

County of Jefferson
Office of the County Administrator



Historic Courthouse
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January 14, 2021

TO: Members of General Services Committee
FROM: Robert F. Hagemann, County Administrator *R.F.H.*
SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, January 19, 2021 at 6:00 p.m.** virtually. For members of the public who would like to view the meeting, as is our normal practice, it will be broadcast live through the **County's website at co.jefferson.ny.us/Departments/Legislature/Legislative-Meeting-Broadcast**. A recording of the meeting can also be viewed after the fact on You Tube.

Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Agreement with the NYS Unified Court System for Cleaning and Maintenance of Court Facilities
2. Authorizing Agreement for Janitorial Services for Jefferson County Office Buildings
3. Changing the Membership and Terms and Appointing Members to the Jefferson County Fire Advisory Board
4. Implementing a Mattress Fee for Solid Waste Transfer Station
5. Authorizing the Implementation and Funding of the Federal Aid and State "Marchiselli" Program Aid Eligible Costs of a Transportation Federal-Aid Project (County Road 87 (Sandy Creek Rd) over Lindsey Creek), Appropriating Funds Therefor
6. Amending the 2020 County Budget and Capital Plan in Relation to the County Bridge Account
7. Amending the 2021 County Budget to Reappropriate Road Machinery Fund Equipment
8. Approving Appointment to the Jefferson County Planning Board

9. Amending the 2021 County Budget to Reappropriate Comprehensive Economic Development Strategy Update Grant Funds
10. Amending Resolution 269 of 2020 Authorizing an Agreement with the Community Action Planning Council to Promote Fair and Equal Housing
11. Amending the 2021 County Budget to Reappropriate New York State Septic System Replacement Program Funds
12. Accepting Grant for Ignition Interlock Device Monitoring Program Funding
13. Authorizing Agreement with AllPaid, Inc. Relative to Credit Card Processing Services

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc:	Airport	Dog Control	Probation/Stop DWI
	Buildings & Grounds	Fire & Emerg. Mgmt./E-911	Public Defender
	Code Enforcement	Highway/Recycling & Waste Mgt.	Sheriff
	District Attorney	Planning	Weights & Measures

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement with the NYS Unified Court System
for Cleaning and Maintenance of Court Facilities

By Legislator: _____

Whereas, Counties are required by law to furnish and maintain adequate court facilities for use by State Courts, and

Whereas, Pursuant to Chapter 686 of the Laws of 1996, New York State was designated with fiscal responsibility for managing interior cleaning and minor repairs within court facilities, and required to contract with counties for such maintenance, and

Whereas, Pursuant to Resolution 28 of 2019, Jefferson County entered into an agreement with the NYS Unified Court System for the provision of cleaning and maintenance services to the local courts during the period April 1, 2018 through March 31, 2023 in consideration of reimbursement by the NYS Unified Court System to the County for actual costs for cleaning and maintenance, and

Whereas, The maximum compensation for the 2020-2021 period shall be \$215,405.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the NYS Unified Court System for the provision of cleaning and maintenance services to the local courts for the period April 1, 2020 through March 31, 2021 in consideration of reimbursement by the NYS Unified Court System to the County for actual costs for cleaning and maintenance in the amount of \$215,405, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute such agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement for Janitorial Services for Jefferson County Office Buildings

By Legislator: _____

Whereas, The Arc Jefferson St. Lawrence (The Arc)/DOHL Development Corporation (DOHL) is currently providing janitorial services to Jefferson County, and

Whereas, Renewal of said contract will provide the County with necessary janitorial services, while also providing training and work experience for the clients of The Arc/DOHL.

Whereas, Both The Arc/DOHL and Jefferson County wish to renew the custodial services agreement for an additional one year term (1/1/21 - 12/31/21), with rates to take effect on January 1, 2021.

