

BOARD SESSION

TUESDAY, DECEMBER 12, 2023

Chairman Johnson called the meeting to order at 3:00 p.m..

ROLL CALL OF MEMBERS

All members present except Legislator McBride.

PRIVILEGE OF THE FLOOR

The following employees were recognized for their years of service to Jefferson County.

25 Years

Kimberly Eliopoulos
Donald Hopkins
Colleen Lingenfelter
Dan McCargar
Laurel McCarthy
Tracy O'Donnell
April Piper
Paige Taylor
Joseph Wargo

30 Years

Ralf Bauer
Kelly Davis
Julie Hutchins
Patricia Schnauber
Paula Strough

35 Years

Richard Doolittle
Ginger Hall
Starr Peters

READING OF MINUTES OF LAST SESSION, IF REQUESTED

The minutes of the November Session stand approved in the absence of objection or correction.

PRESENTATION OF PETITIONS, NOTICES AND COMMUNICATIONS

Correspondence was received from New York State Agriculture and Markets Commissioner Richard Ball approving modifications to Jefferson County Agricultural Districts No. 1, 2 and 3 per Resolution No. 242 of 2023.

REPORTS OF STANDING COMMITTEES

The Finance & Rules Committee reported favorably on resolutions referred from other jurisdictional committees and on legislators expenses.

REPORTS OF COUNTY OFFICERS AND OTHERS

A Report on Investments and Cash in Banks as of October 31, 2023 was received from the County Treasurer.

A Report on Budget Transfers for the month of November 2023 was received from the County Administrator.

Jefferson County Public Health's Strategic Plan was received.

LOCAL LAWS, RESOLUTIONS AND MOTIONS

Resolution No. 290

Levying 2024 Taxes and Assessments for Annual Town Budgets

By Legislator: Robert D. Ferris

Whereas, There has been presented to this Board of Legislators a duly certified copy of the Annual Budget for the several towns of the County of Jefferson for the fiscal year beginning January 1, 2024.

Now, Therefore, Be It Resolved, That, there shall be and is hereby levied and assessed upon and collected from the taxable real property situated in the following named towns outside any incorporated village wholly or partially located therein, the amount set forth after each town for such purposes as specified in the budgets of the respective towns as follows:

Adams	\$115,636.00
Philadelphia	32,613.00

Further Resolved, That there shall be and hereby are assessed and levied upon and collected from the real property liable therefore within the respective fire, fire protection, water, sewer and electric light districts in the following towns as indicated below, the following amounts for the purposes of such districts as specified in the respective annual town budgets:

Adams

Adams Center Fire	201,947.00
Smithville Fire	58,788.86
Adams Fire Protection	49,000.00
Adams Center Light	10,900.00
North Adams Heights Light	2,500.00
Adams Sewer District #1	10,000.14
Adams Center Water	32,000.00
Adams Water Dist #2	15,000.02
Omitted Taxes - County	4,360.46
Pro-Rated Taxes - County	496.63
Omitted Taxes - Town	1,307.51
Unpaid Water	6,384.36

Alexandria

Redwood Fire	183,567.00
Plessis Fire	87,000.68
Alexandria Fire Protection	238,460.00
Redwood Light Dist	11,000.00
Plessis Light Dist	3,500.00
Otter St Light Dist	4,000.00
Redwood Sewer	16,840.00
Otter St Water	20,650.00
Rt 12 Water Dist	38,280.00
Redwood Water Dist	103,950.00
Unpaid Sewer	27,510.18
Unpaid Water	24,673.68
Omitted Taxes - County	3,171.63
Omitted Taxes - Town	719.56
Antwerp	
Oxbow Light	7,000.00
Antwerp Fire Protection	107,705.00
Omitted Taxes - County	5,164.34
Omitted Taxes - Town	3,126.00
Brownville	
Brownville Fire District	510,000.00
Brownville Water District 1	82,871.50
Brownville Water District 2	121,360.00
Unpaid Water	9,588.52
Omitted Taxes - County	1,815.21
Omitted Taxes - Town	390.08
Cape Vincent	
Cape Vincent Ambulance	250,000.00
Cape Vincent Fire Dist	153,300.00
Rosiere Light	1,000.00
Unpaid Water	8,098.81
Omitted Taxes - County	229.67
Omitted Taxes - Town	44.21
Champion	
Great Bend Fire District	162,552.00
Champion Fire Protection Dist 1	69,893.00
Champion Fire Protection Dist 2	38,945.00
Great Bend Light	4,000.00
Champion Sewer District 1	63,869.00
Champion Sewer District 2	59,400.00

Unpaid Sewer	1,792.68
Unpaid Water	3,690.23
Omitted Taxes - County	11,060.81
Omitted Taxes - Town	4.95

Clayton

Clayton Ambulance	171,000.00
Clayton Fire District	598,478.76
Depauville Light Dist	6,000.00
Heritage Heights Sewer	51,600.00
Reed Point Sewer	5,185.00
Route 12 Sewer	165,058.25
Depauville Sewer	51,893.75
Unpaid Water	828.88
Omitted Taxes - County	1,105.36
Pro-Rated Taxes - County	1,762.82
Omitted Taxes - Town	343.64
Pro-Rated Taxes - Town	213.92

Ellisburg

Ellisburg Fire Protection	193,130.00
Belleville Light	4,500.00
Pierrepoint Manor Light	3,000.00
Woodville Light	1,200.00
Ellisburg Water District 1	50,320.00
Ellisburg Water District 2	87,750.00
Omitted Taxes - County	871.15
Omitted Taxes - Town	326.41

Henderson

Smithville Fire District	83,076.14
Henderson Fire	358,332.00
Library Tax	50,000.00
Henderson Light	6,000.00
Unpaid Water	18,257.61
Omitted Taxes - County	1,023.88
Omitted Taxes - Town	312.42

Hounsfield

Hounsfield Fire Protection	105,963.00
Hounsfield Water Dist 2	107,087.00
Hounsfield Water Dist 3	55,008.00
Hounsfield Water Dist 4	29,664.00
Hounsfield Water Dist 5	79,250.00
Hounsfield Water Dist 7	17,100.00

Unpaid Water	48,832.06
Omitted Taxes - County	949.28
Omitted Taxes - Town	266.65

LeRay

Leray Drainage District	1,000.00
Calcium Fire	281,863.00
Evans Mills Fire	249,500.00
Calcium FD Com Zone	90,000.00
Black River Fire Protection	108,261.00
Leray/Pamelia Fire Protection	15,943.00
Leray Fire Protection	20,996.00
Leray Light District No. 1	1,150.00
Leray Light District No. 2	7,800.00
Leray Light District No. 3	3,800.00
Leray Sewer Dist. 3	142,910.50
Leray Sewer Dist. 4	58,286.00
Leray Water 1	22,050.00
Leray Water 2	256,262.00
Leray Water 4	221,039.00
Unpaid Sewer	11,488.40
Unpaid Water	8,067.05
Omitted Taxes - County	704.49
Omitted Taxes - Town	246.94

Lorraine

Fire Protection	52,300.00
Lorraine Light	3,200.00
Omitted Taxes - County	689.18
Omitted Taxes - Town	618.38

Lyme

Fire Protection	180,000.00
Three Mile Bay Light	5,849.88
Unpaid Water	7,215.75
Omitted Taxes - County	3,346.32
Omitted Taxes - Town	407.41

Orleans

Orleans Fire District	400,999.00
Highway Item No. 1	162,302.00
LaFargeville Light	11,196.00
Fishers Landing Light	4,887.00
Omar Light	2,000.00
Fineview Light No. 1	1,242.00

Fineview Light No. 2	1,098.00
Unpaid Sewer	58,179.46
Unpaid Water	48,328.94
Unpaid Service	26,027.20
Omitted Taxes - County	357.67
Omitted Taxes - Town	57.86
Pamelia	
Pamelia Sewer Dist. 2	34,607.75
Pamelia Sewer Dist. 3	50,952.00
Pamelia Sewer Dist. 4	11,802.00
Pamelia Sewer Dist. 5	8,149.00
Pamelia Sewer Dist. 8	25,143.00
Consolidated WD 1	557,180.00
Unpaid Sewer	2,594.25
Unpaid Water	4,378.77
Omitted Taxes - County	1,049.09
Pro-Rates Taxes - County	1,081.49
Philadelphia	
Philadelphia Joint Ambulance	36,694.00
Philadelphia Fire Protection	131,300.00
Unpaid Water	1,389.14
Omitted Taxes - County	1,375.13
Omitted Taxes - Town	1,221.23
Rodman	
Rodman Fire District	38,296.00
Rodman Light	5,000.00
Rodman Water	11,310.00
Unpaid Water	754.11
Omitted Taxes - County	656.98
Omitted Taxes - Town	152.92
Rutland	
Fire District	267,684.00
Felts Mills Light	3,000.00
Tylerville Light	500.00
Rutland Sewer 1	181,203.00
Unpaid Sewer	46,356.89
Unpaid Water	81,901.70
Omitted Taxes - County	257.55
Omitted Taxes - Town	137.46
Theresa	

Fire District	162,920.00
Omitted Taxes - County	1,918.89
Omitted Taxes - Town	658.01

Watertown

Watertown Fire District 1	1,366,478.00
Watertown Fire District 2	99,000.00
Watertown Sewer No. 1	18,026.04
Watertown Sewer No. 2	115,777.96
Watertown Sewer No. 3	113,658.02
Watertown Sewer No. 4	154,215.99
Watertown Water No. 1	134,102.94
Watertown Water No. 3	26,517.99
Watertown Water No. 4	109,632.01
Watertown Water No. 6	16,606.01
Unpaid Sewer	165.00
Unpaid Water	294.25
Omitted Taxes - County	180.95
Pro-Rated Taxes - County	354.50
Omitted Taxes - Town	42.36

Wilna

Natural Bridge Fire Protection	39,482.00
Carthage/Wilna Fire Protection	621,818.00
Wilna Fire Protection 2	25,000.00
Natural Bridge Light	12,500.00
Herrings Light	8,500.00
Natural Bridge Dist 2	26,865.00
Unpaid Sewer	10,010.00
Unpaid Water	19,676.21
Unpaid Service	59,929.70
Omitted Taxes - County	11,864.30
Omitted Taxes - Town	4,037.38

Worth

Fire Protection	9,000.00
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Further Resolved, The amounts to be raised by tax for all other purposes as specified in the said several budgets as presented to this Board and which are on file in the Office of the Clerk thereof, shall be assessed and levied and collected from the taxable property in the towns as enumerated below except as otherwise provided by law, namely:

Schedule

Adams	613,610.00
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Alexandria	563,040.00
Antwerp	591,829.00
Brownville	461,000.00
Cape Vincent	273,650.00
Champion	1,046,915.00
Clayton	761,715.98
Ellisburg	689,492.00
Henderson	273,915.00
Hounsfield	821,096.00
LeRay	690,953.00
Lorraine	428,037.00
Lyme	322,124.00
Orleans	0.00
Pamelia	0.00
Philadelphia	580,738.00
Rodman	123,323.00
Rutland	628,709.00
Theresa	458,609.00
Watertown	0.00
Wilna	895,247.00
Worth	180,897.00

Further Resolved, That such taxes and assessments when collected shall be paid to the Supervisors of the several towns in the amounts as shown by this Resolution for distribution by them in the manner as provided by law.

Seconded by Legislator: Robert W. Cantwell, III

Roll Call Vote

Ayes: Nabywaniec, Maxon, Montigelli, Potter, Ferris, Reed, Doldo, Grant, Drake, Cantwell, Jareo, Calarco, Peck, Johnson

Absent: McBride

Resolution passed.

Resolution No. 291

Levying 2024 Consolidated Health District Taxes

By Legislator: Frances A. Calarco

Resolved, That, pursuant to Section 399 of the Public Health Law, there shall be and hereby is assessed and levied upon and collected from the taxable real property of the several consolidated

health districts located in the below listed towns the amount set forth opposite each town as follows:

Cape Vincent	\$ 500.00
Champion	10,435.66
Clayton	2,065.00
LeRay	600.00
Lyme	2,150.00
Theresa	500.00
Wilna	15,504.34

Seconded by Legislator: Robert W. Cantwell, III

Roll Call Vote

Ayes: Potter, Calarco, Drake, Reed, Cantwell, Doldo, Nabywaniec, Ferris, Peck, Jareo, Maxon, Montigelli, Grant, Johnson

Absent: McBride

Resolution passed.

