

County of Jefferson
Office of the County Administrator

Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070



July 15, 2021

TO: Members of General Services Committee

FROM: Robert F. Hagemann, County Administrator

SUBJECT: General Services Committee Agenda

Please let this correspondence serve as notification that the General Services Committee will meet on **Tuesday, July 20, 2021 at 6:00 p.m.** in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Resolutions:

1. Authorizing Agreements in Relation to Construction of the Airport Air Ambulance Hangar at the Watertown International Airport and Amending the 2021 County Budget and Capital Plan
2. Authorizing Agreement in Relation to the FY2020-2021 NYS Public Safety Answering Points Operations Grant
3. Authorizing FY 2019 Operation Stonegarden Grant Agreement and Amending the 2021 County Budget in Relation Thereto
4. Authorizing Agreements for an Additional Allocation for The Governor's Traffic Safety Committee's Stop-DWI Crackdown Enforcement Grant and Amending the 2021 County Budget in Relation Thereto

Informational Item:

- Governor's Traffic Safety Committee Stop DWI Report

If any Committee member has inquiries regarding agenda items, please do not hesitate to contact me.

RFH:tlr

cc: Airport
Buildings & Grounds
Code Enforcement
District Attorney
Dog Control
Fire & Emerg. Mgmt./E-911
Highway/Recycling & Waste Mgt.
Planning
Probation/Stop DWI
Public Defender
Sheriff
Weights & Measures

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements in Relation to Construction of the Airport Air Ambulance Hangar at the Watertown International Airport and Amending the 2021 County Budget and Capital Plan

By Legislator: _____

Whereas, By Resolution 160 of 2018, this Board of Legislators authorized agreements for a NYS DOT grant and McFarland Johnson Inc. design services associated with this project and recognized said grant funds, and

Whereas, McFarland Johnson has since completed said design, coordinated the bidding process and recommends that the following low bidders be awarded the construction contracts for the base bid: Black Horse Group, LLC, for general construction in the amount of \$2,179,286, Ontario HVAC Solutions, Inc. for mechanical and plumbing in the amount of \$240,354 and \$127,000 respectively, and Northern Pioneer Contractors, Inc, for electrical in the amount of \$343,700, and

Whereas, McFarland Johnson will provide Construction and Grant Administration at a cost of \$320,000, and

Whereas, It is necessary to authorize the construction contracts with these companies, and to amend the 2021 Capital Budget, and

Whereas, The Jefferson County local share of the construction project costs will be \$1,734,299, and

Whereas, Funds are available in the Airport Facility Capital account from the Coronavirus Response and Relief Supplemental Appropriation Act and the Coronavirus Aid, Relief, and Economic Security Act.

Now, Therefore Be It Resolved, That Jefferson County enter into agreements with Black Horse Group, LLC, for general construction in the amount of \$2,179,286, Ontario HVAC Solutions, Inc. for mechanical and plumbing in the amount of \$240,354 and \$127,000 respectively, Northern Pioneer Contractors, Inc, for electrical in the amount of \$343,700, and McFarland Johnson Inc. for administration in the amount of \$320,000, and be it further

Resolved, That the Chairman of the Board of Legislators, is hereby authorized and directed to execute said agreements on behalf of the County, including any change orders as recommended by the Airport Manager and County Administrator not to exceed the funding available, subject to review of the County Attorney as to form and content, and be it further

Resolved, That the 2021 County Budget is hereby amended as follows:

Increase:

Expenditure

20561000 02078 Airport Air Ambulance Building \$ 1,734,299

Decrease:

20561000 02001 Airport Facility \$ 1,734,299

and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreement in Relation to the FY2020-2021 NYS Public Safety
Answering Points Operations Grant

By Legislator: _____

Whereas, The New York State Division of Homeland Security and Emergency Services (DHSES) has awarded Jefferson County \$210,438 from the FY 2020-2021 NYS Public Safety Answering Points Operations Grant for the period January 1, 2021 through December 31, 2021, and

Whereas, The County must enter into an agreement with the New York State Division of Homeland Security and Emergency Services to receive these grant funds to be utilized for the sustainment of the Jefferson County Public Safety Answering Point (911 Center) by supporting Jefferson County 911 Center, and

Whereas, DHSES now processes grants through an electronic format, and

Whereas, Said revenue and expenditure grant funds are already contained in the 2021 County Budget.

Now, Therefore Be It Resolved, That the County of Jefferson hereby accepts the \$210,438, and the Chairman of the Board of Legislators is hereby authorized and directed to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing FY 2019 Operation Stonegarden Grant Agreement and
Amending the 2021 County Budget in Relation Thereto

By Legislator: _____

Whereas, The Sheriff's Department has been awarded a \$113,832.50 FY19 Operation Stonegarden Program Grant (CFDA 97.067) from the New York State Office of Homeland Security (NYSOHS) for the purpose of increasing security at the border, and

Whereas, Said funds will be used for border security operations and provide for overtime payments for various details of the Sheriff's Department, Village of Alexandria Bay and Village of Clayton Police Departments, and

Whereas, Said grant requires an agreement with the NYSOHS, and possibly with other involved police agencies, and

Whereas, The 2021 County Budget must be amended to recognize the revenue and appropriate it to expenditure accounts.

