY BOARD OF LEGISLATORS**

**Resolution No. \_\_\_\_\_**

Amending the 2021 County Budget to Re-Appropriate Governor's Traffic Safety Committee's Stop-DWI Crackdown Enforcement Grant

By Legislator: \_\_\_\_\_

Whereas, By Resolution 273 of 2020, this Board of Legislators accepted \$17,000 in New York State Stop-DWI Foundation Crackdown Enforcement funding, and

Whereas, There remains \$10,681.18 unspent, to be shared with the Watertown City Police, NYS Park Police, Black River Police, Carthage Police and Alexandria Bay Police Departments, and

Whereas, The 2021 County Budget must be amended to re-appropriate said funding and allocate it to the appropriate accounts.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

**Increase:**

Revenue:

01000000 30599	Appropriated Fund Balance	\$ 10,681.18
01311000 92614	Stop DWI Svcs Sheriff	2,924.30

Expenditure:

01311000 01300	Overtime	\$ 2,924.30
01331500 04414	Supporting Services	2,924.30
01331500 04428	Public Safety Svcs. - Other Govt	7,756.88

Seconded by Legislator: \_\_\_\_\_

State of New York )  
County of Jefferson ) ss.:

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\_\_\_\_\_  
Clerk of the Board of Legislators

**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Authorizing FY 2020 Operation Stonegarden Grant Agreement and  
Amending the 2021 County Budget in Relation Thereto

By Legislator: \_\_\_\_\_

Whereas, The Sheriff's Department has been awarded a \$69,116.80 FY20 Operation Stonegarden Program Grant (CFDA 97.067) from the New York State Office of Homeland Security (NYSOHS) for the purpose of increasing security at the border, and

Whereas, Said funds will be used for border security operations and provide for overtime payments for various details of the Sheriff's Department, Village of Alexandria Bay and Village of Clayton Police Departments, and

Whereas, Said grant requires an agreement with the NYSOHS, and possibly with other involved police agencies, and

Whereas, The 2021 County Budget must be amended to recognize the revenue and appropriate it to expenditure accounts.

Now, Therefore, Be It Resolved, That this Board of Legislators enter into an agreement with the NYSOHS to accept the grant as described above, as well as any other agreements with involved police agencies necessary for the grant's programs, and that the Chairman of the Board of Legislators is hereby authorized and directed to execute said agreements on behalf of Jefferson County, subject to the review and approval of the County Attorney as to form and content, and be it further

Resolved, that the 2021 County Budget is hereby amended as follows:

**Increase:**

Revenue:

01311000 943201	Federal Homeland Security - Sheriff	\$ 69,116.80
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Expenditures:

01311400 01300	Overtime	\$ 25,000.00
01311400 04114	Maintenance/Repair	13,100.00
01311400 04115	Telephone	3,400.00
01311400 04214	Utilities	275.00
01311400 043101	Internal Fleet Expense	11,564.44
01311400 04311	Gasoline & Oil	5,781.36
01311400 04428	Public Safety - Other Governments	3,996.00
01311400 08010	Retirement	2,849.40
01311400 08030	Social Security	2,385.60
01311400 08040	Workers Comp.	765.00

Seconded by Legislator: \_\_\_\_\_

## COUNTY OF JEFFERSON

### Local Law Intro. I of the Year 2021

#### A LOCAL LAW AUTHORIZING 12 AND 13 YEAR OLD LICENSED HUNTERS TO HUNT DEER WITH A FIREARM OR CROSSBOW DURING HUNTING SEASON WITH THE SUPERVISION OF AN ADULT LICENSED HUNTER

Be it Enacted, by the Jefferson County Board of Legislators as follows:

##### **Section 1. Legislative Intent**

The intent of this Local Law is to authorize Jefferson County to permit 12 and 13 year old individuals to participate in the new hunting opportunities provided by Environment Conservation Law § 11-0935. The enacted 2021-2022 New York State Budget, included a pilot program, allowing the opportunity for young hunters, ages 12 and 13, to hunt deer with firearms and crossbow through 2023 if a county authorizes such action within their municipality by local law. Jefferson County is passing this local law as hunting is a valued tradition for many families, and this new opportunity allows experienced, adult hunters to introduce the values of hunting to the next generation. Furthermore, teaching young people safe, responsible, and ethical hunting practices will ensure a rewarding experience for the youth, while providing quality food to families and contributing to important deer population control practices.

##### **Section 2. Pilot Program Authorization**

Pursuant to Environmental Conservation Law § 11-0935, Jefferson County elects to participate in the temporary program to allow for young hunters, ages twelve (12) and thirteen (13), to hunt deer with a firearm, to include rifles, shotguns, and muzzle loaded firearms or crossbow through 2023.

##### **Section 3. State Requirements**

Twelve (12) and thirteen (13) year old licensed hunters shall be allowed to hunt deer subject to the following requirements:

- Twelve (12) and thirteen (13) year old licensed hunters shall be accompanied by a parent or legal guardian, or person designated in writing by such parent or legal guardian on a form prescribed by the NYS Department of Environmental Conservation, who is twenty one years of age or older; and
- Such parent, guardian or person has had at least three years experience in deer hunting; and

- Such parent, guardian or person holds a hunting license; and
- Such parent, guardian or person maintains physical control over the minor at all times while hunting. For purposes of this paragraph “physical control” shall mean that the physical proximity of such minor to the parent, guardian, or person is such that the parent, guardian or person is reasonably able to issue verbal directions and instructions, maintain constant visual contact, and otherwise provide guidance and supervision to the minor; and
- Such parent, guardian, or person and the minor remain at ground level at all times while hunting; and
- Such parent, guardian or person and the minor shall each display either a minimum total of two hundred fifty square inches of solid fluorescent orange or pink or patterned fluorescent orange or pink consisting of no less than fifty percent fluorescent orange or pink material worn above the waist and visible from all directions, or a hat or cap with no less than fifty percent of the exterior consisting of solid fluorescent orange or pink material and visible from all directions.

