

Gizelle J. Meeks  
County Clerk/RMO  
[gmeeks@jeffersoncountyny.gov](mailto:gmeeks@jeffersoncountyny.gov)

**Jefferson County Clerk's Office**  
175 Arsenal Street  
Watertown, NY 13601

Ashley L. Gascho  
Deputy County Clerk  
[agascho@jeffersoncountyny.gov](mailto:agascho@jeffersoncountyny.gov)

Kaitlyn A. West  
Administrative Assistant  
[\(315\)785-3312](tel:(315)785-3312)



Mandy. M Clermont  
DMV Deputy County Clerk  
[mclermont@jeffersoncountyny.gov](mailto:mclermont@jeffersoncountyny.gov)

---

**Certificate of Doing Business Under an Assumed Name (DBA)**

I **HEREBY CERTIFY** that I am conducting or transacting business in Jefferson County pursuant to Section 130 of the New York State General Business Law, under the name or designation and at the address of:

**Business Name:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

**Type of Business:** \_\_\_\_\_

**My full name and place of residence is:**

**Name:** \_\_\_\_\_

**Physical Address:** \_\_\_\_\_

I **FURTHER CERTIFY** that I am successor in interest to \_\_\_\_\_

*(Name of former owner of business, if applicable)*

I **FURTHER CERTIFY** that I am \_\_\_\_\_ years of age (if under 18).

**DO NOT COMPLETE BELOW THIS LINE UNTIL IN THE PRESENCE OF A NOTARY**

---

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

STATE OF NEW YORK  
COUNTY OF JEFFERSON

On this \_\_\_\_\_ day of \_\_\_\_\_, year \_\_\_\_\_, before me, the undersigned personally appeared \_\_\_\_\_, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity and that by his/her/their signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

\_\_\_\_\_  
Notary Public