Now, Therefore, Be It Resolved, That this Board of Legislators enter into an agreement with the NYSOHS to accept the grant as described above, as well as any other agreements with involved police agencies necessary for the grant's programs, and that the Chairman of the Board is hereby authorized and directed to execute said agreements on behalf of Jefferson County, subject to the review and approval of the County Attorney as to form and content, and be it further

Resolved, that the 2021 County Budget is hereby amended as follows:

Increase:

Revenue:

01311000 943201	Federal Homeland Security - Sheriff	\$113,832.50
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Expenditures:

01311400 01300	Overtime	\$ 28,950.00
01311400 02401	Automotive Equipment	64,152.50
01311400 04114	Maintenance/Repair	4,000.00
01311400 043101	Internal Fleet Expense	3,630.18
01311400 04311	Gasoline & Oil	1,814.82
01311400 04428	Public Safety - Other Governments	2,000.00
01311400 08010	Retirement	4,409.45
01311400 08030	Social Security	3,691.72
01311400 08040	Workers Comp.	1,183.83

Seconded by Legislator: _____



Jefferson County Sheriff's Office




Colleen M. O'Neill
Sheriff

753 Waterman Drive
Watertown, New York 13601
315 786-2660



Brian R. McDermott
Undersheriff

Date: July 2, 2021

TO: Robert Hagemann, III, Jefferson County Administrator
FROM: Undersheriff Brian R. McDermott 
SUBJECT: NYS OPERATION STONEGARDEN GRANT #C971199

The Stonegarden FY 2019 Grant has been modified to reflect the deletion of LPR equipment, and substituting new outfitted UTV's (Utility Task Vehicle). Our agency currently owns four Polaris all-terrain vehicles, each being twelve years old. Although our current fleet is still operational, they are starting to need more complex and costly repairs. It appears to be a wise proactive measure to replace them with this grant at this time.

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Agreements for an Additional Allocation for The Governor's Traffic Safety
Committee's Stop-DWI Crackdown Enforcement Grant and
Amending the 2021 County Budget in Relation Thereto

By Legislator: _____

Whereas, The New York State Stop-DWI Foundation has successfully coordinated and obtained Stop-DWI Crackdown Enforcement Grants for counties throughout the state, and

Whereas, Jefferson County has been notified of an additional allocation of \$4,000 to be shared with the Watertown City Police Department and the Jefferson County Sheriff's Department, and

Whereas, Agreements must be authorized with the Governor's Traffic Safety Committee and the aforementioned agencies, and

Whereas, The 2021 County Budget must be amended to recognize said funding and allocate it to the appropriate accounts.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute agreements as necessary to obtain and distribute funding as described above, subject to the review of the County Attorney as to form and content, and be it further

Resolved, That the 2021 County Budget is amended as follows:

Increase:

Revenue		
01331500 94389	Federal Aid Criminal Justice	\$ 4,000
01311000 92614	Stop DWI Services - Sheriff	2,500

Expenditure		
01311000 01300	Overtime	\$ 2,500
01331500 04428	Public Safety Svcs. - Other Govt	1,500
01331500 04414	Supporting Services	2,500

Seconded by Legislator: _____



**Governor's Traffic
Safety Committee**

6 EMPIRE STATE PLAZA • ALBANY, NY 12228 • TrafficSafety.NY.gov

CHUCK DEWEESE
Assistant Commissioner

Ph: (518) 474-5111

Ph: (518) 474-5777

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May 21, 2021

Jason L. Widrick
STOP-DWI Coordinator
Jefferson County Probation Department
175 Arsenal Street, 5th Floor
Watertown, NY 13601

Dear Mr. Widrick:

The Governor's Traffic Safety Committee (GTSC) conducted a review of your STOP DWI program from April 27th, 2021 – May 20th, 2021 and reviewed the years 2014, 2015, 2016, 2017, 2018 and 2019. NYS Vehicle and Traffic Law (V&TL) § 1197 grants the Department of Motor Vehicle Commissioner with oversight and monitoring of the programs "for satisfactory implementation in conjunction with the established program application goals".

I would like to thank you for your cooperation throughout the process. There were no findings discovered during this review.

The Governor's Traffic Safety Committee thanks you for all you do to save lives in Jefferson County, and we look forward to continuing our partnership.

Sincerely,

Charles R. DeWeese
Assistant Commissioner

CRD/RB/JM/mr