


County of Jefferson
Office of the County Administrator

Historic Courthouse
195 Arsenal Street, 2nd Floor
Watertown, NY 13601-2567
Phone: (315) 785-3075 Fax: (315) 785-5070



March 24, 2022

TO: Members of Finance & Rules Committee
FROM: Robert F. Hagemann, III, County Administrator 
SUBJECT: Finance & Rules Committee Agenda

Please let this correspondence serve as notification that the Finance & Rules Committee will meet on *Tuesday, March 29, 2022, immediately following the conclusion of the Health & Human Services Committee meeting* in the Board of Legislators' Chambers.

Following is a list of agenda items for the meeting:

Presentations:

David Zembiec, Chief Executive Officer, JCIDA

1. PILOT Requests for Convalt and DigiCollect
2. JCIDA Downtown Building Restoration Project

Finance & Rules Committee Sponsored Resolutions:

1. Resolution of the County of Jefferson Consenting to a Proposed PILOT Agreement and PILOT Payment Distribution to be Provided by the Jefferson County Industrial Development Agency in Connection with a Certain Project (As Described Below) to be Undertaken by Convalt Manufacturing, LLC
2. Resolution of the County of Jefferson Consenting to a Proposed PILOT Agreement and PILOT Payment Distribution to be Provided by the Jefferson County Industrial Development Agency in Connection with a Certain Project (As Described Below) to be Undertaken by DigiCollect LLC
3. Payment of Legislators' Expenses
4. Amending the 2022 County Budget in Relation to the American Rescue Plan Act

5. Amending the 2022 County Budget Occupancy Tax Fund in Relation to the American Rescue Plan Act
6. Designation of Depositories for 2022
7. Authorizing an Intermunicipal Agreement with the Town of Pamela for Enforcement of the New York State Uniform Fire Prevention and Building Code
8. Authorizing a Joint Services Agreement with the Town of Rutland for Optional County Assessment Services to the Town Pursuant to Real Property Tax Law §1537
9. Authorizing Appointment to the Workforce Development Board
10. Appointing Member to Soil & Water Conservation District Board of Directors
11. Approving Re-Appointments to the Thousand Islands Regional Tourism Development Corporation

General Services Committee Sponsored Resolutions:

1. Authorizing Agreements with the Federal Aviation Administration, New York State Department of Transportation and McFarland Johnson, Inc. for a Wildlife Hazard Assessment and Airport Wildlife Management Plan and Amending the 2022 County Budget and Capital Plan in Relation Thereto
2. Amending the 2022 County Budget to Recognize Reserve Funds in the District Attorney's Office
3. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Bridge NY" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Weaver Road over Skinner Creek), Appropriating Funds Therefor and Amending the 2022 County Budget and Capital Plan
4. Authorizing the Implementation and Funding in the First Instance 100% of the Federal Aid and State "Bridge NY" Program Aid Eligible Costs of a Transportation Federal-Aid Project (Oxbow-Rossie Road (CR25) over Vrooman Creek), Appropriating Funds Therefor and Amending the 2022 County Budget and Capital Plan
5. Amending the 2022 County Budget to Reappropriate Road Machinery Fund Equipment
6. Amending the 2022 County Budget and Capital Plan in Relation to Lake Ontario Flooding
7. Reappropriating Funds from FY2018 Operation Stonegarden Grant Relative to the

Sheriff's Department and Amending the 2022 County Budget in Relation Thereto

8. Authorizing Agreements for an Additional Allocation for The Governor's Traffic Safety Committee's Stop-DWI Crackdown Enforcement Grant and Amending the 2022 County Budget in Relation Thereto

Health & Human Services Committee Sponsored Resolutions:

1. Accepting New York State Office for the Aging Funds to Expand Access to COVID-19 Vaccines and Amending the 2022 County Budget in Relation Thereto
2. Authorizing Agreement and Amending the 2022 County Budget in Relation to Provision of Transportation Services Through the Office for the Aging
3. Accepting New York State Office for the Aging Consolidated Appropriations Act Funding and Amending the 2022 County Budget in Relation Thereto
4. Accepting New York State Office for the Aging American Rescue Plan Funding, Establishing an Aging Specialist Position and Amending the 2022 County Budget in Relation Thereto
5. Accepting Funding from American Rescue Plan and Amending the 2022 County Budget in Relation Thereto
6. Amending the 2022 County Budget to Allocate Additional State Aid for Credo Community Center for the Treatment of Addictions and Authorizing Amended Agreements in Relation Thereto

Informational Items:

1. Revenue and Expenditure Spreadsheet
2. Monthly Departmental Reports
County Clerk
Health Benefits Report

If any Committee member has inquiries regarding any agenda items, please do not hesitate to contact me.