Resolution No. 292

Levying Returned Delinquent 2023 School Taxes

By Legislator: Philip N. Reed, Sr.

Whereas, The Boards of Education of the several school districts in Jefferson County have transmitted to the Jefferson County Treasurer a duly verified and certified statement of the several amounts of returned delinquent 2023 School Taxes.

Now, Therefore, Be It Resolved, That, pursuant to Section 1330 of the Real Property Tax Law, there shall be and hereby is assessed and levied upon and collected from the Real Property of the several Towns as hereinafter listed, upon which the same were originally imposed, the amounts of said returned delinquent 2023 School Taxes, as certified, together with seven percentum thereon in addition, as follows:

Adams	\$193,428.91	Lorraine	\$ 70,311.70
Alexandria	493,206.35	Lyme	207,960.94
Antwerp	41,378.20	Orleans	215,993.04
Brownville	343,422.12	Pamelia	248,972.48
Cape Vincent	185,536.97	Philadelphia	22,968.34
Champion	126,850.29	Rodman	70,542.38
Clayton	355,474.40	Rutland	89,339.86

Ellisburg	157,789.37	Theresa	51,876.92
Henderson	156,799.32	Watertown	186,930.52
Hounsfield	266,403.06	Wilna	174,218.63
LeRay	65,488.08	Worth	21,739.54

Seconded by Legislator: Frances A. Calarco

Roll Call Vote

Ayes: Cantwell, Calarco, Montigelli, Potter, Drake, Peck, Nabywaniec, Jareo, Doldo, Grant, Maxon, Ferris, Reed, Johnson

Absent: McBride

Resolution passed.

Resolution No. 293

Levying Returned Delinquent 2023 Village Taxes

By Legislator: Daniel R. McBride

Whereas, The Boards of Trustees of the several villages of Jefferson County have transmitted to the Jefferson County Treasurer a duly verified and certified statement of the several amounts of returned delinquent 2023 Village Taxes.

Now, Therefore, Be It Resolved, That, pursuant to Jefferson County Local Law No. 1 of the Year 1978 and Section 1442 of the Real Property Tax Law, there shall be and hereby is assessed and levied upon and collected from the Real Property of the several villages located in the Towns as hereinafter listed, upon which the same were originally imposed, the amounts of said returned delinquent 2023 Village Taxes, as certified, together with seven percentum thereon in addition, as follows:

Adams	\$ 39,976.23	Lorraine	\$ 0.00
Alexandria	113,715.65	Lyme	4,038.88
Antwerp	91,026.56	Orleans	0.00
Brownville	31,387.12	Pamelia	276.39
Cape Vincent	12,387.09	Philadelphia	23,734.17
Champion	26,673.44	Rodman	0.00
Clayton	157,307.47	Rutland	5,617.79
Ellisburg	10,662.36	Theresa	58,910.59
Henderson	0.00	Watertown	0.00
Hounsfield	28,461.98	Wilna	134,093.16
LeRay	23,315.11	Worth	0.00

Seconded by Legislator: Allen T. Drake

Roll Call Vote

Ayes: Drake, Cantwell, Potter, Montigelli, Reed, Calarco, Jareo, Nabywaniec, Grant, Doldo, Maxon, Peck, Ferris, Johnson

Absent: McBride

Resolution passed.

Resolution No. 294

**Directing the Completion of the Tax Rolls and
the Execution and Delivery of Warrants**

By Legislator: Daniel R. McBride

Resolved, That, pursuant to Section 900 of the Real Property Tax Law, taxes for the County for fiscal year 2024 be and are hereby levied, and the amount of tax to be paid shall be entered on each assessment roll opposite the assessment of each parcel, and be it further

Resolved, That, pursuant to Section 904 of the Real Property Tax Law, a tax warrant bearing the seal of this Board and signed by the Chairman and Clerk of this Board shall be annexed to each assessment roll, and the completed tax roll shall be delivered to the respective collecting officers prior to December 31, 2023.

Seconded by Legislator: Allen T. Drake

All members present voted aye.

Resolution No. 295

Authorizing Accounts Payable Year End Adjustments to 2023 County Budget

By Legislator: Allen T. Drake

Whereas, Provisions of the Federal Single Audit Act and regulations of the State Comptroller require Jefferson County to utilize modified accrual as the basis for governmental fund accounting, and

Whereas, Modified accrual accounting principles require that the County accrue accounts payable so that expenditures are generally reflected in the period for which the goods or services are received, and

Whereas, Application of this principle may result in the over expenditure of certain individual line item accounts, particularly in areas where spending is mandated by State or Federal requirements.

Now, Therefore, Be It Resolved, That the Board of Legislators herewith authorizes the County Treasurer to make adjusting entries to provide sufficient appropriations to avoid individual line item deficits upon the accrual of year end accounts payable, provided that such entries do not result in an increase in total appropriations approved by the Board of Legislators for 2023, and be it further

Resolved, That said adjusting entries shall be subject to approval by the Chairman of the Board and the County Administrator, who shall, upon completion of the year end closing, report same to the Finance & Rules Committee and Board of Legislators.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 296

Calling for Organizational Meeting of the 2024-2025 Jefferson County Board of Legislators

By Legislator: Daniel R. McBride

Resolved, Pursuant to Section 151, Subdivision 1 of County Law, the organizational meeting of the Board of Legislators for 2024-2025 shall be held at 6:00 p.m. on January 2, 2024 in the Board of Legislators' Chambers, 195 Arsenal Street, Watertown, NY.

Seconded by Legislator: Philip N. Reed, III

All members present voted aye.

Resolution No. 297

Amending the 2023 County Budget in Relation to State Retirement Costs

By Legislator: Frances A. Calarco

Whereas, State Retirements costs are allocated across departmental budgets with the result that some account lines are insufficient, and

Whereas, Funding is available in other benefit account lines.

Now, Therefore, Be It Resolved, That the 2023 County Budget is hereby amended as follows:

Increase:

01116500 08010	State Retirement	\$ 7,880.17
01117000 08010	State Retirement	28,526.29
01135700 08010	State Retirement	4,278.06
01143000 08010	State Retirement	6,349.49
01143600 08010	State Retirement	1,529.00
01311000 08010	State Retirement	88,708.50
01315000 08010	State Retirement	5,640.86
01341000 08010	State Retirement	3,634.74
01405100 08010	State Retirement	6,169.86
01751000 08010	State Retirement	104.44

Decrease:

01162000 08010	State Retirement	\$18,886.97
01162200 08010	State Retirement	4,225.27
01405000 08010	State Retirement	63,679.88
01314000 08010	State Retirement	66,029.29

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 298

**Revising Premium Equivalents for Jefferson County
Government Employees Health Benefits Program**

By Legislator: Robert W. Cantwell, III

Whereas, Coincidental with the commencement of the Jefferson County Government Employees Health Benefits Program, the Jefferson County Board of Supervisors, by Resolution No. 97 of 1988, established premium equivalents to be charged to those individuals or County agencies responsible for funding the cost of their participation in the County's self funded health benefits program, and

Whereas, The County's suggested premium equivalents are based upon projected claims paid during the period January 1 through December 31, 2024, which have been added to the administrative cost-based premium equivalents.

Now, Therefore, Be It Resolved, That effective January 1, 2024, the monthly premium equivalents to be charged to those retirees or County agencies responsible for funding the cost of their participation in the Jefferson County Government Employees Health Benefits Program shall be \$1,088.46 for individual coverage and \$2,787.58 for family coverage, with the additional

categories of \$868.56 for an individual with Medicare coverage and \$1,253.56 for a family with Medicare coverage, and be it further

Resolved, That the Director of Insurance is hereby directed to notify the affected parties of this revision.

Seconded by Legislator: Philip N. Reed, Sr

All members present voted aye.

Resolution No. 299

Payment of Legislators' Expenses

By Legislator: Frances A. Calarco

Whereas, This Committee to whom claims of the members of the Board were referred, has examined and audited such claims and finds the total to be \$3,830.79 we have allowed:

Legislator Expense:	\$3,830.79
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Now, Therefore, Be It Resolved, That the County Treasurer be and is hereby directed to draw checks payable to the claimants as audited.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Administrator Hagemann announced that Resolution No 300 would be addressed at the end of the Session.

Resolution No. 301

Authorizing an Agreement With the Development Authority of the North Country for Technical Services in Relation to the Demolition of the Former Abbass Foods Warehouse.

By Legislator: Philip N. Reed, Sr.

Whereas, The former Abbass Foods Warehouse site in Evans Mills, Town of LeRay is abandoned, condemned for occupancy, and has been acquired by the County of Jefferson by foreclosure of delinquent real property taxes, and

Whereas, The County requires technical assistance from the Development Authority for project development, management, and consultant services to prepare a plan for demolition, budget development, and compiling bid documents, and

Whereas, The Development Authority has proposed to provide such services at their established professional hourly rates, not to exceed \$15,000.00.

Now, Therefore, Be It Resolved, That the Chairman of the Board is hereby authorized and directed to execute an agreement with the Development Authority of the North Country on the above terms, subject to the approval of the County Attorney as to form and content.

Seconded by Legislator: Allen T. Drake

All members present voted aye.

Resolution No. 302

Authorizing Use of Jefferson Community College Rental Income Funds to Match State Aid in Relation to Facilities Master Plan Project to Revitalize Campus Tennis Courts

By Legislator: Robert W. Cantwell, III

Whereas, New York State Education Law allows for a community college to use income from real property towards the local sponsor's share of capital costs, subject to prior consent of the State University of New York (SUNY) Board of Trustees, and

Whereas, By Resolution 181 of November, 2022, the Jefferson Community College (JCC) Board of Trustees authorized rental income to be set aside in a capital reserve to provide the local match for capital projects related to the ongoing revitalization and maintenance of the College, and

Whereas, The SUNY Board of Trustees passed a Resolution in December, 2022 authorizing JCC to transfer facilities use revenue for direct capital project costs related to the local sponsor's share of capital costs for JCC's 2021-2026 Facilities Master Plan initiatives, and

Whereas, The revitalization of campus tennis courts, as included in the Facilities Master Plan, will be most reasonable to accomplish next construction season in coordination with the paving of parking lots C and D as planned, and

Whereas, The revitalization project is anticipated to cost \$700,000, with the anticipation of the State providing \$350,000 in early 2024.

Now, Therefore, Be It Resolved, That this Board of Legislators authorizes the use of \$350,000 of JCC's said capital reserve as local match to state funding of \$350,000.

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

Resolution No. 303

Appointing Director of Insurance

By Legislator: Robert W. Cantwell, III

Resolved, That pursuant to Local Law No. 6 of 1986, Matthew Roy be and is hereby appointed as Director of Insurance for a term to commence on December 29, 2023 and expire on December 31, 2023. The appointment is at an annual salary for 2023 of \$78,313 (Grade V-C), and 10 vacation days and 10 sick days will be provided in addition to the benefits outlined in the County's Employment Policy Manual for Management Employees.

Seconded by Legislator: Philip N. Reed, Sr.

All members present voted aye.

Resolution No. 304

Appointing Medical Director for the Article 28 Diagnostic and Treatment Center

By Legislator: Robert D. Ferris

Resolved, That, pursuant to Article 7-B and Section 396-c of County Law and Section 751.2 (h) of the New York Codes, Rules and Regulations, Stephen T. Grybowski, MD be and is hereby appointed as Medical Director effective November 17, 2023 for a term to expire December 31, 2023 at an annual salary of \$27,255 (Flat Professional).

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

Resolution No. 305

ReAppointing Representatives to Development Authority of the North Country

By Legislator: Robert W. Cantwell, III

Whereas, Resolution 133 of 1985 ratified the County's membership in the Development Authority of the North Country, and

Whereas, The terms of appointment of Jefferson County's representatives on said Authority will expire on December 31, 2023.