Now, Therefore, Be It Resolved, That the Board of Legislators hereby authorizes the award of a contract to The Arc/DOHL for janitorial services for County facilities in accordance with the County's specifications and at a cost not to exceed \$391,018, and be it further

Resolved, That the Chairman of the Board be and is hereby authorized to execute said contract on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Changing the Membership and Terms and Appointing Members
to the Jefferson County Fire Advisory Board

By Legislator: _____

Whereas, Pursuant to Section 225-a of the County Law and Resolution No. 57 of 1950, the County established the Jefferson County Fire Advisory Board, and

Whereas, Pursuant to Section 225-b of the County Law and Resolution No. 197 of 1995, the County established the Jefferson County Emergency Medical Services Board, and

Whereas, Pursuant to Resolutions No. 83 and 99 of 2006, the County changed the memberships of these boards to make them identical in order to act with one voice in advising the County on matters pertaining to either, or both services, and

Whereas, Due to the increasing demand and changes on each of the fire and EMS services, the combined Board recommends separating the current Fire and EMS Advisory Board back into two separate boards, and

Whereas, This Board of Legislators concurs with said recommendation.

Now, Therefore, Be It Resolved, That the membership of the Fire Advisory Board be 13 people to include five from the fire service, five from the general public, and three legislators, and be it further

Resolved, That the positions of all members be established as two year terms to run coterminous with terms of the legislator appointees, and be it further

Resolved, That all vacancies will be filled for the balance of the unexpired term during which vacancy occurs, and be it further

Resolved, That the following are appointed to the Fire Advisory Board for terms to expire on 12/31/2021, effective immediately:

<u>Appointee</u>	<u>Representing</u>
Anthony Doldo	Legislator
William Johnson	Legislator
Philip Reed	Legislator
Robert Simpson	Fire Service
Steven Mott	Fire Service
Lawrence Girard	Fire Service

Joseph Wargo
Jason Omarra
Barry Waite
William Griffith
Kathleen LaClair
Gerald Kostyk
Justin Taylor

Fire Service
Fire Service
General Public
General Public
General Public
General Public
General Public

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Implementing a Mattress Fee for Solid Waste Transfer Station

By Legislator: _____

Whereas, The Jefferson County Solid Waste Transfer Station has started participating in a household mattress and boxspring recycling program initiated by the Development Authority of the North Country (DANC) to promote recycling and save landfill space, and

Whereas, The County is charged a fee by DANC to haul and dispose of the mattresses and boxsprings, and

Whereas, County staff expend time and effort handling the mattresses and boxsprings, and

Whereas, There is currently no separate fee charged county residents to cover the costs of the transfer service, and

Whereas, It is appropriate to more accurately capture the costs of solid waste administration by charging a \$10 fee per unit.

Now, Therefore, Be It Resolved, That effective March 1, 2021, there will be a \$10 fee per mattress and/or boxspring implemented to users of the transfer station.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing the Implementation and Funding of the Federal Aid and State "Marchiselli"
Program Aid Eligible Costs of a Transportation Federal-Aid Project (County Road 87
(Sandy Creek Rd) over Lindsey Creek), Appropriating Funds Therefor

By Legislator: _____

Whereas, A Project for County Road 87 over Sandy Creek, PIN 7753.85 (the "Project") is eligible for Funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne by 80% Federal funds (CFDA 20.205) and 20% non-federal funds, and

Whereas, By Resolution 90 of 2019, the County of Jefferson approved the above project by making a commitment for the cost of Design and Right of Way Incidental Phases of the project, and authorizing \$162,000 to cover the cost of these phases, and

Whereas, The County has allocated funding through the Adopted Budget, and

Whereas, The County of Jefferson desires to advance the project by making a commitment of 100% of the federal and non-federal share of the costs of the Final Design phase of the project, and

Now, Therefore, Be It Resolved, That the Jefferson County Board of Legislators does hereby approve the project, and be it further

Resolved, That the Board of Legislators hereby authorizes the Jefferson County Treasurer to pay in the first instance 100% of the federal and non-federal share of the cost of the Final Design phase of the project, and be it further