RFH:jdj

cc: Audit Human Resources Purchasing
 County Clerk Information Technology Real Property Tax Services
 Board of Elections Insurance County Treasurer
 Employ. & Training JCC County Attorney

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Resolution of the County of Jefferson Consenting to a Proposed PILOT Agreement and
PILOT Payment Distribution to be Provided by the Jefferson County Industrial Development
Agency in Connection with a Certain Project (As Described Below) to be Undertaken by
Convalt Manufacturing, LLC

By Legislator: _____

Whereas, Convalt Manufacturing, LLC (the “Company”) has submitted an application (the “Application”) to the Jefferson County Industrial Development Agency (the “Agency”) requesting that the Agency consider undertaking a certain project (the “Project”) consisting of: (i) the disposition by the Agency of all or portions of approximately 88.51 acres of real property owned by the Agency and located in the vicinity of State Route 12F in Town of Hounsfield, Jefferson County, New York (the “Land”, being more particularly described as one or more tax parcels as may be subdivided and/or merged, including TMID Nos 81.00-1-14.1 (29.93 acres), 81.00-1-13.1 (33.49 acres), 82.00-3-2.2 (8.45 acres), 81.00-3-2.3 (7.27 acres), and 82.00-3-5 (10.78 acres)), (ii) the planning, design, construction, equipping and operation of an approximately 300,000 square foot manufacturing facility to accommodate solar panel manufacturing and solar power plant generation, including building improvements for manufacturing, warehousing, office space, and related internal spaces, external parking improvements, storm water management and related site improvements, and related on and offsite utility improvements (collectively, the “Improvements”), and (iii) the acquisition in and around the Improvements and of certain items of equipment and other tangible personal property and equipment (the “Equipment” and, collectively with the Land and the Improvements, the “Facility”), and (iv) entering into a straight lease transaction (within the meaning of subdivision (15) of Section 854 of the Act), pursuant to which the Agency will retain a leasehold interest in the Facility for a period of time and sublease such interest in the Facility back to the Company (the “Straight Lease Transaction”); and

Whereas, In furtherance of the Project, the Agency and Company have entered into a certain Land Development Agreement with License and Exclusive Option, dated as of September 15, 2021 (the “LDA”), wherein the Agency has provided the Company with an option and development rights relating to the Agency-owned Land; and

Whereas, Based upon the Company’s Application, the undertaking of the Project by the Company will entail a capital investment of \$63,120,000 and the creation of 50 full time manufacturing jobs; and

Whereas, In connection with the Application, and in furtherance of the Project’s positive financial impact within the County of Jefferson (the “County”), the Company has requested the Agency’s consideration of a deviation (the “PILOT Deviation”) from the Agency’s Uniform Tax Exemption Policy (“UTEF”) to allow for a payment-in-lieu-of-tax agreement (“PILOT Agreement”) that would provide Twenty (20) years of real property tax exemption with a fixed

payment schedule that would be distributed to the affected tax jurisdictions (the "PILOT Distribution") in accordance with the schedule attached hereto as "Exhibit A"; and

Whereas, The Agency and the Company have requested the consent of the County to the PILOT Deviation and PILOT Distribution pursuant to and in accordance with the Agency's UTEP and General Municipal Law Section 858(15).

Now, Therefore, Be It Resolved, By the Board of Legislators of the County as follows:

Section 1. The County hereby consents to and authorizes the Agency and the Company to undertake the PILOT Deviation and PILOT Distribution in connection with the Project, as contemplated herein.

Section 2. These Resolutions shall take effect immediately.

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss.:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

EXHIBIT A
PROPOSED PILOT PAYMENT SCHEDULE WITH DISTRIBUTION AMOUNTS

Convall Manufacturing

PILOT Payment Schedule & Distribution

Year	PILOT Payment	General Brown School District	Jefferson County	Town Of Hounsfield
1	0	0	0	0
2	0	0	0	0
3	0	0	0	0
4	0	0	0	0
5	0	0	0	0
6	150,000	83,000	54,000	13,000
7	150,000	83,000	54,000	13,000
8	150,000	83,000	54,000	13,000
9	150,000	83,000	54,000	13,000
10	150,000	83,000	54,000	13,000
11	300,000	187,000	86,000	27,000
12	300,000	187,000	86,000	27,000
13	300,000	188,000	85,000	27,000
14	300,000	188,000	85,000	27,000
15	300,000	200,000	73,000	27,000
16	450,000	260,000	150,000	40,000
17	450,000	240,000	170,000	40,000
18	450,000	210,000	200,000	40,000
19	450,000	180,000	230,000	40,000
20	450,000	135,000	275,000	40,000
Total	4,500,000	2,390,000	1,710,000	400,000
<i>Pro-rata</i>		<i>53%</i>	<i>38%</i>	<i>9%</i>

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Resolution of the County of Jefferson Consenting to a Proposed PILOT Agreement and
PILOT Payment Distribution to be Provided by the Jefferson County Industrial Development
Agency in Connection with a Certain Project (As Described Below) to be Undertaken by
DigiCollect LLC