Now, Therefore, Be It Resolved, that, pursuant to Article 8, Title 29 of the Public Authorities Law, Margaret (Peggy) Murray and Kenneth M. Bibbins be and are hereby reappointed as Jefferson County representatives on the Development Authority of the North Country for four year terms, said terms to expire December 31, 2027.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 306

ReAppointing Member to Jefferson County Industrial Development Agency

By Legislator: Frances A. Calarco

Whereas, The 1972 Legislature of the State of New York created the Jefferson County Industrial Development Agency.

Now, Therefore, Be It Resolved, That, Pursuant to Article 18a of the General Municipal Law, the Jefferson County Board of Legislators hereby reappoints Robert E. Aliasso, Jr. for a term to expire December 31, 2027 as a member of the Jefferson County Industrial Development Agency.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 307

Approving Reappointment and Appointments to the Jefferson County Planning Board

By Legislator: Robert D. Ferris

Resolved, That pursuant to Section 239-c of the General Municipal Law, the following individuals are hereby reappointed/appointed to the Jefferson County Planning Board for terms to expire as indicated.

<u>Reappointment</u>	<u>Term</u>
Lisa L’Huillier	12/31/2026
<u>Appointments</u>	
John Stano	12/31/2026
Neil Katzman	12/31/2026
Richard Nuijens	12/31/2026

Seconded by Legislator: Robert W. Cantwell, III

All members present voted aye.

Resolution No. 308

Approving Appointment to the Sports Fishery Advisory Board

By Legislator: Frances A. Calarco

Resolved, That, pursuant to Section 235 of the County Law and Resolution No. 87 of 2008, the following individual is hereby appointed by the Chairman of this Board to the Sports Fishery Advisory Board for a term to expire December 31, 2023:

David M. Campbell Inland Waters

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

Resolution No. 309

Authorizing Agreements with the Federal Aviation Administration, the New York State Department of Transportation and McFarland Johnson Inc. in Relation to Watertown International Airport Aircraft Rescue Fire Fighting Equipment Acquisition, State Environmental Quality Review Determination Thereto, and Amending the 2023 County Budget and Capital Plan in Relation Thereto

By Legislator: Philip N. Reed, Sr.

Whereas, Jefferson County is required under Title 14 of the Code of Federal Regulations, Part 139, to maintain and provide Aircraft Rescue Fire Fighting (ARFF) services at the Watertown International Airport, and

Whereas, Jefferson County anticipates a Federal Aviation Administration (FAA) grant for the acquisition of 15 sets of ARFF personal protective clothing, as well as 15 self-contained breathing apparatus with masks, and additional equipment to support ARFF operations, as identified in the County's Airport Capital Improvement Plan, and

Whereas, The FAA, per Title 49 of the United States Code, Section 47110(c), considers the development of bidding documents and specifications to be considered a project formulation cost that is eligible for reimbursement with all types of funding through the Airport Improvement Program, and

Whereas, The project budget is estimated at \$630,000 of which the procurement of equipment is estimated at \$600,000, and

Whereas, The County's selected airport consultant, McFarland Johnson Inc., has prepared a scope and fee to complete the development of specifications and assist with the bidding and award process at an amount not to exceed \$20,000, and

Whereas, Jefferson County will incur sponsor’s administration costs to manage the grant and the procurement of the equipment in an amount not to exceed \$10,000, and

Whereas, The FAA grant is anticipated to be up to \$567,000, and The New York State Department of Transportation is anticipated to provide a grant to match the FAA funding for purchase of the required ARFF equipment, including the formulation aspects of the project, up to \$31,500, and

Whereas, The County will provide the local match up to \$31,500, and

Whereas, The project is eligible for a simple written record Form of a Categorical Exclusion under the National Environmental Policy Act and a request was submitted in November 2023 to the FAA requesting approval, and

Whereas, A review was completed pursuant to 6 NYCRR Part 617 in relation to the State Environmental Quality Review Act (SEQR), and

Whereas, The proposed equipment acquisition is classified as Type II under SEQR requiring no further SEQR review and will not significantly impact the environment.

Now, Therefore, Be It Resolved, Jefferson County enter into agreements with FAA to accept said grant funds not to exceed \$567,000, and with NYSDOT to accept said grant funds not to exceed \$31,500, and with McFarland Johnson, Inc. not to exceed \$20,000 for services, and be it further

Resolved, That Jefferson County enter into said agreements and that the Chairman of the Board is hereby authorized to execute said agreements, including any change orders as recommended by the Director of Aviation and County Administrator not to exceed the funding available, subject to approval of the County Attorney as to form and content, and be it further

Resolved, That the 2023 County Budget is hereby amended as follows:

Increase:

Revenue

20900600 94589	Federal Aid – Airport Capital Projects	\$567,000
20900600 93589	Airport State Aid - DOT	31,500

Expenditure

20561000 02092	ARFF Equipment	\$630,000
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Decrease:

Expenditure

20561000 02001	Airport Facility	\$ 31,500
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and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Robert W. Cantwell, III

Roll Call Vote

Ayes: Nabywaniec, Cantwell, Doldo, Montigelli, Maxon, Grant, Reed, Calarco, Potter, Peck, Ferris, Drake, Jareo, Johnson

Absent: McBride

Resolution passed.

Resolution No. 310

Authorizing Agreements with the New York State Department of Transportation and McFarland Johnson, Inc. in Relation to Watertown International Airport Hangar D Rehabilitation, State Environmental Quality Review Determination Thereto, and Amending the 2023 County Budget and Capital Plan in Relation Thereto

By Legislator: Daniel R. McBride

Whereas, Jefferson County's Watertown International Airport Hangar D is in need of significant improvements to extend its useful life, and

Whereas, Jefferson County has received a grant from New York State Department of Transportation (NYSDOT) under the Aviation Capital Grant Program for the Hangar Rehabilitation in the amount of \$2,099,894, and

Whereas, Jefferson County will provide local share of project costs in the amount of \$233,322, and

Whereas, The County's selected airport consultant on this infrastructure project, McFarland Johnson Inc., will assist in preparing bid documents, grant administration, construction oversight acceptance at a cost not to exceed \$525,000, and

Whereas, A Categorical Exclusion Determination must be prepared and approved by the Federal Aviation Administration in accordance with the National Environmental Protection Act, and

Whereas, A subsequent review was completed pursuant to 6 NYCRR Part 617.5(c)(2) in relation to the State Environmental Quality Review Act (SEQR), and

Whereas, The Project consists of replacement, rehabilitation, or reconstruction of a structure or facility, in kind, on the same site, and is categorized as Type II Action under SEQR and determined to not have significant adverse environmental impact.

Now, Therefore, Be It Resolved, That Jefferson County enter into agreements with NYSDOT to

accept said grant funds not to exceed \$2,099,894, and with McFarland Johnson, Inc. not to exceed \$525,000 for services, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute said agreements on behalf of the County, including any change orders as recommended by the Director of Aviation and County Administrator not to exceed the funding available, subject to approval of the County Attorney as to form and content, and be it further

Resolved, that the 2023 County Budget is hereby amended as follows:

Increase:

Revenue		
20900600 93589	Airport State Aid – DOT	\$2,099,894
Expenditure		
20561000 02074	Hangar Rehabilitation	\$2,333,216

Decrease:

Expenditure		
20561000 02001	Airport Facility	\$ 233,322

and be it further

Resolved, That the six year Capital Plan is amended accordingly.

Seconded by Legislator: Philip N. Reed, Sr.

Roll Call Vote

Ayes: Grant, Doldo, Reed, Maxon, Drake, Calarco, Jareo, Cantwell, Potter, Nabywaniec, Montigelli, Ferris, Peck, Johnson

Absent: McBride

Resolution passed.

Resolution No. 311

Amending the 2023 County Budget and Capital Plan in Relation to the Watertown International Airport Runway 28 Medium-Intensity Approach Lighting System with Runway Alignment Indicator Lights (MALSR)

By Legislator: Robert W. Cantwell, III

Whereas, By Resolution 272 of 2022, this Board of Legislators authorized an agreement with the Federal Aviation Administration (FAA) and New York State Department of Transportation in relation to the Watertown International Airport Runway 28 Medium-Intensity Approach Lighting System with Runway Alignment Indicator Lights (MALSR), and

Whereas, By the same Resolution, this Board authorized an agreement with Baseline King Corporation, Inc. for construction of said project in the amount of \$3,748,519.05, and

Whereas, By Resolution 190 of 2023, this Board of Legislators authorized a change order with Baseline King Corporation, Inc. for said project in the amount of \$54,166.56 and recognized related federal and state revenue, and

Whereas, The FAA has requested and authorized a change order associated with additional runway openings and modification to work hours to maximize runway availability, and

Whereas, It is necessary to provide a Change Order for Baseline King Corporation in the amount of \$128,415.30, and to recognize additional federal and state revenue for this project.

Now, Therefore, Be It Resolved, That the 2023 County Budget is hereby amended as follows:

Increase

Revenue

20900600 94589	Federal Aid – Airport Capital Projects	\$115,573.77
20900600 93589	Airport State Aid – DOT	6,420.76

Expenditure

20561000 02097	Airfield Lighting	\$128,415.30
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Decrease

Expenditure

20698900 02064	Property Improvements	\$ 6,420.77
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and be it further

Resolved, That the six year capital plan is amended accordingly.

Seconded by Legislator: Philip N. Reed, Sr.

Roll Call Vote

Ayes: Maxon, Grant, Peck, Reed, Cantwell, Doldo, Montigelli, Jareo, Ferris, Calarco, Potter, Nabywaniec, Drake, Johnson

Absent: McBride

Resolution passed.

Resolution No 312

Authorizing Agreement with McFarland Johnson, Inc. in Relation to the Watertown International Airport Fuel Farm Project

By Legislator: Jeremiah J. Maxon

Whereas, By Resolution 184 of 2022, This Board of Legislators authorized an agreement with the New York State Department of Transportation for construction of a modern above ground Airport Fuel Farm and related State Environmental Quality Review (SEQR) Determination, and

Whereas, The County's selected airport consultant on this project, McFarland Johnson, Inc., will assist in preparing bid documents, construction oversight and administration, and grants administration at a cost not to exceed \$350,000, which funding is available in the capital project.

Now, Therefore, Be it Resolved, That Jefferson County enter into an agreement with McFarland Johnson, Inc. in the amount of up to \$350,000 for preparing bid documents, construction oversight and administration, and grants administration for said project, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute said agreement on behalf of the County, including any change orders as recommended by the Director of Aviation and County Administrator, not to exceed the funding available, subject to review of the County Attorney as to form and content.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 313

Amending the 2023 County Budget in Relation to the District Attorney's Department

By Legislator: Jeremiah J. Maxon

Whereas, Fuel costs in the Drug Task Force account are higher than anticipated, and

Whereas, Funding is available in other underexpended account lines.

Now, Therefore Be It Resolved, That the 2023 County Budget is hereby amended as follows:

Increase:

Expenditure

01116900 04311

Gasoline and Oil

\$10,000

Decrease:

Expenditure

01116900 04111	Trackable Durable Items	\$ 5,000
01116900 04621	Evidence and Information	5,000

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 314

**Recognizing Increased Funding for State Aid to Prosecution, Establishing
a Senior Assistant District Attorney Position and Amending
2024 County Budget in Relation Thereto**

By Legislator: Jeremiah J. Maxon

Whereas, The New York State Division of Criminal Justice Services has advised Jefferson County District Attorney of the allocation of increased funding to be used to enhance recruitment and retention, and

Whereas, The District Attorney has determined that one additional full-time staff position will be needed.

