

General Services Committee
August 17, 2021
Minutes

Members Present: Committee Chair Philip Reed, Legislators Daniel McBride, Jeremiah Maxon, Robert Ferris, Corey Grant, Anthony Doldo

Others Present: Legislators William Johnson, Michael Montigelli, County Administrator Robert Hagemann, County Attorney David Paulsen,, Airport Manager Grant Sussey, Highway Superintendent James Lawrence, Planning Director Michael Bourcy, Michael Churchill, Bernier, Carr and Associates, Zachary Statt, McFarland Johnson, Secretary Torri Richmire

Chairman Reed called the meeting to order at 6:00 p.m. in the Watertown International Airport (WIA) Conference Room. Chairman Reed offered privilege of the floor, however no one present wished to address the Committee. The Committee approved the minutes of the July Committee meeting as presented.

Airport Manager Grant Sussey reviewed activities happening at the airport, past and present, reporting:

- Record number of passengers for July since American Airlines came onboard in 2005. He stated that business travel is starting to pick up since Covid but most of the passengers are traveling for personal/recreation purposes.
- This Spring the US Department of Agriculture had their rabies bait drop based out of WIA bringing in approximately 40 people staying in nearby hotels, frequenting local eateries and purchasing over 10,000 gallons of jet fuel. He reported that they would be returning on an annual basis as it is a convenient location for them.
- FAA Airport Inspection went really well with review of maintenance records, inspection records, lighting and signs.
- Live fire training at Monroe Community College Fire Training Facility, nine members from the WIA attend training on a yearly basis for handling different types of fires and emergencies specific to airports.
- The Airport Rescue and Fire Fighting Building (ARFF) is approximately 98% complete, stating that the building allows staff, supplies and trucks to be together in one place resulting in a quicker response to emergencies.
- Final touch ups for the completion of the 7-25 Runway Rehabilitation.
- Next construction project will be the Air Ambulance Hanger once it has gone through the New York State approval process.
- Completing a drainage study which is required by the Federal Aviation Administration prior to making any changes for managing water.
- Exploring grant applications to create a baggage claim area within the terminal.

He reported that the Greater Watertown North Country Chamber of Commerce will hold the Business After Hours in August 2022 at the Airport.

Chairman Reed introduced a resolution Authorizing Lease with the General Services Administration for Office Space for the Transportation Security Administration and entertained a motion for consideration. A motion was duly made by Legislator Maxon and seconded by Legislator Grant. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Accepting U.S. Department of Homeland Security Transportation Security Administration Real Estate Management Division funding for Enhanced Sanitation Services for the Watertown International Airport and Authorizing an Agreement in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator McBride and seconded by Legislator Doldo. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Authorizing Agreement in Relation to the FY21 Emergency Management Performance Grant and entertained a motion for consideration. A motion was duly made by Legislator Ferris and seconded by Legislator Maxon. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Authorizing Agreement and Amending the 2021 County Budget in Relation to the FY21 State Homeland Security Program Grant and entertained a motion for consideration. A motion was duly made by Legislator McBride seconded by Legislator Doldo. Legislator Maxon requested information regarding what cyber security software was being updated. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Amending the 2021 County Budget to Reappropriate Community Development Block Grant Program Funds and entertained a motion for consideration. A motion was duly made by Legislator Ferris seconded by Legislator Maxon. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Authorizing Agreement and Amending the 2021 County Budget in Relation to the State FY21 State Law Enforcement Terrorism Prevention Program Grant and entertained a motion for consideration. A motion was duly made by Legislator Grant seconded by Legislator Doldo. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Authorizing Agreement with NYS Division of Criminal Justice Services in Relation to Raise the Age Program and entertained a motion for consideration. A motion was duly made by Legislator Ferris seconded by Legislator McBride. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Recognizing NYS Governor's Traffic Safety Committee Child Passenger Safety Program Grant and Amending the 2021 County Budget in Relation Thereto and entertained a motion for consideration. A motion was duly made by Legislator Doldo seconded by Legislator Grant. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Reed introduced a resolution Authorizing Agreement with Trinity Services Group

Relative to Commissary Services and entertained a motion for consideration. A motion was duly made by Legislator Ferris seconded by Legislator McBride. There being no discussion, the Committee agreed to sponsor the resolution as presented.

Highway Superintendent James Lawrence gave an overview of the Solid Waste and Recycling Center, reporting that trash and recycling received has gone up significantly this year, estimating 37,000-38,000 tons of trash and over 7,000 tons of recycling will be received by year end. He stated that they are finding it difficult to keep up with transporting the trash, maintaining trucks and manpower. He advised that the recycling market has really increased and the sale of the product has been fantastic with a projected \$130,000 revenue for 2021. He stated that they receive so much corrugated cardboard that they can't handle it all and are shipping it to Recycle America who will accept it baled as it is so clean due to Jefferson County's residents participating in source separated recycling.

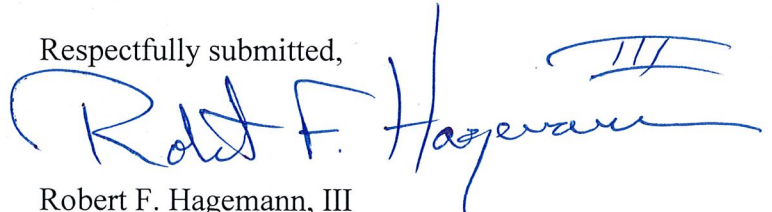
Mr. Lawrence reported that the construction of a new scale house at Solid Waste and Recycling is 55-60% complete with the new scales already installed. He advised that construction is being done by the Highway Bridge crew and he expects completion to be this October or November.

In response to questions from Legislators, Mr. Lawrence stated that when the new recycling building opens, they will be switching from the purchase of recycling bags to stickers that will be placed on residents bags for disposal; that batteries are no longer recyclable and can now be disposed of in the trash; and that a contractor was hired to mulch the large brush pile located behind the recycling center.

Planning Director Michael Bourcy advised that the United States Census Bureau has been sending out an American Community Survey, a mandatory questionnaire that households are randomly chosen to participate in. He stated that if you receive a letter stating that you are part of a three year or five year survey you can complete the survey via online or phone. He stated that the data is used for planning and grant purposes and it is very important to respond.

There being no further business of the Committee, on a motion by Legislator McBride seconded by Legislator Grant and unanimously carried, the meeting was adjourned at 6:50 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Robert F. Hagemann, III". The signature is written in a cursive style with a large initial "R" and "H".

Robert F. Hagemann, III
Clerk of the Board