By Legislator: _____

Whereas, DigiCollect LLC, for itself and/or on behalf of an entity or entities to be formed (collectively, the “Company”), has submitted an application (the “Application”) to the Agency requesting the Agency's assistance with a certain project or projects (collectively, the “Project”) consisting of: (i) the disposition by the Agency of all or portions of approximately 12.10 acres of real property owned by the Agency and located at 16904 State Route 12F in the Town of Hounsfield, Jefferson County, New York (the “Land”, being more particularly described as tax parcel No. 81.00-1-5), (ii) the phased planning, design, construction and operation of an approximately 50,000 square foot manufacturing facility for use by the Company to produce data sensors, monitors, data collection and storage and related software developed for renewable energy and utility usage, including building improvements for manufacturing, warehousing, office space, data storage and related internal spaces, external parking improvements, storm water management and related site improvements, and related on and offsite utility improvements (collectively, the “Improvements”), and (iii) the acquisition in and around the Improvements and of certain items of equipment and other tangible personal property and equipment (the “Equipment” and, collectively with the Land and the Improvements, the “Facility”), and (iv) entering into a straight lease transaction (within the meaning of subdivision (15) of Section 854 of the Act), pursuant to which the Agency will retain a leasehold interest in the Facility for a period of time and sublease such interest in the Facility back to the Company (the “Straight Lease Transaction”); and

Whereas, In furtherance of the Project, the Agency and Company have entered into a certain Land Development Agreement with License and Exclusive Option, dated as of September 15, 2021 (the “LDA”), wherein the Agency has provided the Company with an option and development rights relating to the Agency-owned Land; and

Whereas, Based upon the Company’s Application, the undertaking of the Project by the Company will entail a capital investment of \$30,000,000 and the creation of 320 full time jobs; and

Whereas, In connection with the Application, and in furtherance of the Project’s positive financial impact within the County of Jefferson (the “County”), the Company has requested the Agency’s consideration of a deviation (the “PILOT Deviation”) from the Agency’s Uniform Tax Exemption Policy (“UTEPP”) to allow for a payment-in-lieu-of-tax agreement (“PILOT Agreement”) that would provide Twenty (20) years of real property tax exemption with a fixed payment schedule that would be distributed to the affected tax jurisdictions (the “PILOT

Whereas, The Agency and the Company have requested the consent of the County to the PILOT Deviation and PILOT Distribution pursuant to and in accordance with the Agency's UTEP and General Municipal Law Section 858(15).

Now, Therefore, Be It Resolved by the Board of Legislators of the County as follows:

Section 1. The County hereby consents to and authorizes the Agency and the Company to undertake the PILOT Deviation and PILOT Distribution in connection with the Project, as contemplated herein.

Section 2. These Resolutions shall take effect immediately.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

EXHIBIT A
PROPOSED PILOT PAYMENT SCHEDULE WITH DISTRIBUTION AMOUNTS

DigiCollect Corporation

PILOT Payment Schedule & Distribution

<u>Year</u>	<u>PILOT Payment</u>	<u>General Brown School District</u>	<u>Jefferson County</u>	<u>Town Of Hounsfield</u>
1	0	0	0	0
2	0	0	0	0
3	0	0	0	0
4	0	0	0	0
5	0	0	0	0
6	50,000	27,000	19,000	4,000
7	50,000	27,000	19,000	4,000
8	50,000	27,000	19,000	4,000
9	50,000	27,000	19,000	4,000
10	50,000	27,000	19,000	4,000
11	100,000	68,000	23,000	9,000
12	100,000	68,000	23,000	9,000
13	100,000	68,000	23,000	9,000
14	100,000	65,000	26,000	9,000
15	100,000	65,000	26,000	9,000
16	175,000	98,000	61,000	16,000
17	175,000	98,000	61,000	16,000
18	175,000	80,000	79,000	16,000
19	175,000	70,000	89,000	16,000
20	175,000	50,000	109,000	16,000
Total	1,625,000	865,000	615,000	145,000
<i>Pro-rata</i>		53%	38%	9%

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Payment of Legislators' Expenses

By Legislator: _____

Whereas, This Committee to whom claims of the members of the Board were referred, has examined and audited such claims and finds the total to be \$2,171.56 we have allowed:

Legislator Expense: \$2,171.56

Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2022 County Budget in Relation to the American Rescue Plan Act

By Legislator: _____

Whereas, By Resolution 243 of 2021, this Board of Legislators accepted funding from the American Rescue Plan Act (ARPA) to provide resources to respond to the COVID-19 public health emergency and mitigate its impact, and

Whereas, Among the designations to address Public Health Response in Resolution 243 was funding to cover County unreimbursed expenditures, and

Whereas, Expenditure has been documented in Public Health Service (\$446,258), Public Safety Building protective measures (\$21,792) and County personnel COVID Leave (\$126,332), and

Whereas, This Board desires to allocate this amount of ARPA funding to the County General Fund.