Resolved, That the sum of \$150,000, which includes the Final Design Phase, or so much thereof as is necessary is hereby appropriated from Account 20511300 02846 in the 2021 County Budget, and made available to cover the cost of participation in the above phase of the Project, and be it further

Resolved, That in the event the full federal and non-federal share of the costs of the project exceeds the amount appropriated above, the Jefferson County Board of Legislators shall convene to appropriate said excess amount immediately upon the notification by the Chairman of the Jefferson County Board of Legislators thereof, and be it further

Resolved, That the Chairman of the Jefferson County Board of Legislators is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal and State Aid, subject to the approval of the County Attorney as to form and substance, on behalf of the County of Jefferson with NYSDOT in connection with the advancement or approval of the

Project and providing for the administration of the Project and the municipality's first instance funding of project costs, and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefor that are not so eligible, and be it further

Resolved, That a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and be it further

Resolved, That this Resolution shall take effect immediately.

Seconded by Legislator: _____

State of New York)
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2020 County Budget and Capital Plan in Relation to the County Bridge Account

By Legislator: _____

Whereas, The Superintendent of Highways has identified a completed bridge project account with a remaining balance, and

Whereas, This capital expenditure and related revenue account should be brought to zero balance and closed.

Now, Therefore, Be It Resolved, That the 2020 County Budget is amended as follows:

Decrease:

Expenditure		
20511300 02913	Canal Street over Black River (D012)	\$ 278,720.95
Revenue		
20900600 94592	Federal Aid Bridges	\$ 4,750.01
Fund Balance		
20000000 30599	Appropriated Fund Balance	\$ 273,970.94

and be it further

Resolved, That capital account 20511300 02913 is hereby closed, and be it further

Resolved, That the six year capital plan is hereby amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
 County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

 Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2021 County Budget to Reappropriate Road Machinery Fund Equipment

By Legislator: _____

Whereas, The 2020 Adopted County Budget included \$45,000 for the purchase of a pick-up truck, and

Whereas, A purchase order was issued for said truck, but the vendor did not meet the build-out deadline and the purchase order had to be cancelled.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

10000000 30599	Appropriated Fund Balance	\$ 45,000
Expenditure		
10513000 02403	Pick-Up Truck	\$ 45,000

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Approving Appointment to the Jefferson County Planning Board

By Legislator: _____

Resolved, That pursuant to Section 239-c of the General Municipal Law, the following individual is hereby appointed to the Jefferson County Planning Board to fill a vacant term to expire December 31, 2023.

Charlene Mannigan

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

December 30, 2020

To: Michael Bourcy, Director
Jefferson County Department of Planning
175 Arsenal Street
Watertown, New York 13601

Dear Michael,

I was employed by the Village of Dexter from 2003-2019 as Deputy Clerk Treasurer. I also served as clerk to the Planning Board and to the Zoning Board of Appeals in my time of employment as Deputy Clerk. I scheduled and organized all meetings as well as setting up Public Hearings and taking minutes. I was responsible for sending all referrals to the County Planning Board for review. I attended many workshops, offered at Jefferson Community College provided by the Jefferson County Department of Planning and/or the Tug Hill Commission, in order to obtain knowledge concerning planning and zoning and keep abreast of new and changing information. I am currently serving as a member of the Village of Dexter's Planning Board. While serving as Deputy Clerk, I served as Clerk to the Village Zoning and Code enforcement Officer. I developed updated forms for the Code Officer's use. I worked with applicants on a daily basis, helping them through the application process. I attended all Village Board of Trustee meetings while serving as Deputy Clerk.

My biggest challenge during my sixteen years serving the Village of Dexter was the development of the Grant Street Property. In the beginning of this project, I had no idea how much work would be involved or how successful the project would be. In the end, I was very proud to have been part of it.