Now, Therefore, Be It Resolved, that Jefferson County hereby accepts said funding and authorizes the Chairman of the Board to sign any and all documents necessary to accept said funding, subject to the approval of the County Attorney as to form and content, and be it further

Resolved, That the position of Senior Assistant District Attorney be created in the District Attorney's Office (1165-027) effective January 1, 2024, and be it further

Resolved, That the 2024 County Budget is hereby amended as follows:

Increase:

Revenue

01116500 93031	State Aid to Prosecution	\$118,820
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Expenditure

01116500 01100-027	Personal Services	\$ 89,290
01116500 08010	Retirement	11,600
01116500 08020	Health Benefits	11,100
01116500 08030	Social Security	6,830

Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes: Jareo, Doldo, Maxon, Drake, Montigelli, Potter, Ferris, Reed, Cantwell, Peck, Grant, Nabywaniec, Calarco, Johnson

Absent: McBride

Resolution passed.

Resolution No. 315

Authorizing Agreement in Relation to the FY2023 New York State Public Safety Answering Points Operations Grant

By Legislator: Jeremiah J. Maxon

Whereas, The New York State Division of Homeland Security and Emergency Services (DHSES) has awarded Jefferson County \$188,735 from the FY2023 NYS Public Safety Answering Points Operations Grant for the period January 1 through December 31, 2023, and

Whereas, The County must enter into an agreement with the New York State DHSES to receive these grant funds to be utilized for the sustainment of the Jefferson County Public Safety Answering Point (911 Center) by supporting Jefferson County 911 Center, and

Whereas, DHSES processes grants through an electronic format, and

Whereas, Said revenue and expenditure grant funds are already contained in the 2023 County Budget.

Now, Therefore Be It Resolved, That the County of Jefferson hereby accepts said grant, and the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County.

Seconded by Legislator: Robert D. Ferris

All members present voted aye.

Resolution No. 316

Authorizing Agreement in Relation to the FY2023 New York State Interoperable Communications Formula Grant

By Legislator: John D. Peck

Whereas, The New York State Division of Homeland Security and Emergency Services

(DHSES) has awarded Jefferson County a FY2023 NYS Interoperable Communications Formula Grant (SICG) in the amount of \$739,206 for the period January 1, 2023 through December 31, 2025, and

Whereas, The County must enter into an agreement with the New York State DHSES to receive these grant funds to enhance public safety operations by strengthening communications infrastructure, and

Whereas, The grant will be used to continue lease/purchase payments for the P25 UHF Trunked Radio System authorized by Resolution 279 of 2016, and

Whereas, DHSES processes grants through an electronic format, and

Whereas, The funding will cover payments to be contained in the 2024 County Budget.

Now, Therefore Be It Resolved, That the County of Jefferson hereby accepts said grant, and the Chairman of the Board of Legislators is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County.

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

Resolution No. 317

Authorizing Agreement and Amending the 2023 County Budget in Relation to the FY23 State Homeland Security Program Grant

By Legislator: Jeremiah J. Maxon

Whereas, The New York State Division of Homeland Security and Emergency Services (DHSES) has awarded Jefferson County \$72,126 from the FY23 State Homeland Security Program (CFDA 97.067) for the period September 1, 2023 through August 31, 2026, and

Whereas, The County must enter into an agreement with New York State DHSES to receive these grant funds which will be used for citizen preparedness mobile apps; EOC operations support; emergency management planning; and chemical, biological, radiological, nuclear and explosives response personal protective equipment, and

Whereas, DHSES processes grants through an electronic format.

Now, Therefore Be It Resolved, That Jefferson County hereby accepts said grant, and the Chairman of the Board is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award on behalf of Jefferson County, and be it further

Resolved, That the 2023 County Budget is hereby amended as follows:

Increase:

Revenue			
01341000 943204	Federal Homeland Security - Fire/EMO		\$72,126
Expenditure			
01341400 04114	Maintenance/Repair		\$10,000
01341400 04115	Telephone		3,000
01341400 04416	Professional Fees		38,000
01341400 04514	Uniforms and Clothing		21,126

Seconded by Legislator: Robert D. Ferris

Roll Call Vote

Ayes: Calarco, Maxon, Grant, Jareo, Reed, Ferris, Montigelli, Doldo, Cantwell, Peck, Nabywaniec, Potter, Drake, Johnson

Absent: McBride

All members present voted aye.

Resolution No. 318

Amending the 2023 County Budget in Relation to the County Road Machinery Fund

By Legislator: Jeremiah J. Maxon

Whereas, The Adopted 2023 County Budget includes funding to purchase three pickup trucks in the Road Machinery Fund and Resolution 123 added funding to accommodate increased costs, and

Whereas, The Highway Superintendent has requested further funding to purchase three additional pickup trucks in order to replace these vehicles in a more timely schedule, and

Whereas, Additional funding is needed to cover additional cost for parts and repairs on all county vehicles, including sheriff vehicles.

Now, Therefore, Be It Resolved, That the 2023 County Budget is amended as follows:

Increase:

Revenue

10900400 92401	Interest and Earnings	\$130,000.00
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Expenditure

10513000 02403	Pickup Truck Replacement	\$180,310.27
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10513000 043101	Internal Fleet	30,000.00
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10513000 043102	External Fleet	38,512.00
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Decrease:

Expenditure

10513000 02401	Automotive Equipment	\$ 1,383.91
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10513000 02460	Snow Removal Equipment	2,066.70
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10513000 02464	Track Hoe	36,840.00
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10513000 02484	Skid Steer Loader	11,750.74
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10513000 02494	Loader	27,597.00
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10513000 02502	Recycling Containers	229.24
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10513000 02600	Shop Equipment	31,904.68
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10513000 02700	Bridge Equipment	7,050.00
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Seconded by Legislator: John D. Peck

Roll Call Vote

Ayes: Potter, Nabywaniec, Peck, Cantwell, Montigelli, Jareo, Maxon, Reed, Calarco, Doldo, Ferris, Drake, Grant, Johnson

Absent: McBride

Resolution passed.

Resolution No. 319

Amending the 2023 County Budget in Relation to the County Road Fund

By Legislator: Daniel R. McBride

Whereas, The Highway contracts with the Towns called for increased dump truck rates and County Highway utilized towns more than anticipated in the summer due to lack of temporary employees, and

Whereas, Snow removal costs exceed anticipated budget due to increased rates in the updated highway contracts with the towns and the increased cost of salt, and

Whereas, The Highway Superintendent has requested a transfer between accounts to provide funding to cover these costs.

Now, Therefore, Be It Resolved, That the 2023 County Budget is hereby amended as follows:

Increase:

Expenditure		
05511000 04686	Hired Machines	\$ 180,000
05511200 04931	Snow Removal	150,000

Decrease:

Expenditure		
05502000 01100	Personal Services	\$ 100,000
05511000 01110	Temporary	180,000
05511000 04590	Concrete	5,000
05511200 04930	Paving County Roads	45,000

Seconded by Legislator: Philip N. Reed, Sr

All members present voted aye.

Resolution No. 320

Amending the 2023 County Budget in Relation to Recycling & Waste Management

By Legislator: Robert D. Ferris

Whereas, Recycling and Waste Management is experiencing higher than anticipated tonnage transport, resulting in increased cost for DANC tipping fees, and

Whereas, Additional funding is also needed to cover additional costs for parts and repairs on vehicles.

Now, Therefore, Be It Resolved, That the 2023 Budget is hereby amended as follows:

Increase:

Revenue		
15910100 92131	Tipping Fees	\$500,000

Expenditure		
15816000 043101	Internal Fleet Expense	\$ 20,000
15816000 043102	External Fleet Expense	30,000
15816000 04487	Tipping Fees	500,000

Decrease:

Expenditure

15816000 04311

Gasoline and Oil

\$ 50,000

Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes: Calarco, Potter, Ferris, Nabywaniec, Doldo, Grant, Reed, Maxon, Cantwell,
Drake, Montigelli, Peck, Jareo, Johnson

Absent: McBride

Resolution passed.

Resolution No. 321

Accepting Grant for Ignition Interlock Device Monitoring Program Funding

By Legislator: Robert D. Ferris

Whereas, By Resolution 74 of 2011, this Board of Legislators authorized agreement with New York State Division of Criminal Justice Services Governor's Traffic Safety Committee to receive funding with respect to Leandra's Law Implementation, and

Whereas, New York State Division of Criminal Justice Services Governor's Traffic Safety Committee has transitioned this Ignition Interlock Device Monitoring project to formula-based funding, and

Whereas, Jefferson County has been awarded \$19,094 to support probation supervision and monitoring services during the period October 1, 2023 through September 30, 2024, and

Whereas, Said funds are contained within the 2024 County Budget.

Now, Therefore, Be It Resolved, That the County of Jefferson hereby accepts said grant award.

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

Resolution No. 322

Authorizing Agreement with Securus Technologies, Inc. for Alcohol Monitoring Services to the Probation Department

By Legislator: Robert D. Ferris

Whereas, By Resolution 367 of 2022, this Board of Legislators authorized an agreement related to probation supervision under the Pre-Trial Release Program including monitoring the location of high risk offenders through the use of a global positioning systems unit (GPS) to monitor blood alcohol levels to ensure restrictions are met, and

Whereas, Securus Technologies, Inc. offers an investigation tool, that enables the Probation Department to monitor blood alcohol levels with the use of a remote alcohol monitoring device and GPS monitoring events, such as dead battery alerts, exclusion alarm and master tamper alert, and

Whereas, The Probation Director recommends renewing the contract with Securus Technologies, Inc. for the period January 1 through December 31, 2024 at the cost of \$3.08 per day per unit for GPS, \$4.10 per day per unit for the alcohol monitoring device and \$0.50 per day per unit for GPS events, billed on a monthly basis.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Securus Technologies, Inc., for the services, term and amounts stated above, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

All members present voted aye.

Resolution No. 323

Authorizing an Agreement with Rubenzahl, Knudsen & Associates for the Provision of Psychological Testing, Evaluation and Recommendations for Treatment of JDs, PINS at Risk of Out of Home Placement, and Adult Sexual Offenders

By Legislator: Robert D. Ferris

Whereas, By Resolution 366 of 2022, this Board of Legislators authorized an agreement related to court ordered sexual offender evaluation and subsequent treatment of Juvenile Delinquents (JD's), Persons in need of Supervision (PINS) and adult sexual offenders under the supervision of the Probation Department, and

Whereas, Counseling services in many instances prevent the placement of JDs and PINS in residential treatment, and prevent adults from re-offending thereby saving Jefferson County a much greater cost, and

Whereas, The Probation Director recommends renewing the contract with Rubenzahl, Knudsen and Associates for this purpose.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Rubenzahl, Knudsen & Associates for the provision of court ordered sexual offender psychological testing, evaluation and recommendations for treatment of JDs, PINS, and adult offenders for the period January 1 through December 31, 2024, and be it further

Resolved, That compensation shall not exceed the sum of \$85.00 per hour for sexual offender evaluation and individual counseling; \$50.00 per hour for group counseling; \$500.00 for requested juvenile evaluations; \$175.00 per hour when providing testimony in court relative to the services performed under the contract, and

Resolved, That court ordered juvenile psychological evaluations will be billed at \$140.00 per hour for an average of 15 hours and not to exceed 20 hours; and any psychological evaluation performed at the jail will be billed at \$175.00 per hour not to exceed five hours; and the total compensation for the period of this contract shall not exceed \$90,000, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Daniel R. McBride

All members present voted aye,

Resolution No. 324

Authorizing an Agreement with Credo Community Center for the Provision of Court Ordered Evaluations, Assessments, Treatment and Counseling

By Legislator: Robert D. Ferris

Whereas, By Resolution 368 of 2022, this Board of Legislators authorized an agreement related to court ordered substance abuse evaluations, assessments, treatment and counseling for adult and juvenile substance abuse offenders under the supervision of the Probation Department, and

Whereas, Counseling services when offered more expeditiously can help ensure success and prevent placement in treatment centers and the Probation Director recommends renewing the contract with Credo Community Center whereby any related fees for services provided at the Probation Department will continue to be the responsibility of the clients, and

Whereas, The Credo Community Center is also being recommended to provide the service at the Jefferson County Jail for the Probation Department at a minimum of one day per week for a cost of \$750 per day or \$400 per half day.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with Credo Community Center for the Treatment of Addictions, Inc. for the provision of court ordered adult

and juvenile substance abuse evaluations, assessments, treatment, and counseling, for the period January 1 through December 31, 2024, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: John D. Peck

All members present voted aye.