Now, Therefore, Be It Resolved, That the 2022 County Budget is amended as follows:

Increase:

Fund Balance		
0100000 30909	General Fund Balance	\$594,382.
Transfers		
21990100 09000	Transfer to General Fund	\$594,382
01899200 95031	Interfund Transfer	594,382

Decrease:

Expenditure		
21104500 04975	Public Health Response	\$594,382

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Amending the 2022 County Budget Occupancy Tax Fund in Relation to
the American Rescue Plan Act

By Legislator: _____

Whereas, By Resolution 243 of 2021, this Board of Legislators accepted funding from the American Rescue Plan Act to provide resources to respond to COVID-19 and address its economic fallout, and

Whereas, Among the designations to address Negative Economic Impact in Resolution 243 was funding to make up for the 2020 revenue shortfall in the County Occupancy Tax due to COVID, and

Whereas, This Board desires to allocate this funding to the Occupancy Tax Fund.

Now, Therefore, Be It Resolved, That the 2022 County Budget is amended as follows:

Increase:

Fund Balance		
5000000 30909	Occupancy Tax Fund Balance	\$ 166,169
Transfers		
21990100 09012	Transfer to Occupancy Tax Fund	\$ 166,169
50902300 95031	Interfund Transfer	166,169

Decrease:

Expenditure		
21104500 04976	Negative Economic Impacts	\$ 166,169

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Designation of Depositories for 2022

By Legislator: _____

Whereas, This Board of Legislators, by Resolution No. 19 designated depositories for 2022, and

Whereas, The County Treasurer has requested increased maximum amounts.

Now, Therefore, Be It Resolved, That, pursuant to County Law Section 212, and General Municipal Law Section 10, the following institutions be and hereby are designated as depositories of monies received by the County Treasurer, and be it further

Resolved, That the maximum amount which may be kept on deposit at any one time in each depository shall not exceed that listed as follows:

<u>Name of Institution</u>	<u>Maximum Amount</u>
Key Bank of New York	\$ 5,000,000
WSB Municipal Bank	40,000,000
Community Bank NA	30,000,000
Carthage Savings & Loan, NA	15,000,000
RBC Wealth Management	50,000,000
NY Class	35,000,000

and be it further

Resolved, That this resolution shall take effect upon adoption.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing an Intermunicipal Agreement with the Town of Pamela for
Enforcement of the New York State Uniform Fire Prevention and Building Code.

By Legislator: _____

Whereas, The Town of Pamela currently has a vacancy in the position of Town Building Code Enforcement Officer, and

Whereas, Pursuant to NYS Executive Law § 381(2), any local government may enter into agreement with the county in which such local government is situated to administer and enforce the uniform code, the state energy conservation construction code, or both, within such local government, and such agreement shall be considered an agreement for the provision of a "joint services" pursuant to NYS General Municipal Law Article 5-G, and

Whereas, The Town of Pamela desires the County to assume the duties of Town Building Code Officer for the purpose of enforcing the Town of Pamela's adoption of the uniform code and the energy conservation construction code in Town Local Law No. 1 of 2015, and

Whereas, The Town and County agree that in compensation to the County, the County shall collect and retain all charges, fees, and penalties which may become due under the uniform code during the term of this agreement, and

Whereas, The Parties are desirous of entering into a joint services agreement for a period beginning March 15, 2022 through December 31, 2022 and effective January 1, 2023 it is anticipated that the Town will have opted out of enforcement of the uniform code and state energy conservation construction code by local law pursuant to executive Law § 381(2) on a permanent basis.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute an agreement with the Town of Pamela upon the aforementioned terms, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing a Joint Services Agreement with the Town of Rutland for Optional County
Assessment Services to the Town Pursuant to Real Property Tax Law § 1537.

By Legislator: _____

Whereas, The Town of Rutland is currently unable to fill vacant positions in the Town Board of Assessment Review for 2022, and

Whereas, Pursuant to NYS Real Property Tax Law §1537, an assessing unit and county shall have the power to enter into, amend, cancel and terminate an agreement for appraisal services, exemption services, assessment services, or assessment review services, and such agreement shall be considered an agreement for the provision of a "joint services" pursuant to NYS General Municipal Law Article 5-G, and

Whereas, The Town of Rutland desires the County to provide assessment review services for the 2022 Grievance Day and associated 2022 Assessment Roll functions and passed a motion on November 11, 2021 to continue an agreement authorized April 8, 2021 for said purpose, and

Whereas, The Parties are desirous of entering into a joint services agreement for a period of one year.