#### **Section 4. Local Law Filing Requirements**

A copy of this local law shall be sent to the New York State Department of Environmental Conservation as well as the NYS Department of State.

#### **Section 5. Severability Clause**

If any part of this local law is for any reason held to be unconstitutional or invalid, such decision shall not effect the remainder of this law. The County hereby declares that it would have passed this local law and each section or subsection thereof, irrespective of the fact that any one or more of these sections, subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

#### **Section 6. Effective Date**

This local law shall take effect immediately upon filing with the Office of the Secretary of State of the State of New York in accordance with Section 27 of the Municipal Home Rule.



**JEFFERSON COUNTY BOARD OF LEGISLATORS**  
**Resolution No. \_\_\_\_\_**

Setting Time and Place for Public Hearing on Local Law Intro No. I of 2021

By Legislator: \_\_\_\_\_

Resolved, That this Board of Legislators shall hold a public hearing on a proposed local law entitled "A Local Law Authorizing 12 and 13 Year Old Licensed Hunters to Hunt Deer with a Firearm or Crossbow During Hunting Season with the Supervision of an Adult Licensed Hunter" on Tuesday, June 1, 2021 at 6:00 p.m. in the Chambers of the Board of Legislators, Historic Courthouse, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board of Legislators shall give notice of said public hearing as required by law.

Seconded by Legislator: \_\_\_\_\_

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State of New York    )  
                                  ) ss.:  
County of Jefferson )

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\_\_\_\_\_  
Clerk of the Board of Legislators

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## Planning Department Report March - 2021

### COUNTY PLANNING AND ECONOMIC DEVELOPMENT

#### Community Development Block Grant (CDBG) Housing Program:

2018 Award – During this period, \$190,100 was expended for eight projects.

2019 Award – During this period, \$59,532 was expended for two projects.

#### North Country HOME Consortium

During this period, \$101,538.76 in Federal HOME funds were expended, representing activity on 5 single family rehab projects, 1 Home Buyer project, and administrative fees.

#### County Planning Board

Reviewed and presented the following 239m referrals:

Adams (T) – Site plan review for a 7,072 square foot pole barn storage building.

Champion (T) – Site plan review for a car dealership expansion and alterations.

Champion (T) – Site plan review for a 5,000 square foot rural primary care facility.

Clayton (V) - Site plan review and area variance for a storage building at a existing redemption center.

Clayton (V)- Special permit for a small retail addition.

LeRay (T) – Site plan review for the reopening of a go-kart track, with additional attractions.

Lyme (T) – Special permit review to add 20 RV sites to an existing campground.

Pamelia (T) – Site plan review for a modification of a previously reviewed truck center

Watertown (C) – Site plan review for a new YMCA in an existing building and an addition for a natatorium.

#### Airport

Worked on more fact-finding regarding the 46 emergency helicopter landing zones in the county and potential development compatability issues.

#### Transportation

NYS Association of Metropolitan Planning Organizations Working Group – staff attended quarterly meeting via Zoom

#### Fort Drum Compatibility Committee

Staff attended a zoom meeting to discuss a query tool initiative and local official training session.

#### Fort Drum Economic Impact Model

Staff began the annual process for model inputs with Fort Drum staff and JCIDA feedback.

## **COMMUNITY PLANNING AND DEVELOPMENT**

### **Municipal Project Assistance:**

*Chaumont (V)* Staff met zoning update committee virtually twice to discuss potential zoning map amendments and zoning text amendments.

*Orleans (T)* Staff continues to assist the Town with preparation of a Battery Storage Law and updates to their Solar Law.

*Hounsfield (T)* Met with the planning board to discuss a potential solar project adjacent to the Watertown Municipal Airport.

### **Training**

Attended three virtual training webinars regarding comprehensive planning, zoning, and public engagement.

## **RESOURCE AND ENVIRONMENTAL MANAGEMENT**

### **Agriculture**

- 8-Year Review: Staff mailed out surveys to landowners within the SE Ag District. Staff answered questions from landowners, clerks and supervisors regarding the 8-year review process. Staff set the date for the Agricultural Farmland Protection Board meeting to April 29, 2021.

### **Snowmobile Grant-in-Aid Program**

Coordinated with the County Attorney's office to execute a snowmobile clubs contract. Also, worked with the county treasurer in order to coordinate voucher procedure.

### **MS4 Coalition**

Attended a zoom meeting with the coalition and participated in the educational committee conference call.

**NYS Septic System Replacement Program:** Staff answered questions about the program with multiple landowners.

## **INFORMATION, DEMOGRAPHIC, AND DATA SERVICES**

### **General Technical Assistance**

Responded to callers, emails, and walk-ins with requests concerning flood maps, parcels, zoning, and county map viewer.

### **Other Geographic Information System (GIS) Tasks (not associated with projects above)**

Our GIS Specialist supports planners with various projects and other County Departments. Examples include: Priority farmland soils map of proposed solar farms, table of acres of priority farmland at various sites, maps and tables of priority farmland and New York State Agricultural Districts by town.