Resolution No. 325

**Amending the 2023 County Budget to Recognize Insurance Recovery
and Allocating Same in Sheriff's Department Budget**

By Legislator: John D. Peck

Whereas, The Sheriff's Department has received an insurance settlement check in the amount of \$280.41 for damage to a patrol unit, and has requested that the settlement be used to supplement the external fleet expense line for repairs.

Now, Therefore, Be It Resolved, That the 2023 County Budget is hereby amended as follows:

Increase:

Revenue			
01311000 92680	Insurance Recoveries		\$ 280.41

Expenditure			
01311000 043102	External Fleet Expense		\$ 280.41

Seconded by Legislator: Daniel R. McBride

Roll Call Vote

Ayes: Maxon, Ferris, Calarco, Montigelli, Grant, Reed, Peck, Jareo, Drake, Doldo, Nabywaniec, Potter, Cantwell, Johnson

Absent: McBride

Resolution passed.

Resolution No. 326

**Authorizing Agreement and Amending the 2023 County Budget in Relation to the
FY23 State Law Enforcement Terrorism Prevention Program Grant**

By Legislator: Robert D. Ferris

Whereas, The New York State Division of Homeland Security and Emergency Services (DHSES) has awarded Jefferson County \$38,838 from the FY23 State Law Enforcement Terrorism Prevention Program (CFDA 97.067) for the period September 1, 2023 through August 31, 2026, and

Whereas, Said funds will be used to upgrade/sustain existing mobile data terminal equipment and modems to enhance data security for patrol vehicles for the Sheriff's Department, and

Whereas, The County must enter into an agreement with the New York State DHSES, which processes grants through an electronic format.

Now, Therefore Be It Resolved, That Jefferson County hereby accepts said grant and the Chairman of the Board is hereby authorized to execute any and all documents as may be required of this grant award on behalf of Jefferson County, and be it further

Resolved, That The 2023 County Budget is amended as follows:

Increase:

Revenue

01311000 943201	Federal Homeland Security - Sheriff	\$38,838
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Expenditures

01311400 04111	Trackable Durable Items	\$ 8,669
01311400 04114	Maintenance/Repair	25,169
01311400 04119	Computer Software	5,000

Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes; Jareo, Peck, Potter, Nabywaniec, Cantwell, Grant, Montigelli, Reed, Doldo, Calarco, Ferris, Drake, Maxon, Johnson

Absent: McBride

Resolution passed.

Resolution No. 327

Authorizing FY2023 Operation Stonegarden Grant Agreement and

Amending the 2023 County Budget in Relation Thereto

By Legislator: John D. Peck

Whereas, The Sheriff's Department has been awarded a \$350,000 FY23 Operation Stonegarden Program Grant (CFDA 97.067) from the New York State Division of Homeland Security and Emergency Services (NYSDHSES) for the period September 1, 2023 through August 31, 2026, and

Whereas, Said funds will be used for border security operations and provide for overtime payments for details of the Sheriff's Department, and

Whereas, Said grant requires an agreement with the NYSDHSES, which now processes grants through an electronic format, and possibly with other involved police agencies, and

Whereas, The 2023 County Budget must be amended to recognize the revenue to be used in 2023 and appropriate it to expenditure accounts.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant, and the Chairman of the Board is hereby authorized to execute any and all documents as may be required of this grant award on behalf of Jefferson County, and be it further

Resolved, that the 2023 County Budget is hereby amended as follows:

Increase:

Revenue:

01311000 943201	Federal Homeland Security - Sheriff	\$160,110.00
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Expenditures:

01311400 01300	Overtime	\$ 35,000.00
01311400 02100	Equipment	40,000.00
01311400 04111	Trackable Durable Expendables	10,500.00
01311400 04114	Maintenance/Repair	45,910.00
01311400 04115	Telephone	4,400.00
01311400 043101	Internal Fleet Expense	3,333.50
01311400 04311	Gasoline and Oil	1,666.50
01311400 04514	Uniforms and Clothing	8,000.00
01311400 04585	Operating Supplies	800.00
01311400 08010	Retirement	4,986.45
01311400 08030	Social Security	4,174.80
01311400 08040	Workers Compensation	1,338.75

Seconded by Legislator: Robert D. Ferris

Legislator Jareo advised that he had a conversation with the Sheriff concerning this resolution and understands that these are replacement license plate readers. He said he would feel more comfortable if the information from them is kept locally at the Sheriff's Department and not at the State level as it has been used by others in the past for nefarious purposes. For those reasons he would not be supporting the resolution.

Legislator Maxon said he has talked any number of times about concerns with people's civil liberties being violated by these kind of devices, and with the data storage of personally identifiable information including a picture from them being hacked and sold to the highest bidder. However, he is supporting this resolution because the license plate readers are on police vehicles so the officer could have gathered the same information himself. He remains concerned about how the data is stored, that it is stored into perpetuity, and how law enforcement agencies can retroactively go through their data and rebuild a timeline for specific movements of a person.

Roll Call Vote

Ayes: Grant, Montigelli, Potter, Peck, Cantwell, Doldo, Drake, Maxon, Calarco, Reed, Ferris, Nabywaniec, Johnson

Nays: Jareo

Absent: McBride

Resolution passed.

Resolution No. 328

Recognizing NYS Governor's Traffic Safety Committee Child Passenger Safety Program Grant and Amending the 2023 County Budget in Relation Thereto

By Legislator: John D. Peck

Whereas, The Jefferson County Sheriff's Department has been awarded a NYS Governor's Traffic Safety Committee Child Passenger Safety Program grant in the amount of \$6,021.

Now, Therefore, Be It Resolved, That Jefferson County hereby accepts said grant award for the project period October 1, 2023 through September 30, 2024, and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute any and all documents as may be required to fulfill the requirements of this grant award, subject to approval by the County Attorney as to form and content, and be it further

Resolved, That the 2023 County Budget is hereby amended as follows:

Increase:

Revenue:
01311000 94389 Federal Aid Criminal Justice \$6,021

Expenditure:
01311000 01300 Overtime \$6,021

Seconded by Legislator: Corey Y. Grant

Roll Call Vote

Ayes: Reed, Maxon, Ferris, Drake, Potter, Doldo, Grant, Calarco, Cantwell, Montigelli,
Peck, Nabywaniec, Jareo, Johnson

Absent: McBride

Resolution passed.

Resolution No. 329

**Authorizing Agreement with the New York State Office of Indigent Legal Services
(Distribution #14)**

By Legislator: Robert D. Ferris

Whereas, In 2003, The State created the Indigent Legal Services Fund to assist counties in providing indigent legal services, primarily through reimbursing payments to attorneys representing indigent defendants, and

Whereas, This funding was contingent on a “maintenance of effort”, wherein each county needed to spend at least as much as the prior year to receive it, and

Whereas, In 2010, the State created the Indigent Legal Services Board, which now oversees the fund and in order to receive the maximum amount allowable, the County must enter into an agreement with the Board as it has in past years, and

Whereas, The proposal for “Distribution #14” has been accepted by the Office of Indigent Legal Services, which covers the period January 1, 2024 through December 31, 2026 in the amount of \$388,716 (\$129,572 per year), and an agreement for it must be authorized.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the New York State Office of Indigent Legal Services for the \$388,716 grant, and that the Chairman of the Board is hereby authorized to execute said agreement on behalf of the County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Daniel R. McBride

All members present voted aye.

Resolution No. 330

**Authorizing Agreement for Provision of the Aging Nutrition Program
through the Office for the Aging**

By Legislator: Steel E. Potter

Whereas, The Jefferson County Office for the Aging is charged with the responsibility for the provision of community services to the elderly residents of Jefferson County and a part thereof provides congregate and home delivered meals to elderly persons throughout the County, and

Whereas, The Nutrition Program is supported by the use of contractor(s) for the provision of goods and services, and

Whereas, Bid specifications associated with the OFA Nutrition Program were duly advertised and resulted in the receipt of qualified bids for the goods and services so specified.

Now, Therefore, Be It Resolved, That Jefferson County enter into an agreement with the following party for the period January 1, 2024 through December 31, 2026 with the option of two one-year extensions if approved by both parties, for the provision of the Office for the Aging's Elderly Nutrition Program for such considerations as are reflected below:

Contractor	Approx. No Meals To be Served Annually	Consideration to be paid by the County in 2024
Trinity Services Group, Inc 477 Commerce Blvd Oldsmar, Florida 34677	100,000-120,000	\$10.99/meal

and be it Further

Resolved, That the agreement authorized herein shall contain such other terms and condition as are required in order to achieve compliance with Sections 6654.10 and 6654.11 of Title 9 of NYCRR and any other applicable Federal and State statute, rule and regulation, and be it further

Resolved, the Chairman of the Board of Legislators is hereby authorized to execute said agreement of behalf of Jefferson County, subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Frances A. Calarco

All members present vote aye.

Resolution No. 331

Appointing Member to the Office for the Aging Advisory Council

By Legislator: Jeremiah J. Maxon

Resolved, That, pursuant to Title III of the Older Americans Act, as amended, the below listed individual is hereby appointed as a member of the Advisory Council of the Jefferson County Office for the Aging for a three (3) year term to expire as follows:

<u>Member</u>	<u>Term Expires</u>
David Pavey	12/31/2026

Seconded by Legislator: Corey Y. Grant

All members present voted aye.

Resolution No. 332

Amending the 2023 County Budget Relative to Mental Health Programs

By Legislator: Jeremiah J. Maxon

Whereas, It is necessary to reallocate excess Office of Mental Health State Aid funds to better align with County mental hygiene priorities within mental health clinic programs to ensure the quality of existing mental health services, and

Whereas, The 2023 County Budget needs to be amended to reflect these changes.

Now, Therefore, Be It Resolved, That the 2023 County Budget is hereby amended as follows:

Increase:

01432000 04707	CMHC Outpatient	\$15,000
01432000 04709	River Hospital	15,000
01432000 04711	Carthage Area Hospital	15,000
01432000 04714	NCTLS Reinvestment	32,949
01432000 04728	Samaritan Medical Center	15,000

Decrease:

01432000 04702	Credo Foundation	\$ 2,949
01432000 04718	JRC Employment	\$90,000

Seconded by Legislator: Corey Y. Grant

All members present voted aye.

Resolution No. 333

Amending the 2023 County Budget to Allocate Additional State Aid for Credo Community Center for the Treatment of Addictions

By Legislator: John D. Peck

Whereas, The New York State Office of Addiction Services and Supports has approved additional one-time only State Aid for the Credo Community Center for the Treatment of Addictions, Inc., in the amount of \$96,823 for Capital Project start-up costs, and in the amount of \$13,285 for the purchase of furniture for the Residential Rehabilitation Services for Youth Program, and

Whereas, The 2023 County Budget needs to be amended to reflect the additional funds.

Now, Therefore, Be It Resolved, That the 2023 County Budget is hereby amended as follows:

Increase:

Revenue		
01431000 93484	State Aid - Alcohol & Substance Abuse	\$110,108

Expenditure:		
01432000 04702	Credo Foundation	\$110,108

Seconded by Legislator: Steel E. Potter

Roll Call Vote

Ayes: Cantwell, Reed, Calarco, Doldo, Drake, Potter, Montigelli, Maxon, Ferris, Jareo, Nabywaniec, Grant, Peck, Johnson

Absent: McBride

Resolution passed.

Resolution No. 334

Authorizing Agreement with NYS Department of Education Approved Agency for the Provision of Special Education Services for Preschool Children with Disabilities

By Legislator: Frances A. Calarco

Whereas, New York State Education Law requires that municipalities enter into agreements with agencies approved by the NYS Commissioner of Education to offer special education services to preschool children with disabilities who are determined by the Board of Education of local school districts to require placement in such special education programs, and

Whereas, The New York State Commissioner of Education has approved a number of providers of services and has set rates for all special education program services, and

Whereas, By Resolution No. 104 of 2023 Jefferson County authorized agreements with providers for the provision of special education services for preschool children with disabilities, and an agreement for an additional provider and services needs to be authorized.

Now, Therefore, Be It Resolved, Pursuant to Section 4410 of the New York State Education Law, Jefferson County is hereby authorized to enter into agreements for the term January 1, 2024 through June 30, 2024, for the provision of special education services to children ages three through five with disabilities with the following New York State Education Department approved service provider:

<u>Provider</u>	<u>Service</u>
Copenhagen Central School District	Evaluations

and be it further

Resolved, That the Chairman of the Board of Legislators and the Director of Community Services are hereby authorized and directed to execute such agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and substance.

Seconded by Legislator: Jeremiah J. Maxon

All members present voted aye.

Resolution No. 335

Authorizing Agreement for Provision of Related Services in Connection with the Program for Preschool Children with Disabilities

By Legislator: Jeremiah J. Maxon

Whereas, The Program for Preschool Children with Disabilities provides a variety of related services to children aged three to five years with certain disabilities, such services to be provided in the least restrictive environment, be it home or agency based, and

Whereas, Chapter 243 of the Laws of 1989 requires that counties maintain a list of appropriately certified or licensed professionals to deliver related services to preschool children with disabilities and set a reasonable reimbursement rate for such services, subject to the approval of the New York State Education Department, and

Whereas, By Resolution No. 105 of 2023 Jefferson County authorized agreements with providers for the provision of related services and set rates, and an agreement for an additional provider and services needs to be authorized.

Now, Therefore, Be It Resolved, That, pursuant to Section 4410 of the Education Law, Jefferson County enter into an agreement with the following party for the provision of the indicated service(s). The term of said agreement shall be for the period January 1, 2024 through June 30, 2024 in accordance with the requirements of the State Education Law and regulations:

<u>Provider</u>	<u>Service</u>
Copenhagen Central School District	Occupational Therapy Physical Therapy Speech Therapy

and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute such agreements on behalf of Jefferson County with the approval of the County Attorney as to form and content.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Resolution No. 336

Appointing Members to the Community Services Board

By Legislator: Jeremiah J. Maxon

Resolved, That pursuant to Section 41.11 of the Mental Hygiene Law the following individual is hereby appointed as a member of the Jefferson County Community Services Board and the designated sub-committee thereof for a term to expire as indicated below:

<u>Member</u>	<u>Sub-Committee</u>	<u>Term to Expire</u>
Molly Smith	PW/DD	12/31/2025
Stephen Kowalick	Alcohol & Substance Abuse	12/31/2025

Seconded by Legislator: John D. Peck

All members present voted aye.

Resolution No. 337

Authorizing an Agreement with CHJC Community Mental Health Clinic for the Provision of Mental Health Services in the Jefferson County Correctional Facility

By Legislator: Jeremiah J. Maxon

Whereas, There is a need for added provision of mental health services comprised of evaluations that include a diagnosis, and treatment options in the Jefferson County Correctional Facility, and

Whereas, The CHJC Community Mental Health Clinic is being recommended to provide said mental health services for one day per week for a cost of \$1,000 per day or \$500 per half day.

Now, Therefore Be It Resolved, That Jefferson County enter into an agreement with CHJC for the provision of mental health services at the Jefferson County Correctional Facility for the period of January 1 through December 31, 2024, and be it further

Resolved, That the Chairman of the Board of Legislators is hereby authorized to execute said agreement on behalf of Jefferson County, subject to approval by the County Attorney as to form and content.

Seconded by Legislator: Corey Y. Grant

All members present voted aye.

Resolution No. 338

Authorizing Agreements for Provision of Certain Professional Services to the Medical Examiner's Office

By Legislator: Jeremiah J. Maxon

Whereas, It is desirable to have Pathologists/Forensic Pathologists available for backup to support the operation of the Jefferson County Medical Examiner (M.E.) Program while the medical examiner position is vacant, and during those times when the Jefferson County M.E. is out of the area on vacation, on medical leave or other unexpected absences, and in instances involving complicated deaths.

Now, Therefore, Be It Resolved, that Jefferson County enter into agreements with Pathologists/Forensic Pathologists on an as needed basis for cases that do not require autopsy but professional review with death certification only, at the rates and terms listed below:

Charge

<u>Facility</u>	<u>Per Case</u>	<u>Period</u>
Riverside Forensic Pathology, PLLC	\$250	January 1, 2024 – December 31, 2025
Twin Tiers Pathology Associates, PLLC	\$250	January 1, 2024 – December 31, 2025

and be it further

Resolved, That the Chairman of the Board is hereby authorized to execute said agreements on behalf of Jefferson County subject to approval of the County Attorney as to form and content.

Seconded by Legislator: Frances A. Calarco

All members present voted aye.

Resolution No. 339

**Appointing Member to the
Emergency Medical Services (EMS) Advisory Board**

By Legislator: John D. Peck

Resolved, That the following individual be and are hereby appointed as a member of the Emergency Medical Services (EMS) Advisory Board for a term to expire as indicated below:

<u>Members</u>	<u>Term to Expire</u>
<u>Appointments:</u> Jurgen Fuller	12/31/2024

Seconded by Legislator: Corey Y. Grant

All members present voted aye.

Resolution No. 340

Authorizing 2023/24 Comprehensive Planning Resource Allocation Agreement with the NYS Office of Children & Family Services and Authorizing a Contractual Youth Sports and Education Program Agreement for one-time Investments in Infrastructure for Physical Activity

By Legislator: John D. Peck

Whereas, The Jefferson County Youth Advisory Board has endorsed the one-time allocation of additional State Aid Funding for 2023/24 Youth Sports and Education Programs to be operated and administered by eligible organizations in Jefferson County for a one-time investment in infrastructure for physical activity, and

Whereas, The following constitutes the endorsed State Aid allocation for 2023/24 Youth Sports and Education Programs which require an agreement between the County and the respective Agency or Municipality and provision of the additional pass-through infrastructure funding: Youth Sports and Education Program

<u>Agency/Program</u>	<u>State Aid Allocation</u>
Augustinian Academy	\$10,344

Now, Therefore, Be It Resolved, That Jefferson County enter into a Resource Allocation Agreement with the NYS Office of Children and Family Services for the year 2023/24 which contains an application for the additional State Aid funding for County Youth Sports and Education Program Administration and for the above listed Youth Sports and Education Program, and be it further

Resolved, That upon final approval and execution of said Resource Allocation Agreement by the appropriate state officials, Jefferson County enter into an agreement with the above Contractual Agency/Municipality for provision of Youth Sports and Education Programs/ investment in infrastructure for physical activity for the youth of Jefferson County during 2023/24, and be it further

Resolved, That the Chairman of the Board of Legislators be and is hereby authorized and directed to execute the Resource Allocation Agreement and the contractual Agency/Municipality Agreement on behalf of Jefferson County, subject to the review and approval of the County Attorney as to form and content.

Seconded by Legislator: Jeremiah J. Maxon

All members present voted aye.

Resolution No. 341

Amending 2023 County Budget Relative to Social Service Department Accounts

By Legislator: Frances A. Calarco

Whereas, The Jefferson County Department of Social Services continues to experience a higher number of vacancies than anticipated and due to the current competitive job market, vacancies are remaining unfilled for longer and longer lengths of time, and

Whereas, The shortage in staff results in more employees working additional hours and overtime to meet the various mandates of the programs they work in, and

Whereas, The Department has also brought back Retirees as Temporary employees to assist with workflow and to meet mandates, and

Whereas, Funding is available in Personal Services due to vacancies.

Now, Therefore, Be It Resolved, that the 2023 County Budget is hereby amended as follows:

Increase:

01601000 01110	Temporary	\$ 25,000
01601000 01300	Overtime	150,000

Decrease:

01601000 01100	Personal Services	\$175,000
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Seconded by Legislator: Jeremiah J. Maxon

All members present voted aye.

Resolution No. 342

Affirming Schedule for Funeral Home Rates in Relation to Indigent Burials

By Legislator: Jeremiah J. Maxon

Whereas, New York State Social Services Law S. 141 requires county departments of Social Services to pay the reasonable expenses for Indigent Burials, and

Whereas, The burial expenses for which Jefferson County Department of Social Services is responsible include reasonable costs incident to the proper burial of a deceased indigent person, and

Whereas, The funeral directors in Jefferson County work with the DSS Commissioner to tend to the needs of the decedents and their families, and

Whereas, Jefferson County Board of Legislators and DSS Commissioner have recognized that the costs to funeral homes have increased substantially while payment rates have not been adjusted, and

Whereas, The 2024 DSS Budget includes funding to increase the amounts paid to funeral homes.

Now, Therefore, Be It Resolved, That this Board of Legislators affirms the increase to the Funeral Home rate for basic service to \$2,400 effective January 1, 2024, and be it further

Resolved, That the DSS Commissioner include rate increases in future years in accordance with the Consumer Price Index (CPI-W) with a 2% cap, in order to maintain parity with increasing costs, and be it further

Resolved, That all rates for related equipment and other services required by state and local law

be subject to negotiation with the DSS Commissioner.

Seconded by Legislator: Corey Y. Grant

All members present voted aye except Legislator Calarco who abstained from voting due to a conflict of interest.

County Attorney Paulsen advised that he was contacted by a constituent who questioned a flaw in the procedures that the County was following regarding the Management and Management Confidential salary plan being adopted by a resolution vs. a local law. After doing research he said the constituent had a point in that the annual cost of living increase to Management and Management Confidential employees has been done by resolution going back 30 years or so, prior to that it had been by Local Law. He said there is nothing wrong with doing it by resolution insofar as it applies to those management employees who either do not have a specific term of office, or those who are beginning a term of office at the time the new compensation schedule goes into effect. However, he said there is a third group which is those elected and appointed officers who have a specific term and are in the middle of a term at any given time when this Board makes a change to the compensation schedule; County Law says in those circumstances that category must be done by the local law procedure.

Attorney Paulsen said because Resolution 300 covers all three groups mentioned his recommendation is that the County converts to reviewing and approving the compensation plan as a local law so there is no question as to the applicability to those individuals who are in the middle of their term. He presumed that it was not the Board's intention to treat the group in the middle of their term any differently than anyone else by proceeding with the resolution and segregating them off, which would inevitably lead to differential treatment. Therefore, his recommendation is that the Board waive the Standing Rules at this time to introduce the local law, schedule a public hearing to be held at a special meeting of the Board to be held after seven days, which is the required waiting period after a local law is introduced. The proposed special meeting could be held on December 20, 2023. With regard to the resolution, he suggested tabling it, and if the local law passes it can be left to wither after the 90 days passes and it does not have to be called back from the table.

Resolution No. 300

Amending Jefferson County Administrative Policies and Procedures for Management and Management Confidential Employees and Approving Management Compensation Plan for 2024

By Legislator: Allen T. Drake

Whereas, As part of the Administrative Policies and Procedures Section 3.02 governing Management and Management Confidential employees adopted by Resolution No. 18 of 1989, as amended, the Jefferson County Board of Supervisors approved a compensation plan which provides for compensation to be paid in accordance with a schedule of grades and steps, and

Whereas, The Management Compensation Plan was re-structured in 1994, in order to provide a consistent and equitable basis for determination of salary for management and management confidential employees, and

Whereas, The Management Compensation Plan has not been reviewed or significantly altered beyond cost of living adjustments, since 1994, and

Whereas, By Resolution 167 of 2023, this Board of Legislators authorized a formal compensation study and engaged the Burke Group to research and advise on current regional market compensation for positions encompassed by the Management Compensation Plan with the intention to make County salary levels commensurate with current market conditions inclusive of comparable counties, and

Whereas, The Board of Legislators desires to adopt an amended Management Compensation Plan which provides for compensation increases to be paid in accordance with a revised schedule of grades and steps, and

Whereas, The Board of Legislators desires to alter the Employment Policy Manual for Department Heads, Management Employees and Management Confidential Employees Section II. 2. Longevity to read: "Employees who have been continuously employed on a full-time basis with the County receive a longevity incentive of 4% of the base salary for their grade after 5, 10, 15 and 20 years of service. The longevity incentive is added to their salary in the payroll period nearest their longevity anniversary date.", and

Whereas, The Board of Legislators desires to provide for an adjustment of 3.0% to the flat professional schedule and part-time security personnel rates.

Now, Therefore, Be It Resolved, that the attached schedules be and hereby are adopted as the Management Compensation Plan for Jefferson County, effective January 1, 2024, and it is further

Resolved, That the Employment Policy Manual for Department Heads, Management Employees and Management Confidential employees be amended pursuant to the adopted Management Compensation plan herein.

Seconded by Legislator: Philip N. Reed, Sr.

2024 ADMINISTRATIVE SCHEDULE					
GRADE	LEVEL A	LEVEL B	LEVEL C	LEVEL D	RATE
1	117,731	121,263	124,901	128,648	132,508
2	110,533	113,849	117,264	120,782	124,406
3	103,302	106,401	109,593	112,881	116,267
4	96,544	99,440	102,423	105,496	108,661
5	89,392	92,074	94,836	97,681	100,612
6	80,898	83,325	85,825	88,399	91,051

7	73,211	75,407	77,669	79,999	82,399
8	67,788	69,821	71,916	74,074	76,296
9	62,767	64,649	66,589	68,587	70,644
10	58,117	59,861	61,656	63,506	65,411
11	54,062	55,684	57,355	59,075	60,848
12	50,291	51,799	53,353	54,954	56,603

2024 MANAGEMENT CONFIDENTIAL							
SALARY SCHEDULE							
GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
MC1	45882	47375	49195	50905	52798	54709	56729
	25.21	26.03	27.03	27.97	29.01	30.06	31.17
MC2	41077	42242	43589	44954	46483	48139	49741
	22.57	23.21	23.95	24.70	25.54	26.45	27.33
MC3	39348	40459	41569	42825	44062	45409	47011
	21.62	22.23	22.84	23.53	24.21	24.95	25.83
MC4	37674	38657	39712	40768	41896	43025	44517
	20.70	21.24	21.82	22.40	23.02	23.64	24.46
40 HR WRK WK	43056	44179	45386	46592	47882	49171	50877
MC5	36127	37001	37983	38930	39894	41023	42097
	19.85	20.33	20.87	21.39	21.92	22.54	23.13
40 HR WRK WK	41288	42286	43410	44491	45594	46883	48110

JEFFERSON COUNTY MANAGEMENT TITLES & GRADES - 2024

GRADE 1

COUNTY ATTORNEY
PUBLIC DEFENDER

GRADE 2

COMMISSIONER OF SOCIAL SERVICES
DIRECTOR OF COMMUNITY SERVICES
PUBLIC HEALTH DIRECTOR
DEPUTY COUNTY ADMINISTRATOR

GRADE 3

DIRECTOR OF INFORMATION TECHNOLOGY
CHIEF ASSISTANT DISTRICT ATTORNEY
DEPUTY COUNTY ATTORNEY
DEPUTY PUBLIC DEFENDER
SHERIFF
DIRECTOR OF COUNTY PLANNING
DIRECTOR OF HUMAN RESOURCES

GRADE 4

PROBATION DIRECTOR (GROUP B)
SUPERINTENDENT OF BUILDINGS & GROUNDS
COUNTY SUPERINTENDENT OF HIGHWAYS
DEPUTY PUBLIC HEALTH DIRECTOR
DIRECTOR OF PATIENT SERVICES
DIRECTOR OF PREVENTIVE SERVICES
DEPUTY COMMISSIONER OF SOCIAL SERVICES
SENIOR ASSISTANT COUNTY ATTORNEY I
SENIOR ASSISTANT DISTRICT ATTORNEY I
SENIOR ASSISTANT PUBLIC DEFENDER I
SENIOR SOCIAL SERVICES ATTORNEY I

GRADE 5

COUNTY AUDITOR
DEPUTY DIRECTOR OF INFORMATION TECHNOLOGY
INFORMATION SECURITY ANALYST
DIRECTOR OF HOUSING/SPECIAL INITIATIVES
DIRECTOR OF INCOME MAINTENANCE
DIRECTOR OF INSURANCE
DIRECTOR OF SOCIAL SERVICES
UNDERSHERIFF
ASSISTANT COUNTY ATTORNEY II
ASSISTANT DISTRICT ATTORNEY II
ASSISTANT PUBLIC DEFENDER II
SOCIAL SERVICES ATTORNEY II
DIRECTOR OF AVIATION
DIRECTOR OF FIRE & EMERGENCY MANAGEMENT SERVICES
DIRECTOR OF REAL PROPERTY TAX SERVICES II
SUPERVISING PUBLIC HEALTH NURSE

GRADE 6

BUILDING CONSTRUCTION/MAINTENANCE/HVAC SUPERVISOR
ASSISTANT BUILDINGS AND GROUNDS SUPERINTENDENT
CASE SUPERVISOR, GRADE A
DEPUTY SHERIFF LIEUTENANT
CORRECTION LIEUTENANT
DIRECTOR OF ADMINISTRATIVE SERVICES
DIRECTOR OF EMPLOYMENT & TRAINING
DIRECTOR OF OFFICE FOR THE AGING
HUMAN RESOURCES ASSOCIATE
PROBATION SUPERVISOR I
ASSISTANT COUNTY ATTORNEY
ASSISTANT DISTRICT ATTORNEY
ASSISTANT PUBLIC DEFENDER
SOCIAL SERVICES ATTORNEY
PURCHASING AGENT
COUNTY CLERK
COUNTY TREASURER
SAFETY AND SECURITY SUPERVISOR
BRIDGE CONSTRUCTION & MAINTENANCE SUPERVISOR
HIGHWAY CONSTRUCTION & MAINTENANCE SUPERVISOR

GRADE 7

ADMINISTRATIVE SUPERVISOR-HIGHWAY
COORDINATOR OF MENTAL HEALTH SERVICES
CORRECTION SECOND LIEUTENANT
DIRECTOR OF CODE ENFORCEMENT
DIRECTOR OF EMERGENCY MEDICAL SERVICES
PUBLIC HEALTH FISCAL DIRECTOR
SOLID WASTE MAINTENANCE SUPERVISOR
DEPUTY COUNTY CLERK
DEPUTY COUNTY CLERK-DMV
DEPUTY COUNTY TREASURER
DEPUTY DIRECTOR OF FIRE & EMERGENCY MANAGEMENT SERVICES
CONFIDENTIAL ASSISTANT/FISCAL AFFAIRS
ASSISTANT AIRPORT MANAGER

GRADE 8

AIRPORT FISCAL & OPERATIONS MANAGER

CHILD SUPPORT COORDINATOR
DIRECTOR OF VETERANS' SERVICE AGENCY
DIRECTOR OF WEIGHTS & MEASURES A
EMPLOYEE BENEFITS SPECIALIST
INCOME MAINTENANCE SUPERVISOR
REAL PROPERTY TAX SERVICES SUPERVISOR
SUPERVISING DOG CONTROL OFFICER
ASSISTANT EMPLOYMENT AND TRAINING DIRECTOR

GRADE 9

911 MANAGER
DEPUTY DIRECTOR OF OFFICE FOR THE AGING
GRANT SPECIALIST
HUMAN RESOURCES SPECIALIST

GRADE 10

GRADE 11

GRADE 12

DEPUTY COMMISSIONER OF ELECTIONS

JEFFERSON COUNTY MANAGEMENT CONFIDENTIAL TITLES & GRADES

GRADE MC1

CONFIDENTIAL SECRETARY TO CLERK OF THE BOARD
SECRETARY TO DISTRICT ATTORNEY
PARALEGAL

GRADE MC2

CONFIDENTIAL ASSISTANT TO THE SHERIFF
CONFIDENTIAL SECRETARY TO THE COMMISSIONER
CONFIDENTIAL SECRETARY TO THE PUBLIC DEFENDER
CONFIDENTIAL SECRETARY TO THE COUNTY ATTORNEY
HUMAN RESOURCES ASSISTANT

GRADE MC3

ASSIGNED COUNSEL COORDINATOR
SECRETARY

GRADE MC4

SENIOR DOG CONTROL OFFICER

GRADE MC5

DOG CONTROL OFFICER

TYPIST

In light of the comments made by County Attorney Paulsen, Chairman Johnson entertained a motion to table Resolution No. 300. Such motion was made by Legislator Maxon seconded by Legislator Jareo and unanimously carried.

Chairman Johnson entertained a motion to waive the Standing Rules to permit the introduction of a local law and two additional resolutions for consideration, a copy of which were all on legislators desks. A motion to waive the Standing Rules was made by Legislator Potter seconded by Legislator Montigelli and unanimously carried.

COUNTY OF JEFFERSON

Local Law Intro Number 5 of 2023

A LOCAL LAW AMENDING THE JEFFERSON COUNTY ADMINISTRATIVE POLICIES AND PROCEDURES FOR MANAGEMENT AND MANAGEMENT CONFIDENTIAL EMPLOYEES AND APPROVING THE MANAGEMENT COMPENSATION PLAN.

By Legislator: Patrick R. Jareo

BE IT ENACTED by the County Legislature of the County of Jefferson as follows:

Whereas, as part of the Administrative Policies and Procedures Section 3.02 governing Management and Management Confidential employees adopted by Resolution No 18 of 1989, as amended, the Jefferson County Board of Supervisors approved a compensation plan which provides for compensation to be paid in accordance with a schedule of grades and steps, and

Whereas, the Management Compensation Plan was re-structured in 1994, in order to provide a consistent and equitable basis for determination of salary for management and management confidential employees, and

Whereas, the Management Compensation Plan has not been reviewed or significantly altered beyond cost of living adjustments since 1994, and

Whereas, by Resolution 167 of 2023, this Board of Legislators authorized a formal compensation study and engaged the Burke Group to research and advise on current regional market compensation for positions encompassed by the Management Compensation Plan with the intention to make County salary levels commensurate with current market conditions inclusive of comparable counties, and

Whereas, The Board of Legislators desires to adopt an amended Management Compensation Plan which provides for compensation increases to be paid in accordance with a revised schedule of grades and steps, and

Whereas, the Board of Legislators desires to alter the Employment Policy Manual for Department Heads, Management Employees and Management Confidential Employees Section II. 2. Longevity to read: “Employees who have been continuously employed on a full time basis with the County receive a longevity incentive of 4% of the base salary for their grade after 5, 10, 15, and 20 years of service. The longevity incentive is added to their salary in the payroll period nearest their longevity anniversary date.”, and

Whereas, the Board of Legislators desires to provide for an adjustment of 3.0% to the flat professional schedule and part time security personnel rates.

- Section 1. The Board of Legislators adopts the Jefferson County the administrative and management salary schedules as set forth in Exhibit “A” and the management titles and grades as set forth in Exhibit “B”. Said schedules to be effective January 1, 2024.
- Section 2. For the calendar year 2024 the flat professional schedule and part time security personnel rates are increased by 3.0%.
- Section 3. The Employment Policy Manual for Department Heads, Management Employees and Management Confidential Employees Section II. 2. Longevity is amended to read: “Employees who have been continuously employed on a full time basis with the County receive a longevity incentive of 4% of the base salary for their grade after 5, 10, 15, and 20 years of service. The longevity incentive is added to their salary in the payroll period nearest their longevity anniversary date.”
- Section 4. Upon its effective date, and otherwise applicable to the first payroll period commencing January 1, 2024, the Jefferson County management and management confidential salary schedule shall apply to all positions identified therein and shall continue in effect unless or until amended, repealed or replaced.

- Section 5. This local law is adopted subject to a permissive referendum as to the change in salary of an elected or appointed officer effective during their term of office and the Clerk of the Board is directed to publish notice of the same as required by law.
- Section 6. All local laws and resolutions of the Board of Legislators of Jefferson County, to the extent that the same are inconsistent with this local law, are hereby superceded by this local law.
- Section 7. The Employment Policy Manual for Department Heads, Management Employees and Management Confidential employees shall be amended pursuant to this local law.
- Section 8. If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstances directly involved in the controversy in which such order or judgement shall be rendered.
- Section 9. This local law shall become effective in accordance with the provisions of the Municipal Home Rule Law of the State of New York.

Seconded by Legislator: James A. Nabywaniec

Exhibit A

2024 ADMINISTRATIVE SCHEDULE					
GRADE	LEVEL A	LEVEL B	LEVEL C	LEVEL D	RATE
1	117,731	121,263	124,901	128,648	132,508
2	110,533	113,849	117,264	120,782	124,406
3	103,302	106,401	109,593	112,881	116,267
4	96,544	99,440	102,423	105,496	108,661
5	89,392	92,074	94,836	97,681	100,612
6	80,898	83,325	85,825	88,399	91,051
7	73,211	75,407	77,669	79,999	82,399
8	67,788	69,821	71,916	74,074	76,296
9	62,767	64,649	66,589	68,587	70,644
10	58,117	59,861	61,656	63,506	65,411
11	54,062	55,684	57,355	59,075	60,848
12	50,291	51,799	53,353	54,954	56,603

2024 MANAGEMENT CONFIDENTIAL							
SALARY SCHEDULE							
GRADE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
MC1	45882	47375	49195	50905	52798	54709	56729
	25.21	26.03	27.03	27.97	29.01	30.06	31.17
MC2	41077	42242	43589	44954	46483	48139	49741
	22.57	23.21	23.95	24.70	25.54	26.45	27.33
MC3	39348	40459	41569	42825	44062	45409	47011
	21.62	22.23	22.84	23.53	24.21	24.95	25.83
MC4	37674	38657	39712	40768	41896	43025	44517
	20.70	21.24	21.82	22.40	23.02	23.64	24.46
40 HR WRK WK	43056	44179	45386	46592	47882	49171	50877
MC5	36127	37001	37983	38930	39894	41023	42097
	19.85	20.33	20.87	21.39	21.92	22.54	23.13
40 HR WRK WK	41288	42286	43410	44491	45594	46883	48110

Exhibit B

JEFFERSON COUNTY MANAGEMENT TITLES & GRADES - 2024

GRADE 1

COUNTY ATTORNEY
PUBLIC DEFENDER

GRADE 2

COMMISSIONER OF SOCIAL SERVICES
DEPUTY COUNTY ADMINISTRATOR
DIRECTOR OF COMMUNITY SERVICES
PUBLIC HEALTH DIRECTOR

GRADE 3

CHIEF ASSISTANT DISTRICT ATTORNEY
DEPUTY COUNTY ATTORNEY

DEPUTY PUBLIC DEFENDER
DIRECTOR OF COUNTY PLANNING
DIRECTOR OF HUMAN RESOURCES
DIRECTOR OF INFORMATION TECHNOLOGY
SHERIFF

GRADE 4

COUNTY SUPERINTENDENT OF HIGHWAYS
DEPUTY COMMISSIONER OF SOCIAL SERVICES
DEPUTY PUBLIC HEALTH DIRECTOR
DIRECTOR OF PATIENT SERVICES
DIRECTOR OF PREVENTIVE SERVICES
PROBATION DIRECTOR (GROUP B)
SENIOR ASSISTANT COUNTY ATTORNEY I
SENIOR ASSISTANT DISTRICT ATTORNEY I
SENIOR ASSISTANT PUBLIC DEFENDER I
SENIOR SOCIAL SERVICES ATTORNEY I
SUPERINTENDENT OF BUILDINGS & GROUNDS

GRADE 5

ASSISTANT COUNTY ATTORNEY II
ASSISTANT DISTRICT ATTORNEY II
ASSISTANT PUBLIC DEFENDER II
COUNTY AUDITOR
COUNTY CLERK
COUNTY TREASURER
DEPUTY DIRECTOR OF INFORMATION TECHNOLOGY
DIRECTOR OF AVIATION
DIRECTOR OF FIRE & EMERGENCY MANAGEMENT SERVICES
DIRECTOR OF HOUSING/SPECIAL INITIATIVES
DIRECTOR OF INCOME MAINTENANCE
DIRECTOR OF INSURANCE
DIRECTOR OF REAL PROPERTY TAX SERVICES II
DIRECTOR OF SOCIAL SERVICES
INFORMATION SECURITY ANALYST
SOCIAL SERVICES ATTORNEY II
SUPERVISING PUBLIC HEALTH NURSE
UNDERSHERIFF

GRADE 6

ASSISTANT BUILDINGS AND GROUNDS SUPERINTENDENT
ASSISTANT COUNTY ATTORNEY
ASSISTANT DISTRICT ATTORNEY
ASSISTANT PUBLIC DEFENDER
BRIDGE CONSTRUCTION & MAINTENANCE SUPERVISOR
BUILDING CONSTRUCTION/MAINTENANCE/HVAC SUPERVISOR
CASE SUPERVISOR, GRADE A
CORRECTION LIEUTENANT
DEPUTY SHERIFF LIEUTENANT
DEPUTY COUNTY TREASURER
DIRECTOR OF ADMINISTRATIVE SERVICES
DIRECTOR OF EMPLOYMENT & TRAINING
DIRECTOR OF OFFICE FOR THE AGING
HIGHWAY CONSTRUCTION & MAINTENANCE SUPERVISOR
HUMAN RESOURCES ASSOCIATE
PROBATION SUPERVISOR I
PURCHASING AGENT
SAFETY AND SECURITY SUPERVISOR
SOCIAL SERVICES ATTORNEY

GRADE 7

ADMINISTRATIVE SUPERVISOR-HIGHWAY
ASSISTANT AIRPORT MANAGER
CONFIDENTIAL ASSISTANT/FISCAL AFFAIRS
COORDINATOR OF MENTAL HEALTH SERVICES
CORRECTION SECOND LIEUTENANT
DEPUTY COUNTY CLERK
DEPUTY COUNTY CLERK-DMV
DEPUTY DIRECTOR OF FIRE & EMERGENCY MANAGEMENT SERVICES
DIRECTOR OF CODE ENFORCEMENT
DIRECTOR OF EMERGENCY MEDICAL SERVICES
PUBLIC HEALTH FISCAL DIRECTOR
SOLID WASTE MAINTENANCE SUPERVISOR

GRADE 8

AIRPORT FISCAL & OPERATIONS MANAGER
ASSISTANT EMPLOYMENT AND TRAINING DIRECTOR
CHILD SUPPORT COORDINATOR
DIRECTOR OF VETERANS' SERVICE AGENCY
DIRECTOR OF WEIGHTS & MEASURES A

EMPLOYEE BENEFITS SPECIALIST
INCOME MAINTENANCE SUPERVISOR
REAL PROPERTY TAX SERVICES SUPERVISOR
SUPERVISING DOG CONTROL OFFICER

GRADE 9

911 MANAGER
DEPUTY DIRECTOR OF OFFICE FOR THE AGING
GRANT SPECIALIST
HUMAN RESOURCES SPECIALIST

GRADE 10

GRADE 11

GRADE 12

DEPUTY COMMISSIONER OF ELECTIONS

JEFFERSON COUNTY MANAGEMENT CONFIDENTIAL TITLES & GRADES

GRADE MC1

CONFIDENTIAL SECRETARY TO CLERK OF THE BOARD
PARALEGAL
SECRETARY TO DISTRICT ATTORNEY

GRADE MC2

CONFIDENTIAL ASSISTANT TO THE SHERIFF
CONFIDENTIAL SECRETARY TO THE COMMISSIONER
CONFIDENTIAL SECRETARY TO THE COUNTY ATTORNEY
CONFIDENTIAL SECRETARY TO THE PUBLIC DEFENDER
HUMAN RESOURCES ASSISTANT

GRADE MC3

ASSIGNED COUNSEL COORDINATOR
SECRETARY

GRADE MC4

SENIOR DOG CONTROL OFFICER

GRADE MC5

DOG CONTROL OFFICER

TYPIST

Legislator Maxon thanked Chairman Johnson for his willingness to listen to and address concerns with this issue as everything does not have to be a fight. He said we can talk about our priorities and opinions and can come together to find a solution.

Legislator Jareo thanked Chairman Johnson, Legislator Montigelli, Deputy Administrator Baldwin and everyone's efforts and work that went into putting the schedules together in a short amount of time. He was impressed with both the original product and the finished product.

Chairman Johnson entertained a motion to lay Local Law Intro. Number 5 of 2023 on the table pending a public hearing. Such motion was made by Legislator Peck seconded by Legislator Maxon and unanimously carried.

Resolution No. 343

Setting Time and Place for Public Hearing on Local Law Intro. No. 5 of 2023

By Legislator: John D. Peck

Resolved, That this Board of Legislators shall hold a public hearing on a proposed local law entitled "A Local Law Amending the Jefferson County Administrative Policies and Procedures for Management and Management Confidential Employees and Approving the Management Compensation Plan." on December 20, 2023 at 2:00 p.m. in the Board of Legislators Chambers, 195 Arsenal Street, Watertown, NY, and be it further

Resolved, That the Clerk of the Board of Legislators shall give notice of said public hearing as required by law.

Seconded by Legislator: James A. Nabywaniec

All members present voted aye.

Resolution No. 344

Calling for a Special Meeting of the Board of Legislators

By Legislator: Jeremiah J. Maxon

Whereas, This Board of Legislators has set a Public Hearing on Local Law Intro. No. 5 of 2023 for December 20, 2023 at 2:00 p.m.

Now, Therefore Be It Resolved, That this Board of Legislators will hold a Special Session on Wednesday, December 20th, 2023 directly after said Public Hearing for the purpose of considering Local Law Introduction No. 5 of 2023.

Seconded by Legislator: Steel E. Potter

All members present voted aye.

Chairman Johnson presented outgoing Legislators Drake and Maxon with plaques in recognition of their service and time on the Board of Legislators; Legislator Drake from 2009-2023 and Legislator Maxon from 2014-2023.

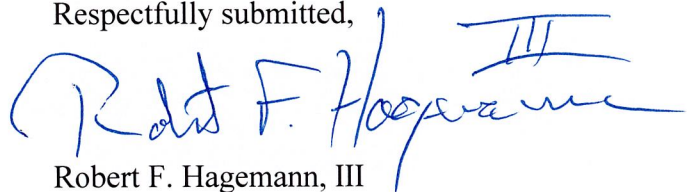
Legislator Drake said after 15 years on the Board he made the decision in January, 2023 not to run for another term. He thanked Jefferson County employees that make the County operate efficiently as he believed them to be motivated, dedicated and a skilled work force. He thanked the Department Heads and Administration for their dedication to their jobs and to serving the people of our County. He admired their zeal, commitment and leadership in running such a large organization so smoothly. He thanked his fellow legislators for putting up with the lone Democrat. He urged Board members to continue their support for JCC which he considered the County's greatest asset. He bid everyone farewell and "may the force be with you".

Legislator Maxon expressed his appreciation to Board members and said he would limit his comments to members as Legislator Drake had already thanked the employees, managers and administrators. He said it has been a pleasure serving with everyone, and there is a time and season for everything. In the Spring he had a conversation with his wife about priorities and those priorities did not involve partisan politics so they would let the election run its course. He said ten years ago when he came on the Board it was very difficult to express any alternative opinions and there were a few contentious years. In the last four years, certainly the last two years with Chairman Johnson the entire atmosphere and culture of the Board has changed. He said it is a lot more free to deal with dissenting opinions, to accept and listen first and not immediately ask for uniformity. Former Legislator Robert Thomas told him once not to be afraid of an 8 to 7 vote; leave differences of opinion on the floor your friendship is what matters, and working together for the good of the people in the County is what you will be remembered for.

Legislator Jareo related a story of when he and Legislator Maxon were running for office and first on the Board together. He said over the ten years they have become very close friends and colleagues and thanked Legislator Maxon for everything he has done over the last 10 years and wished him well.

There being no further business of the Board, on a motion by legislator Maxon seconded by Legislator Potter and unanimously carried, the meeting was adjourned at 3:48 p.m

Respectfully submitted,

A handwritten signature in blue ink that reads "Robert F. Hagemann, III". The signature is written in a cursive style with a large initial "R" and a distinct "III" at the end.

Robert F. Hagemann, III
Clerk of the Board