Now, Therefore, Be It Resolved, That the Chairman of the Board of Legislators is hereby authorized and directed to execute an agreement with the Town of Rutland upon the aforementioned terms, subject to the approval of the County Attorney as to form and content, and it is further,

Resolved, That, upon recommendation of the County Director of Real Property Tax Services the following individuals are hereby appointed to serve as a County Board of Assessment Review, for a term of one year pursuant to with Article 5 of the Real Property Tax Law, to act as the Town of Rutland Board of Assessment Review for 2022:

Melissa VanBrocklin
Christina Johnson
Clarence Woodruff
Sean O'Connor

Seconded by Legislator: _____

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Authorizing Appointment to the Workforce Development Board

By Legislator: _____

Whereas, The Workforce Innovation and Opportunity Act of 2014, Public Law 113-128, requires that there be established a local Workforce Development Board to oversee local job training services and activities, and

Whereas, Chapter 2, Section 107(a)(b) of the Workforce Innovation and Opportunity Act authorizes the establishment, membership, and composition of the local Workforce Investment Board, and

Whereas, Chapter 2, Section 107(c) of the Workforce Innovation and Opportunity Act authorizes the appointment and certification for local Workforce Investment Board membership, and

Whereas, The Counties of Jefferson and Lewis seek to appoint individuals to the local Workforce Development Board who have interest and experience in the delivery of local workforce development services.

Now, Therefore Be It Resolved, That the Board of Legislators hereby authorizes the Chairman of the Board to appoint the following individual to serve as a member of the Jefferson-Lewis Workforce Development Board for the term indicated.

<u>Member</u>	<u>Term to Expire</u>
<u>Jefferson-Lewis Representatives</u> Don Carlisto, NYSUT	6/30/2024

Seconded by Legislator: _____

State of New York)
) ss.:
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Appointing Member to Soil & Water Conservation
District Board of Directors

By Legislator: _____

Resolved, Pursuant to Section 7 of the Soil & Water Conservation Districts Law, the following individual is hereby appointed to the Soil & Water Conservation District Board for a term to expire as noted:

<u>Name</u>	<u>Term to Expire</u>
Allen T. Drake	12/31/2022

Seconded by Legislator: _____

State of New York)
County of Jefferson)

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

JEFFERSON COUNTY BOARD OF LEGISLATORS
Resolution No. _____

Approving Re-Appointments to the Thousand Islands
Regional Tourism Development Corporation

By Legislator: _____

Resolved, That, pursuant to the Articles of Incorporation for the Thousand Island Regional Tourism Development Corporation, the following reappointments by this Board to the Thousand Island Regional Tourism Development Corporation for terms to expire December 31, 2023 are hereby approved:

At Large Representative	Peyton Taylor
At Large Representative	Peter Whitmore

Seconded by Legislator: _____

State of New York)
County of Jefferson) ss:

I, the undersigned, Clerk of the Board of Legislators of the County of Jefferson, New York, do hereby certify that I have compared the foregoing copy of Resolution No. _____ of the Board of Legislators of said County of Jefferson with the original thereof on file in my office and duly adopted by said Board at a meeting of said Board on the _____ day of _____, 20____ and that the same is a true and correct copy of such Resolution and the whole thereof.

In testimony whereof, I have hereunto set my hand and affixed the seal of said County this _____ day of _____, 20 ____.

Clerk of the Board of Legislators

Statement of County Clerk's Fees Received

I, Gizelle J. Meeks, County Clerk of Jefferson County, New York, do hereby report the receipts of the Jefferson County Clerk's Office for the Month of February 1, 2022 through February 28, 2022 as follows:

DMV Fees:

CC06 Retention	\$ 39,028.72
CC05 Sales Tax Ret	\$ 497.00
CC05 FS-6 Ret	\$ 607.00
Total	\$ 40,132.72

Land Records Fees:

CC07 Recording Fees	\$ 53,921.50
CC07 Filing Fees	\$ 2,305.00
CC07 Passport Fes	\$ 910.00
CC07 Photo Fees	\$ 280.00
CC07 RETT	\$ 330.00
CC07 RP5217 Ret	\$ 2,529.00
CC07 Notary Ret	\$ 660.00
CC07 NY Ed. Ret/RM	\$ 1,201.00
CC07 UCC's	\$ 1,320.00
CC07 Miscellaneous	\$ 265.00
CC07 General Int.	\$ 1.92
CC07 DMV Int.	\$ 0.40
CC07 Cover Page Fee	\$ 5,165.00
CC07 Overages	\$ 336.39
CC07 Copy Fees	\$ 2,732.60
CC07 E-Subscription	\$ 4,168.50
Total	\$ 76,126.31

Mortgage Tax Fees:

CC07 Expense	\$ 29,083.00
CC07 Interest	\$ 0.13
Total	\$ 29,083.13

Total By Account

CC05	\$ 1,104.00
CC06	\$ 39,028.72
CC07	\$ 97,123.94
CC08	\$ 5,538.00
CC50	\$ -
PROJECT TR50	\$ 2,610.00
TT61	\$ -
Total	\$ 145,404.66

Court Record Fees:

CC08 Index Fees	\$ 4,200.00
CC08 Misc. Court	\$ 1,338.00
CC50 County Fines	\$ -
Total	\$ 5,538.00

Fees Collected for Other Depts.:

TR50 Stop DWI	\$ 2,610.00
TT61 Deposit Into Court	\$ -
Total	\$ 2,610.00

Adjustments (Deductions):

CC06 DMV Online Revenue:	N/A
	\$ -
Total	\$ -
CC07 Credit Cards	\$ 8,085.50
CC07 Notaries: Vouchers	\$ -
	\$ -
	\$ -
Total	\$ -
CC07 Incorporations:	N/A
	\$ -
	\$ -
Total	\$ -
CC07 Tax Sale - Rec. Fees	\$ -
Tax Sale - RETT	\$ -
Tax Sale - Misc.	\$ -
Total	\$ -

I received from Gizelle J. Meeks, Jefferson County Clerk the sum of: \$ **145,404.66**

3/4/22
Date

Debra L. Kimball
Jefferson County Treasurer/Deputy

Department	Revenue through end of February 2021	Revenue through end of February 2022	2022 Amended Budget February = 16.60%	2021 Revenue as % of 2021 BUD	2022 Revenue as % of 2022 BUD
1045 - General Items 01	\$67,587,600	\$70,274,741	\$24,137,157	49.834%	48.33%
1165 - District Attorney 01	\$4,242	\$0	\$42,224	1.739%	0.00%
1170 - Public Defender 01	\$0	\$0	\$143,275	0.000%	0.00%
1325 - Treasurers Department 01	\$1,873	\$786	\$2,822	11.017%	4.62%
1345 - Purchasing 01	\$3,473	\$2,516	\$13,280	4.134%	3.14%
1355 - Real Property Tax Services 01	\$352,787	\$321,820	\$69,200	73.934%	77.20%
1410 - County Clerk 01	\$196,884	\$166,330	\$348,766	11.197%	7.92%
1420 - County Attorney 01	\$42,093	\$41,817	\$89,142	8.221%	7.79%
1430 - Human Resources 01	\$1,110	\$1,420	\$1,494	12.333%	15.78%
1436 - Insurance Department 01	\$0	\$0	\$5,312	0.000%	0.00%
1450 - Board of Elections 01	\$19,421	\$0	\$158	2044.328%	0.00%
1620 - Buildings 01	\$63	\$483	\$170,216	0.007%	0.05%
1680 - Information Technology 01	\$9,441	\$0	\$8,798	17.166%	0.00%
2490 - Education 01	\$0	\$0	\$16,600	0.000%	0.00%
3110 - Sheriff - Criminal & Civil Div 01	(\$23,208)	\$11,815	\$75,845	-4.775%	2.59%
3140 - Probation 01	\$621	\$785	\$80,122	0.131%	0.16%
3315 - STOP DWI Program 01	\$2,135	\$3,153	\$16,669	1.581%	3.14%
3410 - Fire & Emergency Management 01	\$8,610	\$883	\$120,433	1.212%	0.12%
3510 - Dog Control 01	\$2,051	\$2,238	\$61,437	0.635%	0.60%
3620 - Code Enforcement 01	\$3,406	\$4,790	\$16,600	3.406%	4.79%
4050 - Public Health 01	\$8,635	\$467,710	\$1,589,591	0.156%	4.88%
4310 - Mental Health Services 01	\$1,392,117	\$1,926,965	\$1,727,949	14.503%	18.51%
5610 - Airport 01	\$148,551	\$162,728	\$297,888	8.742%	9.07%
6010 - Social Services Administration 01	\$1,169,572	\$522,215	\$1,744,977	11.067%	4.97%
6070 - Services for Recipients 01	\$1,428,263	\$1,704,075	\$3,592,119	7.253%	7.87%
6510 - Veterans Service Agency 01	\$0	\$0	\$1,416	0.000%	0.00%
6540 - Consumer Affairs - County Seal 01	\$675	\$105	\$12,288	0.912%	0.14%
6772 - Office for the Aging 01	\$8,280	\$13,140	\$267,536	0.566%	0.82%
8020 - Planning 01	\$0	\$134,212	\$1,336	0.000%	1667.22%
8990 - Employee Benefits 01	\$0	\$0	\$6,640	0.000%	0.00%
Total	\$72,368,695	\$75,764,727	\$34,661,290	37.762%	36.29%
9003 - Highway 05	\$5,619	\$4,861	\$2,477,913	0.042%	0.03%
9004 - Road Machinery 10	\$5,212	\$5,605	\$396,909	0.221%	0.23%
9101 - Solid Waste - Recycling 15	\$432,207	\$93,900	\$586,312	13.879%	2.66%
9006 - Capital 20	\$21,435,210	\$4,637,662	\$727,595	88.238%	105.81%
1045 - General Items 21	\$0	\$10,296,810	\$0	NaN	#Error
6340 - Employment and Training 25	\$77,742	\$35,746	\$434,473	2.747%	1.37%
1436 - Insurance Department 35	\$1,577,329	\$1,605,096	\$419,427	60.591%	63.53%
9021 - Health Benefits 40	\$2,319,193	\$2,590,956	\$3,845,055	9.681%	11.19%
9023 - Occupancy Tax 50	\$42,165	\$0	\$62,003	11.295%	0.00%
9150 - Debt Service 55	\$24	\$4	\$371,120	0.001%	0.00%
Total All Funds	\$98,263,396	\$95,035,368	\$43,982,097.82	36.818%	35.87%

Year: 2022 Month Ending: February

Departmental Spending (YTD)

Date Run: 3/21/2022

Department	Spending through end of February 2021	Spending through end of February 2022	2022 Amended Budget February = 16.60%	2021 Spending as % of 2021 BUD	2022 Spending as % of 2022 BUD
1010 - Legislative Board 01	\$146,917	\$243,842	\$197,584	13.387%	20.49%
1045 - General Items 01	\$2,850,299	\$3,641,608	\$6,932,372	7.321%	8.72%
1165 - District Attorney 01	\$268,078	\$267,666	\$395,986	11.714%	11.22%
1170 - Public Defender 01	\$161,261	\$180,062	\$304,151	9.423%	9.83%
1325 - Treasurers Department 01	\$90,662	\$74,467	\$115,187	13.721%	10.73%
1345 - Purchasing 01	\$96,983	\$69,832	\$98,451	16.596%	11.77%
1355 - Real Property Tax Services 01	\$111,953	\$106,154	\$159,329	11.627%	11.06%
1410 - County Clerk 01	\$340,142	\$319,180	\$297,762	19.318%	17.79%
1420 - County Attorney 01	\$202,875	\$178,187	\$452,733	7.416%	6.53%
1430 - Human Resources 01	\$53,241	\$70,095	\$91,168	11.885%	12.76%
1436 - Insurance Department 01	\$439,325	\$459,570	\$94,850	79.398%	80.43%
1450 - Board of Elections 01	\$128,935	\$198,756	\$150,746	14.034%	21.89%
1620 - Buildings 01	\$734,107	\$828,158	\$612,028	21.944%	22.46%
1680 - Information Technology 01	\$374,613	\$327,861	\$286,229	22.146%	19.01%
1910 - Special Items 01	\$0	(\$76,573)	\$408,929	0.000%	-3.11%
2490 - Education 01	\$5,262,740	\$5,264,039	\$940,752	92.863%	92.89%
3110 - Sheriff - Criminal & Civil Div 01	\$2,898,497	\$2,138,730	\$2,555,978	18.525%	13.89%
3140 - Probation 01	\$444,217	\$448,434	\$643,111	11.781%	11.57%
3315 - STOP DWI Program 01	\$2,230	\$400	\$18,399	1.651%	0.36%
3410 - Fire & Emergency Management 01	\$757,812	\$815,234	\$676,426	20.435%	20.01%
3510 - Dog Control 01	\$46,892	\$43,628	\$57,494	14.513%	12.60%
3620 - Code Enforcement 01	\$60,067	\$61,519	\$84,746	11.659%	12.05%
4050 - Public Health 01	\$888,183	\$932,923	\$1,619,332	13.007%	9.56%
4310 - Mental Health Services 01	\$414,221	\$1,117,581	\$2,226,125	3.611%	8.33%
5610 - Airport 01	\$778,130	\$908,969	\$394,449	34.128%	38.25%
6010 - Social Services Administration 01	\$2,433,768	\$2,450,999	\$3,371,119	12.432%	12.07%
6030 - Adult Care Facility 01	\$1,000,000		\$0	200.000%	#Error
6070 - Services for Recipients 01	\$4,361,465	\$3,878,105	\$7,251,488	10.166%	8.88%
6510 - Veterans Service Agency 01	\$20,754	\$17,218	\$29,622	11.320%	9.65%
6540 - Consumer Affairs - County Seal 01	\$19,336	\$19,210	\$27,589	11.282%	11.56%
6772 - Office for the Aging 01	\$118,828	\$220,583	\$482,880	4.955%	7.58%
8020 - Planning 01	\$262,582	\$205,597	\$104,521	36.354%	32.65%
8730 - Forestry 01	\$68,849	\$69,415	\$28,054	40.739%	41.07%
8989 - Public Benefit Agencies 01	\$548,261	\$499,298	\$286,957	31.835%	28.88%
8990 - Employee Benefits 01	\$0	\$475,264	\$1,375,881	0.000%	5.73%
8992 - Interfund Transfers 01	\$279,427	\$147,409	\$2,415,811	2.056%	1.01%
Total	\$26,665,650	\$26,603,419	\$35,188,237	13.315%	12.55%
9003 - Highway 05	\$2,330,975	\$2,593,796	\$2,472,883	17.286%	17.41%
9004 - Road Machinery 10	\$1,084,754	\$893,562	\$366,946	44.632%	40.42%
9101 - Solid Waste - Recycling 15	\$403,173	\$369,949	\$544,812	13.005%	11.27%
9006 - Capital 20	\$40,966,159	\$43,801,435	\$1,150,242	102.089%	632.13%
1045 - General Items 21		\$10,297,556	\$0	NaN	#Error
6340 - Employment and Training 25	\$203,592	\$164,478	\$454,399	7.194%	6.01%
1436 - Insurance Department 35	\$249,128	\$806,052	\$409,293	9.623%	32.69%
9021 - Health Benefits 40	\$1,836,285	\$1,690,390	\$3,845,055	7.665%	7.30%
9023 - Occupancy Tax 50	\$0	\$176,300	\$62,003	0.000%	47.20%
9150 - Debt Service 55	\$0		\$371,120	0.000%	0.00%
Total All Funds	\$73,739,716	\$87,396,939	\$44,864,990.76	25.305%	32.34%

Health Benefit Report

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Accrual/ Rebates	Total
2022	1,537,896	1,842,588												3,380,484
2021	1,391,643	1,360,776	1,840,634	1,111,871	1,724,818	1,979,876	1,644,478	1,148,699	1,904,488	1,740,311	1,952,912	1,736,020	832,571	20,369,098
2020	2,000,523	1,959,018	1,955,959	1,611,645	1,645,789	1,474,318	2,086,246	1,622,635	2,008,568	1,731,176	1,597,596	1,493,882	-1,543,303	19,644,052
2019	1,706,282	1,487,006	1,495,967	1,370,373	1,733,868	1,533,132	1,751,872	1,629,898	1,867,896	2,059,652	1,836,676	1,687,820	-625,042	19,535,402
2018	1,592,534	1,785,350	2,113,093	1,848,874	1,279,299	1,162,251	1,400,942	1,999,071	1,431,052	1,862,490	1,355,279	1,583,609	-967,059	18,446,785
2017	1,529,529	1,866,306	1,825,608	1,572,248	1,819,815	1,815,944	1,488,988	1,596,965	1,511,099	1,561,197	1,876,330	1,697,642	-188,804	19,972,868
2016	1,633,556	1,631,731	1,966,926	1,395,394	1,555,709	1,782,977	1,674,534	1,427,421	1,982,882	1,689,937	1,380,652	1,715,106	-151,825	19,685,000
2015	1,447,909	1,711,206	1,323,090	1,832,204	1,671,467	1,478,813	1,659,141	1,336,322	1,720,703	1,832,887	1,294,288	2,045,210	-1,169,591	18,183,649
2014	1,278,930	1,130,181	1,468,292	1,665,269	1,460,980	1,536,745	1,449,695	1,374,535	1,203,417	1,289,949	1,380,933	1,362,655	275,388	16,876,970
2013	579,446	894,308	1,505,686	1,533,248	1,273,873	1,186,989	924,809	1,435,050	1,133,361	1,286,329	1,208,752	1,523,899	702,604	15,188,353
2012	701,835	1,236,667	1,325,449	958,983	1,333,307	1,090,308	1,234,885	1,319,356	1,470,833	1,356,075	1,286,161	1,390,545	468,831	15,173,236
2011	1,299,479	1,252,851	1,326,540	1,150,034	1,174,784	1,306,781	1,133,739	1,046,098	1,173,697	1,337,826	1,057,304	1,347,532	-278,692	14,327,973
2010	1,077,789	1,095,074	1,154,761	1,114,950	1,040,417	1,115,092	1,213,479	1,187,037	1,222,667	1,366,459	1,245,518	1,163,920	108,292	14,105,456
2009	1,027,412	1,084,751	1,246,381	1,165,052	1,188,985	1,244,707	1,083,067	1,190,211	1,179,638	1,313,914	1,128,054	1,019,671	-45,041	13,826,803
2008	977,732	805,876	995,288	1,147,285	921,384	812,620	965,724	1,006,833	1,198,851	1,250,648	1,084,114	950,708	21,913	12,138,976
Monthly Average Percent	7.67%	8.11%	9.06%	8.18%	8.34%	8.16%	8.33%	8.12%	8.87%	9.15%	8.31%	8.70%	-1.01%	100.00%

Estimated Cost Scenarios 2022 Budget 21,500,000

Average % compared to rest of years

2015-2021 Average Cost percentage by month/year total 17.04%
Estimated 2022 Cost 19,836,833 1,663,167

2021 Cost percentage by month/year total 13.51%
Estimated 2022 Cost 25,017,048 (3,517,048)

Straight 12 Month Cost by average month to date 20,282,902 1,217,098

2008 - 2021 average monthly percentage of total 21,413,398 86,602