Charlene Mannigan

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2021 County Budget to Reappropriate Comprehensive
Economic Development Strategy Update Grant Funds

By Legislator: _____

Whereas, By Resolution 77 of 2020, This Board of Legislators recognized U.S. Economic Development Administration grant funding for the purpose of updating the County Comprehensive Economic Development Strategy, and

Whereas, Resolution 77 of 2020 also recognized support from the Jefferson County Industrial Development Agency and the Thousand Islands International Tourism Council as well as the 2020 County Budget, and

Whereas, There remain unspent funds that must be reappropriated in order to provide for the continuation of the program in 2021.

Now, Therefore, Be It Resolved, That the 2021 County budget is hereby amended as follows:

Increase:

Expenditure		
01802000 04416	Professional Services	\$ 53,675
Appropriated Fund Balance		
01000000 30599	Appropriated Fund Balance	\$ 53,675

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending Resolution 269 of 2020 Authorizing an Agreement with the
Community Action Planning Council to Promote Fair and Equal Housing

By Legislator: _____

Whereas, Per Resolution 269 of 2020 this Board of Legislators authorized the annual contract with the Community Action Planning Council (CAPC) for the provision of fair housing services including acting as the County's fair housing office for public education, information and referral, and complaint assistance, and

Whereas, Funds for a fair housing contract are appropriated in the 2020 County Budget in the amount of \$8,000, and

Whereas, Resolution 269 of 2020 inaccurately identified the amount as \$7,500.

Now, Therefore, Be It Resolved, That the Chair of the Board of Legislators is hereby authorized to enter into an agreement, subject to the approval of the County Attorney, with the Community Action Planning Council (CAPC) in the amount of \$8,000 for promoting and furthering fair and equal housing opportunities in the County for the period October 1, 2020 through September 30, 2021.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2021 County Budget to Reappropriate New York State
Septic System Replacement Program Funds

By Legislator: _____

Whereas, By Resolution 97 of 2018, the Jefferson County Board of Legislators accepted a New York State Septic System Replacement grant award, and

Whereas, By Resolutions 27 of 2019 and 57 of 2020, this Board reappropriated the balance of grant award funds remaining at that time, and

Whereas, There remains a grant award balance and it is necessary to reappropriate these funds in order to provide for the continuation of the program in 2021.

Now, Therefore, Be It Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

01000000 30599	Appropriated Fund Balance	\$ 72,250
Expenditure		
01802000 04025	Septic System Replacement	\$ 72,250

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Accepting Grant for Ignition Interlock Device Monitoring Program Funding

By Legislator: _____

Whereas, By Resolution 74 of 2011, this Board authorized agreement with New York State Division of Criminal Justice Services Governor's Traffic Safety Committee to receive funding with respect to Leandra's Law Implementation, and

Whereas, New York State Division of Criminal Justice Services Governor's Traffic Safety Committee has transitioned this Ignition Interlock Device Monitoring project to formula-based funding, and

Whereas, Jefferson County has been awarded \$10,716 to support probation supervision and monitoring services during the period October 1, 2020 through September 30, 2021, and

Whereas, Said funds are already contained within the 2021 County Budget.

Now, Therefore, Be It Resolved, That the County of Jefferson hereby accepts the \$10,716 grant award.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement with AllPaid, Inc. Relative to Credit Card Processing Services

By Legislator: _____

Whereas, Pursuant to Resolution 107 of 2008 the Sheriff's and Probation Department's entered into an agreement with Government Payment Service, Inc. to make available the option of receiving payment for bail, restitution and other fees through the use of credit cards, and

Whereas, AllPaid, Inc. (formerly GovPayNet, Inc./Government Payment Service, Inc.) desires to renew the contract to continue this service to the public by making available a means to make payments during non-business hours, and expedite payment of funds collected by each Department, and

Now, Therefore, Be it Resolved, That Jefferson County enter into an agreement with AllPaid, Inc for a period of five years for the purposes stated above and the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of the County subject to the review of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators
